



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, June 9, 2009 beginning at 9:30 a.m., at the **County Building at 225. W. Main Street, Room 100**, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval and Correction of Regular Minutes of May 26, 2009 w/attachments

Consent Agenda

- A. Budget Calendar - Motion to Approve
- B. Family Medical Leave Act Policy Update - Motion to Approve
- C. FY 2009 Contingency/Commissioners Fund Budget Amendment - Motion to Approve
- D. OCR 09-18 2009/2010 CEDS Project List - Motion to Adopt
- E. OCR 09-19 Trail Study Support - Motion to Adopt
- F. OCR 09-20 Broadband Support - Motion to Adopt

Department Head Reports

- A. Clerk/Register of Deeds - Suzy DeFeyter
- B. Land Use Services - Joe Ferrigan

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
 1. June 2, 2009 Warrant
 2. June 9, 2009 Warrant
- B. Board Bylaws Update
- C. County Commissioner Compensation Policy Update
- D. Violence Free Work Place Policy Update
- E. GPS Contract Renewal
- F. Planning Commission Recommendation
 1. Otsego County Master Plan

Public Comment

Board Remarks, Announcements, and informal discussions

Adjournment

May 26, 2009

The Regular meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:32 a.m. by Chairman Glasser. Invocation by Commissioner Bates, followed by the Pledge of Allegiance led by Commissioner Harkness.

Roll call:

Present: Backenstose, Bates, Beachnau, Brown, Glasser, Harkness, Hyde, Johnson, Liss.

The regular minutes of May 12, 2009 with attachments and the special meeting of May 15, 2009 were approved presented.

The agenda was amended to add under new business item C) Airport runway contract.

Consent Agenda:

Motion to adopt OCR-09-16 COA Grant Support as presented.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Brown, Glasser, Harkness, Hyde, Johnson, Liss.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR-09-17 Magistrate appointment of Victoria Courterier as presented.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Brown, Glasser, Harkness, Hyde, Johnson, Liss.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to approve the weapons policy as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the personal watercraft grant budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the animal control operating/building fund budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the general fund contingency to airport fund budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

ORV public hearing opened at 9:35 a.m.

Public hearing closed at 11:11 a.m.

Motion by Commissioner Harkness, to adopt the ORV ordinance as amended. The Ordinance is amended to strike the two sentences under Chester Township and Otsego Lake Township. Ayes: Unanimous. Motion carried. (see attached)

Correspondence:

The April 2009 financial report was reviewed.

Chairman Glasser received letters from MAC regarding receiving resolutions.

New Business:

Motion by Commissioner Johnson, to approve the May 19, 2009 Warrant in the amount of \$119,543.45 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to approve the May 26, 2009 Warrant in the amount of \$231,215.87 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to approve the Otsego County Investment Policy as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Liss, to approve the Airport Runway project contract #2009-0466. Ayes: Unanimous. Motion carried.

Public Comment:

Randy Stults reported on the Planning Commission.

Gary Hendershot questioned the stimulus money.

Board Remarks:

Commissioner Bates: Attended Veteran's Day ceremony.

Commissioner Liss: Memorial ceremony in Vanderbilt.
Mental Health meeting.

Commissioner Beachnau: Sportsplex.
Livingston Township.

Commissioner Brown: Elmira Township meeting.

Commissioner Hyde: Hayes Township.

Commissioner Backenstose: ORV Ordinance.

Meeting adjourned at 12:20 p.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, Otsego County Clerk

RESOLUTION NO. OCR 09-16

DJW GRANT 2009

COMMISSIONER LETTER OF SUPPORT FOR APPLICATION FOR FUNDING

Otsego County Board of Commissioners

May 26, 2009

WHEREAS, the Otsego County Board of Commissioners established the Otsego County Commission on Aging as a County Board in 1979 to coordinate and/or provide programs, public and private, and function as the single focal point of services for older adults in Otsego County under a community plan, which promotes and safeguards the independence and well being of older adults of Otsego County, and

WHEREAS, grant funding will help the Otsego County Commission on Aging fulfill this mission; now, therefore, be it

RESOLVED that the Otsego County Board of Commissioners hereby strongly supports the application of the Commission on Aging for funding of services including but not limited to:

TITLE III E National Family Caregiver Support Program

Kinship Care – Support Group

Kinship Care – Funding

Health Resource/Education

Education/Caregiver Support Group

Education/Parkinson Support Group

Respite/Up & Go

TITLE III D Disease Prevention Health Promotion

Healthy Moves

Matter of Balance

Tai Chi

MERIT AWARD (TOBACCO SETTLEMENT)

Adult Day Services – Otsego Haus

THREE YEAR AWARD

Homemaking, Personal Care, Respite

Congregate Meals, Home Delivered Meals

and be it, further

RESOLVED that the Otsego County Board of Commissioners urges acceptance thereof.

RESOLUTION NO. OCR 09-17
APPROVING THE APPOINTMENT OF COURT MAGISTRATE
Otsego County Board of Commissioners
May 26, 2009

WHEREAS, Pursuant to MCLA 600.8521, MSA 227A.8521, the Otsego County Board of Commissioners has reviewed the following listed Magistrate duly appointed by the Honorable Patricia a. Morse, Chief Judge of the 87-A District Court.

Victoria Courterier

now, therefore, be it

RESOLVED that the Otsego County Board of Commissioners does hereby approve the appointment of this Magistrate for Otsego County.



Weapons Policy

BACKGROUND

In Court Executive Orders C46-2009-09J, D87A-2009-08J, and P69-2009-09J, the 46th Circuit Court, the 87-A District Court, and the Otsego County Probate Court prohibited all weapons in any courtroom, court facility, judicial offices, court staff offices, friend of the court offices, juvenile holding room, clerk of the court offices, and common areas. The Court has the ability to issue administrative orders governing internal court management as provided under Michigan Court Rules, MCR 8.112(B). It is Otsego County's policy to provide a safe environment for victims, witnesses, defendants, and judicial staff. Further, it is Otsego County's intent to follow all applicable firearms/weapons laws.

POLICY

- A. Weapons of any nature are prohibited in the following Otsego County facilities:
1. Otsego County Courthouse, 225 W. Main Street, Gaylord, Michigan, except for the Sheriff's Office for purposes of gun registration.
 2. Otsego County Alpine Center Courthouse, 800 Livingston Boulevard, Gaylord, Michigan.
 3. This policy does not apply to law enforcement personnel.
 4. This policy does not apply to parking lot areas for the above facilities.
- B. No weapon will be allowed in any other Otsego County facility, except as authorized by law.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General Fund / Marine Safety

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE to record grant to purchase marine safety water craft.

Account Number	Decrease	Increase
101-331 - 501.000 PwC Fed. Grant	\$	\$ 3,800
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-331 - 990.420 ^{PwC} - Vehicle purchase	\$ 3,800	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

Rachel Frisch
Jane D. McBride
Department Head Signature

4.30.09
Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



Michigan Department of Natural Resources - Grants Management
CFDA 97.012 BOATING SAFETY FINANCIAL ASSISTANCE

FINANCE

**2009 MARINE SAFETY PROGRAM (FEDERAL FUNDING)
GRANT AGREEMENT - EQUIPMENT**
Required by 1994 PA 451, as amended, and 1972 PA 227.

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and OTSEGO COUNTY ("GRANTEE").

1. The GRANTEE has been approved by the DEPARTMENT to receive Marine Safety program funding to purchase equipment necessary for the GRANTEE'S Marine Safety program.

Specific items approved for reimbursement include:

PWC

2. Federal funding is provided to state agencies under the authority of 46 U.S.C. 13103(a)(2) and (3). The State of Michigan has received a federal funding apportionment for fiscal year 2009 through the United States Coast Guard, Department of Homeland Security. From this federal funding, the amount shown below is provided to the GRANTEE by the DEPARTMENT for the purpose of supporting the GRANTEE'S Marine Safety program. Reference the "Department of Homeland Security, United States Coast Guard, Boating Safety Financial Assistance CFDA 97.012, and passed through by Department of Natural Resources" on your single audit reports and other financial statements as required. Single audit reports are to be provided to the Office of Internal Audit, Michigan Department of Natural Resources, PO Box 30028, Lansing, Michigan 48909.

3. The DEPARTMENT agrees to reimburse the GRANTEE a sum of money equal to 100% of the total eligible costs of purchasing the item(s) listed above, but not to exceed Three Thousand Eight Hundred (\$3,800.00) dollars.

There is no local match required for this reimbursement.

The Agreement period is January 1, 2009 through September 30, 2009.

4. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted to the Grants Specialist, Grants Management, Michigan Department of Natural Resources, PO Box 30425, Lansing, MI 48909-7025.

The GRANTEE'S contact person for this project is:

Name: Marcia LaForest Title: Deputy/Administrative Division
Mailing Address: 124 S Court Ave, Gaylord MI 49735-1309
Phone Number: 989-731-7283 Fax Number: 989-731-7299
E-mail: mforest@otsegocountymi.gov

5. Equipment purchases must be completed by September 1, 2009. To receive reimbursement under this Agreement, the GRANTEE shall submit a completed State Aid Voucher-Equipment (PR1920Equip), and Detail of Expenditures-Equipment (PR1929-1), along with required documentation of expenditures, to the DEPARTMENT. Completed forms and documentation of expenditures are due by September 30, 2009.

6. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.

MARCIA LaForest
01/29/2009
(Signature)

7. The Agreement may be executed separately by the parties. This Agreement is not effective until:

- ❖ The GRANTEE has signed it and returned it, and
- ❖ The DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

SIGNED:

By: James D. McBride
Printed Name: James D McBride
Title: Otsego County Sheriff
Date: 04/28/2009

WITNESSED:

By: Matthew J Nowicki
Printed Name: Matthew J Nowicki
By: Brian E Webber
Printed Name: Brian E Webber

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

By: James B. Wood
Title: Manager, Grants Management
Date: _____

WITNESSED BY:

**APPENDIX A
EQUIPMENT PURCHASED WITH FEDERAL FUNDS
FROM 43 CODE OF FEDERAL REGULATIONS (CFR) PART 12**

§ 12.72 Equipment.

(a) *Title.* Subject to the obligations and conditions set forth in this section, title to equipment acquired under a grant or subgrant will vest upon acquisition in the grantee or subgrantee respectively.

(b) *States.* A State will use, manage, and dispose of equipment acquired under a grant by the State in accordance with State laws and procedures. Other grantees and subgrantees will follow paragraphs (c) through (e) of this section.

(c) *Use.*

(1) Equipment shall be used by the grantee or subgrantee in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by Federal funds. When no longer needed for the original program or project, the equipment may be used in other activities currently or previously supported by a Federal agency.

(2) The grantee or subgrantee shall also make equipment available for use on other projects or programs currently or previously supported by the Federal Government, providing such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use shall be given to other programs or projects supported by the awarding agency. User fees should be considered if appropriate.

(3) Notwithstanding the encouragement in §12.65(a) to earn program income, the grantee or subgrantee must not use equipment acquired with grant funds to provide services for a fee to compete unfairly with private companies that provide equivalent services, unless specifically permitted or contemplated by Federal statute.

(4) When acquiring replacement equipment, the grantee or subgrantee may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property, subject to the approval of the awarding agency.

(d) *Management requirements.* Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place will, at a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

(2) A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated.

(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the grantee or subgrantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

(e) *Disposition.* When original or replacement equipment acquired under a grant or subgrant is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency, disposition of the equipment will be made as follows:

(1) Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained, sold or otherwise disposed of with no further obligation to the awarding agency.

(2) Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained or sold and the awarding agency shall have a right to an amount calculated by multiplying the current market value or proceeds from sale by the awarding agency's share of the equipment.

(3) In cases where a grantee or subgrantee fails to take appropriate disposition actions, the awarding agency may direct the grantee or subgrantee to take excess and disposition actions.

(f) *Federal equipment.* In the event a grantee or subgrantee is provided Federally-owned equipment:

- (1) Title will remain vested in the Federal Government.
- (2) Grantees or subgrantees will manage the equipment in accordance with Federal agency rules and procedures, and submit an annual inventory listing.
- (3) When the equipment is no longer needed, the grantee or subgrantee will request disposition instructions from the Federal agency.

(g) *Right to transfer title.* The Federal awarding agency may reserve the right to transfer title to the Federal Government or a third party named by the awarding agency when such a third party is otherwise eligible under existing statutes. Such transfers shall be subject to the following standards:

- (1) The property shall be identified in the grant or otherwise made known to the grantee in writing.
- (2) The Federal awarding agency shall issue disposition instruction within 120 calendar days after the end of the Federal support of the project for which it was acquired. If the Federal awarding agency fails to issue disposition instructions within the 120 calendar-day period the grantee shall follow 12.72(e).
- (3) When title to equipment is transferred, the grantee shall be paid an amount calculated by applying the percentage of participation in the purchase to the current fair market value of the property.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 16 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

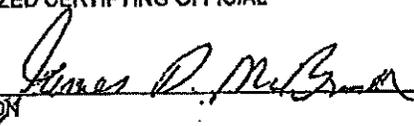
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11693 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
James D McBride 		Otsego County Sheriff	
APPLICANT ORGANIZATION		DATE SUBMITTED	
Otsego County Sheriff's Office Gaylord MI 49735-1309		04/28/2009	



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Animal Control

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Transfer monies from operating fund to building fund - \$500,000

Account Number	Decrease	Increase
212.030 - 400.001 - Budgeted Use of Fund Bal.	\$	\$ 405,295
	\$	\$
413.050 - 699.030 - Transfer In	\$	\$
	\$	\$ 500,000
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
212.999 - 999.000 - Transfer Out	\$ 500,000	\$
212.941 - 999.990 - Contrib. to Fund Bal.	\$	\$ 94,705
	\$	\$
413.901 - 970.200 - Property-Bldgs.	\$ 500,000	\$
	\$	\$
	\$	\$
Total	\$	\$

Rachel Frisch
Anne Depina
Department Head Signature

3-5-07
Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General / Airport

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Transfer for Airport equipment purchase

Account Number	Decrease	Increase
281.050 - 699.030 - Transfer In	\$	\$ 4,000
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
281-901 - 970.200 - Property - bldgs	\$ 4,000	\$
- -	\$	\$
101-941 - 999.000 - Contingency	\$	\$ 4,000
101-966 - 999.000 - Approp - Airport	\$ 4,000	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Rachel Frisch
Department Head Signature

5-19-09
Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



County Investment Policy

1. POLICY

It is the policy of the County of Otsego to manage public funds in a manner which will provide the highest investment return with maximum security, while meeting the daily cash flow demands of the County and conforming to all State statutes and local resolutions governing the investment of public funds.

The intent of the Investment Policy of the County of Otsego is to define the parameters within which the County's funds are to be managed. The County recognizes its responsibilities with respect to the use and custody of public funds.

As a result of changes in the market or State statute, current holdings could exceed the guidelines of this policy. Whenever that occurs, notice will immediately be provided by the Otsego County Treasurer to the Administrator and Budget and Finance Committee and appropriate action taken.

The comprehensive policy will define the following:

- Scope of policy
- Investment objectives
- Prudence
- Authority
- Ethics and conflicts of interest
- Authorized financial dealers and institutions
- Authorized and suitable investments
- Maturities and diversification
- Safekeeping of investments
- Cash management
- Accounting
- Internal controls
- Investment performance and reporting
- Investment Policy adoption

Questions regarding this policy should be directed to

County of Otsego
Office of the County Treasurer
(989) 731-7560

2. STATUTORY REFERENCES

Act 20 of the Public Acts of 1943, as amended, MCL 129.91 et seq.

3. SCOPE

The Investment Policy applies to all County funds held by the County other than pension funds; deferred compensation funds; and certain funds of the District Court, Friend of the Court, and Social Services. These assets are accounted for in the County's annual financial report and include:

General Fund
Special Revenue Funds
Debt Service Funds
Capital Projects Funds
Enterprise Funds
Internal Service Funds
Trust and Agency Funds

4. INVESTMENT OBJECTIVES

The following investment objectives, in priority order, will be applied in the management of the County's funds:

Safety. The primary objective of the County's investment activities is the preservation of capital in the overall portfolio and the protection of investment principal. The County Treasurer will establish investment procedures and strategies to control risks and diversify investments regarding specific security types and individual financial institutions.

Diversification. The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity. The investment portfolio will remain sufficiently liquid to enable the County to meet future operating, capital expenditure, and debt needs which might be reasonably anticipated, and to meet unanticipated needs.

Management of Risk. To control risks regarding specific security types, or individual financial institutions, or specific maturity, the county will diversify its investments.

Return on Investment. It is the intent of the County to maximize its return on surplus funds by actively investing all available and prudent balances within the guidelines established by State statutes and this Policy. The County recognizes that interest earnings are an important revenue source; however, the priority is safety, liquidity to meet County obligations and then interest earnings.

Competitive Environment. An objective of the Investment Policy is to provide for a competitive environment while providing flexibility to the County Treasurer. Competitive concepts include taking bids on investments placed and bank services purchased.

5. PRUDENCE

The standard of prudence to be applied by the investment officials shall be the "prudent person rule" and shall be applied in the context of managing an overall portfolio. Under the "prudent person rule", investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, but for investment, considering the probable safety of their capital as well as the probable revenue to be derived.

6. AUTHORITY

The County Treasurer is the custodian of all County funds. By resolution, and in accordance with Act No. 40, Public Acts of Michigan, 1932, as amended, the County Board of Commissioners designates a depository or depositories for County funds.

By State statute, the County Treasurer is authorized to invest surplus County funds in the various forms of investments that are permitted by State statutes and that follow the guidelines of this Policy.

The County Treasurer shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of the staff of the Treasurer's Office. The County Treasurer shall complete an investment training course at least once per year.

7. ETHICS AND CONFLICTS OF INTEREST

The Treasurer and employees of the Treasurer's Office, involved in investment activities, shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair (or create the appearance of an impairment on) their ability to make impartial investment decisions. These persons shall disclose to the County Board of Commissioners any material financial interests in financial institutions that conduct business with Otsego County, and they shall further disclose any large personal financial investment positions that could be related to the performance of the County's portfolio. The Treasurer and the above mentioned employees shall subordinate their personal financial transactions to those of the County, particularly with regard to the time of purchases and sales.

8. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

Depositories. Deposits made by the County with financial institutions consist of checking accounts, savings accounts, and certificates of deposit. It is understood by the County that for FDIC deposit insurance purposes, all funds in deposit form with one financial institution are added together and insured up to a maximum of \$250,000 in demand deposits and \$250,000 in time deposits regardless of the number of accounts involved. It is the policy of the County to manage the risk by establishing procedures to evaluate the creditworthiness of the financial institutions and to diversify by setting concentration limits for each financial institution where funds are placed in deposit form. The County does not expect to manage this risk by limiting deposits with each financial institution to \$250,000. Deposits held in non-interest bearing accounts or low-interest accounts (.50%) are fully insured regardless of the amount in the account. This full coverage is in effect through December 31, 2009.

Depositories shall be selected through the County's banking services procurement process, which shall include a two (2) year solicitation and review of current vendor pricing and market comparisons, and issued every four (4) years a formal request for proposals. The banking services procurement process shall be managed by the County Treasurer in a manner consistent with the County's Purchasing Policy and the requirements of Michigan law. The County Treasurer will recommend financial institutions to provide depository services to the County Commission for approval. In selecting depositories, the creditworthiness of institutions shall be considered. The evaluation of the financial institution will be based upon information provided by a service such as the FDIC's Federal Financial Institutions Examination Council.

The evaluation will include the following recommended financial ratios and other relevant data (financial institutions that do not meet all of the criteria will still be considered on an individual basis for some Certificate of Deposit investments):

Net income ratio/Net income to earning assets	minimum	0.6%
Net loan charge off to average loans	maximum	1.0%
Cash and Treasuries to total deposits	minimum	10.0%
Net purchased money to earning assets	maximum	110.0%
Capital to total assets	minimum	5.0%
Net loans to deposits	maximum	80.0%
Municipal time deposits to total deposits	maximum	20.0%

In addition to a ratio analysis, the institution will have been profitable for the past five years. However, if a loss is reported in no more than one year of the past five years, and if the institution remains profitable in the aggregate, the County Treasurer may review the circumstances and approve the institution for the bid list if appropriate.

All financial institutions who desire to become qualified bidders for investment transactions must supply the County Treasurer with the following: audited financial statements for the most recent fiscal year and then annually, within 6 months of the year end; certification of having read the County's Investment Policy and the pertinent State statutes; proof of National Association of Security Dealers certification; and proof of State registration, where applicable.

9. AUTHORIZED AND SUITABLE INVESTMENTS

The County is empowered by Public Act 20 of 1943 (as amended through June 30, 1997) to invest public funds. In its Investment Policy, the County Board of Commissioners limits the investment authority to the following:

1. Bonds, securities or other obligations of the United States or an agency or Instrumentality of the United States.
2. Certificates of deposit, savings accounts, deposit accounts or depository receipts of a financial institution. The financial institution must be:
 - a. a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank or credit union
 - b. whose deposits are insured by an agency of the United States government, and
 - c. subject to the laws of the State of Michigan
3. Commercial paper rated at the time of purchase within the two highest classifications by at least two rating services and that mature not more than 270 days after the date of purchase. Not more than 50% of any fund may be invested in commercial paper at any time.
4. Repurchase agreements consisting of bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
5. Banker's acceptances of United States banks.
6. Mutual funds registered under the Federal Investment Company Act of 1940, composed of the investment vehicles described above. The policy includes securities whose net asset value per share may fluctuate on a periodic basis.
7. Obligations described above if purchased through an inter-local agreement under the Urban Cooperation Act of 1967 (for example, the MBIA program).
8. Investment pools organized under the Surplus Funds Investment Pool Act (Public Act 367 of 1982), e.g. bank pools.

10. MATURITIES AND DIVERSIFICATION

Liquidity shall be assured through practices ensuring that disbursement, payroll, and bond payable dates are covered through maturing investments or marketable US Treasury issues.

It is the policy of the County to diversify its investment portfolio. Assets held in the pooled funds and other investment funds shall be diversified to eliminate the risk of loss resulting from the over concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing diversification strategies, and within the statutory restrictions, the following guidelines and constraints shall apply:

<u>INSTRUMENT</u>	<u>PERCENT OF PORTFOLIO</u>		
	<u>PORTFOLIO MIN/MAX</u>	<u>ISSUER MAXIMUM</u>	<u>MATURITY/DURATION MAXIMUM</u>
US Treasuries	15% min.	N/A	10 years
US Agencies	50% max.	20%	7 years
Certificates of Deposit	50% max.	5% net worth \$10 million	1 year 10% to 2 years
Commercial Paper	50% max.	5% net worth	A-1 90 days A-2 60 days
Repurchase Agreements	50% max.	10%	60 days
Bankers Acceptances	50% max.	10%	184 days
Mutual Funds	25% max.	10%	N/A
Money Market Mutual Funds	50% max.	N/A	N/A

Portfolio Maturity and Limitation Percentages. The average maturity of the portfolio as a whole may not exceed three years. This calculation excludes the maturities of the underlying securities of a repurchase agreement. Limitation percentages of the portfolio are measured from the date the securities are acquired.

US Treasuries. US Treasuries are debt obligations, such as bills, notes and bonds, of the U.S. government. When you buy a Treasury security, you are lending money to the federal government for a specified period of time. The County Treasurer may invest in negotiable direct obligations of the US Government. Such securities will include, but not limited to the following: Treasury cash management bills, notes, bonds, and zero strips. At least 15% of the portfolio must be in direct government securities or repurchase agreements. The maximum length to maturity of any direct investment in government obligations is ten years, except for the underlying securities of the repurchase agreements (see Repurchase Agreements).

US Agencies. US Agency/Federal Agency Bonds are bonds that do not include those issued by the U.S. Treasury or municipalities. They include such agencies as Fannie Mae, Freddie Mac, Sallie Mae and the Federal Home Loan Banks. The County Treasurer may invest in Federal Agencies. Such securities may include but not limited to the Federal National Mortgage Association (FNMA), Federal Home Loan Bank (FHLB), and Federal Farm Credit Bank (FFCB). No more than 50% of the portfolio may be in Federal Agency securities or repurchase agreements involving Federal Agency securities. There shall be a maximum of 20% of the portfolio in any one agency security. The

maximum stated maturity for an investment in Federal Agency securities is seven years from the date of purchase.

Certificates of Deposit. A Certificate of deposit (CD) is a debt instrument issued by banks. CDs may be purchased only from financial institutions which qualify under Michigan law and are consistent with Opinion No. 6168, Opinions of the Attorney General (1982). Purchases of certificates of deposit are further restricted to financial institutions which have been evaluated for creditworthiness and meet the ratios stated in Section VI of this Policy. As a general guideline, certificates of deposit in any one financial institution are to be combined with all funds in deposit form with the financial institution to meet a maximum test of 5% of net worth with an overall maximum of \$10 million in any one financial institution. A maximum of 10% of the portfolio may be invested in negotiable certificates of deposit with a maturity date range of 366 to 730 days and with interest paid semiannually. All other CD investments must not exceed a maximum maturity of 365 days.

Commercial Paper. Commercial paper investments are short-term loans to corporations. Investments in commercial paper are restricted to those which have, at the time of purchase, the top two investment ratings (A-1/P-1 or A-2/P-2) by either Standard and Poor's and/or Moody's or like ratings established by not less than two standard rating services. Commercial paper held in the portfolio which subsequently receives a reduced rating shall be closely monitored and sold immediately if the principal invested may otherwise be jeopardized. No more than 50% of the portfolio or 50% of any one fund may be in commercial paper. The maximum per issuer is 5% of the net worth of the issuer. The maximum maturity for A-1/P-1 paper is 90 days and 60 days for A-2/P-2 paper or subject to evaluation by the County Treasurer for a longer period of time.

Repurchase Agreements. Repurchase agreements are agreements between two parties whereby one party sells the other a security at a specified price with a commitment to buy the security back at a later date for another specified price. The County Treasurer may invest in repurchase agreements comprised only of those investment instruments as authorized with Sections VII and VIII of this Policy. All firms with whom the County enters into repurchase agreements will have in place and executed a Master Repurchase Agreement with the County (to include guidelines for safety). No more than 50% of the portfolio may be in repurchase agreements with a maximum of 10% per issuer. The maximum length to maturity is 60 days from the date of the agreement.

Bankers Acceptances. A bankers acceptance is a short term debt instrument guaranteed by a bank, and sold through a brokerage company to investors. The County Treasurer may invest in bankers acceptances (BA's) or United States banks which are eligible as defined by the Federal Reserve; from institutions who long-term debt is rated at least A or equivalent by Moody's or Standard and Poor's. A maximum of 50% of the portfolio may be directly invested in BA's. A maximum of 10% of the portfolio may be invested with any one issuer. The maximum length to maturity of any BA's investment is 180 days.

Mutual Funds. Mutual funds represent an investment company designed to pool the funds of smaller investors and place them under professional management. The County Treasurer may invest in fixed income mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan and are consistent with Opinion No. 6776, Opinions of the

Attorney General (1993) and are within the limitations of this Policy. The securities underlying the mutual fund must be rated at least A or better by either Moody's or Standard and Poor's or be from institutions whose long-term debt rating is AAA or better. A maximum of 25% of the portfolio may be invested in fixed-income mutual funds. A maximum of 10% of the portfolio may be invested with any one fund.

Money Market Mutual Funds. Money market mutual funds trade in short-term, low-risk securities, such as certificates of deposit and U.S. Treasury notes. Permitted investments include money market mutual funds or pooled funds organized under State statute such as the Surplus Funds Investment Pool Act and the Intergovernmental Corporation Act which are composed of investment vehicles which are legal for direct investment by local governments in Michigan. A maximum of 50% of the portfolio may be invested in money market mutual funds.

11. SAFEKEEPING OF INVESTMENTS

Investment securities purchased by the County shall be held in third-party safekeeping by an institution designated as primary agent. The County Treasurer, with the approval of the Board of Commissioners, will execute a third-party safekeeping agreement with the primary agent. Such agreement will include details as to responsibilities of each party; provision for delivery vs. payment; notification of transactions; safekeeping and transactions costs; and procedures in case of wire failure or other unforeseen mishaps including liability of each party. Safekeeping procedures and agreements should follow the Governmental Accounting Standards Board (GASB) guidelines for risk categories I or II.

Investment securities not included in the third-party safekeeping procedure include certificates of deposit, mutual funds, direct purchases of commercial paper, and banker's acceptances.

12. CASH MANAGEMENT

The County's policy regarding cash management is based upon the realization that there is a time-value to money. Temporarily idle cash should be invested in accordance with the County's Investment Policy. Accordingly, the County's financial team consisting of the County Administrator, County Treasurer, Finance Director, and Accounting Director shall cause to be prepared written cash management procedures which shall include, but not limited to, the following:

Receipts. All moneys due the County shall be collected as promptly as possible. Moneys that are received shall be deposited in an approved financial institution no later than the next business day after receipt by County departments or as may be deposited by written policy. Amounts that remain uncollected after a reasonable length of time shall be subject to any available legal means of collection.

Disbursements. Any disbursements to suppliers of goods or services or to employees for salaries and wages shall be contingent upon an available budget appropriation and the required prior approvals as

stated in the County's general policies. The payment of County funds should be through controlled disbursements to maximize investment opportunities, however, payment should be made timely.

Cash forecast. At least annually, cash forecast shall be prepared using expected revenue sources and items of expenditure to project cash requirements over the fiscal year. The forecast shall be updated from time to time to identify the probable inevitable balances that will be available.

Pooling of cash. Except for cash in certain restricted and special accounts, the County Treasurer shall pool cash of various funds to maximize investment earnings.

Distribution of interest. Investment interest shall follow principal. Interest on the pooled funds shall be distributed based upon the average monthly balance of the specific General Ledger fund and the average interest yield of the pool. Certain General Ledger funds that receive funding from the General Fund are exempt from the interest distribution and the interest is given to the General Fund.

Allocation of service charges. Unless otherwise specified by the financial institution, service charges shall follow principal. Service charges on the pooled funds shall be distributed based upon the average monthly balance of the specific General Ledger fund and the average service charge of the pool.

13. ACCOUNTING

The County maintains its records on the basis of funds and account groups, each of which is considered a separate accounting entity. All investment transactions shall be recorded in the various funds of the County in accordance with generally accepted accounting principles as promulgated in Statement No. 31 of the Government Accounting Standards Board (GASB). Accounting treatment will include:

- Investments will be carried at fair value in the balance sheet or other statements of financial position.
- Fair value is the amount at which an investment could be exchanged in a current transaction between willing parties.
- The method used to determine fair value will be quoted market prices.
- The calculation of realized gains and losses is independent of a calculation of the net change in the fair value of investments.
- Realized gains and losses on investments that had been held in more than one fiscal year and sold in the current year are included as a change in the fair value of investments reported in the prior year(s) and the current year.
- All investment income, including changes in the fair value of investments shall be recognized as revenue in the operating statement.

14. INTERNAL CONTROLS

The County Treasurer shall abide by a system of established internal controls, documented in writing, which is designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by investment officers of the County. Internal control procedures are subject review with regard to appropriateness and compliance during the annual independent audit process.

15. INVESTMENT PERFORMANCE AND REPORTING

The County Treasurer shall submit to the Board of Commissioners through the Budget and Finance Committee on a quarterly basis, a report which summarizes the County's investment of surplus funds for the preceding year, describes the County's existing investment holdings, examines the County's future fiscal needs, and proposes investment strategy for the coming quarter. The report should also examine the performance of the portfolio for the previous quarter.

16. INVESTMENT POLICY ADOPTION

The County's Investment Policy is a comprehensive policy covering the statutory responsibilities of the County Treasurer and the County Board of Commissioners. The Policy shall be adopted by the County Board of Commissioners. The Policy shall be reviewed on an annual basis by the Budget and Finance Committee of the Board. Modifications made at that time or when necessitated by State statutory revision must be approved by the County Board of Commissioners.

**STATE OF MICHIGAN
COUNTY OF OTSEGO
ORV ORDINANCE**

ORDINANCE No. 09-03

An ordinance adopted for the purpose of authorizing and regulating the operation of Off Road Vehicles (ORVs) on County roads in Otsego County, for the purpose of providing penalties for the violation thereof, and for the distribution of public funds resulting from those penalties pursuant to 2008 PA 240, MCL 324.81131.

THE COUNTY OF OTSEGO ORDAINS:

Section 1. Title.

This Ordinance shall be known as the Otsego County ORV Ordinance.

Section 2. Definitions. As used in this Ordinance.

“ATV” means a 3- or 4-wheeled vehicle designed for off-road use that has low-pressure tires, has a seat designed to be straddled by the rider, and is powered by a 50cc or greater gasoline engine or an engine of comparable size using other fuels.

“County” means the County of Otsego.

“County Primary Road” and “County Local Road” mean those roads as described in section 5 of Act 51 of the Public Acts of 1951, as amended, being MCL 247.655.

“Driver’s License” means any driving privileges, license, temporary instruction permit, or temporary license issued under the laws of any state, territory, or possession of the United States, Indian country as defined in 18 USC 1151, the District of Columbia, the Dominion of Canada, or any province or territory of the Dominion of Canada pertaining to the licensing of persons to operate motor vehicles.

“Far Right of the Maintained Portion of the Road” means the shoulder of the road when the roadway is improved by pavement, tar and chips, concrete, or other similar materials and means the extreme right of the open portion of the right-of-way when the roadway is not improved by pavement, tar and chips, concrete, or other similar materials.

“Forest road” means a hard surfaced road, gravel or dirt road, or other route capable of travel through state owned land by a 2-wheel drive, 4-wheel conventional vehicle designed for highway use, except a state or federal road or a county primary or county local road.

“Forest trail” means a designated path or way capable of travel through state owned land only by a vehicle less than 50 inches in width.

“Operate” means to ride in or on and to be in actual physical control of the operation of an ORV.

Approved: May 26, 2009

“Operator” means a person who operates of an ORV.

“ORV” means a motor driven off-road recreation vehicle capable of cross-country travel without benefit of a road or trail, on or immediately over sand, snow, ice, marsh, swampland, or other natural terrain. ORV includes, but is not limited to, a multitrack or multiwheel drive vehicle, an ATV, a golf cart, a motorcycle or related 2-wheel, 3-wheel, or 4-wheel vehicle, an amphibious machine, or other means of transportation deriving motive power from a source other than muscle or wind. ORV, however, does NOT include a registered snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes, a vehicle owned and operated by a utility company or an oil or gas company when performing maintenance on its facilities or on property over which it has an easement, a construction or logging vehicle used in performance of its common function, or a registered aircraft.

“Road” means the entire width between the boundary lines of a way publicly maintained when any part of the way is open to the use of the public for purposes of vehicular travel.

“Road Commission” means the Board of County Road Commissioners for the County of Otsego.

“Roadway” means that portion of a road improved, designed, or ordinarily used for vehicular travel. In the event a road includes two (2) or more separate roadways, the term “roadway,” as used herein, shall refer to any such roadway separately, but not to all such roadways collectively.

“Safety Certificate” means a certificate issued pursuant to Section 81129 of Act 451 of the Public Acts of 1994, as amended, being MCL 324.81129, or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.

To obtain a safety certificate, the operator must take an ORV safety education course and pass the certification exam. Information on courses and scheduling can be obtained by calling the Michigan Department of Natural Resources at 517-373-1230 or by visiting the Recreation Safety Classes section of the Michigan DNR website at <http://www.dnr.state.mi.us/recnsearch/>.

“Shoulder” means that portion of the road contiguous to the roadway generally extending the contour of the roadway, not designed for vehicular travel but maintained for the temporary accommodation of disabled or stopped vehicles otherwise permitted on the roadway.

“State or Federal Road” means I-75, and M-32.

“Township” means an individual township within the County of Otsego.

“Township Board” means a board of trustees of any township within the County of Otsego.

“Visual Supervision” means the direct observation of the operator of an ORV with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.

Section 3. Prohibited Conduct.

- (a). No person shall operate an ORV on the roadway, shoulder, or any other portion of a state or federal road or a forest road or forest trail. No person shall operate an ORV on a county primary or a county local road within most of the Pigeon River Country State Forest (PRCSF) in Otsego County. Otsego County roads within the PRCSF that are closed to ORVs include: See attached Exhibit A.
- (b). Except as permitted under Section 4 of this Ordinance, no person shall operate an ORV on the roadway, shoulder, or any other portion of a county primary road or a county local road in Otsego County.

Section 4. Permitted ORV Operations.

- (a). A person may operate an ORV on the far right of the maintained portion of all county primary and county local roads, except the following: See attached Exhibit B.
- (b). When operating an ORV as authorized under this Ordinance, the operator shall comply with all of the following regulations:
 - (1). The operator shall be a person 16 years of age or older.
 - (2). The operator and each passenger shall wear a crash helmet and protective eyewear approved by the United States Department of Transportation, unless the ORV is equipped with a roof that meets or exceeds the standards for a crash helmet and the operator and each passenger wears a properly adjusted and fasten seatbelt.
 - (3). If the operator is a person 16 years of age or older, but less than 18 years of age, then the operator shall have in his or her immediate possession a valid driver's license and a safety certificate or shall be under the direct visual supervision of a parent or guardian and shall have in his or her immediate possession a safety certificate.
 - (4). If the ORV is registered as a motor vehicle and is either more than 60 inches wide or has three wheels, then the operator shall have in his or her immediate possession a valid driver's license.
 - (5). The ORV shall not be operated at a speed greater than 25 miles per hour or at a speed greater than any posted ORV speed limit.

For roads within the Village of Vanderbilt, the speed limit is 25 miles per hour on the main roads, and 5 miles per hour on all other roads.
 - (6). The ORV shall be operated with the flow of traffic on the road.

- (7). The ORV shall be operated in a manner that does not interfere with traffic on the road.
- (8). All ORVs shall be operated in a single-file formation, except when overtaking and passing another ORV or when being overtaken and passed by another ORV.
- (9). The ORV shall be operated displaying a lighted headlight and lighted taillight at ALL times.
- (10). The ORV shall be equipped with a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- (11). The ORV shall be equipped with an arrester type, United States Forest Service approved muffler in good working order and in constant operation.
- (12). The ORV shall be operated in full compliance with all noise emission standards defined by law.
- (13). On County roads within subdivisions or residential areas, ORVs may be operated for ingress and egress only, unless restricted from these roads by Section 4(a). Sustained riding for recreation or practice by operators of any age is prohibited in these areas.

Section 5. Penalties.

- (a). A person who violates any provision of this Ordinance shall be responsible for a municipal civil infraction as defined in Public Act 12 of 1994, amending Public Act 236 of 1961, being Sections 600.101-600.9939 of Michigan Compiled Laws, and shall be subject to a civil fine of not more than Five Hundred and 00/100 (\$500.00) Dollars.
- (b). In addition to the fine specified in subsection (a) above, the court has the authority to order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage.

Section 6. Enforcement Officers.

Deputies of the Otsego County Sheriff are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this Ordinance to appear in court.

Section 7. ORV Fund.

The County Treasurer shall deposit all fines and damages collected under Section 6 of this Ordinance into a fund to be designated as the "ORV Fund." The county board of commissioners shall appropriate revenue in the ORV Fund as follows:

- (a). Fifty percent (50%) to the Otsego County Road Commission for repairing damage to roads and the environment that may have been caused by ORVs and for posting signs

indicating ORV speed limits and/or indicating whether roads are open or closed to the operation of ORVs.

- (b). Fifty percent (50%) to the Otsego County Sheriff's Office for ORV enforcement and training.

Section 8. Court Ordered Restitution.

A court may order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage above and beyond the penalties paid for civil fines.

Section 9. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 10. Effective Date.

This Ordinance shall become effective fifty (50) days after its first publication.

COUNTY OF OTSEGO

By: _____
Kenneth R. Glasser, Chairman

By: _____
Susan I. DeFeyer, County Clerk

EXHIBIT A

Roads closed within the Pigeon River Country State Forest

Black River Trail
Blue Lakes Road
Bobcat Trail
Chaffee Trail
Chandler Dam Road
East Round Lake Road
Elkhorn Trail
Ford Lake Road
Gornick Trail
Grass Lake Road
Green's Trail
Hardwood Lake Road
Hare Road
Honeylocust Trail
Little McMasters Creek Trail
Lost Cabin Trail
Lost Lake Trail
Middle Trail
Old Vanderbilt Road, east of the Dudd Road intersection
Pickerel Lake Road
Range Line Road
Reynolds Road
Sawdust Pile Trail
East Sturgeon Valley Road, east of the Dudd Road intersection
Tin Bridge Road
Tin Shanty Road
Twin Lakes Road
West Round Lake Road

EXHIBIT B

Other Closed County Roads by Township

All road closings listed by township, only pertain to the portion of those roads lying within the listed township.

Bagley Township

Dickerson Road from North Otsego Lake Drive to M-32
Kassuba Road from Krys Road to M-32
Krys Road from McCoy Road to M-32
McCoy Road from Chester to Dickerson
Milbocker Road from Dickerson Road to South Townline
South Townline from Milbocker to M-32
North Otsego Lake Drive
West Otsego Lake Drive

Charlton Township

Chandler Dam Road
Gornick Trail
Greens Trail
Lost Cabin Trail
Sawdust Pile Trail
Tin Shanty Road

Chester Township

~~All roads within Chester Township are closed. The closed County roads include the portion of the following roads that lie within Chester Township¹:~~

Abbey Road
Bass Lake Landing Road
Bass Lake Trail
Beckett Road
Behnke Road
Big Lake Road
Birchdale Drive
Blueberry Lane
Bob Lake Trail
Brook Trout Lane
Cargas Road
Coolwater Avenue
Dreffs Road
East Opal Lake Road
Emerald Lake Trail
Finnegan Road
Gingell Road
Glenvale Drive
Grandview Drive

Havenwood Drive
Hollybrook Drive
Island View Drive
Lark Lane
McCoy Road
Meadow Road
Morning Side Trail
McGraw Trail
Northvale Road
Oley Lake Road
Pineridge Drive
Ranger Lake Road
Shadywoods Road
Shallow Shores Drive
Southview Drive
Turtle Lake Road, north of Old State Road
Valleybrook Drive
Waters Road
Wheeler Road
Wild Flower Trail

Corwith Township

Black River Trail
Blue Lakes Road
Bobcat Trail
Chaffee Trail
Chandler Dam Road
East Round Lake Road
Elkhorn Trail
Ford Lake Road
Gornick Trail
Grass Lake Road
Green's Trail
Hardwood Lake Road
Hare Road
Honeylocust Trail
Little McMasters Creek Trail
Lost Cabin Trail
Lost Lake Trail
Middle Trail
Old Vanderbilt Road, east of the Dudd Road intersection
Pickerel Lake Road
Range Line Road
Reynolds Road
Sawdust Pile Trail
East Sturgeon Valley Road, east of the Dudd Road intersection
Tin Bridge Road
Tin Shanty Road

Twin Lakes Road
West Round Lake Road

Dover Township
Gornick Trail

Elmira Township

All roads within Elmira Township are closed. The closed County roads include the portion of the following roads that lie within Elmira Township:

Alba Road
Allis Road
Bert Road
Brandywine Lane
Buell Road
Burdo Road
Camp Ten Road
Comstock Road
Crosswick Road
Deerwoods Drive
East Martin Lake Drive
Fairway Drive
Fleming Road
Flott Road
Franckowiak Road
Golfview Lane
Greenview Drive
Hallenius Road
Hallock Road
Huxtable Rod
Martindale Road
Mt. Jack Road
North Ridge Road
Old Coloney Road
Ordway Road
Parmater Road
Polus Road
Shaff Road
Skop Road
Stoneycroft Road
Theisen Road
Vega Road
Webster Road
West Martin Lake Road
Woodside Lane

Hayes Township
Alba Road

Charles Sanders Road
S. Townline Road

Livingston Township

Al Do Ro Va Drive
Altorf Strasse (Gaylord West Subdivision)
Ashley Lane (Gaylord West Subdivision)
Baden Strasse (Gaylord West Subdivision)
Brookview Lane
Clearview
Congdon Road east to Morgan Road
Cross Street
Fairview Road
Farmbrook Lane
Five Lake Road
Guenther Ridge Road
Highpointe Road
Hill Park
Holly (Gaylord West Subdivision)
Honeydew (Gaylord West Subdivision)
Labrador Lane (Gaylord West Subdivision)
Leafy (Gaylord West Subdivision)
Livingston Boulevard (Alpine Center/Gaylord High School)
Mapleleaf Road (North and South)
Meadowview Road
North Estates Drive
North Townline Road
Old 27 North
Parmater Road
Poquette Road (Sturgeon River Subdivision)
Pray Road
South Estates Drive
Suisse (Gaylord West Subdivision)
Sunshine Road
N. Townline Road
Valais Strasse (Gaylord West Subdivision)
Winterland (Gaylord West Subdivision)

Otsego Lake Township

~~All roads within Otsego Lake Township are closed. The closed County roads include the portion of the following roads that lie within Otsego Lake Township:~~

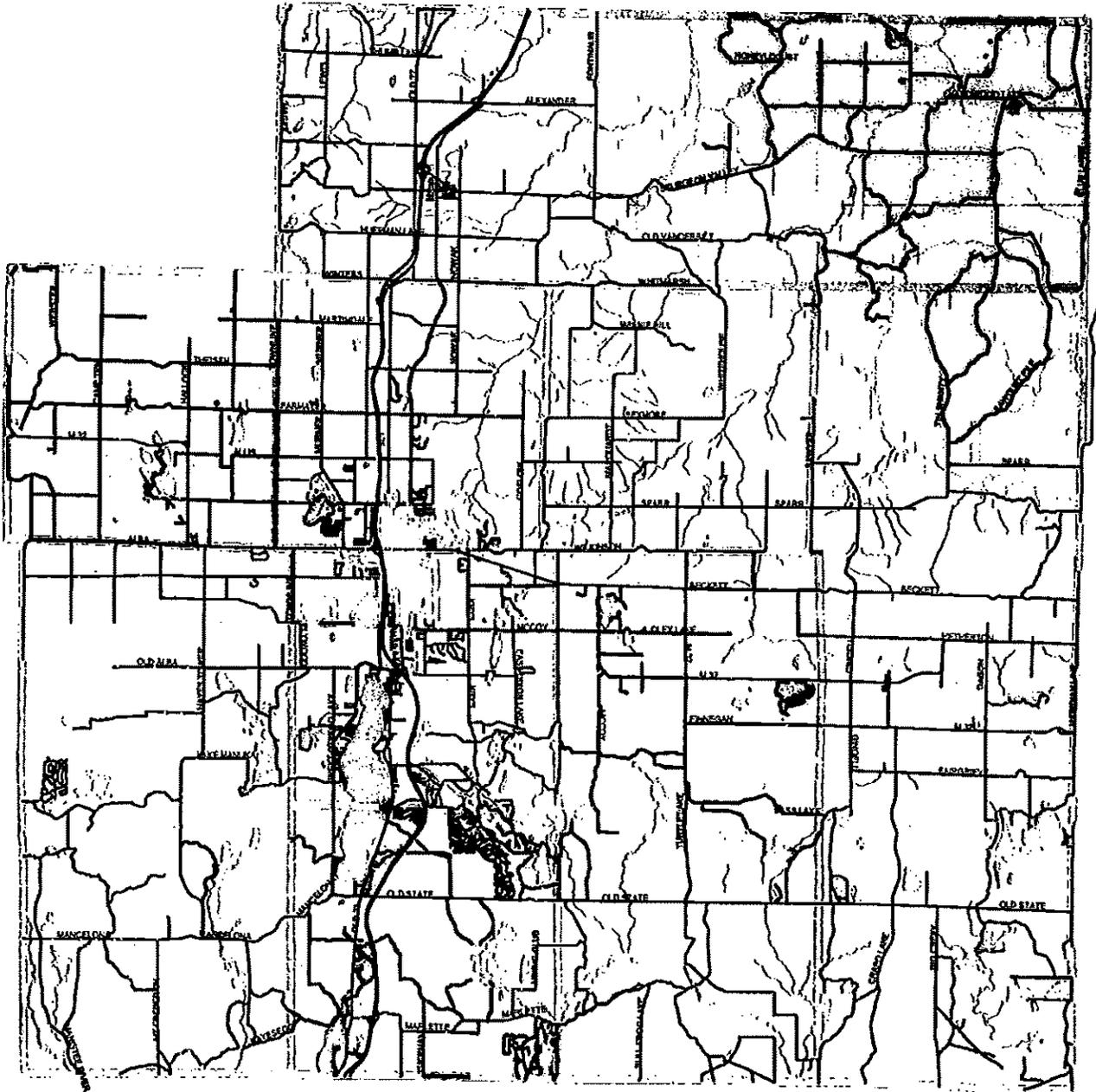
Alpena St
Amoco Rd
Anderson Dr
Apple Hill Cir
Arbutus Ct

Au Sable Trl
Autumn Trl
Avery Dr
Bagley St
Barn Owl Ct
Beaver St
Beech St
Bent Tree Dr
Blue Spruce Ct
Bluebird Ln
Bluejay Cir
Bob O Link Ct
Bob White Way
Bradford Dr
Cardinal Ct
Cartwright Trl
Cherry Log Ct
Cherry St
Chickadee Ct
Chipmunk Ln
Chub Lake Dr
Circle Dr
Colonial Ct
Compton Dr
Cottage Trl
Cottonwood Ave
Deer Park Ct
Dennis Ln
Dodge Lake Rd
Doepath Pl
Dogwood Ct
Dove Trl
Downhill Run
Eagles Nest Rd
East Heart Lake Dr
East Opal Lake Rd
Echo Dr
Edelweis Trl
Eifel Hills Rd
Enchanted Dr
Falcon Way
Fantasy Dr
Fascination Dr
Ferngrove Ct
Firestone Ct
First Court Ave
Foothills Trl
Forest Park Trl

Forester Dr
Gilbert St
Gilman Trl
Golden Elk Ct
Goodfellow Dr
Gray Hawk Ct
Grimm Ct
Hartwick Rd
Hatch Dr
Hayesego Trl
Heather Ct
Hemlock St
Henry Stephens St
Hidden Isle Dr
High Tower Trl
High Trees Ct
Hummingbird Ct
Hungry Hollow Ct
Huntingdon Dr
Ivy Trl
Karsten St
Kelley St
Kellogg Dr
Kenyon Trl
Kenyon Trl E
Kernel Ct
Kingfisher Ct
Kirtland Trl
Krause Rd
Lake Ridge Dr
Lake Shore Dr
Lakeview Ave
Lakewood Dr
Legend Dr
Leighton St
Linn St
Locksley Dr
Lombard Ave
Lynx Trl
Manning Dr
Marion Ct
Matterhorn Ct
Meadowlark Way
Memorial Dr
Mercury Trl
Merion Ct
Michaywe Dr
Mission Hills Ln

Mockingbird Ln
Mountain Pass
Nightingale Dr
North Heart Lake Dr
North Shore Dr
Northstar Rd
Nottingham Dr
Oakland Hills Dr
Olmstead St
Omaha Ct
Opal Lake Dr
Opal Lake Rd
Oriole Cir
Otter St
Partridge Pl
Passenheim Rd
Pearson St
Pebble Beach Dr
Pheasant Run
Pine St
Pointe Dr
Primrose Trl
Quail Hollow Rd
Quick St
Ranger Lake Rd
Raven Trl
Robin Ct
Salem Rd
Sanctuary Dr
Sandpiper Trl
Shaggy Bark Ct
Sherwood Dr
Snow Goose Cir
Snow Moon Ct
Snow Owl Ct
Snowberry Trl
Snowmass Ct
Softwood Trl
Southwest Opal Lake Rd
Spring Dr
St Andrews Dr
Staghorn Ct
Steep Hollow
Sugar Hill Cir
Summit Dr
Sun-rose Trl
Sunset Dr
Timber Valley Rd

Timberlane Trl
Timberly Ln
Trillium Trl S
Trillium Trl W
Verlinde St
Wagner Dr
Warbler Ct
Warner St
Washington Ave
Watt St
West Heart Lake Dr
West Opal Lake Rd
West Otsego Lake Dr
Whisper Dr
Whispering Pines Dr
White Mountain Ln
White St
Willow Ct
Wm Brooks Dr
Wolverine Trl
Wood Thrush Cir
Woodcock Ct
Woodpecker Trl



Otsego County ORV Routes

Scale: 1" = 3.5 Miles

- | | | | |
|--|------------------------------|--|-------------------|
| | Pigeon River Forest | | 5 m.p.h. ORV Zone |
| | Roads Open to ORVs | | Rivers |
| | Closed Roads | | Lakes |
| | State Highway/
Interstate | | |

AMERICAN ACADEMY OF PEDIATRICS

Committee on Injury and Poison Prevention

All-Terrain Vehicle Injury Prevention: Two-, Three-, and Four-Wheeled Unlicensed Motor Vehicles

ABSTRACT. Since 1987, the American Academy of Pediatrics (AAP) has had a policy about the use of motorized cycles and all-terrain vehicles (ATVs) by children. The purpose of this policy statement is to update and strengthen previous policy. This statement describes the various kinds of motorized cycles and ATVs and outlines the epidemiologic characteristics of deaths and injuries related to their use by children in light of the 1987 consent decrees entered into by the US Consumer Product Safety Commission and the manufacturers of ATVs. Recommendations are made for public, patient, and parent education by pediatricians; equipment modifications; the use of safety equipment; and the development and improvement of safer off-road trails and responsive emergency medical systems. In addition, the AAP strengthens its recommendation for passage of legislation in all states prohibiting the use of 2- and 4-wheeled off-road vehicles by children younger than 16 years, as well as a ban on the sale of new and used 3-wheeled ATVs, with a recall of all used 3-wheeled ATVs.

ABBREVIATIONS. CPSC, US Consumer Product Safety Commission; ATV, all-terrain vehicle; AAP, American Academy of Pediatrics.

TWO-WHEELED VEHICLES

Miniature motorcycles intended for off-road use by children and adolescents have enjoyed wide popularity since the 1960s. However, manufacture of these vehicles is not regulated by federal motor vehicle safety standards. Neither the rider nor the vehicle is required to be licensed. Some of these cycles are small enough to be operated by children as young as 4 years, and many have been sold for use by school-aged children.¹

Minibikes, the smallest and most primitive of the 2-wheelers, are motorized bicycle-style frames that weigh <45 kg and are powered by engines operating at <4 horsepower. The more sophisticated and higher-powered *minicycles* are constructed with suspension systems and transmissions that resemble miniature motorcycles. *Trailbikes* or *trailcycles* are larger than minicycles and have power and design characteristics that make them suitable for rough terrain. They are generally only approved for off-road use. *Mopeds* are bicycles with small, unenclosed assist motors and top speeds of about 30 mph. They are intended for street use but, in many states, nei-

ther the mopeds nor their drivers must be licensed.² Two-wheeled vehicles generally have a short and relatively unstable wheelbase, small tires, slow acceleration, borderline brakes, and poor visibility in traffic (both of the cycle and by the cycle operator).^{3,4} *Motorcycles* are also 2-wheeled cycles, but require licenses in all states; these vehicles are not specifically discussed in this statement.

About 40 000 injuries related to 2-wheeled motorized off-road cycles were treated in emergency departments each year, 1994 through 1996.⁴ Of the injuries, 26% were sustained by children younger than 15 years. From 1990 through the first quarter of 1995, the US Consumer Product Safety Commission (CPSC) collected at least 50 reports of deaths related to minibike and trailcycle use. All but 1 of the victims were male, and 42% were 16 years of age or younger.⁵

Injury typically results from loss of control of the cycle after striking rocks, bumps, or holes, or from illegal on-road use. Mopeds are more often involved in collisions with other vehicles, presumably because they are legally used on-road, and frequently in urban areas.² Shoulder, knee, and leg injuries account for more than one third of emergency department visits for moped-related injuries. Head injuries account for about half of the deaths.⁵ Laryngotracheal trauma may result from driving across open fields into poorly visible wire fences. Thermal burns occur when engines are not enclosed, which is usual for mopeds.⁶ Deaths are more likely to be associated with racing or jumping.⁵

THREE- AND FOUR-WHEELED VEHICLES

All-terrain vehicles (ATVs) are motorized cycles, with 3 or 4 balloon-style tires, designed for off-road use on a variety of terrains. Although ATVs give the appearance of stability, the 3-wheeled design is especially unstable on hard surfaces. The ATV stability is further compromised by a high center of gravity, a poor or absent suspension system, and no rear-wheel differential. The danger is magnified because these vehicles can attain substantial speeds (30–50 mph).⁷

Most injuries associated with ATVs occur when the driver loses control, the vehicle rolls over, the driver or passenger is thrown off, or there is a collision with a fixed object.⁸ Studies in Alaska and Missouri have identified a number of risk factors for injury, including rider inexperience, intoxication with alcohol, excessive speed, and lack of helmet use.^{9,10} The recognition of the significant hazards associated with ATV use led to a federal investigation

The recommendations in this statement do not indicate an exclusive course of treatment or serve as a standard of medical care. Variations, taking into account individual circumstances, may be appropriate.
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and the acceptance of consent decrees by the ATV manufacturers in early 1988.¹¹ Under the decrees, the industry agreed to cease production and sale of new 3-wheeled ATVs (but not to recall old ones), to implement a rider-safety training program nationally, and to develop a voluntary standard to make ATVs safer. Warnings and age recommendations were included on the vehicle and in advertising. ATVs with engines >70 mL could be used only by children 12 years and older; "adult-sized" engines (those >90 mL) were not to be used by children or adolescents under 16 years.¹¹ Although the decrees did not prohibit the sale of the ATVs with engines <70 mL, which previously had been promoted for children younger than 12 years, none have been manufactured since 1986. After acceptance of the decrees, problems have occurred with some dealers not communicating the age restrictions to consumers, although pressure and enforcement by the CPSC have improved the situation. Nevertheless, children under 12 years still represent 15% of the deaths related to ATVs.¹²⁻¹⁴ It is probable that the most effective outcome of the 1988 consent decrees was the attendant publicity that led up to the decrees and the educational campaigns that occurred after them. The consent decrees expired in 1998. At that time, participating manufacturers agreed to an ATV Action Plan in which they agreed not to market or sell 3-wheeled ATVs, not market or sell adult-size ATVs to or for use by children younger than 16, promote training, and conduct safety education campaigns.¹⁵

The approximately 2.4 million ATVs still in use are associated with significant morbidity and mortality. Almost 2800 deaths have been attributed to ATVs (about 200 to 300 annually) since 1985.¹⁴ The risk of death, approximately .8 to 1.0 per 10 000 ATVs, has remained fairly steady since 1987. Annual emergency department visits for treatment of ATV-related injuries reached a peak of 108 000 in 1986 and declined after that to the present level of about 54 500.¹⁴ Children younger than 16 years account for 47% of the injuries in 1997 and >36% of the deaths since 1985.¹⁵ Head injuries account for most of the deaths, which usually are instantaneous.¹² Serious nonfatal injuries include head and spinal trauma, abdominal injuries, and multiple trauma.⁴ Abrasions, lacerations, and clavicle and extremity fractures are common and less serious.^{4,13} Some studies have suggested that children suffer more severe injuries. The severity of injury is the same for 3- and 4-wheeled ATVs.^{10,13,16} Currently, 4-wheeled vehicles account for 75% of the injuries, largely because of changes in the manufacture and sales of 3-wheeled ATVs after the 1988 consent decree, although many 3-wheeled ATVs remain in use. More injuries occur when ATVs are used for recreation than when they are used for nonrecreational purposes, for example, as farm vehicles.⁴

It is clear that deaths and injuries began to decline in 1986, possibly as an effect of the publicity before the consent decrees on the driving behavior of ATV users. A decline in sales, as well as diminished use by children, occurred after the decrees, but well before

the ban on 3-wheelers and design changes to make "safer" vehicles could have had a great effect.

RECOMMENDATIONS

The American Academy of Pediatrics (AAP) now updates its earlier recommendations^{10,17} to decrease death and injury related to the use of all 2-, 3-, and 4-wheeled ATVs:

1. Education, public and individual patient and parent, about the hazards of all ATVs should continue. (Besides benefiting the riders, it may increase public demand for greater regulation; eg, helmet laws and limitation on use by children.)
2. During anticipatory guidance, families should be asked, either by direct questioning or intake survey, about the kinds of recreational activities in which they engage. Just as those who have a swimming pool merit special counseling, so do families who engage in off-road vehicle use. The following points should be emphasized:
 - Off-road vehicles are particularly dangerous for children younger than 16 years who may have immature judgment and motor skills.¹⁰ Children who are not licensed to drive a car should not be allowed to operate off-road vehicles.
 - Injuries frequently occur to passengers, therefore riding double should not be permitted.
 - All riders should wear helmets, eye protection, and protective reflective clothing. Appropriate helmets are those designed for motorcycle (not bicycle) use, and should include safety visors/face shields for eye protection.
 - Parents should never permit the street use of off-road vehicles, and nighttime riding should not be allowed.
 - Flags, reflectors, and lights should be used to make vehicles more visible.
 - Drivers of recreational vehicles should not drive after drinking alcohol. Parents should set an example for their children in this regard.
 - Young drivers should be discouraged from on-road riding of any 2-wheeled motorized cycle, even when they are able to be licensed to do so, because they are inherently more dangerous than passenger cars.
3. Although the consent decrees required some equipment modifications to make ATVs safer, further changes have been suggested. They include the following:
 - Install seat belts on 4-wheeled ATVs and require that the vehicles also have a roll bar to prevent the driver from being crushed by the weight of the vehicle in the event of a rollover.
 - Headlights that automatically turn on when the engine is started should be routinely installed on all ATVs to improve visibility by other vehicles.
 - Speed governors (devices that limit maximum speed) should be installed on ATVs used by inexperienced operators.
 - Efforts should be made to design ATVs so that they cannot carry passengers.
 - Engine covers on small 2-wheeled vehicles, such as mopeds and minibikes, could reduce

burn injuries resulting from body contact with the engine and exhaust system. A sturdy leg guard could avoid injuries from sideswiping solid objects or being pinned to the ground.

All of these proposed modifications should be thoroughly evaluated before use and monitored after introduction.

4. Laws should be passed in all states requiring motorcycle-style helmets for off-road use as well as for on-road use. Motorcycle helmet laws have been proven to increase helmet use, and helmet use has been proven to reduce death and serious head injuries.^{16,18}
5. Many injuries are caused by various disruptions in the driving surface such as, bumps and holes. Developing and maintaining trails for the use of off-road vehicles may help reduce injury rates.
6. Prehospital care networks and emergency services should be improved in rural areas, which may minimize the effects of injuries and reduce deaths.¹¹
7. The AAP recommends a ban on the sale of all 3-wheeled ATVs, new and used, and a recall with a refund for present owners of the 3-wheeled models.
8. Laws should prohibit the use of ATVs, on- or off-road, by children and adolescents younger than 16 years. An automobile driver's license, and preferably some additional certification in ATV use, should be required to operate an ATV. The safe use of ATVs requires the same or greater skill, judgment, and experience as needed to operate an automobile.
9. ATVs should not be used after sunset or before sunrise, and carrying passengers should not be allowed. These provisions should be included in legislation.
10. Pediatricians should advocate for the passage of the AAP's model bill¹⁹ that:
 - prohibits the use of ATVs, on- or off-road, by children and adolescents younger than 16 years;
 - requires an automobile drivers' license, and preferably some additional certification in ATV use;
 - prohibits the use of ATVs on public streets and highways;
 - prohibits passengers from riding on ATVs;
 - prohibits operating an ATV under the influence of alcohol; and
 - prohibits the use of ATVs between sundown and sunrise.

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Position Statement

All-Terrain Vehicles

This Position Statement was developed as an educational tool based on the opinion of the authors. It is not a product of a systematic review. Readers are encouraged to consider the information presented and reach their own conclusions.

All-terrain vehicles (ATVs) are three- or four-wheeled motorized vehicles with large, soft tires and a relatively high center of gravity. Used primarily for off-the-road activities, ATVs have handlebars like a motorcycle and are designed for a single operator to straddle the body of the vehicle to move. Some can reach speeds of 50 mph and weigh up to 600 lbs.

Very few states require a license to operate an ATV, most of which are used for recreation. There are no mandatory national safety standards for their construction and only some states have issued regulations for their use. ATVs are often operated by children, some as young as age five.

ATVs have been involved in an alarming number of injuries and deaths, particularly among young people. Because of this, in 1998, the Consumer Product Safety Commission (CPSC) replaced its initial consent decree with ATV manufacturers with an updated ATV Action Plan agreement, which included not marketing or selling adult-sized ATVs for use by children younger than 16, not marketing or selling 3-wheel ATVs, and providing information and safety education.(1)

The American Academy of Orthopaedic Surgeons (AAOS) supports the Consumer Product Safety Commission consent agreement placing restrictions on the sale of four-wheeled ATVs to children. In addition, laws mandating licensing for operators should be passed and enforced.

The three-wheeled ATV is inherently unstable. When the operator executes a sharp turn at even moderate rates of speed, the high center of gravity of the vehicle, short wheel base and short turning radius, in many cases, can cause the vehicle to turn over. The rider may also be thrown from the vehicle or crushed beneath it as it rolls.

Many other risk factors, such as the use of alcohol and the lack of safety equipment, can contribute to accidents on ATVs. However, the basic design of the three- and four-wheeled models makes them hazardous to anyone who rides them.

Although perceived as recreational toys, ATVs can be extremely unsafe. During the past 13 years, more than 3,200 deaths related to ATV use have been recorded. More than one third of injuries were in children under the age of 15. (2) According to the US Consumer Product Safety Commission, more than 345,000 ATV-related injuries were treated in hospitals, doctors' offices and clinics in 2003, costing \$11.4 billion in medical, legal and work-loss expenses.(3)

The most common mechanisms of injury include striking the ground, hitting fixed objects such as trees, and rolling backwards. The majority of injuries are cranial or spinal. Although the relative incidence of these injuries is declining, the consequences remain severe.

Four-wheel ATVs have some of the same design features as the three-wheel models, including a high

center of gravity, short wheel-base, short turning radius and high-powered engine. They are difficult machines to operate, even if somewhat less likely to roll over than the three-wheeled versions. Moreover, as off-the-road vehicles, they are generally used on rough or uneven ground. Uneven surfaces can cause them to turn over, largely due to the high center of gravity. When used on hills, they are capable of flipping over from front to back, as the rear wheels can lift the front wheels off the ground when excessive power is applied. Studies have shown that almost 60 percent of accidents involving four-wheel ATVs result from tipping and overturning. Drivers can be thrown from these ATVs or can be crushed beneath them, just as with three-wheel models.

In light of statistics that show an inordinate number of injuries and deaths resulting from the use of ATVs, the AAOS considers ATVs to be a significant public risk. AAOS provides the following recommendations and safety tips for those choosing to ride ATVs:

- Operators should be licensed on the basis of demonstrated competence in handling the vehicle and knowledge of the safety hazards that are presented by driving an ATV. With few laws governing the use of these vehicles, at present, almost anyone of any age or level of skill or training can legally operate an ATV. Although ATVs with a 90 cc or greater engine size may not be sold to or for the use of children under the age of 16, once an ATV has been purchased and taken home, it is difficult to prevent small children from driving the ATV. No person should operate such a machine without some demonstration of training, knowledge and maturity.
- The minimum age of 16 for operating an ATV on or off the road should be enforced. Children under the age of 12 generally possess neither the body size and strength, nor the motor skills and coordination necessary for the safe handling of an ATV. Children under age 16 generally have not yet developed the perceptual abilities or the judgment required for the safe use of highly powered vehicles.
- Operators should be required to wear safety equipment. While sturdy clothing and leather gloves can help to prevent or mitigate cuts and abrasions associated with falls from the vehicle, the key piece of safety equipment is a safety helmet that meets standards set for helmets used by motorcycle riders. As with motorcycle riders, the helmet provides the best protection available against death or serious, disabling injury. In 80 percent of the deaths from accidents involving ATVs, the driver was not wearing a helmet.
- ATVs should be used only during daylight hours. Most ATVs are marketed and used as off the road, recreational vehicles. In the varied terrain in which they are most commonly used, good visibility is required. Riding after dark is especially dangerous because lights attached to a vehicle cannot provide enough properly directed illumination when the vehicle is bouncing or turning.
- Only one person at a time should ride an ATV. Adding a passenger to the ATV increases the propensity of the vehicle to tip or turn over. In almost a third of ATV accidents (31 percent), more than one person was riding the vehicle.
- Do not operate an ATV if you are under the influence of drugs or alcohol. According to the CPSC, approximately 30 percent of all fatal ATV accidents involved alcohol use. (4)

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Clark Bates, Commissioner
Otsego County
District I
P.O. Box 308
Gaylord, Mi. 49734

May 17, 2009

Ref: Proposed Off Road Vehicle Ordinance

Commissioner Bates:

In reference to the above proposed ORV Ordinance I am in agreement with the suggested designations of roads closed in the Pigeon River State Forest.

I feel the Forest must continue to remain as an area for silent sports with the least amount of vehicle traffic as possible, no ORV,s, ATV.s or Snowmobiles.

Permitting any of these vehicles in the Forest area is contrary to the MI.DNR and the Pigeon River Advisory Councils "Concept of Management" policies.

Your consideration to approve the above as is or any additional roads adjoining or connecting to the Forest would be greatly appreciated.

Thanking you in advance.

Sincerely,



George W. Barker
625 East Main St.
Gaylord, Mi.
989)732-9261

cc: Ken Glasser
County Commissioner

"ORV" usage on county roads

From: Edward Lebowsky (elebowsky@att.net)

Sent: Thu 5/21/09 10:05 AM

To: glasserkenneth@hotmail.com; ccao@cheboygancounty.net; jburt@otsegocountymi.gov

May 20, 2009

To Whom It May Concern,

WHY I AM OPPOSED TO THE USE OF "ORV" on OTSEGO AND CHEBOYGAN COUNTY ROADS INCLUDING THOSE IN THE PIGEON RIVER COUNTRY STATE FOREST?

The county BOARD OF COMMISSIONERS in Cheboygan and Otsego counties are presently in the process of drafting an ordinance concerning the use of "ORV" on all or part of roads in the counties including roads in the PRCSF.

As a property owner in Otsego county / Corwith Township I am opposed to the use of "ORV" on county roads for the following reasons:

NOISE - For the past seven years "ORV" (2,3, and 4 wheel, including jacked up "Jeeps"), go by our cabin (day or night), with little respect to others.

SPEED - See #1 above.

GARBAGE - Take a ride any day or evening in the GREEN TIMBERS / PRCSF and observe the litter that is left by those who have come to HUNT, FISH, HIKE, or simply enjoy a view of NATURE. While we all believe in the "GOOD" in HUMAN NATURE, it simply is not a way of life for all.

COST OF ENFORCEMENT - Today more then ever, it is "UN-REAL" to expect any enforcement of rules if the county roads are open to "ORV".

County and state law enforcement is stretched and continue to be underfunded.

This is a county issue and "ORV" usage on county roads should be "DENIED" by "COUNTY ORDINANCE".

One last thought Take a ride out OLD VANDERBILT RD. (1 to 1 1/2 miles past the Pigeon River)

Look to your left, up the hill, with the power line

"ORV" use at its best. THIS CAN BE A COUNTY ROAD IN YOUR NECK OF THE WOODS.

Thank You,

EDWARD J. LEBOWSKY



**Gaylord Area
Chamber of Commerce**

101 West Main Street • PO Box 513 • Gaylord, Michigan 49734
(989) 732-6333 • Fax (989) 732-7990 • Information Center (989) 732-4000 • www.gaylordchamber.com

Resolution in favor of Adoption of Otsego County ORV Ordinance

Whereas, the Gaylord Area Chamber of Commerce is a 500 + member business organization charged with the mission of supporting and improving the local business climate.

Whereas, The Otsego County Board of Commissioner is considering the adoption of a County-wide uniform ORV ordinance through the recently adopted Michigan Public Acts 240 and 241.

Whereas, if approved, this ordinance would regulate the orderly and safe use of ORV's and allow greater law enforcement by local agencies.

Whereas, Otsego County has a great number of businesses who are positively affected by the ORV and recreation industry.

Whereas, There has been a large increase in the number of ORV sales and users and it is prudent and safe to regulate their use in Otsego County.

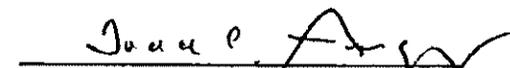
Whereas, We believe the adoption of this ordinance will have positive impact on our local business community and provide the opportunity for growth in the ORV and recreation sector.

Therefore be it Resolved, the Gaylord Area Chamber of Commerce strongly supports the adoption of the Otsego County ORV ordinance.

Be it further Resolved, that we encourage the Townships of Elmira, Otsego Lake and Chester to allow ORV use in their respective townships subject to their statutory duties to limit access to certain roads and exercising good judgment in working with adjoining townships.

Adopted, this 18th day of May, 2009.


Matt Rooyakko, Chairman


Todd Gregory, Vice-Chairman



FOUNDED 1982

MICHIGAN CONSERVATION FOUNDATION
"Conservation is Everyone's Business"

84 Mid-Forest Lodge
Prudenville, MI 48651
Phone: (989) 366-8328
Fax: (989) 366-8328
E-mail: info@michiganconservation.org

May 26, 2009

To: Otsego County Commissioners

From: Robert E. Jacobson, President
Michigan Conservation Foundation

Subject: State ordinance for the operation of Off-Road Vehicles on the Shoulders or right-of-ways of county roads.

Dear Commissioners

Michigan Conservation Foundation (MCF), Board of Trustees have many concerns regarding the Legislation allowing ORV's and ATV's to travel on the shoulders or right-of-ways on county roads.

Safety is Number 1: School children walking the shoulders of roads are a serious issue. ORV's veering from the shoulder to miss an obstruction and into the path of a car or truck is a real happening.

At a meeting I attended in Houghton Lake (Roscommon County) two years ago the State Police Post Commander and County Sheriff had major concerns with safety issues and law enforcement.

Lets face it, the real force behind the ordinance are owners of lodging, food and fuel establishments and don't forget bars.

MCF sees major problems with the usage of off road vehicles on county roads in the Pigeon River Country State Forest (PRCSF) for a number of reasons. The 175 miles of county roads are narrow with little or no shoulders and trees adjacent to the sand roads. Riding ORV's in sand is problem enough without swerving into a motor vehicle or a tree when encountering a vehicle traveling 55 mph on a blind curve.

Setting a 25 mph speed limit is something that will not happen and enforcement is out of the question.

(A Law Suit against Townships and Counties is a sure thing today, with a serious injury or death.)

Allowing off-road vehicles in the PRCSF is a violation of all common sense, let alone the purpose that the Pigeon was established for in its creation. The Pigeon is designated as a SPECIAL State Forest for a multiple of conservation reasons as everyone here knows and will be repeated today by others.

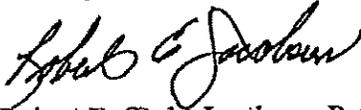
Once again, do we have Politicians making laws based on campaign money from commercial establishments, recreational activities, and future votes, with little or no regard for the safety and enforcement issues in the law?

In the end, is it always about money?

Manistee County Commissioners, on April 28, 2009, voted down the usage of ORV's and ATV's on County Road Shoulders for all the prior mentioned reasons. (See attachment)

The Michigan Conservation Foundation Board is of the opinion that the Otsego County Commission should follow the decision of the Manistee County Commission.

Thank you for allowing MCF to appear before you today.

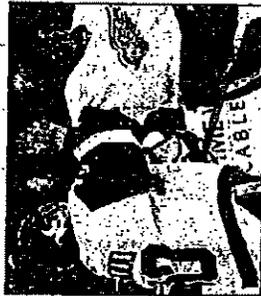


Robert E. (Bob) Jacobson, President
Michigan Conservation Foundation

Cc: MCF Board of Trustees

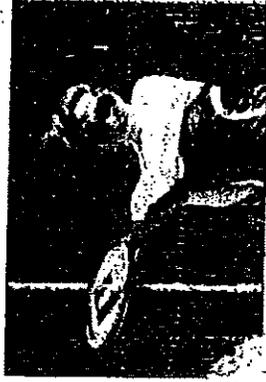
RESTED AND READY

Red Wings to face the Ducks in conference semis



NO PLACE LIKE HOME

MHS tennis plays its first home match



SHUT OUT: Yankees serve up first shutout of seas

NEWS



ADVOCATE

WEDNESDAY
April 29, 2009

Manistee, Michigan

WWW.MANISTEENEWS.COM

50 Cents/\$1 Weekend

Board turns down ORV proposal

County Commissioners opt not to adopt state ordinance

By KEN GRABOWSKI
ASSOCIATE EDITOR

MANISTEE — Manistee County will not be joining 26 other counties around Michigan in adopting the proposed state ordinance for the operation of Off Road Vehicles (ORVs) on roads in the county after the Manistee County Commissioners voted it down 5-2 on Tuesday evening.

An overflow crowd filled the Manistee County

Commissioners meeting room in the county courthouse and government center for the rare evening meeting of the commissioners and most were in attendance for the ORV issue.

The commissioners have been struggling over this issue for well over two years, but Tuesday's vote does not mean the end of the discussion in Manistee County. Under the provisions set down by the state, each individual township will get the opportunity to decide if they want it in their particular township after July 17.

Very limited discussion was allowed on the matter during the public comment portion of the meeting because the commissioners have held

two public hearings on the matter. The majority of those in attendance appeared to be in favor of adopting the ordinance, but those who were allowed to speak appeared evenly split on the issue.

Wellston area businessman Ray Schmidt said he owns a four-runner but is opposed to a countywide ordinance for several reasons. He said there are many people that don't understand a great deal about the ordinance, or what they can do under it.

"Most people think this would allow them to take their quad runner on to hunt deer or fish, but the state and federal government do not

allow you to drive them on their trail system," said Schmidt. "I have concerns about things like being able to ride 25 miles per hour, county signage, road repair and law enforcement."

Schmidt said he didn't see it to be the big economic surge that many people have been predicting and said he supports keeping the county as "a refuge for quiet sports."

Brethren resident Tom Hughes said he feels it could be a boost to the local economy in these tough times. He said Wexford County approved it on April 14 and felt Manistee should do the

See COMMISSION page 6A

COMMISSION

CONTINUED FROM PAGE 1A

same.

"There are a lot of handicap veterans in the area on 100 percent disability, and it might make it a lot easier for them to get around with a quad," said Hughes.

Cleon Township resident Anne Kaminski said many townships have voted that they don't want an ORV ordinance. She cited damage to habitat and roadways could be a problem.

"Snowmobiles like to go up steep hills and through ditches and once vegetation is gone it doesn't come back," said Kaminski.

Bill Roberts of Dickson Township said the general population is aging, and ORVs are an opportunity for citizens to get around and enjoy the outdoors.

"I am getting up in years, and love the outdoors and the only way to enjoy it now is with an ORV," Roberts said. "The DNR has pulled me over twice for doing it, but haven't given me a ticket."

Commissioner Ed Haik said he totally supported when the county was attempting to adopt an ordinance for ORVs, but didn't support the wording in the state one.

"The state ordinance makes no sense," said Haik. "It says you can use hovercrafts on the roads, and it also says dirt bikes can be used. From my many years in law enforcement, dirt bikes have always been a problem in chasing them and many times it is kids riding them."

"I don't like them riding on the roads where they can only go 25 miles per hour while the rest of the traffic can go 55 miles per hour and they can ride right out on the road and not the edge."

Commissioner Ken Hilliard offered an opposing view to the issue.

"How are they any different from mo-peds or bicycles, as they can ride on the roads?"

"The state ordinance makes no sense. It says you can use hovercrafts on the roads and it also says dirt bikes can be used. From my many years in law enforcement, dirt bikes have always been a problem in chasing them and many times it is kids riding them."

— ED HAIK
COUNTY COMMISSIONER

asked Hilliard.

Commission chair Allan O'Shea said he was concerned over who would be responsible for the cost of putting up signs to say where they were legal and not legal as townships could opt out of the ordinance. He also pointed out that the road commission would have the option of eliminating 33 percent of the roads in the county from being used.

"I have the same concerns as Mr. Haik in that it is not a good ordinance," said O'Shea.

Commissioners supporting the measure to adopt the ordinance were Ken Hilliard and Carl Rutske, while Ervin Kowalski, Ed Haik, Allan O'Shea, Glenn Lottie and Jim Krolczyk opposed it.

Ken Grabowski can be reached at: kgrabowski@pioneergruop.com

Dear Ms. Purgiel,

Thank you for the informative telephone call last night. As previously mentioned, I am against allowing ORVs to travel on the local roadways in Elmira Township. My position is based on the statistical data that identifies an unrecognized public health traffic safety problem that already exists on Michigan's unmarked and for the most part unregulated rural roads. In the 24 counties of Northern Michigan there is a 59% motor vehicle injury crash rate with contributing risk factors that include but are not limited to: driver distraction (i.e., cell phone use), alcohol, poor driver judgment/behavior, excessive speed, roadway hazards and a lack of Trauma Level I hospitals, thus compromising medical care to the severely injured. Allowing ORVs to drive on unmarked rural roadways adds yet another dimension to the current problem, since this type of recreational vehicle is viewed as a "toy" by the owner and with that perspective comes an attitude of thrill seeking and less personal responsibility.

I can appreciate the position of ORV advocates stating that permitting this type of recreational vehicle greater access to Northern Michigan could potentially increase tourism to the area. However, I do not believe based on the literature that this population of enthusiast will provide economic sustainability over the long-term, but instead incur a greater financial burden to the individual counties. This trade off will be evident through the negative environmental impacts of noise, pollution, destruction of the natural vegetation, disruptions in wildlife, an increase incidence of motor vehicle injury crashes and compromising the quality of life of local residents. In essence, ORVs should be prohibited from traveling on unmarked rural county roadways in Elmira Township and remain on structurally sound and designated trails.

Below are a few websites of supporting documentation for your review:

<http://www.otsagocountymt.gov/uploads/ORV-Ordinance-Web.pdf>
http://www.michigan.gov/dnr/0,1607,7-153-10366_46403_46404-201580--,00.html
http://www.michigantrafficcrashfacts.org/doc/2007/veh_12.pdf
http://www.michigantrafficcrashfacts.org/doc/Upper_Peninsula/2007/up_veh_12.pdf

Please let me know if you will need any additional information. Again, I have a transportation related conference next week at the University of Michigan so I am uncertain if I will be able to attend the Elmira Township Meeting on Thursday, May 14, 2009. Please feel free to distribute this e-mail to the Board confirming my support against permitting ORV travel on unmarked county roadways.

Respectfully,

Karyn M. Warsaw, MS, MPH
 DrPH Student, Johns Hopkins Bloomberg School of Public Health
 Health Policy Management and Leadership

Clinical Research Scientist/Regulatory Compliance Auditor
 The Marrickar Group, LLC
 4947 Hallenius Road
 Gaylord, Michigan 49735
 (773) 330-4633 Office
 warsowreverence@yahoo.com

ORVs On County Roads

From: **SST-OPS-Ken Ide** (kide@h-htube.com)
Sent: Fri 3/20/09 9:03 AM
To: 'Ken Glasser' (glasserkenneth@hotmail.com)

Hi Ken,

I spoke with Judy Jarecki on Monday, and she filled me in on what is going on with this issue. I apologize for getting involved so late in the process, but I was not aware that it was taking place.

I understand that you are committed to closing the County roads in the Pigeon, and I certainly support that. I would also recommend closing the roads in the surrounding buffer areas, on the West & South sides of the PRC, as well.

Actually, I would support a more extensive closure than that, with only a few select roads in the County open to ORVs, but I do not have a specific recommendation on that, as I have not had an opportunity to think it through yet.

In any event, I wanted to let you know that not everyone in Corwith Township is in favor of unrestricted ORV access to County road shoulders. In my immediate area, the Websters (T32N- R2W, Sec 32), the Hartls (Sec. 28), and my parents, Jane & Martin Ide (Sec. 29) would all prefer that ORVs not be allowed on County roads in our area.

Thank you,

Ken

Kenneth G. Ide
Environmental Affairs Manager
H & H Tube - A Division of Sunspring America, Inc.
P. O. Box 455
Vanderbilt, MI 49795

Phone 989-983-2800, X 3025
Fax 989-983-2501
kide@h-htube.com

LAKE LOUISE PROPERTY OWNERS ASSOCIATION

Box 422 Johannesburg, 40751

Chester Township Trustees:

The roads of the LAKE LOUISE PROPERTY OWNERS ASSOCIATION are County roads and have been subject to all Otsego County rules. As the County considers the changes to the Off Road Vehicle (ORV) traffic codes, we hope that you will recommend that all Chester Township roads continue to serve all vehicular traffic in the safest manner possible.

While we know no one can control attitudes, reckless behavior and its consequences should never be encouraged.

Residential roads posted with 25 mile per hour speed limits should not be turned into ORV racetracks. The concern of the Directors of LLPOA is not with all ORV traffic but with the rider who is under the age of sixteen, is out of sight of a parent/guardian, and is not experienced enough to drive a motorized vehicle on County roads. Some Members had complained about the noise levels they have experienced when children are allowed to race on the association roads.

Ours is now a residential homeowners association that started as a resort vacation spot 35 years ago. Some Members still believe our roads are private, not County roads and they allow their children to race the roads on miniature ORVs. Short children are of course, small, driving these short ORVs

Our roads are hilly and curvy with no shoulders. Visibility is limited. If unlicensed drivers and children under age 16 are allowed to drive ORVs on the LLPOA roads, we fear it will lead to dire, avoidable consequences.

We ask that Birchdale, Coolwater, Grandview, Havenwood, Glenvale, Hollybrook, Valleybrook, and Pineridge be closed to ORVs operated by unlicensed drivers.

LLPOA Officers and Directors:

S. Kovacs
D. Smith
B. Madsen
M. Layman
P. Thrasher

March 10, 2009

Preserve the Prohibition on ORVs in Pigeon River Country

I have property and a cabin in Corwith Township bordering the Pigeon River Forest. I fish often, snowshoe and less often hike through the land P.S. Lovejoy established so individuals can experience as close as possible the natural wild beauty that this unparalleled tract of land can offer. Please preserve the prohibition of ORVs in Pigeon River Country (PRC).

Individuals who seek the quiet sports can find quiet here in the Pigeon River Country. There is no quiet in much of the UP. The hoards of ORVs north of Newberry rival the number of black flies on holiday weekends. West of I - 75 in the area of the West branch of the Sturgeon River if you find quiet for a spell, the country side displays the scars from knobby tire ATV and ORVs. Those vehicles likely buzzed down the roads full throttle, despite the best intentions of their drivers to leave only a foot print behind. What was left behind was indifference, and damage no man could do in a lifetime with only his two feet, a shovel and a penchant to deface the ground he traveled.

The Pigeon River Forest is too small and one of the few places left in the state to be forsaken for more open roads to ecologically negative ORVs. PRC should be free and safe from the folly and damage directly attributed to ORVs.

The Pigeon River Forest should be marketed as a surviving legacy to Lovejoy's vision and foresight of why we need "The Big Wild" and what it offers us compared to all the tracts of land in Michigan already criss-crossed with ORV trails. Appeal to the individuals who seek the quiet, the pristine, and reverence to the land. Do not jeopardize years of ecological stewardship to this land so it may suffer the consequences seen where ORVs are permitted to run. Banning ORVs will do more to preserve the Pigeon River Forest than not. Continuing the ban is not a take away from ORV enthusiasts. ORVs have ample opportunity elsewhere in this state. Opening roads to ORVs. will destroy the PRC appeal to many, who travel here, who spend money here, who recreate here. Why destroy this core attribute of the PRC as a motorized free refuge from civilization. Few places in the state much less the Midwest can boast having such a destination. ORVs can go many more places. Please don't take for granted this unique one of a kind testament to our world without the sight, sounds and dangers of ORVs. Campers without ORVs spend money and support local businesses. Will vacationers still chose to hike trails, or stay in campgrounds shared by ORVs? Is there an economic pro forma and cost analysis favoring the introduction of ORVs? To my mind the PRC is exceedingly more valuable and less costly to maintain without ORVs. If we can not have a data driven decision, more thought and research must be devoted to this issue before changing a status quo that has not caused harm to nature or man's profit margins.

Glenn Seagren

John M. Burt

From: Joe Matteini [jrmcochise@yahoo.com]
Sent: Friday, May 22, 2009 3:26 PM
To: John M. Burt
Subject: ORV's

Please reconsider opening roads to ORV'S.I stopped going to the Huron -National Forests because of all the land destruction and noise present.Even if you open just a few roads,they will take a mile if given an inch. Who is going to enforce laws when there are so many cutbacks? I have seen what they can do in the National Forests. Too much noise and disturbing of the natural settings.Sincerely Joseph Matteini.

**Board of Commissioners
Sign-In Sheet**

Tuesday, May 26, 2009

<u>Name</u>	<u>Address</u>
Duane Hoffman	1233 W Martin Lk Gaylord MI
Janet Hoffman	1233 W Martin Lk " "
Beth Dipzinski	1182 Goslow Gaylord
WILLIAM SHELTON	13098 CAULKINS LAKE RD.
Barbara Kuyar Jurek	5758 M ⁿ Coy Rd
William T. Kluwicki	2707 Wilkinson Rd Gaylord
ANDY NOESKE	140 BADELEY RD VANDERBILT
Dee Smith	3386 Hazenwood Dr. Jo'burg
GARY HEDDESHOT	10217 PLAYERS VIEW 49735
BOB JACOBSON	89 MID-FOREST, PRUDENVILLE
SHEILA JACOBSON	" " "
Ken MacKellar	5523 Shaft Gaylord
KARY KOLV.	5925 SHAFF Gaylord
Glen Fleming	4804 Marshall Rd Edinburg
Rob Dunham	831 Knollwood, Gaylord
KEN BORTON	7682 WHITE OAKS RE GAYLORD
Jeanne Bill Nowicki	Chester Sup.
Mary Jergensen	421 N. Okego Gaylord
Art Wagon	9537 Old 27 S.
Chuck Klee	224 MARQUART
Jean & Julie Junde	8485 Old Vanderbilt Rd.
Barbara & Betty Murphy	4330 Ranger Lake Rd

Board of Commissioners
Sign-In Sheet

Tuesday, May 26, 2009

<u>Name</u>	<u>Address</u>
Karyn M. Wason	4947 Hallenius Rd
Ed LEBOWSKY	7872 OLD VANDERBILT RD
JEFF Dutcher	2572 South Osseo
Bob Huppert	7072 Shisto Trail, Gaylord
Russ Rowley	2572 S. Osseo Gaylord
Doug Kimmel	1493 Stonycroft, Gaylord
Mike Mang	156 S. Estate Dr, Gaylord
Leonard Skop	Elmira
John Ketter	6269 Mt Vernon Hills Dr Vanderbilt Community
Eugene Horan	7273 E Sturgeon Valley Rd Vanderbilt
ADAM ZAMENSKI	2227 Hickorywood DR GAYLORD
David Fox	1557 Arrow Head Trail Gaylord
Bennie Kucharek	1993 Suisse Lane
Jon & Kim Shelley	2804 Town Line Rd
SHARON TOBIT	3995 O. VAIL VANDERBILT COMMUNITY SUP. PO BOX 794 Gaylord
Jim Johns	1061 WINTERLAND DR GAYLORD
CHRIS HASTY	
Jane Lange	2403 Murner Rd - Gaylord
KATHIE LOOMIS + RALPH LOOMIS	13430 CAULKIN (K) RD - JOBERG
Jim Atkins	Weekly Choice
Janet Chvapic	1189 Whitehouse Trail Dover Township

Board of Commissioners
Sign-In Sheet

Tuesday, May 26, 2009

<u>Name</u>	<u>Address</u>
Walter M. Chalkin Doris Huff Rupp	13786 Spann Rd JOHANNESBURG MO 64501
Amanda LaBerge Otsego Lk township	7961 W. Otsego Lk Rd.
MIKE RIEBA	PO BOX 537 GAYLORD
Nora Corfis	TALL BIRCH GAYLORD
Mary Sander	7200 Hayes Lane Rd



JUNE 9, 2009
AGENDA



FISCAL YEAR 2010 BUDGET CALENDAR

<u>2009</u>	
June 9	Board approves calendar
July 24	Finance Director prepares budget packets for distribution to departments. Management Team members also asked to complete narratives, strategic plans, staff justification forms, and equipment request lists using designated format.
August 14	Departments submit completed budget requests, narratives, strategic plans, staff justification forms, and equipment lists to the Finance Director.
August 19 - August 21	Administration staff conduct initial review of department budgets with department heads and elected officials as necessary.
August 28	Departmental budgets submitted to Board of Commissioners.
August 28	Component Units Budgets Due to Finance Director (Parks, Library, U Ctr, EMS, Road Cmsn, Cmsn on Aging, Bus, Sportsplex, M-TEC)
September 2	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
September 9	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
September 16	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
September 23	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
September 30	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
October 7	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
October 14	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
October 21	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
November 7&11	Public Hearing notices published in Gaylord Herald Times
November 24	Board holds Truth-in-Taxation hearing and Public Hearing on the Budget. Adopts General Appropriations Act resolution.

All Budget Work Sessions will be conducted in Room 212 of the downtown Courthouse, 225 West Main, Gaylord, MI 49735. In compliance with the Americans with Disabilities Act, persons requiring assistance to fully participate in the meeting should contact the County Administrator's office 12 hours prior to the meeting.

FAMILY MEDICAL LEAVE ACT

June 9, 2009

This addition to the leave of absence policy is incorporated into the existing leave of absence policy pursuant to the implementing regulations for the federal Family Medical Leave Act of 1993 (FMLA).

This policy is not meant to be all-inclusive and merely highlights the provisions of the FMLA, which are subject to detailed and specific implementing regulations. This Policy is not meant to conflict with either the FMLA or its implementing regulations, the statute and the regulation control.

Employees are entitled up to 12 weeks unpaid job protected leave for certain family and medical reasons if they have worked for at least 1 year and for 1,250 hours over the previous 12 months.

Reasons for taking FMLA Leave are:

To care for the employee's child after birth or placement for adoption by state supervised foster care,

To care for the employee's spouse, son or daughter or parent who has a serious health condition; or

For a serious health condition that makes the employee unable to perform the employee's job.

"Any qualifying exigency" arising out of the fact that a spouse, son, daughter, or parent of the employee is on active duty or has been notified of an impending call to active military duty status in support of a contingency operation.

Furthermore, up to twenty six (26) weeks in a single twelve month period for the following qualifying event:

- (a) An eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered service member who is recovering from a serious illness or injury sustained in the line of duty on active military duty. The eligible employee is entitled to a combined total of twenty-six (26) weeks of all types of FMLA leave.

The employee is required to provide advance leave notice and medical certification should an employee desire to use FMLA. FMLA leave may be denied if the notice and certification requirements are not met. The requirements are as follows:

The employee must ordinarily provide 30 days advance notice when the leave is "foreseeable."

If 30 days notice is not practical, taking into account all facts and circumstances in the individual case, then notice must be given within 1 or 2 business days of when the need for leave becomes known to the employee.

Leave requests must be in writing and must set forth the reasons, anticipated duration, and anticipated start of the leave with medical certification attached. The County may require an employee to obtain a second medical opinion at County expense from a health care provider mutually agreed upon by the employer and employee.

Medical treatment must be scheduled so as to minimize loss of work time. Appointments scheduled during work hours must have written verification from the provider of the health care service that such provider does not offer appointment hours which do not conflict with the employees shift hours and does not offer Saturday hours.

Benefits of FMLA leave include:

For the duration of FMLA leave, health insurance coverage will be maintained.

Employees will be returned to their original or equivalent position upon return from FMLA leave.

Employees paid for time off, such as personal leave and vacation time, will be charged for FMLA leave pursuant to the statutory option granted to the employer.

Accrued benefit time, no matter when earned, will be charged for FMLA leave time taken.

The FMLA does not require that an employee actually ask for FMLA leave in order for the employer be permitted to charge paid time off programs if the purpose for the leave program is a purpose contemplated by the law.

Because FMLA leave time is otherwise unpaid, benefit time on family and medical leave does not accrue except as may be required under applicable collective bargaining agreements.

FMLA leave will be based on a calendar year.

Absences permitted by the FMLA will not be counted under the policy as absence incidents.

Notice of Employer Expectations and Obligations of Employee:

Paid and unpaid leave pursuant to the FMLA will be counted against the employee's FMLA leave entitlement.

An employee must furnish to the employer medical certification of necessity for the leave within 15 days of any request for FMLA leave. If the medical certification is found to be incomplete or insufficient, the employee will be notified, in writing, of the additional information necessary and allowed seven calendar days cure the deficiency. In the case of foreseeable leave, failure to provide medical certification will cause the leave to be denied until the required certification is provided. When the need for FMLA leave is not foreseeable, certification must be provided at least 15 days after the employee gives notice of the need for the leave or as soon as practical under the facts and circumstances requiring the leave.

The employer requires the exhaustion of all paid leave prior to taking unpaid leave.

If the employee has an obligation to pay part of that employee's health care premiums as of the time of the FMLA leave, the employee must make provisions with the Payroll Department to continue such payments during the leave. Payments shall be made each pay period. Failure of the employee to make the required payments shall result in loss of coverage to the paid to date.

Upon return to work, the employee will be required to submit a fitness for duty certificate on the same basis as exists under current return from medical absences.

If an employee is designated as a "key employee", the employee will be so advised at the time a FMLA leave is requested. Upon determination by the employer that substantial and grievous economic injury to the operations of the employer will occur, reinstatement of such key employee may be denied. Adverse effects on health care entitlement may also occur.

A non-key employee will be reinstated to the same or an equivalent job upon return from leave.

Should an employee on FMLA leave decide not to return to work, the employer is entitled to recover its share of health plan premiums paid by the employer during such period of FMLA leave subject to certain exceptions.

The Human Resource Director will provide an employee requesting FMLA leave with written notice detailing the specific expectations and obligations of the employee and explaining any consequences of a failure to meet these objectives. The employee will be provided with a Family Medical Leave Fact Sheet and the required forms for medical certifications. The Human Resource Director will answer all questions regarding FMLA leave rights, duties, and obligation of the employee.

Please see the back of the handbook or the Human Resource Director for request forms for FMLA leave.



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Commissioners

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Transfer dollars from contingency for advertising expense.

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-101-930.300 Advertising	\$1,120	\$
101-941-999.990 Contingency	\$	\$1,120
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$1,120	\$1,120

Rachel Grusch
Department Head Signature

6-1-09
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

RESOLUTION NO. OCR 09-18

A RESOLUTION OF CONCURRENCE WITH THE 2009/2010 NORTHEAST MICHIGAN COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) PROJECT LIST

Otsego County Board of Commissioners

June 9, 2009

WHEREAS, Otsego County desires to improve the county economy; and

WHEREAS, The Otsego County Board of Commissioners actively supports and currently participates in the economic development district activities of the Northeast Michigan Council of Governments (NEMCOG); and

WHEREAS, The Northeast Michigan Council of Governments' Regional Economic Development Advisory Committee (REDAC) has reviewed and adopted the 2009/2010 Comprehensive Economic Development Strategy (CEDS) Project List; and

WHEREAS, Concurrence with the CEDS Project List by each county in the Region – Alcona, Alpena, Cheboygan, Crawford, Montmorency, Oscoda, Otsego and Presque Isle – does not preclude any community from developing their own CEDS and allows them to retain eligibility for U.S. Economic Development Administration (EDA) funds; now, therefore, be it

RESOLVED, That Otsego County hereby adopts the 2009/2010 CEDS Project List, because it does reflect the economic interests and concerns of the county, and; be it, further

RESOLVED, That Otsego County requests continued designation by the Economic Development Administration as a Redevelopment Area eligible for EDA grants, loans and other programs under the Public Works and Economic Development Act of 1965, as amended.

MEMORANDUM

TO: County Clerks
County Administrators

FROM: Richard Deuell, AICP

DATE: May 20, 2009

RE: Northeast Michigan Comprehensive Economic Development Strategy
Project List – 2009/2010

Every year NEMCOG updates its list of economic development and public works projects for this region. We annually present this to the U.S. Department of Commerce, Economic Development Administration (EDA) as a part of our "Northeast Michigan Comprehensive Economic Development Strategy" (CEDS).

Unlike past years, we will not be developing the full CEDS document at this time. NEMCOG is working with the MSU Center for Community and Economic Development to refocus our CEDS plan. Once that action has been completed, we will develop the complete CEDS.

In the mean time, EDA has asked us to submit an abbreviated version, which only includes the community project list. We have enclosed a complete copy of the draft project list for your county. Grant funds from EDA can be used towards the cost of roads, water, sewer and other publicly-owned infrastructure needed to create and retain large numbers of jobs. These projects must be listed in the CEDS before they will be eligible for an EDA grant. Please ask the County Commissioners to review the project list to determine if there are any additions, deletions or changes. Please notify us of any needed changes.

Once the Board has agreed upon the list, please ask them to pass the enclosed Resolution concerning CEDS Project List. The Resolution must be passed by the County Board in order for your county or any of your county's municipalities to be eligible to apply for EDA funding.

The project list will also be reviewed by all other NEMCOG counties and the NEMCOG Board. It has already been reviewed and adopted by NEMCOG's economic development committee (REDAC).

Please take action on this Resolution at your June meeting. Please let me know if you have any questions or comments concerning this document or the Resolution. The CEDS report is due in the EDA office on June 30, 2009.

2009 NEMCOG Priority Project List

On List	PROJECT/TITLE	APPLICANT
Alcona County Projects		
	US-23 Bus. Loop Beautification/Streetscape	Alcona Co.
	Recreational trail connecting parks, tourist attractions and facilities	Alcona County
	Cooperative Marketing	Alcona County
	Re-Use of Brownfield Sites in Alcona County	Alcona County
	Harrisville Main St. Infrastructure Improvements	Harrisville City
	Lincoln Train Depot Renovations	Lincoln Village
Alpena County Projects		
	ACC Area Development Project	Alpena City
	Redevelopment of Former Fletcher Paper Site	Alpena City
X	Infrastructure Improvements to Accommodate Golf Course	Alpena Township
Cheboygan County Projects		
	Rehabilitation of Former Woolworth Building	Cheboygan City
	Garfield Ave & Bay View Drive Business Dev.	Cheboygan City
	Infrastructure imp. to foster development	Cheboygan City
	Mackinaw City Business Incubator Feasibility Study	Mackinaw City
	Downtown Marina Park Project	Tuscarora Township
X	Tuscarora Township Sanitary Sewer	Tuscarora Twp.
Crawford County Projects		
	Grayling Fish Hatchery Museum	Crawford County
	Downtown Renovations & Brownfield Redevelopment Project	Grayling City & Crawford Co.
	Infrastructure Improvements in 4-Mile Road Area	Grayling Twp.
Montmorency County Projects		
	Hillman Eco Park - Biomass Business Development	Hillman Village
	Hillman downtown Infrastructure & Streetscape	Hillman Village
Otsego County Projects		
X	I-75 E-W Crossings Projects	Otsego County
	Redevelopment of G-P Property	Otsego County
	Water & Sewer Systems in Vanderbilt	Vanderbilt Village
Oscoda County Projects		
X	Water & Sewer	Oscoda County, Mio
	Develop Educational/Recreational Courses for Adults/Tourists	Oscoda County, etc.
Presque Isle County Projects		
	Rogers City Ren Zone project	Rogers City
X	Re-use of Grambau Center	Rogers City
	Wolverine Systems	Presque Isle
	Rogers City Downtown Revitalization	Rogers City
Regional Projects		
	Communities for a Lifetime	MSU, COA, etc.
	Region-wide Marketing	NEMCOG, EDA
	Telecommunications Improvements	Project Dependent
	"Value Added" Tourism	NEMCOG, etc.
	Creating Entrepreneurial Communities	NEMCOG, MSU, ELF
	Regional Revolving Loan Fund - Regional Brownfields	NEMCOG/Target Alpena

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Alcona County					
On List	PROJECT TITLE	SPONSOR/APPLICANT	POSSIBLE FUNDING AGEN(CIES)	ESTIMATED COST	STATUS
	County Fairgrounds Improvements	Alcona County	DNR, Local	Unknown	Pending
	Alcona County Business/Tourism Marketing	Alcona County	RD, Local	Unknown	Pending
	US-23 Business Loop Beautification & Streetscape Improvements	Alcona County	MDOT, Local	Unknown	Seeking Funding
	Re-Use of Brownfield Sites	Alcona County	BRA, Private, Local	Project Dependent	Seeking Projects
	Construct a "green" (eco friendly) business incubator - Phase I Feasibility Study	Alcona County	RBEG, USFS, Local	\$50,000	Seeking Funding
X	Public Works Facility	Alcona County Road Comm.	Local	\$2,500,000 to \$6,100,000	Seeking Funding
	Industrial Park: Land & Infrastructure	Caledonia Twp.	EDA, CDBG, Local	Unknown	Pending
	Industrial Park Infrastructure	Curtis Twp.	EDA, CDBG, Local	Unknown	Pending
	Indian Lake Picnic Area	Curtis Twp.	DNR, Local	\$15,500	Pending
	Greenbush Twp. Water System-Connect with Tawas system	Greenbush Twp.	RD, EDA, Local	\$2,725,000	Pending
	Cedar Lake Park Improvements	Greenbush Twp.	DNR, Local	Unknown	Pending
	**Resurface F-30	Alcona County Road Comm. & Greenbush Township	MDOT, ACRC, Greenbush Township	\$1,030,000	Seeking Funding
X					
	Harrisville Train Depot Renovations	Harrisville Historical Society	MCACA, RD, Foundations, Local	Unknown	Seeking Funding
	*Harrisville Downtown Streetscape	Harrisville City	MDOT, Local	\$500,000	Seeking Funding
	*Firehall Addition	Harrisville City	RD, Local	\$400,000	Tabled
	*Water Tower Replacement & Main St. Infrastructure Improvements	Harrisville City	CDBG, RD, Local	\$2,350,000	In Progress
	Park Improvements	Harrisville Twp.	DNR, Local	Unknown	Pending
	Commercial Land and Infrastructure/Industrial Commercial Site Development	Hawes Township	EDA, CDBG, MDOT, Local	Unknown	Planning Stages
	Sewer and Wastewater Treatment for South End of Hubbard Lake	Hawes Twp.	RD, CDBG, EDA, DEQ, Local	\$1,000,000	Pending

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Alcona County, Con.						
Barton City & S. Shore Fire Dept. Training & Equipment	Hawes Twp.	RD, Local	Unknown	Pending		
Brownlee Lake Improvement Testing	Lake Assoc.	EPA, DEQ, Local	\$100,000	Seeking Funding		
Commercial Site Development	Lincoln	EDA, RD, CDBG	\$100,000	Pending		
Lincoln & Brownlee Lakes Restoration	Lincoln Village	DNR, Local	\$400,000	Pending		
Lincoln Village Recreation: Ballfields, Pavilions & Ice Rink	Lincoln Village	DNR, Local	\$5,000	Pending		
Lincoln Train Depot Renovations - Phase 2	Lincoln Village	RD, EDA, Private	Unknown	Seeking Funding for Phase 2		
Lincoln Village Hall	Lincoln Village	RD, Local	Unknown	Pending		
Firehall Substation	Mikado Township	Local	Unknown	Planning Stage		
Recreation Park	Mikado Township	DNR, Local	\$25,000	Seeking Funding		
Barton City & South Shore Fire Dept. Training & Equipment	Millen & Hawes Twrps.	RD, Local	Under Review	Pending		
Upgrade Millen Twp. Park	Millen Twp.	DNR, Local	Unknown	Pending		
Cooperative Marketing	Under Discussion	MEDC, RD, Local	Unknown	Seeking Funding		
Recreational trail connecting parks, tourist attractions and facilities	Under Discussion	DNR, MDOT, Local	Under Review	Seeking Funding		
*Cedar Lake Improvement Board and Watershed Management	Greenbush Township	DNR, MDOT, USFS, RD, EDC, MEDC, Local	Unknown	Planning Stage		
**Non-motorized Trails	Alcona County	DNR, MDOT, USFS, RD, EDC, MEDC		Planning Stage		
**ORV for County	Alcona County	DNR, EDC, RD, USFS, Local		Planning & Seeking Funding		

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Alpena County						
PROJECT TITLE	SPONSOR/APPLICANT	POSSIBLE FUNDING AGENCIES	ESTIMATED COST	STATUS		
*ACC Incubator Feasibility Study	NEMCOG	RBEQ, Local	\$34,000	Completed		
*Downtown Improvements	Alpena City	EDA, CDBG, RD, Local	\$1,400,000	Ongoing		March 2009
Mich-e-ke-wis Park/Starlite Beach Imp.	Alpena City	DNR, Local, CMP	\$4,000,000	Seeking Funding		
Downtown Riverfront Development Project	Alpena City	DNR, CDBG, EDA, Local, Private	\$3,000,000	Pending		
X	*River Plan-Phase 3 - Interpretive Center	Alpena City	DNR, MDOT, Local, Foundations, Private	\$1,500,000	Pending	
X	Infrastructure Replacement	Alpena City	SRF, DWRF	\$8,759,400	Ongoing	
X	Woodward Ave./Henry St Corridor Infrastructure Imp.	Alpena City	CDBG, Local	\$9,475,825	Pending	
X	Water Street Riverfront Development Project	Alpena City	DEQ, CDBG, MSHDA, EDA, Local	\$2,500,000	Pending	
X	Long Lake Ave By-Pass	Alpena City	MDOT, EDA, CDBG,	\$500,000	Pending	
X	Hobbs Dr. Improvements: 3rd Ave. to Grant St	Alpena City	EDA, MDOT, Local	\$1,000,000	Pending	
X	Grant St Improvements: Addison St to Hobbs Dr.	Alpena City	EDA, MDOT, Local	\$750,000	Pending	
X	East Commerce Dr. Infrastructure Sewer & Water (Fhueber St to Vessel Rd.)	Alpena City	EDA, CDBG, Private, Local	\$1,500,000	Pending	
X	Brownfield Redevelopment	Alpena City	EPA, DEQ, CDBG, Local	\$1,000,000	Ongoing	
X	Wastewater Treatment Plants Improvements: Phase III	Alpena City	Local	\$500,000	Pending	

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development/Project List for Alpena County, Cont.							
	*New Conference Center	Alpena City	RD, Local, Bond	\$3,000,000	Pending		
	Redevelopment of Fletcher Paper site.	Alpena City	Tax Credit	\$10,000,000 to \$20,000,000	Ongoing		
	Expansion of Bi-Path System (Fletcher St. expansion to Lincoln School completed)	Alpena City	MDOT, DNR, Local	\$1,000,000	Ongoing		
X	Carter St. Improvements	Alpena City	MDOT, Local	\$250,000	Completed		
X	River St. Improvements: 3rd Ave. to Ninth Ave.	Alpena City	SRF, DWRF	\$1,800,000	Approved		
X	Downtown Parking Lot Improvement	Alpena City	Local, DDA	\$500,000	Seeking		
	Cool Cites Blueprint - North Side	Alpena City	Local, CDBG	\$440,000	Funding		
	Neighborhood Preservation Plan - Lincoln School Area	Alpena City	MSHDA, CDBG, RD, Local	\$1,000,000	Seeking		
	ACC Area Development Project	Alpena City	CDBG, EDA, Private, Local	Unknown	Seeking		
X	*N. Second Avenue Improvement	Alpena City	MDOT, Local	\$1,500,000	Seeking		
	*US-23 N Enhancements	Alpena City/MDOT	MDOT, Local	\$550,000	Funding		
X	M-32/Ripley Intersection Enhancements	Alpena City/MDOT	MDOT, Local	\$200,000	Completed		
X	Hobbs/Grant Intersection Imp.	Alpena City/MDOT	MDOT, Local	\$900,000	Seeking		
X	*Ripley Blvd. Reconstruction	Alpena City/MDOT	MDOT, Local	\$850,000	Construction Phase		
X	Genschaw Rd./Hamilton Rd. Connector	Alpena Co. Rd. Comm.	FHWA, MDOT, Local	\$1,000,000	Seeking		
X	Bridge Across the Thunder Bay River	Alpena Co. Rd. Comm.	MDOT, Local	Unknown	Funding		
X	Tannack Road/Werth Road Connector	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$4,000,000	Pending		
X	Leer Road Resurfacing	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$2,000,000	Seeking		
X	Nicholson Hill Road Resurfacing	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$1,600,000	Seeking		
X	Jacks Landing Road	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$1,500,000	Funding		

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Alpena County, Cont.							
X	Herron Road Reconstruction	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$2,250,000	Seeking Funding		
X	Wolf Creek Road Resurfacing	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$1,650,000	Seeking Funding		
X	Wolf Creek Road Reconstruction	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$1,500,000	Seeking Funding		
X	*Werth Road Resurface	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$1,400,000	Seeking Funding		
X	Lake Winyah Road	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$2,000,000	Seeking Funding		
X	Pearl Road	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$400,000	Seeking Funding		
X	Misery Bay Road	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$800,000	Seeking Funding		
X	Bloom Road	Alpena Co. Rd. Comm.	FHWA, MDOT, TEDE, Local	\$1,500,000	Seeking Funding		
X	Cathro Rd Resurface	Alpena Co. Rd. Comm.	FHWA, MDOT, TCDF, Local	\$700,000	Seeking Funding		
X	Hamilton Rd. Resurface	Alpena Co. Rd. Comm.	FHWA, MDOT, TCDF, Local	\$600,000	Seeking Funding		
X	Local Road Resurfacing	Alpena Co. Rd. Comm.	FHWA, MDOT, TCDF, Local	\$5,000,000	Seeking Funding		
X	Long Rapids Road Resurfacing	Alpena Co. Rd. Comm. & Alpena City	FHWA, MDOT, TCDF, Local	\$1,200,000 \$880,000	Seeking Funding City Part Completed		
X	Airport Improvements	Alpena County	FAA, MAC, Local	\$3,000,000	Seeking Funding		
	Fairgrounds Improvements	Alpena County	DNR, Local	\$100,000 p/yr	Pending		
	Pool Facility Improvements	Alpena County	DNR, Local	\$300,000	Pending		
	Long Lake Recreational Imp.	Alpena County	DNR, Local	\$150,000 per yr.	Pending		
X	Sunken Lake Recreational Imp.	Alpena County	DNR, Local	\$50,000 /yr.	Pending		
	Recapitalize County Revolving Loan Fund	Alpena County	RD, SBA, Local	\$300,000	Pending		

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Alpena County, Cont							
X	(**) ** Alpena County Law Enforcement Center	Alpena County		RD, Local	\$9,500,000		Ongoing
X	** ADA Improvements & Energy Efficiency Improvements to County Buildings	Alpena County		RREG, EDA, CDBG, RD, FAA, Local	Phase I: \$71,000 Phase II: Unknown		Pending
	Economic Land Reuse Development Program	Alpena County					
	County Jail	Alpena County		DOC, Local, State	\$8,000,000		Pending
X	Hubbard Lake Rd. Park Imp.	Alpena County		DNR, Local	\$100,000		Pending
X	Beaver Lake Park Imp.	Alpena County		DNR, Local	\$100,000		Pending
X	Manning Hill Park Imp.	Alpena County		DNR, Local	\$100,000		Pending
X	Feasibility Study & Improvements at the Port of Alpena	Alpena County		EDA, CDBG, Private, Local	\$3,000,000		Planning Stage
	Ball Field Complex Improvements	Alpena County		DNR, Local	\$600,000		Pending
	*Rotary Island Mill Park - Fishing/ Launching Deck, Picnic Area, Rain Gardens, Misc.	Alpena Rotary, City of Alpena		Local, CZM	\$112,900		In Progress
	Service Drives for M-32 Commercial District	Alpena Township		MDOT, Local	\$3,400,000		Pending
	Local Roads Planning	Alpena Township		MDOT, Local	\$5,000 per yr.		Pending
X	Long Lake Rd Imp: Hamilton Rd. to US23 N.	Alpena Township		MDOT, Local	\$1,500,000		Pending
X	Infrastructure Improvements in Alpena Twp. Park	Alpena Township		DNR, Local	\$300,000		Pending
X	Bagley St./Bridge Imp.	Alpena Township		MDOT, Local	Unknown		Pending
X	Service Drive to Businesses off Bagley St on N. Side of M-32 W.	Alpena Township		MDOT, Local	\$565,000		Seeking Funding
X	Third St./Tannack Rd. Extension	Alpena Township		MDOT, Local	\$1,200,000		Seeking Funding
X	Develop Road from Hamilton Rd. to Bagley St	Alpena Township		MDOT, Local	\$4,200,000		Seeking Funding
X	Water Extension: Burkholder Dr. Area	Alpena Township		RD, CDBG, Local	\$2,000,000		Seeking Funding
X	Road Relocation & Improvements: Burkholder Dr. to Lake Winyah Rd.	Alpena Township		MDOT, Local	\$1,800,000		Seeking Funding
X	Sidewalk & Corridor Enhancements on Bagley St	Alpena Township		EDA, MDOT, Private, Local	\$1,500,000		Pending

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Alpena County, Cont.							
	Squaw Bay Boardwalk and Fishing Area	Alpena Twp	MDDOT, Local	Unknown	Planning		
	US-23N Entrance Improvements	Alpena Twp & City	TEA-21, Local	\$400,000	Completed		
X	Service Dr. - Bagley to King Settlement on S. side of M-32 W	Alpena Twp & Wilson Twp.	MDDOT, MDDOT/EDF, Local	Unknown	Seeking Funding		
	Alpena Twp.-Water Extensions in Lay/Werth Rd. and French/Truckey Rd. Areas	Alpena Twp.	DWRF, CDBG, Local	Werth: \$660,000 Truckey: \$770,000	Pending		
X	Alpena Twp.-Misc. Water and Sewer Extensions	Alpena Twp.	DFWR, EDA, CDBG, DEQ, Local	\$3,200,000	Pending		
	*Alpena Tri-Township Fire/Rescue Station	Alpena Twp.	Local, FEMA,	\$3,000,000	Pending		
	*Addition to Alpena Township Offices	Alpena Twp.	Local	\$200,000	Pending		
	***Alpena Twp Nature Preserve park adding parking lot, restrooms and improvements to land	Alpena Twp.	Local, MDNIR	\$75,000	Pending		
	***NIS Fire Station addition	Alpena Twp.	Local, FEMA	\$150,000	Pending		
X	**Water/Sewer Imp. - Hamilton/US-23 N.	Alpena Twp.	EDA, CDBG, Local	\$630,000	Pending		
X	Infrastructure Imp. On Genshaw Rd. to Accommodate Golf Course	Alpena Twp.	EDA, CDBG, Local	\$600,000	Seeking Funding		
X	Highland Ct. Water Extension	Alpena Twp.	DWRF, RD, Local	\$115,000	Pending		
X	Lake Whinyah Water Extension	Alpena Twp.	DWRF, RD, Local	\$198,000	Pending		
	Narrows Dam/Creation	Alpena Twp.	DNR, Local	Unknown	Pending		
	Water/Sewer Auth. Planning & Dev. Study	Alpena Twp.	CDBG, EDA, Local	\$25,000	Pending		
	Water Plant	Alpena Twp.	DWRF, RD, CDBG, EDA, Local	Unknown	Pending		
X	Sewage Treatment Plant	Alpena Twp.	RD, EPA, CDBG, EDA, Local	Unknown	Pending		
X	Long Lake Water Wells Project	Alpena Twp.	DWRF, RD, CDBG, Local	Unknown	Pending		

2009 NEMCCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Alpena County Cont.					
	Rockport Dock Improvements	Alpena Twp.	DNR, Foundations, Private, Local	Unknown	Pending
	Coastal Management Planning	Alpena Twp.	CMDP, DNR, Local	Unknown	Underway
X	Alpena Township-Two Mini-Sewage Treatment Plants	Alpena Twp.	SRF, RD, Local	Unknown	Pending
	Connect Greenways Trails in Alpena Twp. With Alpena City and Presque Isle County	Alpena Twp.	DNR, MDOT, Local	Unknown	Pending
	Multi-use Trail from Alpena Twp to Sanborn Twp	Alpena Twp.	MDOT, Local	Unknown	Planning
X	Industrial Park	Alpena Twp.	CDBG, Local	\$120,000	Planning
X	Industrial Park Infrastructure	Alpena Twp.	CDBG, EDA, USDA, Local	\$3,200,000	Planning
	Sidewalks & Lighting	Sanborn Township	MDOT, DNR, Local	Unknown	Planning
	Township Hall Renovations	Wilson Township	RD, Local	Unknown	Pending
X	Infrastructure for Golf Course Development	Wilson Township	MDOT/EDA, CDBG, Local	Unknown	Pending
	*Township Park Improvements	Wilson Township	MDNR, Local	Unknown	Planning & Seeking Funding

Economic Development Project List for Cheboygan County					
PROJECT TITLE	SPONSOR/APPLICANT	POSSIBLE FUNDING AGENCIES	ESTIMATED COST	STATUS	
Recreational Park	Benton Twp.	DNR, Local	\$250,000	Pending	
Garfield Ave. & Bay View Dr. Sewer	Cheboygan City	RD, DEQ, CDBG, Local, Private	\$200,000	Pending	
Storm Water/San. Sewer Separation Improvements	Cheboygan City	RD, DEQ, Local	\$2,000,000	Ongoing	
Cheboygan River Walkway & Foot Bridge	Cheboygan City	DNR, DDA, Local	\$1,000,000	Pending	

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Cheboygan County, Mich.							
	Infrastructure Improvements to Foster Development	Cheboygan City	EDA, DEQ, DNR, CDBG, RD, MDOT, Private, Local	Unknown	Pending		
	East US-23 Sanitary Sewer	Cheboygan City	RD, DEQ, CDBG, Local, Private	\$600,000	Pending		
	Duncan Bay Area Sanitary Sewer	Cheboygan City	RD, DEQ, CDBG, Local, Private	\$300,000	Pending		
	Mackinaw Ave. Sanitary Sewer Extension	Cheboygan City	RD, DEQ, CDBG, Local, Private	\$300,000	Pending		
	East Side Elevated Water Storage Tank	Cheboygan City	RD, DEQ, Local	\$2,000,000	Pending		
	Stempky St./Loomis St. Extension, Inc. Utilities	Cheboygan City	MDOT, EDA, CDBG, Local	\$1,500,000	Pending		
	Rehabilitate Former Woolworth Building	Cheboygan City	EDA, CDBG, Private, Local	\$500,000	Seeking Funding		
	Cheboygan Econ. Dev. Strat	Cheboygan City/Co.	CDBG, EDA, Local	\$40,000	Pending		
	Re-Use former Woolworth Bldg and/or Site	Cheboygan City/DDA	CDBG, DDA, Private, Local	\$1,500,000	Seeking Funding		
	Cheboygan County Building Annex or Addition	Cheboygan Co.	RD, Local	Unknown	Pending		
	Fairgrounds Improvements	Cheboygan Co.	RD, Local	Unknown	Pending		
	County Airport Improvements	Cheboygan Co.	FAA, MAC, Local	Unknown	Pending		
	Phase I N. Huron Ave. Reconstruction	Cheboygan Co.	MDOT, Local	\$450,000	Pending		
	Clean Up/Redevelop Brownfields	Cheboygan Co., Local Units	DEQ, DNR, BRA, Local, Private	Unknown	Ongoing		
	Mullett Lake (Boy Scout Camp) Park Dev.	Cheboygan County	DNR, Local	Unknown	Pending		
	Recreational Sports Complex at Fair Grounds	Cheboygan County, et. al	DNR, Local	Unknown	Pending		
	Carnegie Library Renovation	City of Cheboygan					
X	Waste Water Treatment Plant Imp.	City of Cheboygan	EDA, USDA, MDFO, Local	\$6,000,000	Seeking Funding		
X	Water System Improvements	City of Cheboygan	EDA, USDA, MDFO, Local	3,700,000	Seeking Funding		

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Cheboygan County, Cont.

E. State Street Sanitary Sewer Extension	City of Cheboygan	EDA, USDA, DEQ, Local	1,000,000	Seeking Funding
Munger Rd. Paving	Ellis Twp.	MDDOT, Local	\$500,000	Pending
Forrest Twp. Hall Renovations	Forrest Twp.	RD, Local	\$110,000	Seeking Funding
*Road Improvement Projects	Inveness Twp.	MDDOT, Local	\$500,000	Ongoing
Municipal Building Renovation	Mackinaw City	RD, Local	\$500,000	Ongoing
***Wastewater Treatment Plant Improvement	Mackinaw City	EPA, DEQ, CDBG, RD, EDA, Local	\$4,000,000	Ongoing
X				
*Conking Heritage Park Imp. - Restrooms	Mackinaw City	DNR, Local	\$170,000	Seeking Funding
West Central Avenue Resonstruction Phase 1	Mackinaw City	MDDOT, Local	\$500,000	Seeking Funding
*Huron Ave Sewer Improvements Phase 1	Mackinaw City	CDBG, Local	\$500,000	Completed
***Huron Ave Sewer Improvements Phase 2	Mackinaw City	CDBG, Local	\$500,000	Seeking Funding
Fire Station	Mackinaw City	RD, Local, State	\$1,500,000	Seeking Funding
Historic Village Park Imp.	Mackinaw City	DNR, Local	\$250,000	Seeking Funding
Purchase Waterfront Property	Mackinaw City	DNR, Local	Unknown	Planning
East Central Ave. Resurfacing	Mackinaw City	MDDOT, Local	\$500,000	Seeking Funding
***North Huron Avenue Reconstruction Phase I	Mackinaw City	Village	\$280,000	Funding Secured
Mackinaw Twp. Memorial Garden	Mackinaw Twp.	DNR, Local	Unknown	Seeking Funding
Rondo Road Improvements	Mentor & Ellis Twps.	MDDOT, Local	Unknown	Pending
Bilder Rd. Paving	Mentor / Wilmot Twps.	MDDOT, Local	\$200,000	Pending
Road & Bridge Improvements in Township	Nunda Twp.	MDDOT, Local	Various	Ongoing
Township Park	Nunda Twp.	DNR, Local	Unknown	Pending
Webb Road Paving	Nunda Twp.	MDDOT, Local	Unknown	Pending
Multi-use Sports Arena Feasibility Study	Tuscarora Twp.	USDA, EDA, CDBG, Local	\$50,000	Funding Secured

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Cheboygan County Cont						
X	Indian River Pedestrian Walk	Tuscarora Twp.	DDA, CDBG, MDOT, Local			Seeking Funding
X	Tuscarora Twp. Sanitary Sewer Construction	Tuscarora Twp.	SRF, EDA, CDBG, Local	\$12,000,000		Pending
	Indian River Downtown Marina Park Project	Tuscarora Twp.	DNR, EDA, CDBG, Local	\$1,500,000		In Progress
	Assisted Living Facility	Tuscarora Twp.	USDA, MSHDA, Private, Local	\$2,500,000		Pending
	Multi-Use Trails Development	Various	DNR, Local	Unknown		Pending
	Lumberman's Memorial Park Development	Village of Wolverine	DNR, Local	\$160,000		Ongoing
	Replace Cedar Street Bridge	Village of Wolverine	MDOT, EDA	\$350,000		Seeking Funding
	Repair East Main St. Bridge	Village of Wolverine	MDOT, Local, EDA	\$5,000		Seeking Funding
	Township Hall Renovations	Walker Township	RD, Local	Unknown		Pending
	Walker Twp. Hall Renovation	Walker Twp.	RD, Local	Unknown		Pending
	Solid Waste Transfer Station	Wilnot & Nunda Twps. & Wolverine Village	RD, Local	\$170,000		Pending
X	Pave Shire Rd, from Wolverine Rd. to US-27	Wilnot Township	MDOT, Local	Unknown		Pending
	Fire Hall and Equipment	Wilnot, Ellis, Nunda & Mentor Townships	RD, Local	Unknown		Pending

Economic Development Project List for Crawford County						
PROJECT TITLE	SPONSOR/APPLICANT	POSSIBLE FUNDING AGENCIES	ESTIMATED COST	STATUS		
Sewer Treatment Facility for Camp Cornaha	Beaver Creek Twp.	EPA, SRF, Local	\$6,000,000	Design Stage		
*Traffic Study: I-75 Corridor - 4 Mile to M-93	Crawford Co, et al.	MDOT, Local	\$175,000	Completed		
River Walk Along Ausable River	Crawford Co, Grayling City	DNR, USFS, Local	Unknown	Seeking Funding		
*Mainstreet America Theme Park	CCRC	EDA, CDBG, MDOT, Local	\$10,000,000	Seeking Funding		

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Downtown Renovations and Brownfield Re-Use Projects	Crawford Co. & Grayling City	CDBG, EDA, BRA, MDOTEDF, Private, Local	\$200,000	Ongoing
*N. Down River Road Interchange	CCRC	MDOT, Local	\$4,769,000	Seeking Funding
*Improvements to N. Down River Rd.	CCRC	MDOT, Local	\$1,644,000	Seeking Funding
Infrastructure Improvements in 4 Mile Road Area	CCRC, Grayling & Beaver Creek Twp.	MDOTEDF, CDBG, EDA, Local	Unknown	Seeking Funding
Snowmobile Trails	Crawford Co., et al	DNR, Local	Unknown	Ongoing
Grayling Fish Hatchery Museum	Crawford County	DNR, RD, EDA, Local	\$1,000,000	Seeking Funding - Phase 2
County Fairgrounds Renovation	Crawford County	DNR, Local	\$500,000	Pending
Courthouse Renovations or New Building	Crawford County	RD, BRA, Local	\$3,000,000	Pending
Air/Industrial Park Plan & Dev.	Crawford County	MAC, FAA, CDBG, EDA, Local	Unknown	Pending
District Health Dept. Relocation	Crawford County	DPH, Local	\$1,000,000	Pending
Clear-up and Redevelop Brownfields within County - Site Assessment	Crawford County, etc.	DEQ, DNR, EPA, EDA, BRA, Private, Local	\$200,000	Ongoing
Industrial Drive - Rebuild & Extension	Grayling City	CDBG, Local	\$585,000	Seeking Funding
Storm Water Demonstration Project	Grayling City	DEQ, Local	\$1,000,000	Ongoing
Downtown Parking - Possible Ramp	Grayling City	MEDC, RD, Local	Unknown	Seeking Funding
Bike Path Improvements	Grayling City	MDOT, Local	\$150,000	Seeking Funding
Grayling Fish Hatchery Asbestos Removal	Grayling Fish Hatchery	USDA	\$30,000	Underway
Hanson Hills Recreation Improvements	Grayling Recreation Authority	DNR, Foundations, Local	\$800,000	Pending
Grayling Township Park Dev.	Grayling Township	DNR, Local	\$250,000	Underway
Wastehat Feasibility Study	Grayling Township	EDA, RD, Local	Unknown	Pending
Industrial Park Expansion & Access Road	Grayling Twp.	MDOT, EDA, EDA, CDBG, Local	Unknown	Pending

2009 NEMCOOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Crawford County, Cont				
PROJECT TITLE	SPONSOR/ APPLICANT	POSSIBLE FUNDING AGENCIES	RESERVED COST	STATUS
Plow Vehicle for Pedestrian Pathway	Graying Twp.	Local	\$25,000	Seeking Funding
Bald Hill Rd. Paving from Co. Rd. 612 - 1 mile	Lovells Twp.	MDOT, Rd. Comm. Local	Unknown	Seeking Funding
Old 612 Paving from Twin Bridge Rd. to CR 612 - One Mile	Lovells Twp.	MDOT, Rd. Comm., Local	Unknown	Seeking Funding
Parking Lot for Municipal Complex/ Historical Society Building	Lovells Twp.	Rd, Local	\$50,000	Seeking Funding
South Branch Township Emergency Vehicles	South Branch Twp.	USDA RD, Local, FEMA	Unknown	Seeking Funding
Relocate Railyard from Graying to S. 4 Mile Rd.	Under Discussion	MDOT, Private	\$1,000,000	Pending

Economic Development Project List for Montmorency County				
PROJECT TITLE	SPONSOR/ APPLICANT	POSSIBLE FUNDING AGENCIES	RESERVED COST	STATUS
Trail Improvements	Albert Township	DNR, Local	Unknown	Pending
Buttles Road Park	Albert Township	DNR, Local	\$1,500,000	Pending
Twp. Office/ State Police Building	Albert Twp.	RD, Local	\$1,500,000	Seeking Funding
Commercial District Street Paving & Sidewalks	Albert Twp.	MDOT, Local	\$160,000	Pending
Downtown Improvements	Albert Twp.	CDBG, Local	\$400,000	Ongoing
Sewage Treatment System	Albert Twp.	SRF, RD, Local	\$3,500,000	Pending
Water System Improvements	Albert Twp.	DWRF, RD, Local	\$2,500,000	Pending
Local Street Paving	Albert Twp.	MDOT, Local	\$100,000	Ongoing
Albert Twp. Little League Ball Field Imp.	Albert Twp.	DNR, Local	\$48,000	Pending
Community Street Paving Projects	Albert Twp.	MDOT, Local	\$275,000	Ongoing
Lake 15 Camp Grounds Imp.	Briley Township	DNR, Local	Unknown	Pending
Briley Park Improvements	Briley Township	DNR, Local	Unknown	Pending
Cross Country Ski & Nature Trails	Briley Township	DNR, Local	Unknown	Pending
Fishing Dock & Boat Launch	Briley Township	DNR, Local	Unknown	Pending

2009 NEMCOG Region Project List for CEDS

**Priority Project *New Project *Change in data or update

Economic Development Project List for Montmorency County, Ga.						
	Sewer System Development	Briley Twp.	RD, CDBG, EDA, DEQ, Local	\$2,600,000	Planning	
	Downtown Improvements	Briley Twp.	CDBG, Local	\$95,000	Pending	
	Tri-Township Fire & Ambulance Barn Const.	Briley Twp.	RD, Local	Unknown	Pending	
	Walking & Bicycle Path	Briley Twp.	DNR, Local	Unknown	Pending	
	Little League Ball Field Lights	Briley Twp.	DNR, Local	Unknown	Pending	
	Town Hall and Community Center	Briley Twp.	CDBG	Unknown	Planning	
	Multi-use paths and streetscape	County & Briley Township	DNR, MDOT, Local	Unknown	Planning	
	Riverfront Improvements	Hillman Village	DNR, Local	\$500,000	Pending	
	**Bridge Replacement	Hillman Village	MDOT, Local	\$2,500,000	Secured	
X	Storm Sewers	Hillman Village	MDOT, Local	\$500,000	Pending	
	*Streetscape	Hillman Village	TEA-21	\$370,000	Funding	
	*Downtown Infrastructure Improvements	Hillman Village	RD, CDBG, Local	\$2,500,000	Secured	
	Hillman Eco-Park - Biomass Facility	Hillman Village	MDOT, CDBG, USDA	Unknown	Needs Study	
	Hillman Little League	Hillman Village	DNR, Local	\$500,000	Pending	
	Downtown Improvements & Maintenance	Hillman Village	TEA-21, CDBG, Local	\$39,000 per year	Pending	
	Upgrade Tripp Field	Hillman Village	DNR, Local	Unknown	Pending	
	*Walkable Communities	Hillman Village	MDOT, MDNR	\$650,000	Seeking Funding	
	Downtown Business Incubator	Hillman Village	CDBG, EDA	Unknown	Need Study	
X	Reconstruction of Carrier Road to Class A standards from Industrial Park Drive to the West End of the Industrial Park Property, Approx 1200 LF	Hillman Village	CDBG, EDA	\$150,000	Seeking Funding	
X	1600 LF of New 8" Water main from Lynn Street to and along Riverside Drive	Hillman Village	CDBG, EDA	\$65,000	Water Fund	
X	2165 LF of New 8" Sanitary Sewer along State Street, Lowell Street and Common Road	Hillman Village	CDBG, EDA	\$130,000	Pending	

2009 NEMCOG Region Project List for CEDS
 ***Priority Project **New Project *Change in data or update

Economic Development Project List for Montgomery County Cont.							
X	Clearing, Grubbing, Leveling of the Industrial Park Lots, including drainage improvements, drive entrances and wetland mitigation	Hillman Village	CDBG, EDA	\$541,000	Seeking Funding		
	Connection of the recalcultating Hot Water Supply and return lines to the Power Plant	Hillman Village	CDBG, EDA	\$85,000	Seeking Funding		
	Construction of 916 LF of Park Drive including curbed entrance and cul-de-sac, North of Carrier Road in the Industrial Park	Hillman Village	CDBG, EDA	\$115,000	Seeking Funding		
	Rehabilitate existing medium intensity airfield lighting	Hillman Village	MDOT, Local	\$175,000	Seeking Funding		
	Rehabilitate runway 04/22, taxiways and parking apron	Hillman Village	MDOT, Local	\$435,000	Seeking Funding		
	Walkable Communities	Hillman Village	MDOT, Local	\$850,600	Seeking Funding		
	*Bike Path/School to Village	Hillman Village & Twp.	MDOT, Local	\$200,000	Seeking Funding		
	High Speed Internet Project	Hillman, etc.	RD, Local	\$3,000,000	Seeking Funding		
	Dry Fire Hydrants	Local Fire Depts.	DNR, Local	\$27,200	Pending		
	Recreational Trails Plan	Montmorency Co	USFS, Local	Unknown	Seeking Funding		
	Animal Shelter Building	Montmorency Co.	RD, Local	\$200,000	Pending		
	Montmorency Twp. Road Improvements	Montmorency Co. Rd. Cornn & Twp.	MDOT, Local	\$250,000	Pending		
	Fairground Improvements	Montmorency County	DNR, Local	\$60,000	Pending		
	Upgrade Co. Rd. 487	Montmorency County	MDOT, DNR, Local	\$2,000,000	Pending		
X	Upgrade County Rd. 612-Lewiston to M-33	Montmorency County	MDOT, Local	Unknown	Pending		
	*Upgrade County Rd. 489-Atlanta to CR 612	Montmorency County	MDOT, Local	\$4,000,000	Completed		
	Recycling Center	Montmorency County	RD, Local	Unknown	Pending		
	County Maintenance Garage	Montmorency County	RD, Local	\$10,000	Pending		
X	Upgrade County Rd 624, M-33 to CR 459	Montmorency County RC	Federal Funding	\$4,000,000	Seeking Funding		

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Montmorency County, Cont.					
X	Upgrade CR 622, M-33 to Meridian Line Rd	Montmorency County RC	Federal Funding	\$8,000,000	Seeking Funding
	**Courthouse Security System, Phase II	Montmorency County	Dept Homeland Security	\$100,000	Ongoing

Economic Development Project List for Oscoda County				
PROJECT TITLE	SPONSOR/APPLICANT	POSSIBLE FUNDING AGENCIES	ESTIMATED COST	STATUS
Commercial Development in Mio	Big Creek & Mentor Twp.	CDBG, RD, MDOT, Local	Unknown	Ongoing
M-72 Improvements	Big Creek Township	DNR, MDOT, Local	Unknown	Pending
Luzerne Park Improvements	Big Creek Township	DNR, Local	\$50,000	Pending
Tourist Information Center	Oscoda County	MDOT, Local	\$25,000	Pending
Oscoda Co. Industrial Park/Manufacturer Dev.	Oscoda County	CDBG, EDA, Local	\$500,000	Pending
County Jail and Sheriff's Office	Oscoda County	Crime Funds, DOC, Local	\$2,000,000	Pending
Oscoda County Park Imp-Handicapped Access	Oscoda County	DNR, Local	\$200,000	Pending
***Oscoda County Airport Dev.	Oscoda County	FAA, MAC, Local	\$900,000	Pending
Oscoda County Park Imp.	Oscoda County	DNR, Local	Unknown	Pending
Re-use of Industrial Building(s)	Oscoda County	DEQ, EDA, CDBG, Private	Unknown	Pending
Oscoda County Economic Revitalization Plan	Oscoda County	RBEQ, CDBG, Local	\$40,000	Seeking Funding
Inventroy Empty Commercial/Industrial Buildings/Brownfields	Oscoda County	RD, Local	Unknown	Planning Stage
X Mapes Rd. Improvements	Oscoda County Rd. Comm.	USFS, Local	\$450,000	Seeking Funding
X Mishler Rd. Improvements	Oscoda County Rd. Comm.	MDOT, Local	\$200,000	Seeking Funding

2009 NEMCOG Region Project List for CEDS
 ***Priority Project **New Project *Change in data or update

Economic Development Project List for Oscoda County, Cont.					
		Oscoda County, et al	Foundations, Local	Unknown	Planning Stage
	Develop Community Website				
	Develop Educational/Recreational Courses for Adults/Tourists	Under Discussion	CDBG, EDA, Local	Unknown	Planning Stage
X	**Waterwheel Court Bridge Replacement	Oscoda County Rd. Comm.	Local	\$200,000	Seeking Funding

Economic Development Project List for Oscego County					
	PROJECT TITLE	SPONSOR/APPLICANT	POSSIBLE FUNDING AGENC(IES)	ESTIMATED COST	STATUS
	G-P Infrastructure for Redevelopment	Bagley Twp	CDBG, EDA, MDOT, Local	\$2,400,000	Pending
	Bagley Twp. Sewer	Bagley Twp.	USDA RD, EDA, Local	Unknown	Pending
	*G-P Redevelopment Rail Infrastructure	Bagley Twp. LSRC	MDOT, CDBG, EDA, Local	\$ 1,000,000	Scheduled 2009
	*Streetscape Imp in Downtown Johannesburg	Charlton Twp.	MDOT, CDBG, Local	\$ 500,000	Scheduled 2009
X	Alexander Rd Imp	Corwith Twp/Rd. Com	MDOT TEDE, CDBG, Local	\$ 600,000	Pending
	Town Center Streetscape Improvements	Elmira Twp.	MDOT, Local	\$ 500,000	Seeking Funding
	Elk View Park	Gaylord	DNR, Local, Private	\$ 540,000	App. Pending
X	McVannel Extension - M-32 to Van Tyle	Gaylord	MDDOT, EDA, CDBG, Local, Private	\$ 600,000	Pending
	Water Distribution Imp.	Gaylord	DWRF, RD, Local	\$ 200,000	Ongoing
	*Streetscape Improvements - S. Oscego St and Main St.	Gaylord	MDOT, Local, EDA	\$ 7,000,000	Planning Stage

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Otsego County Cont							
	*Meijers Water & Sewer	Gaylord	Local, Private	\$	1,400,000		Completed
	*North Center Street	Gaylord	MDOT, CDBG, Local	\$	500,000		Completed
	*New City Hall	Gaylord	Local	\$	2,000,000		Completed
	**Wisconsin/Grandview Improvements	Gaylord	MDOT, CDBG, Local		\$2,000,000		Planning Stage
X	Gateway Streetscape, Pedestrian & Access Mgt Imp - W/M-32	Gaylord, Bagley & Livingston Twps.	MDOT, CDBG, Local	\$	1,500,000		Pending
X	Construction of Freeway Entrance and Exit Ramps at New McCoy/Milbocker At-Grade Crossing	Gaylord, Otsego Co Rd Comm, Bagley, Livingston & Hayes Twps.	FDA, MDOT, Local	\$	2,500,000		Pending
	*New I-75 At-Grade Crossing at Milbocker & McCoy	Gaylord, Otsego Co Rd Comm, Bagley, Livingston & Hayes Twps.	FHWA, MDOT, Local	\$	13,050,000		Near Completion
	Gaylord Community Pathway	Gaylord, Otsego County Road Comm	MDOT, EDF, MDOT, DNR Local	\$	5,000,000		Ongoing
	*Hayes Tower Rd Imp - Phase II	Hayes Twp, OCRC	MDOT, Local	\$	480,000		Completed
	**Hayes Tower Rd - Phase III Safety	Hayes Twp.	MDOT-Safety, Local		\$582,000		Scheduled 2009
	M-32 W/Murner Rd. Pathway	Livingston & Bagley Twps, Gaylord	MDOT Enhancement, DNR, Local	\$	1,670,000		Pending
X	*Meecher Rd. Imp - M-32 to Five Lakes	Livingston Twp./Rd. Com.	MDOT TEDF, CDBG, Local	\$	300,000		Pending
X	McCoy Rd. Improvements	OCRC, Bagley Twp	MDOT, Local	\$	2,750,000		Scheduled 2009
	*Old 27 North - Parmeter to Whitmarsh	OCRC	MDOT, Local	\$	1,170,000		Completed
	*Sturgeon Valley Rd. Pigeon River Bridge	OCRC	MDOT, Local	\$	380,000		Scheduled 2009

2009 NEMCOOG Region Project List for CEDDS
 ***Priority Project **New Project *Change in data or update

Economic Development Project List for Otsego County, Cont.							
	North Otsego Lake Dr.	OCRC, Bagley Twp.	MDOT, CDBG, Local	125,000	\$	Planned	
	Improvements to Old State Road	OCRC	MDOT, Local	Unknown		Pending	
X	*Milbocker Rd. Improvements	OCRC	MDOT, TEDF, CDBG, Local	1,200,000	\$	Pending	
	*Mt. Jack Rd - Scope N	OCRC	MDOT, Local	\$640,000		Completed	
	*Krys Rd. Improvements	OCRC	Small Urban Prog, Local	\$625,000		Completed	
X	**McCoy Road Improvements	OCRC	MDOT - Cat F, Local	\$466,000		Scheduled 2009	
X	**Charles Brink Road Improvements	OCRC & Bagley Twp.	Local	\$200,000		Scheduled 2009	
	*Otsego County Park Imp.	Osego County	DNR, Local	\$70,000		Completed	
X	Jail Facility	Osego County	DOC, Local	\$4,000,000		Pending	
X	New Library	Osego County	RD, Local	\$6,000,000		Pending	
	N-S Runway Extension	Osego County	MDOT, MAC, FAA, Local	\$1,200,000		Scheduled 2009	
	Old 27 South Imp: Widening and Bike Paths	Osego Lake Twp.	MDOT, Local	Unknown		Pending	
	Downtown Improvements In Waters	Osego Lake Twp.	MDOT, CDBG, Local	\$580,000		Pending	
	Industrial Business Park	Vanderbilt	EDA, CDBG, Local	\$1,000,000		Seeking Funding	
	Downtown Improvements	Vanderbilt	MSHDA, EDA, CDBG	\$500,000		App Pending	
	Water & Sewer Systems	Vanderbilt	RD, EDA, CDBG, Local	\$3,000,000		Seeking Funding	
	Downtown Improvements	Vanderbilt	MSHDA, EDA, CDBG	\$500,000		Pending	
	Welcome Center	Vanderbilt	MDOT, Local, Private	\$75,000		Pending	
	Streetscape	Vanderbilt	MDOT, Local	\$150,000		Pending	
	**4th St./So. Straits Hwy Drainage Improvements	Village of Wolverine	MDOT, Local	\$50,000		Seeking Funding	

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Presque Isle County				
PROJECT TITLE	SPONSOR/APPLICANT	POSSIBLE FUNDING AGENCIES	ESTIMATED COST	STATUS
High Speed Internet	Cities, County	RD, CDBG, MSU, Private	\$3,000,000	Planning Stage
Hawkes/Mackinac Trail	DNR, Local	DNR, Local	\$2,000,000	Planning Stage
Rogers City Spur Snowmobile Trail	DNR, Local	DNR, Local	\$1,000,000	Land Acquired
Historic Hanger Business Training Center	EDC	RD, CDBG, SBA	\$1,000,000	Planning Stage
Bike Path Extension: Hoeft Park to 40 Mile Pt	EDC, Rogers Twp, MDOT	MDOT, Local	\$500,000	Planning Stage
Black Mountain State Forest Rec. Area Imp.	MI DNR	DNR	\$500,000	Pending
Millersburg Depot Restoration	Millersburg	CDBG, Local	\$500,000	Seeking Funding
Onaway Wastewater Collection & Treatment Project - Phase 3	Onaway	EDA, RD, DNR, Local	\$7,500,000	Phase 2 Beginning
Downtown Improvements	Onaway	CDBG, Local	\$200,000	Ongoing
Water System Improvements	Onaway	DWRF, RD, Local	\$125,000	Ongoing
Recreational Improvements	Onaway	DNR, Local	\$95,000	Pending
DPW Garage	Onaway	RD, Local	\$60,000	Funds Approved
Bike Path along M-65	Posen Township	DNR, MDOT, Local	\$75,000	Pending
Long Lake Rd. Improvements	Posen Twp.	MDOT, Local	\$225,000	Seeking Funding
Airport Hangars, Fuel, Parking	Presque Isle Co, Rogers City	MDOT, Local	\$250,000	Pending
Glawe Schoolhouse Restoration	Presque Isle Co.	Foundations, Local	Unknown	Seeking Funding
Airport Office Building	Presque Isle County, Onaway	MDOT, Local	\$150,000	Planning Stage

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Presque Isle County, Conn.							
	Presque Isle Twp. Safety Trail	Presque Isle Twp.	MDOT, Local	\$265,000	Ongoing		
	Safer Routes to School	Rogers City	SRTS, MDOT, Local	\$150,000	Planning		
	Tourism Center-Public Restrooms	Rogers City	DNR, Local, Various	\$100,000	Pending		
	Relocation of Public Works Garage & Industries to Ind. Park-Reuse of Land for Residential Sports Park Improvements	Rogers City	MSHDA, EDA, CDBG, Local	\$1,500,000	Pending		
	Extension of Airport Rd. US-23 to Bus. US-23	Rogers City	DNR, MDOT, Local	\$200,000	Pending		
	Extension of Park Dr. to Third St (US-23 to Bus. Rt. US-23)	Rogers City	MDOT, EDF, EDA, CDBG, Private, Local	\$500,000	Underway		
	Westminster Park Imp.	Rogers City	MDOT, Local	\$325,000	Pending		
	Street Hockey Rink	Rogers City	MDOT, Heritage Route, Local	\$150,000	Pending		
	Swimming Beach Imp.	Rogers City	DNR, Local	\$30,000	Pending		
		Rogers City	DNR, Local	\$50,000	Phase 1 - Complete		
		Rogers City	DNR, Local	\$30,000	Phase 2 - Complete		
	Little League Ball Park Imp.	Rogers City	DNR, Local	\$30,000	Phase 1 - Complete		
		Rogers City	DNR, Local	\$30,000	Phase 2 - Complete		
	Community and Performing Arts Center	Rogers City	MCACA, RD, Local	\$1,500,000	Pending		
	Gilpin Sports Complex	Rogers City	DNR, State, Local	\$1,500,000	Pending		
	Downtown Economic Enhancement Study	Rogers City	CDBG, RD, State, Local	\$40,000	Pending		
	Granbau Center Renovation -Multi-use as Incubator and Community Center	Rogers City	SHPO, MSHDA, USDA-RD Local	\$1,000,000	Pending		
	Downtown Façade Renovations	Rogers City	MSHDA, Local	\$350,000	Funding Approved		
	Connecting Trails	Rogers City	MDOT, Local	\$150,000	Pending		

2009 NEMCOG Region Project List for CEDS

***Priority Project **New Project *Change in data or update

Economic Development Project List for Presque Isle County Cont.				
Raingardens	Rogers City	DNR, Huron Pines, Local	\$200,000	Planning
Community Dev. Authority (CDA) Downtown Revitalization. Promotion, Infrastructure, and Economic Restructuring	Rogers City, CDA	CDA, MSHDA, VSCI	\$1,000,000	Ongoing
Water and Sewer Improvements	Rogers City, CDA	RD, DEQ, Local	\$1,000,000	Planning
Quarry View Improvements	Rogers City, MLO	MDOT, Heritage Route, Local	\$250,000	Pending
Marketing Industrial and Residential Renaissance Zones	Rogers City, Onaway & Presque Isle Co.	CDBG, MEDC, County, Local	\$100,000	Ongoing
Wolverine Clean Energy Venture	Rogers Twp, Rogers City	Public, Private	\$1,000,000,000	Pending

Economic Development List for Region-Wide Projects				
PROJECT TITLE	SPONSOR/APPLICANT	POSSIBLE FUNDING AGENCIES	ESTIMATED COST	STATUS
Economic Development Planning	NEMCOG	EDA, NEMCOG, Local	\$60,000 Annually	Ongoing
Employment & Job Training	NEMC	USDOL, MDCCD	Unknown	Ongoing
Regional Judicial Computer Network	Under Discussion	Crime Funds, DOC, Local	Unknown	Pending
Multi-County Recycling Processing Facility	Under Discussion	RD, Foundations, Local	Unknown	Alperna Project Complete
Huron Greenways Improvements and Promotion	NEMCOG, et al	EDA, DNR, RD, Local	Unknown	Ongoing
Telecommunications Implementation	NEMCOG, et al	MEDC, EDA, RD, TOP, Local	Phase I: \$400,000	Study Complete
Sunrise Side Heritage Route Implementation	NEMCOG, MSSTA, etc.	MDOT, Local	\$50,000	Seeking Funding Underway

2009 NEMCOG Region Project List for CEDS
 ***Priority Project **New Project *Change in data or update

Economic Development List for Region-Wide Projects Cont.						
Regional Revolving Loan Fund - Brownfields	NEMCOG, Target Alpena, et al	RD, EDA, Local	\$1,000,000	Seeking Funding		
Hospitality Training Institute	MSSTA	DLFG, Local	Unknown	App. Stage		
Region-Wide Marketing	NEMCOG, et al	MEDC, EDA, USDA, Foundations, Local	\$50,000	Planning Stage		
Promote Region as "Communities for a Lifetime"	Under Discussion	MSU, et al	Unknown	Planning Stage		
"Value-Added" Tourism- Phase 1	NEMCOG, et al	EDA	\$10,000	Phase 1 to begin		
Creating Entrepreneurial Communities	NEMOG	MSU, MEDC, RUPRI	\$40,000	Ongoing		
Regional Education Workshop	NEMCOG	MSU, Local	Unknown	Planned		
Regional Communities Investing in Communities Initiative	NEMCOG	RD, EDA, Foundations	\$80,000	Underway		

RESOLUTION NO. OCR 09-19
Supporting Participation in the Partnerships for
Change Sustainable Communities, First Steps Program:
Trailside Community Enhancement Project

OTSEGO COUNTY BOARD OF COMMISSIONERS

June 9, 2009

WHEREAS, the County of Otsego is committed to the growth of trailside businesses; and

WHEREAS, recreational trails are good for our community's economic and physical health; and

WHEREAS, regional collaboration among trailside communities will benefit all trailside communities; and

WHEREAS, the Village of Mackinaw City is eligible to submit an application for Partnerships for Change – First Steps grant program to produce a sustainable partnership of vital trailside communities; and now, therefore, be it

RESOLVED that, the Otsego County Board of Commissioners agrees to participate in the Trailside Community Enhancement Project and supports the Village of Mackinaw City's grant application with \$200 in matching funding, and with a representative to attend the appropriate meetings and provide trailside assets to create an asset map; and be it, further

RESOLVED that the citizens and business owners of the County of Otsego will be kept fully informed of the process and given ample opportunity to provide input into the process.

OCR 09-20
Resolution in Support of
Northern Michigan Broadband Cooperative
Otsego County Board of Commissioners
June 9, 2009

WHEREAS, the Otsego County Board of Commissioners support the mission of the Northern Michigan Broadband Cooperative (NMBC) to bring broadband network services to homes, institutions and businesses in the 21 county region of northern Lower Michigan, including: Alcona, Antrim, Alpena, Benzie, Charlevoix, Cheboygan, Crawford, Emmet, Grand Traverse, Kalkaska, Iosco, Leelanau, Manistee, Missaukee, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle, Roscommon, and Wexford; and

WHEREAS, the purpose of the NMBC is to facilitate the provision of reliable broadband and telecommunications services throughout Northern Michigan at affordable rates for all users but particularly education, government services, economic development and commerce, health care and emergency services; and

WHEREAS, the small businesses that are typical of our rural area are increasingly reliant on high-speed communications to maintain or improve their competitive position. Educational, medical and emergency services also need high-speed communications to improve the quality and range of services they offer; now, therefore, be it

RESOLVED, by extending high-speed broadband access to all our citizens will enable them to participate fully in the economy of the future, reduce commuting, save resources and enable residents of rural northern Lower Michigan to lead more productive and richer lives.

OTSEGO COUNTY CLERK/REGISTER OF DEEDS

TRANSMITTAL

1/1/2008 - 5/31/2008

ACCOUNT NUMBER	ACCOUNT NAME	SUBACCOUNT NAME	AMOUNT
2008			
0701L-228040	REMONUMENTATION - STATE		\$10925.62
0701L-228044	STATE TRANSFER TAX		\$154027.60
0701L-228050	REMONUMENTATION - COUNTY		\$166.38
1010215-607200	COUNTY TRANSFER TAX		\$28667.10
1010215-607210	RECORDING FEES		\$52280.00
1010215-626030	COPIES & CERT. SEARCHES		\$21284.20
1010215-694000	OVER/SHORT		\$578.00
2560170-607210	TECHNOLOGY FUND		\$17685.00
2008 Subtotal			\$285613.80

GRAND TOTAL: \$285613.80

GENERAL RECEIPT SUMMARY

12:00 AM 1/1/2008 - 11:59 PM 5/31/2008

ITEM CODE	ITEM DESCRIPTION	QTY	AMOUNT
CERT	CERTIFICATION	37	37.00
COPIES	COPIES	9072	9072.00
DEED	DEED	687	10893.00
DEED.C	REDEEM/FORFEITURE	596	5963.00
DEED.SH	SHERIFF'S DEED	58	1781.00
FIX	FIXTURE FILING	15	225.00
LC	LAND CONTRACT	17	388.00
LCRC	LAND CORNER	2	28.00
LIEN	LIEN	93	1365.00
LIEN.MES	MESC LIEN	32	64.00
LIEN.R	RELEASE TAX LIEN	38	328.00
LIEN.SF	STATE/FED LIEN	62	708.00
MISC CR	CREDIT DOCS	4	77.00
MISC REC	MISCELLANEOUS RECORD	485	9877.00
MORT	MORTGAGE	645	30858.00
MORT.A	MORTGAGE ASSIGNMENT	84	1395.00
MORT.D	MORTGAGE DISCHARGE	558	8046.00
MORT.LP	ASSN/DISCH EXTRA L/P	37	516.00
OG	OIL & GAS	140	3217.00
OG.A	O/G ASSN EXTRA PAGES	21	5208.00
OVERPAY	OVER/SHORT	54	578.00
PLAT	PLAT	1	20.00
RCORNER	REMON CORNER	0	0.00
SEARCH	SEARCH	55	12175.20
TTAX	TRANSFER TAX	235	176618.20
TTAX EX	TRANSFER TAX EXEMPT	49	6076.40

TOTAL 13077 \$285513.80

Cash In	\$21733.52
Cash Out	<u>\$18720.26</u>
Total Cash	\$3013.27
Checks	\$275617.53
Charges	\$8883.00
Eecrow	<u>\$0.00</u>
Total Recelpts	\$285513.80

TRANSMITTAL

1/1/2009 - 5/31/2009

ACCOUNT NUMBER	ACCOUNT NAME	SUBACCOUNT NAME	AMOUNT
2009			
0701L-228040	REMONUMENTATION - STATE		\$9877.68
0701L-228044	STATE TRANSFER TAX		\$91880.00
0701L-228050	REMONUMENTATION - COUNTY		\$150.42
0701L-284002	SHERIFF'S REDEMPTION		\$3910.74
1010215-607200	COUNTY TRANSFER TAX		\$18389.25
1010215-607210	RECORDING FEES		\$62429.00
1010215-626030	COPIES & CERT. SEARCHES		\$14643.22
1010215-684000	OVER/SHORT		\$760.85
2680170-607210	TECHNOLOGY FUND		\$17300.00
		2009 Subtotal:	\$209221.06

GRAND TOTAL: \$209221.06

GENERAL RECEIPT SUMMARY

12:00 AM 1/1/2009 - 11:59 PM 6/31/2009

ITEM CODE	ITEM DESCRIPTION	QTY	AMOUNT
CERT	CERTIFICATION	2	2.00
COPIES	COPIES	4951	4951.00
DEED	DEED	555	8934.00
DEED.C	REDEEM/FORFEITURE	810	8163.00
DEED.SH	SHERIFF'S DEED	69	2121.00
FIX	FIXTURE FILING	15	225.00
LC	LAND CONTRACT	30	642.00
LCRC	LAND CORNER	5	70.00
LIEN	LIEN	97	1448.00
LIEN.MES	MESC LIEN	11	22.00
LIEN.R	RELEASE TAX LIEN	27	244.00
LIEN.SF	STATE/FED LIEN	89	986.00
MISC REC	MISCELLANEOUS RECORD	440	8377.00
MORT	MORTGAGE	668	34981.00
MORT.A	MORTGAGE ASSIGNMENT	74	1177.00
MORT.D	MORTGAGE DISCHARGE	485	6934.00
MORT.LP	ASSN/DISCH EXTRA L/P	40	1386.00
NC DOC	NO CHARGE DOCUMENT	1	0.00
OG	OIL & GAS	84	1989.00
OG.A	O/G ASSN EXTRA PAGES	12	2058.00
OVERPAY	OVER/SHORT	100	760.85
SEARCH	SEARCH	65	9590.22
SHD REF	SHERIFF'S REDEMPTION	1	3910.74
TTAX	TRANSFER TAX	184	105332.80
TTAX EX	TRANSFER TAX EXEMPT	38	4916.45
		TOTAL	8843
			\$209221.06

Cash In	\$3949.14
Cash Out	\$212.80
Total Cash	\$3736.54
Checks	\$186925.52
Charges	\$8558.00
Escrow	\$0.00
Total Recelpts	\$209221.06

VENDOR INV REF#	GL DISTRIBUTION	DESCRIPTION	INV DATE ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
JAN-MAY 20, 09								
90006805	ALPINE TITLE	RECORDING REFUNDS	05/22/2009 SDEFYTER	06/02/2009	112.00	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			112.00			
JAN-MAY 20, 09								
90006806	OTSEGO COUNTY ABSTRACT	RECORDING REFUNDS	05/22/2009 SDEFYTER	06/02/2009	41.00	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			41.00			
JAN-MAY 09								
90006807	CORPORATE TITLE AGENCY	RECORDING REFUNDS	05/22/2009 SDEFYTER	06/02/2009	286.00	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			286.00			
L1196/P357								
90006808	INDEPENDENT BANK	REFUND RECORDING	05/22/2009 SDEFYTER	06/02/2009	17.00	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			17.00			
L1201/P211								
90006809	M BANK	RECORDING REFUND	05/22/2009 SDEFYTER	06/02/2009	3.00	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			3.00			
L1197/P974								
90006810	COMMUNITY FINANCIAL CREDIT UNION	RECORDING REFUND	05/22/2009 SDEFYTER	06/02/2009	11.00	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			11.00			
L1199/P597								
90006811	PARKS TITLE	RECORDING REFUND	05/22/2009 SDEFYTER	06/02/2009	14.00	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			14.00			
L1193/P612								
90006812	JAMES BRITTAIN	RECORDING REFUND	05/22/2009 SDEFYTER	06/02/2009	33.00	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			33.00			
L1190/P109								
90006813	INDEPENDENT TITLE SERVICES	RECORDING REFUND	05/22/2009 SDEFYTER	06/02/2009	7.30	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			7.30			
L1198/P347								
90006814	SCHMUDE OIL	RECORDING REFUND	05/22/2009 SDEFYTER	06/02/2009	22.00	0.00	P	Y
	101-215-694.000	OTHER INCOME - OVER AND SHORT			22.00			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
L1197/P819								
90006815	ALPENA ALCONA AREA C.U.		05/22/2009	06/02/2009	3.00	0.00	P	Y
	RECORDING REFUND		SDEFYTER					
	101-215-694.000		OTHER INCOME - OVER AND SHORT		3.00			
L1201/P52								
90006816	TRANSCONTINENTAL TITLE		05/22/2009	06/02/2009	10.00	0.00	P	Y
	RECORDING REFUND		SDEFYTER					
	101-215-694.000		OTHER INCOME - OVER AND SHORT		10.00			
09-4446								
90006817	GBS INC		05/22/2009	06/02/2009	5,938.02	0.00	P	Y
	SUPPLIES FOR MAY 5, 2009 ELECTION		SDEFYTER					
	101-262-726.000		SUPPLIES - GENERAL		5,938.02			
06-2009								
90006836	GLENN CRANE		06/02/2009	06/02/2009	250.00	0.00	P	Y
	HRA REIMBURSEMENT FOR 6-09		TADAM					
	101-853-940.110		HOSPITALIZATION/DENTAL		250.00			
52288								
90006837	OMS COMPLIANCE SERVICES INC		06/02/2009	06/02/2009	77.75	0.00	P	Y
	PREEMPLOYMENT DRUG SCREEN INV 52288		TADAM					
	101-331-726.000		SUPPLIES - GENERAL		77.75			
03-2009								
90006838	MI COUNTIES WORKERS COMPENSATION FU		06/02/2009	06/02/2009	26,650.00	0.00	P	Y
	Q3 WORKERS COMP INV 7932 MEMBER 736		TADAM					
	704-000-231.270		WORKERS COMP PAYABLE		26,650.00			
523200409								
90006866	CONSUMERS ENERGY		06/01/2009	06/02/2009	15.00	0.00	P	Y
	100006352320		MFITZGERALD					
	637-265-930.620 ALPCT		ELECTRICITY		15.00			
57880 APR/09								
90006867	CONSUMERS ENERGY		06/01/2009	06/02/2009	329.30	0.00	P	Y
	100006857880		MFITZGERALD					
	637-265-930.620 LNDUS		ELECTRICITY		329.30			
13331 APR 09								
90006868	CONSUMERS ENERGY		06/01/2009	06/02/2009	3,758.30	0.00	P	Y
	100000513331		MFITZGERALD					
	637-265-930.620 ALPCT		ELECTRICITY		3,758.30			
36593 APR09								
90006869	CONSUMERS ENERGY		06/01/2009	06/02/2009	52.37	0.00	P	Y
	100006936593		MFITZGERALD					
	637-265-930.620 ALPCT		ELECTRICITY		52.37			

INV REF#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
27863	GASLIGHT MEDIA		06/01/2009 MFITZGERALD	06/02/2009	16.00	0.00	P	Y
90006870	27863 WORK CAMP		06/01/2009 MFITZGERALD	06/02/2009	16.00	0.00	P	Y
	205-301-930.210	TELEPHONE						
27860	GASLIGHT MEDIA		06/01/2009 MFITZGERALD	06/02/2009	800.00	0.00	P	Y
90006871	27860 COURTHOUSE		06/01/2009 MFITZGERALD	06/02/2009	800.00	0.00	P	Y
	101-864-930.240	DATA/NETWORK SVCS						
4137	CDM MOBILE SHREDDING, LLC		06/01/2009 MFITZGERALD	06/02/2009	67.50	0.00	P	Y
90006872	4137 5/20/09		06/01/2009 MFITZGERALD	06/02/2009	45.00	0.00	P	Y
	101-301-920.410	SERVICE CONTRACTS						
	101-101-940.010	OUTSIDE CONTRACTED SERVICES						
5/20/09	OSCODA REGION II ACCOUNTING		06/01/2009 MFITZGERALD	06/02/2009	40.00	0.00	P	Y
90006873	5/20/09		06/01/2009 MFITZGERALD	06/02/2009	40.00	0.00	P	Y
	101-961-999.000	TRANSFER OUT						
04 TAX OVERAGE	KELVIN MOULTON		06/01/2009 MFITZGERALD	06/02/2009	4.12	0.00	P	Y
90006874	04 TAX OVERPAYMENT		06/01/2009 MFITZGERALD	06/02/2009	4.12	0.00	P	Y
	701-000-275.000	DUE TO TAXPAYERS						
4/30/09	BARBARA WALDORF		06/01/2009 MFITZGERALD	06/02/2009	857.70	0.00	P	Y
90006875	PLACEMENT APRIL 09		06/01/2009 MFITZGERALD	06/02/2009	857.70	0.00	P	Y
	292-662-930.700	ROOM AND BOARD						
5/5/09	RICK & MARILYN PAYNE		06/01/2009 MFITZGERALD	06/02/2009	1,150.00	0.00	P	Y
90006876	CLOTHING ALLOWANCE		06/01/2009 MFITZGERALD	06/02/2009	1,150.00	0.00	P	Y
	292-662-930.700	ROOM AND BOARD						
1436	STATE FARM INSURANCE CO.		06/01/2009 MFITZGERALD	06/02/2009	180.49	0.00	P	Y
90006877	07-163 RESTITUTION		06/01/2009 MFITZGERALD	06/02/2009	180.49	0.00	P	Y
	701-000-271.148	RESITUTIONS PAYABLE-PRBT CT						
1440	KIMBERLY SANDERS		06/01/2009 MFITZGERALD	06/02/2009	100.00	0.00	P	Y
90006878	RESTITUTION 08-94		06/01/2009 MFITZGERALD	06/02/2009	100.00	0.00	P	Y
	701-000-271.148	RESITUTIONS PAYABLE-PRBT CT						
1441	KIMBERLY SANDERS		06/01/2009 MFITZGERALD	06/02/2009	20.00	0.00	P	Y
90006879	RESTITUTION 07-16		06/01/2009 MFITZGERALD	06/02/2009	20.00	0.00	P	Y
	701-000-271.148	RESITUTIONS PAYABLE-PRBT CT						

INV REF#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
1435	EDNA MIDDAGH		06/01/2009	06/02/2009	37.95	0.00	P	Y
90006880	RESTITUTION 08/120		MFITZGERALD					
	701-000-271.148		RESITUTIONS PAYABLE-PRET CT		37.95			
1437	OTSEGO CLUB & RESORT		06/01/2009	06/02/2009	50.00	0.00	P	Y
90006881	RESTITUTION 07-175		MFITZGERALD					
	701-000-271.148		RESITUTIONS PAYABLE-PRET CT		50.00			
1439	JASON SAJDAK		06/01/2009	06/02/2009	25.00	0.00	P	Y
90006882	RESTITUTION 07-179		MFITZGERALD					
	701-000-271.148		RESITUTIONS PAYABLE-PRET CT		25.00			
1438	OTSEGO CLUB & RESORT		06/01/2009	06/02/2009	25.00	0.00	P	Y
90006883	RESTITUTION 07-179		MFITZGERALD					
	701-000-271.148		RESITUTIONS PAYABLE-PRET CT		25.00			
5/10/09	THOMAS SAWYER		06/01/2009	06/02/2009	198.38	0.00	P	Y
90006884	TRANSPORT 5/10/09		MFITZGERALD					
	101-134-940.010		OUTSIDE CONTRACTED SERVICES		42.00			
	101-134-930.500		TRAVEL		156.38			
5/10/09	GLORIA SAWYER		06/01/2009	06/02/2009	42.00	0.00	P	Y
90006885	TRANS 5/10/09		MFITZGERALD					
	101-134-940.010		OUTSIDE CONTRACTED SERVICES		42.00			
5-10-09	GLORIA SAWYER		06/01/2009	06/02/2009	10.50	0.00	P	Y
90006886	TRANSPORT 5/10/096		MFITZGERALD					
	292-662-930.830		SVCS OF CARE GIVER		10.50			
MAY 10 09	GLORIA SAWYER		06/01/2009	06/02/2009	10.50	0.00	P	Y
90006887	TRANSPORT 5/10/09		MFITZGERALD					
	292-662-930.830		SVCS OF CARE GIVER		10.50			
2008 SETTLEMENT	GAYLORD COMMUNITY SCHOOLS		06/01/2009	06/02/2009	1,117,758.85	0.00	P	Y
90006888	2008 SETTLEMENT		JVANDENBOOM					
	516-000-026.000 TAX08		TAXES REC - REAL - DELQ		1,117,758.85			
1443	UP RENTAL		06/01/2009	06/02/2009	25.00	0.00	P	Y
90006889	RESTITUTION 01/175		MFITZGERALD					
	701-000-271.148		RESITUTIONS PAYABLE-PRET CT		25.00			

INV REF#	VENDOR	DESCRIPTION	GL DISTRIBUTION	INV DATE	ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
2009 0002680	SAGINAW COUNTY	PLACEMENT	OTHER INSTITUTIONS	06/01/2009	MFITZGERALD	06/02/2009	2,250.00	0.00	P	Y
90006890	292-662-930.810						2,250.00			
1442	WALMART	RESTITUTION 08/124		06/01/2009	MFITZGERALD	06/02/2009	47.00	0.00	P	Y
90006891	701-000-271.148		RESITUTIONS PAYABLE-PREF CT				47.00			
APR-AUG 08	GAYLORD COMMUNITY SCHOOLS	TOP PROGRAM		06/01/2009	MFITZGERALD	06/02/2009	25,432.14	0.00	P	Y
90006892	292-662-940.010		OUTSIDE CONTRACTED SERVICES				25,432.14			
GRINDER	IMPREST CASH, OTSEGO COUNTY SHERIFF	GRINDER TO PAINT CELLS		06/01/2009	MFITZGERALD	06/02/2009	21.19	0.00	P	Y
90006893	637-265-726.050		REPAIRS AND MAINT SUPPLIES				21.19			
09-092 093 094	BRADLEY BUTCHER & ASSOCIATES			06/01/2009	MFITZGERALD	06/02/2009	1,490.00	0.00	P	Y
90006894	09-092 09-093 09-094						855.00			
	499-901-970.300			09-092			240.00			
	499-901-970.300			09-093			395.00			
	499-901-970.300			09-094						
11562	OTWELL MAWBY, P.C.	LANDFILL REDEVELOPMENT		06/01/2009	MFITZGERALD	06/02/2009	41,925.10	0.00	P	Y
90006895	243-901-970.300		PROPERTY - IMPROVEMENTS				41,925.10			
03/23/09	PRO-BUILD	WALLBOARD		06/01/2009	MFITZGERALD	06/02/2009	8.95	0.00	P	Y
90006896	637-265-726.050		REPAIRS AND MAINT SUPPLIES				8.95			
015-54051	BRIDGEWAY POWER			06/01/2009	MFITZGERALD	06/02/2009	320.46	0.00	P	Y
90006897	015-54051		REPAIRS AND MAINT SUPPLIES				320.46			
APR-MAY 09	GIL-ROYS HARDWARE			06/01/2009	MFITZGERALD	06/02/2009	259.17	0.00	P	Y
90006898	807661 769361 757125 731893 646190						33.75			
	637-265-726.050			0904-616336			70.48			
	637-265-726.050			0904-627963			15.68			
	637-265-726.050			0904-646190			63.39			
	637-265-726.050			0905-731893			4.99			
	637-265-726.050			0905-757125			14.16			
	637-265-726.050			0905-769361			56.72			
	637-265-726.050			0905-807661						

VENDOR	INV#	DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
788078073	90006899	GORDON FOOD SERVICES		06/01/2009	06/02/2009	290.34	0.00	P	Y
		788078073 788079042		MFITZGERALD					
		637-265-726.050	REPAIRS AND MAINT SUPPLIES			290.34			
002044 APR/MAY	90006900	ARROW UNIFORM RENTAL		06/01/2009	06/02/2009	268.92	0.00	P	Y
		834037 826251 849507 841801 857260		06/01/2009					
		637-265-726.046	08-834037			24.91			
		637-265-726.046	08-826251			24.91			
		637-265-726.046	08-841801			24.91			
		637-265-726.046	08-849507			24.91			
		637-265-726.046	08-857260			24.91			
		637-265-726.046	08-864922			94.55			
		637-265-726.046	08-864938			24.91			
		637-265-726.046	08-872657			24.91			
JAIL MAY 09	90006901	CHARTER COMMUNICATIONS		06/01/2009	06/02/2009	53.47	0.00	P	Y
		INMATE CABLE THRU 6/17/09		MFITZGERALD					
		595-351-726.000	INMATE CABLE			53.47			
MAY 09	90006902	BRUCE TILLINGER		06/01/2009	06/02/2009	1,120.00	0.00	P	Y
		CONTRACTED PLMB & MECH INSPECTOR		MFITZGERALD					
		249-371-801.020	CONTRACTED PLMB & MECH IN			1,120.00			
147	90006903	TIMOTHY BORDNER		06/01/2009	06/02/2009	1,160.00	0.00	P	Y
		MAY 11-MAY 21 2009		MFITZGERALD					
		249-371-801.020	CONTRACTED ELECTRICAL INS			1,160.00			
4/17/09	90006904	MARK E. VICK		06/01/2009	06/02/2009	225.00	0.00	P	Y
		CONTRACTED PLMB & MECH INSPECTOR		MFITZGERALD					
		249-371-801.020	CONTRACTED PLMB & MECH IN			225.00			
5/12-5/22 09	90006905	LAVERN W. SCHLAUD		06/01/2009	06/02/2009	525.00	0.00	P	Y
		CONTRACTED PLAN REVIEWER & BLDG INSPERFITZGERALD		MFITZGERALD					
		249-371-801.020	CONTRACTED PLAN REVIEWER			525.00			
5/18/09	90006906	MIKE JAROSZ		06/01/2009	06/02/2009	676.45	0.00	P	Y
		5/18/09 BRC CHEBOYGAN, BRIDGE FEES, BMFITZGERALD		MFITZGERALD					
		101-332-801.030	5/18 BRC CHEBOYGAN			486.00			
		101-332-930.500	BRIDGE FEES			12.00			
		101-332-920.400	BIKE SUPPLIES			21.96			
		101-332-726.000	RANGE MATERIALS			156.49			

VEN. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
5/15/09								
90006907	EGG, WILLIAM W		06/01/2009	06/02/2009	621.00	0.00	P	Y
	5/15/09 BRC CHEBOYGAN \$621		MFITZGERALD					
	101-332-801.030		5/15 BRC CHEBOYGAN		621.00			
5/25/09								
90006908	TIMOTHY BURKE		06/01/2009	06/02/2009	513.00	0.00	P	Y
	5/25/09 BRC GAYLORD \$513		MFITZGERALD					
	101-332-801.030		5/25 BRC GAYLORD		513.00			
5/9/09								
90006909	MCPHERSON, MILES		06/01/2009	06/02/2009	81.00	0.00	P	Y
	5/9/09 RANGE SETUP \$81		MFITZGERALD					
	101-332-801.020		5/9 RANGE SETUP		81.00			
5/24/09								
90006910	TIMOTHY MCPHERSON		06/01/2009	06/02/2009	1,016.00	0.00	P	Y
	5/24/09 BRC GAYLORD, ERC GAYLORD, RANMFITZGERALD							
	101-332-801.030		5/24 BRC/ERC GAYLORD		921.50			
	101-332-801.020		RANGE SETUP/ EQUIP TXFR		94.50			
8434								
90006911	NORTHERN CREDIT BUREAU		06/01/2009	06/02/2009	17.10	0.00	P	Y
	2 CREDIT REPORTS, INVOICE #8434		MFITZGERALD					
	233-690-930.150		INV #8434, CREDIT REPORTS		17.10			
5/27/09								
90006912	ESTATE OF WALTER SWIDERSKI		06/01/2009	06/02/2009	300.00	0.00	P	Y
	COUNTY BURIAL ALLOWANCE, ESTATE		MFITZGERALD					
	101-681-930.960		CO BURIAL ALLOWANCE		300.00			
681664B APRIL 0								
90006913	WINN TELECOM		06/01/2009	06/02/2009	108.67	0.00	P	Y
	TELEPHONE FOR APRIL 2009		MFITZGERALD					
	212-430-930.210		TELEPHONE		108.67			
18823 APR 09								
90006914	CONSUMERS ENERGY		06/01/2009	06/02/2009	1,580.49	0.00	P	Y
	100029118823		MFITZGERALD					
	212-430-930.620		ELECTRIC		1,580.49			
0080 2117 APR 0								
90006915	WALMART BUSINESS		06/01/2009	06/02/2009	375.25	0.00	P	Y
	SUPPLIES INV# 00766,001857		MFITZGERALD					
	212-430-726.000		SUPPLIES		375.25			
APR MAY 09								
90006916	CITY OF GAYLORD		06/01/2009	06/02/2009	68.08	0.00	P	Y
	04/16-05/15/09		MFITZGERALD					
	212-430-920.200		WATER		68.08			

VEND. INVOICE #	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
27864	GASLIGHT MEDIA		06/01/2009	06/02/2009	59.95	0.00	P	Y
90006917	WIRELESS CONNECTION INV # 27864 6-1-09MFITZGERALD				59.95			
	212-430-920.410	WIRELESS CONNECTION			59.95			

BURT APR09	NORTHWESTERN BANK-CARDMEMBER SERVIC		06/01/2009	06/02/2009	2,660.42	0.00	P	Y
90006918	BURT CC APRIL 16-MAY 14 2009	MFITZGERALD						
	645-172-704.400	EDUCATION AND TRAINING			150.00			
	208-751-726.000	SUPPLIES - GENERAL			374.99			
	499-901-970.300	PROPERTY - IMPROVEMENTS			57.00			
	212-430-930.500	TRAVEL			252.80			
	645-901-970.440	PROPERTY - COMPUTER			1,235.99			
	645-201-704.400	EDUCATION AND TRAINING			169.00			
	645-172-930.500	TRAVEL			145.00			
	618-447-726.000	SUPPLIES - GENERAL			30.00			
	645-172-704.400	EDUCATION AND TRAINING			75.00			
	645-172-930.500	TRAVEL			90.85			
	588-699-726.000	SUPPLIES - GENERAL			39.00			
	208-751-726.000	SUPPLIES - GENERAL			40.79			

REFUND	ROBERT HARKNESS		06/01/2009	06/02/2009	20.00	0.00	P	Y
90006919	GOLF OUTING REFUND	MFITZGERALD						
	701-000-232.001	GOLF OUTING			20.00			

# of Invoices:	80	# Due:	0	TOTALS:	1,246,531.20	0.00
--- TOTALS BY FUND ---						
101				11,272.40	0.00	
205				16.00	0.00	
208				493.53	0.00	
212				2,445.24	0.00	
233				17.10	0.00	
243				41,925.10	0.00	
249				3,030.00	0.00	
256				27.00	0.00	
292				29,710.84	0.00	
499				1,547.00	0.00	
516				1,119,122.85	0.00	
588				2,466.27	0.00	
595				53.47	0.00	
618				30.00	0.00	
637				5,324.00	0.00	
645				1,865.84	0.00	
701				534.56	0.00	
704				26,650.00	0.00	
--- TOTALS BY DEPT/ACTIVITY ---						
000				1,144,943.41	0.00	
101				22.50	0.00	
134				240.38	0.00	
172				460.85	0.00	
201				169.00	0.00	

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV REF#	INV DATE	ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
							678.30	0.00		
							1,364.00	0.00		
							5,938.02	0.00		
							5,324.00	0.00		
							61.00	0.00		
							77.75	0.00		
							2,907.45	0.00		
							53.47	0.00		
							3,030.00	0.00		
							2,445.24	0.00		
							30.00	0.00		
							29,710.84	0.00		
							300.00	0.00		
							17.10	0.00		
							2,466.27	0.00		
							493.53	0.00		
							250.00	0.00		
							800.00	0.00		
							44,708.09	0.00		
							40.00	0.00		

--- TOTALS BY DEPT/ACTIVITY (continued) ---

VENDOR	INV#	DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	UNLIZED?
AIRGAS GREAT LAKES	112492405	112492405 SHOP--OXYGEN		05/21/2009	06/09/2002	72.65	72.65	0	Y
	90006786	588-699-726.050	REPAIRS AND MAINT SUPPLIES			72.65			
DUNNS	6494950	6494950 BATTERIES, DRY-LINE		05/21/2009	06/09/2002	50.68	50.68	0	Y
	90006787	588-699-726.000	SUPPLIES - GENERAL			50.68			
DUNNS	6499780	6499780 PAPER TOWELS, COPY PAPER		05/21/2009	06/09/2002	175.92	175.92	0	Y
	90006788	588-699-726.000	SUPPLIES - GENERAL			86.94			
		588-699-726.025	SUPPLIES - JANITORIAL			88.98			
GREAT LAKES SERVICE EQUIPMENT, INC	91865	91865 SHOP LIFT		05/21/2009	06/09/2002	663.40	663.40	0	Y
	90006789	588-699-940.010	OUTSIDE CONTRACTED SERVICES			663.40			
STATE ELECTRONICS	98-102960	98-102960 BUS #18		05/21/2009	06/09/2002	106.48	106.48	0	Y
	90006790	588-699-940.010	OUTSIDE CONTRACTED SERVICES			106.48			
VOICE MOTOR SALES INC	469690	469690 BUS #21		05/21/2009	06/09/2002	1,502.53	1,502.53	0	Y
	90006791	588-699-920.400	REPAIRS AND MAINTENANCE SVCS			1,502.53			
GAYLORD FORD	20390	20390 SHERIFF #693		05/21/2009	06/09/2002	125.44	125.44	0	Y
	90006792	588-699-726.050	REPAIRS AND MAINT SUPPLIES			125.44			
ARTS AUTO ELECTRIC SERVICE INC	011Y6059	011Y6059 STOCK		05/21/2009	06/09/2002	134.36	134.36	0	Y
	90006793	588-699-726.050	REPAIRS AND MAINT SUPPLIES			134.36			
MAC TOOLS	45651	45651 SHOP TOOLS		05/21/2009	06/09/2002	49.94	49.94	0	Y
	90006794	588-699-726.050	REPAIRS AND MAINT SUPPLIES			49.94			
CASE CREDIT	35125	35125 #11		05/21/2009	06/09/2002	130.95	130.95	0	Y
	90006795	588-699-726.050	REPAIRS AND MAINT SUPPLIES			130.95			

VEND. INV#	VENDOR	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
90006796	CASE CREDIT	05/21/2009	06/09/2002	126.01	126.01	0	Y
	35150 #11, STOCK; 35265 #18	PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES		126.01			
90006797	CASE CREDIT	05/21/2009	06/09/2002	51.41	51.41	0	Y
	35170 #18; 34983 **35417 #9	PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES		51.41			
90006798	JIMS ALPINE AUTOMOTIVE	05/21/2009	06/09/2002	30.72	30.72	0	Y
	500226 #25; 500250 #10	PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES		30.72			
90006799	JIMS ALPINE AUTOMOTIVE	05/21/2009	06/09/2002	92.86	92.86	0	Y
	501323; 500589 STOCK	PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES		92.86			
90006800	JIMS ALPINE AUTOMOTIVE	05/21/2009	06/09/2002	38.89	38.89	0	Y
	501255 #24; 501061 OCCOA	PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES		38.89			
90006835	THRIFTY PRINT OF GAYLORD	05/26/2009	06/09/2009	116.50	116.50	0	Y
	#10 ENVELOPES 2000 CT	JVANDENBOOM					
	616-253-726.000	SUPPLIES - GENERAL		29.12			
	617-253-726.000	SUPPLIES - GENERAL		29.12			
	516-253-726.000	SUPPLIES - GENERAL		29.13			
	101-253-726.000	SUPPLIES - GENERAL		29.13			
90006843	ACCURINT	05/28/2009	06/09/2009	50.00	50.00	0	Y
	MAINTENANCE FEE	JVANDENBOOM					
	616-253-920.410	SERVICE CONTRACTS		50.00			
90006844	TITLE CHECK LLC	05/28/2009	06/09/2009	2,720.23	2,720.23	0	Y
	MAY ADMIN FEE ADJUSTED	JVANDENBOOM					
	516-253-920.410 SVC C	SERVICE CONTRACTS		2,720.23			
90006845	BSS&A SOFTWARE INC	05/28/2009	06/09/2009	4,050.00	4,050.00	0	Y
	EQ DELQ TAX SYSTEM SUPPORT FEE	JVANDENBOOM					
	516-253-920.410 SVC C	SERVICE CONTRACTS		4,050.00			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
3286575, 329237	MID STATES BOLT & SCREW CO		06/01/2009	06/09/2002	16.60	16.60	0	Y
90006856	3286575, 3296237, 3296267 SHOP		PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			16.60			
35272, 35492	CASE CREDIT		06/01/2009	06/09/2002	124.61	124.61	0	Y
90006857	35272, 35492 STOCK		PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			124.61			
7-2009	BLUE CROSS BLUE SHIELD OF MICHIGAN		06/09/2009	06/09/2009	79,400.00	79,400.00	0	Y
90006858	COUNTY MEDICAL 7-2009		TADAM					
	647-851-704.110	HOSPITALIZATION			79,400.00			
35455, 35545	CASE CREDIT		06/01/2009	06/09/2002	150.80	150.80	0	Y
90006859	35455 #10; 35545 STOCK		PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			150.80			
501262, 502314	JIMS ALPINE AUTOMOTIVE		06/01/2009	06/09/2002	64.89	64.89	0	Y
90006860	501262, 502314 #24 * STOCK		PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			64.89			
87859, 88011	EAK MAIL CENTERS OF AMERICA		06/01/2009	06/09/2002	57.94	57.94	0	Y
90006861	87859, 88011 RETURNS**PARTS		PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			57.94			
46029	MAC TOOLS		06/01/2009	06/09/2002	61.99	61.99	0	Y
90006862	46029 SHOP TOOLS		PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			61.99			
01121267	ARTS AUTO ELECTRIC SERVICE INC		06/01/2009	06/09/2002	52.72	52.72	0	Y
90006863	01121267 SHOP		PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			52.72			
21699, 21734	JIM WERNIG INC		06/01/2009	06/09/2002	113.21	113.21	0	Y
90006864	21699 #26; 21734 #23		PMILLER					
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			113.21			
0511716-1838-5	WASTE MANAGEMENT		06/01/2009	06/09/2002	92.40	92.40	0	Y
90006865	0511716-1838-5 MAY		PMILLER					
	588-699-940.010	OUTSIDE CONTRACTED SERVICES			92.40			

2009#05	VENDOR	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
90006920	CHERRY LAN SYSTEMS INC	06/02/2009	06/09/2009	1,243.00	1,243.00	0	Y
	MAY 2009 DOCUMENTS						
	101-215-920.410	SDEFYTER		310.75			
	256-215-920.410	SERVICE CONTRACTS		932.25			
MAY 2009	STATE OF MICHIGAN	06/02/2009	06/09/2009	6.00	6.00	0	Y
90006921	MAY 2009 MONTH END	SDEFYTER					
	701-000-228.005	NOTARY EDUCATION & TRAINING		6.00			
MAY 2009	STATE OF MICHIGAN	06/02/2009	06/09/2009	3,955.65	3,955.65	0	Y
90006922	MAY 2009 MONTH END	SDEFYTER					
	701-000-228.042	STATE COURT FUND		430.00			
	701-000-228.037	CRIME VICTIM RIGHTS FUNDS		435.58			
	701-000-228.057	JUROR COMPENSATION REIMBURSE		100.00			
	701-000-228.058	CIVIL FILING FEE FUND		2,142.00			
	701-000-228.059	JUSTICE SYSTEM FUND		708.07			
	701-000-228.060	ATTORNEY GEN OPERATIONS FUND		140.00			
MAY 2009	STATE OF MICHIGAN	06/02/2009	06/09/2009	1,602.00	1,602.00	0	Y
90006923	MAY 2009 MONTH END	SDEFYTER					
	701-000-228.042	STATE COURT FUND		185.00			
	701-000-228.037	CRIME VICTIM RIGHTS FUNDS		36.00			
	701-000-228.006	PROBATE COURT SHARED FEES		48.00			
	701-000-228.058	CIVIL FILING FEE FUND		1,138.00			
	701-000-228.059	JUSTICE SYSTEM FUND		195.00			
MED EXAM 05/09							
90006924	DOUGLAS PAULJS	06/01/2009	06/09/2009	75.00	75.00	0	Y
	MAY 2009 AVAILABILITY	MFITZGERALD					
	101-648-801.020	PROFESSIONAL		75.00			
MAY 09 MED EXAM							
90006925	JON DENING	06/01/2009	06/09/2009	75.00	75.00	0	Y
	MEDICAL EXAMINER MAY 009	MFITZGERALD					
	101-648-801.020	PROFESSIONAL		75.00			
MAY 09 ME							
90006926	KAREN HYPJO	06/01/2009	06/09/2009	75.00	75.00	0	Y
	MED EXAMINER MAY 09	MFITZGERALD					
	101-648-801.020	PROFESSIONAL		75.00			
MAY 09 ME							
90006927	MARTIN, CHRISTOPHER	06/01/2009	06/09/2009	150.00	150.00	0	Y
	MED EXAMINER MAY 09	MFITZGERALD					
	101-648-801.020	PROFESSIONAL		150.00			

VENDOR	INV#	DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
MAY 09	90006928	THOMAS J PUDVAN		06/01/2009	06/09/2009	282.00	282.00	0	Y
		MAY 09		06/01/2009					
		101-648-801.020	PROFESSIONAL			262.00			
		101-648-930.210	TELEPHONE			20.00			
1665	90006929	CHUCKS ELECTRIC OF GAYLORD		06/01/2009	06/09/2009	130.00	130.00	0	Y
		INSTALL PLUG IN ROOM 100							
		637-265-940.010	OUTSIDE CONTRACTED SERVICES			130.00			
650352	90006930	DUNNS		06/01/2009	06/09/2009	69.98	69.98	0	Y
		650352 - TREASURER							
		101-000-106.000	SUPPLIES INVENTORY			69.98			
4567	90006931	EMPIRIC SOLUTIONS INC		06/01/2009	06/09/2009	446.00	446.00	0	Y
		4567 MAY 2009							
		101-228-801.020	PROFESSIONAL			274.00			
		101-131-920.400	REPAIRS AND MAINTENANCE SVCS			32.00			
		645-201-920.410	SERVICE CONTRACTS			92.00			
		101-253-920.400	REPAIRS AND MAINTENANCE SVCS			24.00			
		588-699-940.010	OUTSIDE CONTRACTED SERVICES			16.00			
		101-267-920.400	REPAIRS AND MAINTENANCE SVCS			8.00			
4568	90006932	EMPIRIC SOLUTIONS INC		06/01/2009	06/09/2009	3,180.00	3,180.00	0	Y
		4568 JULY MGT FEES							
		101-228-801.030	TECHNICAL SVCS			1,940.00			
		101-131-801.030	TECHNICAL SVCS			1,240.00			
105228	90006933	LJSTVAN PLUMBING & HEATING		06/01/2009	06/09/2009	3,409.62	3,409.62	0	Y
		105228 SHERIFF DEPT UPGRADES							
		637-265-726.050	REPAIRS AND MAINT SUPPLIES			3,409.62			
1517 1518	90006934	LEE LARGE		06/01/2009	06/09/2009	1,580.00	1,580.00	0	Y
		1517 1518 AC UNIT							
		637-265-940.010	OUTSIDE CONTRACTED SERVICES			1,580.00			
2202056	90006935	DE LAGE LANDEN PUBLIC FINANCE		06/01/2009	06/09/2009	867.39	867.39	0	Y
		2202056 6/10-7/09 2009							
		101-864-920.410	SERVICE CONTRACTS			867.39			
2202077	90006936	DE LAGE LANDEN PUBLIC FINANCE		06/01/2009	06/09/2009	278.82	278.82	0	Y
		2202077 JUNE 10- JULY 9 2009							
		212-430-920.410	SERVICE CONTRACTS			139.41			
		101-864-920.410	SERVICE CONTRACTS			139.41			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	UNLIZED?
05/15/09	INTEGRITY CONSTRUCTION SERVICES		06/01/2009	06/09/2009	14,225.00	14,225.00	0	Y
90006937	CONTRACT 1951 APPLICATION NO 3		MFITZGERALD					
	499-901-970.300	PROPERTY - IMPROVEMENTS			14,225.00			
APRIL 09								
90006938	MSU EXTENSION		06/01/2009	06/09/2009	436.12	436.12	0	Y
	APRIL REIMBURSEMENTS		MFITZGERALD					
	101-261-726.000	DUNNS OFFICE SUPPLIES			158.66			
	101-864-920.410	GE CAPITAL			254.30			
	101-261-930.450	USPS			8.43			
	205-301-704.400	WORK CAMP SUPPLIES			14.73			
500002	JIMS ALPINE AUTOMOTIVE		06/01/2009	06/09/2009	13.84	13.84	0	Y
90006939	INV#500002 WIPER BLADE FOR WORK CAMP		MFITZGERALD					
	205-301-726.050	WIPER BLADES			13.84			
3119340609	STAPLES BUSINESS ADVANTAGE		06/01/2009	06/09/2009	26.24	26.24	0	Y
90006940	4GB MEMORY CARD FOR DIGITAL CAMERA		MFITZGERALD					
	101-101-726.000	4GB MEMORY CARD			26.24			
MAY 6-11 2009								
90006941	BETHANY PRYKUCKI		06/01/2009	06/09/2009	108.00	108.00	0	Y
	MILEAGE REIMBURSEMENT		MFITZGERALD					
	101-261-930.500	MILEAGE REIMBURSEMENT			108.00			
A95001HZ	OTSEGO MEMORIAL HOSPITAL/CLINIC PHY		06/01/2009	06/09/2009	45.00	45.00	0	Y
90006942	MED SERV F/A95001HZ		MFITZGERALD					
	101-351-930.470	MED SERV			45.00			
MAY 09								
90006943	NORTHWEST MICHIGAN COMMUNITY HEALTH		06/01/2009	06/09/2009	528.75	528.75	0	Y
	DENTAL SERV F/		MFITZGERALD					
	101-351-930.470	DENTAL SERV			528.75			
1082979	DERMATEC DIRECT		06/01/2009	06/09/2009	259.00	259.00	0	Y
90006944	OFFICER SAFETY GLOVES		MFITZGERALD					
	101-351-726.035	LATEX GLOVES			259.00			
GED 238								
90006945	UNIVERSITY CENTER AT GAYLORD		06/01/2009	06/09/2009	150.00	150.00	0	Y
	GED TESTING INVOICE 238		MFITZGERALD					
	595-351-726.000	GED FEES			150.00			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
F0024398	MISTER TS GLASS		06/01/2009		06/09/2009	87.75	87.75	0	Y
90006946	JAIL HOLDING GLASS REPAIR			MFITZGERALD					
	101-351-920.400	GLASS REPAIR HOLDING				87.75			
DZUKO1069	STATE ELECTRONICS		06/01/2009		06/09/2009	211.50	211.50	0	Y
90006947	C/O RADIO MICS			MFITZGERALD					
	101-351-726.046	RADIO MICROPHONES				211.50			
APR 15-30 2009	WALGREEN'S		06/01/2009		06/09/2009	1,253.19	1,253.19	0	Y
90006948	INMATE PHARMACY 4/15 THRU 4/30			MFITZGERALD					
	101-351-930.470	INMATE PHARMACY				1,253.19			
MAY 2009	ALCHEMY MIND, LLC		06/01/2009		06/09/2009	537.50	537.50	0	Y
90006949	INMATE PROGRAM THE WORK			MFITZGERALD					
	595-351-726.000	4/29/09 JAIL				87.50			
	595-351-726.000	5/6/09 JAIL				75.00			
	205-301-704.400	5/6/09 CAMP				100.00			
	595-351-726.000	5/8/09 JAIL				100.00			
	205-301-704.400	5/13/09 CAMP				100.00			
	595-351-726.000	5/13/09 JAIL				75.00			
19382	CENTRAL LAKE ARMOR EXPRESS, INC		06/01/2009		06/09/2009	1,060.00	1,060.00	0	Y
90006950	INV# 19382-IN BODY ARMOR FOR J HOZSCMFITZGERALD								
	101-301-726.046	VEST/CARRIER J HOLZSCHU				1,060.00			
814620	METROPOLITAN UNIFORM		06/01/2009		06/09/2009	871.84	871.84	0	Y
90006951	INV# 814620/#815600/#815634/#815653 RMFITZGERALD								
	101-301-726.046	1 FATIGUE SHIRT/3 CLASS A				170.96			
	101-301-726.046	3 UNIFORM TROUSERS				257.97			
	101-301-726.046	2 CLASS A SHIRTS				98.98			
	101-301-726.046	7 CLASS A SHIRTS				343.93			
8002962	MICHIGAN SHERIFFS ASSOCIATION		06/01/2009		06/09/2009	624.22	624.22	0	Y
90006952	INV# 8002962 300 UNIFORM SHOULDER PAMFITZGERALD								
	101-301-726.046	SHERIFF PORTION				140.45			
	101-302-726.046	CIVIL DIVISION PORTION				62.42			
	101-351-726.046	CORRECTIONS PORTION				421.35			
59727381028	GALLS INC		06/01/2009		06/09/2009	2,492.41	2,492.41	0	Y
90006953	#59727381028/\$1,338.40 & #5973860900MFITZGERALD								
	266-901-970.420	LIGHTS/NEW EXPEDITION				1,338.40			
	266-901-970.420	SECURITY PARTITION/EXPEDI				1,154.01			

VEN. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
301314	METROPOLITAN UNIFORM UNIFORMS INV# 301314	212-430-726.046	06/01/2009	06/09/2009	224.97	224.97	0	Y
5/20/09	ALCHEMY MIND, LLC		06/01/2009	06/09/2009	175.00	175.00	0	Y
90006955	JAIL AND CAMP PROGRAM 5/20/09		06/01/2009	06/09/2009	75.00			
	JAIL PROGRAM				100.00			
	CAMP PROGRAM							
5/21/09	ALCHEMY MIND, LLC		06/01/2009	06/09/2009	75.00	75.00	0	Y
90006956	JAIL ORIENTATION 5/21/09		06/01/2009	06/09/2009	75.00			
	JAIL ORIENTATION							
A950031W	OTSEGO MEMORIAL HOSPITAL/CLINIC PHY		06/01/2009	06/09/2009	75.00	75.00	0	Y
90006957	INMATE MED SERVICE 5/21 #A950031W		06/01/2009	06/09/2009	75.00			
	INMATE MED							
	101-351-930.470							
MAY 1-14 2009	WALGREEN'S		06/01/2009	06/09/2009	730.03	730.03	0	Y
90006958	INMATE PHARMACY 5/1 THRU 5/14		06/01/2009	06/09/2009	730.03			
	INMATE PHARMACY							
	101-351-930.470							
MAY 09	EDWIN VINECKI		06/01/2009	06/09/2009	42.40	42.40	0	Y
90006959	5/21/09 PER DIEM/TRAVEL HOUSING MEETM		06/01/2009	06/09/2009	40.00			
	PER DIEM				2.40			
	TRAVEL							
	233-690-703.040							
	233-690-930.500							
MAY 09	LAVERNE HARDEN		06/01/2009	06/09/2009	50.40	50.40	0	Y
90006960	5/21/09 PER DIEM/TRAVEL HOUSING MEETM		06/01/2009	06/09/2009	40.00			
	PER DIEM				10.40			
	TRAVEL REIMB.							
	233-690-930.500							
MAY 09	STEVE RIOZZI		06/01/2009	06/09/2009	40.00	40.00	0	Y
90006961	5/21/09 PER DIEM, HOUSING MEETING		06/01/2009	06/09/2009	40.00			
	5/21 PER DIEM							
	233-690-703.040							
383472	KUSTOM SIGNALS INC		06/01/2009	06/09/2009	574.25	574.25	0	Y
90006962	INV# 383472 RADAR REMOTE CONTROL/VIDE		06/01/2009	06/09/2009	172.75			
	3 RADAR REMOTES+SHIPPING				401.50			
	101-301-726.050							
	3 VIDEO MICS+SHIPPING							
	101-301-726.050							

POST DATE 06/03/2009 - 06/09/2009 JOURNALIZED & UNJOURNALIZED OPEN & PAID

VEND. INV#	VENDOR	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
90006963	IMPRESST CASH, OTSEGO COUNTY AIRPORT	06/01/2009	06/09/2009	112.81	112.81	0	Y
	MISC. RECEIPTS (3) MAR--MAY						
	281-537-726.050			112.81			
	MISC IMPRIST						
475621178001							
90006964	OFFICE DEPOT INC	06/01/2009	06/09/2009	53.64	53.64	0	Y
	HP LASER TONER CARTRIDGE						
	261-427-726.000			53.64			
	HP LASER TONER CARTRIDGE						
199677							
90006965	PRO-BUILD	06/01/2009	06/09/2009	57.99	57.99	0	Y
	WHEELBARROW						
	281-537-726.050			57.99			
	WHEELBARROW						
247 5/26/09							
90006966	UNIVERSITY CENTER AT GAYLORD	06/01/2009	06/09/2009	50.00	50.00	0	Y
	GED TESTING #247						
	205-301-704.400			50.00			
	GED TESTING						
15072094							
90006967	QUILL CORPORATION	06/01/2009	06/09/2009	71.70	71.70	0	Y
	3 CASES OF COPY PAPER						
	101-000-106.000			71.70			
	COPY PAPER						
0000X35300209							
90006968	UPS	06/01/2009	06/09/2009	16.00	16.00	0	Y
	VA LARGE PARCAL, POSTAGE INVOICE #000MFITZGERALD						
	101-682-930.450			16.00			
	POSTAGE #0000X35300209						
2291290001							
90006969	SCIENTIFIC BRAKE & EQUIPMENT COMPAN	06/01/2009	06/09/2009	190.00	190.00	0	Y
	5 MOTORCYCLE BATTERIES, INVOICE #2291MFITZGERALD						
	101-332-920.400			190.00			
	5 BIKE BATTERIES						
5/24/09							
90006970	CLARE MCPHERSON	06/01/2009	06/09/2009	234.00	234.00	0	Y
	5/24/09 BRC GAYLORD \$171						
	101-332-801.030			171.00			
	101-332-920.400			63.00			
	BIKE REPAIRS						
0525090252009							
90006971	KMART	06/01/2009	06/09/2009	73.95	73.95	0	Y
	REC# 052509-025-20090 BATTERIES/FEM FMFITZGERALD						
	101-351-726.000			73.95			
	BATTS/FEM PADS/SHWR LINER						
30198							
90006972	PRO SOURCE RENTAL	06/01/2009	06/09/2009	3,800.00	3,800.00	0	Y
	INV# 30198 YAMAHA VX110 PWC AUTH PER MFITZGERALD						
	101-331-970.420			3,800.00			
	PWC-YAMA4200C505						

VEND. INV#	VENDOR	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
22434							
90006973	CRUISERS INV# 22434 CODE 3 LIGHT BAR FOR 2009MFITZGERALD 266-901-970.420 LIGHT BAR FOR #6912	06/01/2009	06/09/2009	1,566.16	1,566.16	0	Y

AIRPT MAY 09							
90006974	ARROW SANITATION TRASH PICK-UP 281-537-940.010 TRASH PICK-UP	06/01/2009	06/09/2009	138.50	138.50	0	Y

50209825	CAREMARK	06/09/2009	06/09/2009	7,677.71	7,677.71	0	Y
90006975	RX 5/16/09 - 05/31/09 647-851-704.120 PRESCRIPTION	TADAM		7,677.71			

ADMIN FEE							
90006976	BANK OF NEW YORK ADM FEE OCT 1 TO MARCH 31 2009 569-906-990.210 1991 PAYING AGENT FEE	06/03/2009	06/09/2009	262.50	262.50	0	Y

52383	OMS COMPLIANCE SERVICES INC INVOICE 52383 PREEMPLOYMENT DRUG SCRETADAM 208-751-726.000 SUPPLIES - GENERAL	06/09/2009	06/09/2009	77.75	77.75	0	Y

4381	WASH N GO MANAGEMENT INC INV# 4381 PARTOL CAR WASHES APR 28 THMFITZGERALD 101-301-920.410 PATROL VEH WASHES	06/01/2009	06/09/2009	80.00	80.00	0	Y

37407	TELEPHONE SUPPORT SYSTEMS INC TELEPHONE SUPPORT 101-257-920.400 TELEPHONE SUPPORT	06/01/2009	06/09/2009	35.00	35.00	0	Y

6/1/09	WALTER LONEY 6/1/09 MEAL REIMB., DROVE VETERAN TO MFITZGERALD 293-689-930.500 TRAVEL MEAL REIMB.	06/01/2009	06/09/2009	7.42	7.42	0	Y

98-103592	STATE ELECTRONICS INV# 98-103592 INSTALL EQUIP IN NEW EMFITZGERALD 266-901-970.420 INSTALLATION/MISC PARTS	06/01/2009	06/09/2009	3,052.54	3,052.54	0	Y

71286	OTSEGO COUNTY MAY TRAVEL TO EMMET CO RECYCLE CENTERMFITZGERALD 101-101-930.500 TRAVEL	06/01/2009	06/09/2009	182.25	182.25	0	Y

INVOICE REGISTER FOR COUNTY OF OTSEGO
POST DATE 06/03/2009 - 06/09/2009 JOURNALIZED & UNJOURNALIZED OPEN & PAID

INV#	VENDOR	DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
MAY 09 90006983	THERIAULT, REGINA	MAY 09 MAGISTRATE PHONE	TELEPHONE	06/01/2009	06/09/2009	30.00	30.00	0	Y
MAY 09 90006984	JULIE DELANEY	MAY 09 MAGISTRATE PHONE	TELEPHONE	06/01/2009	06/09/2009	30.00	30.00	0	Y
MAY 09 90006985	TRACEY CRUZ	MAY 09 MAGISTRATE PHONE	TELEPHONE	06/01/2009	06/09/2009	30.00	30.00	0	Y
09-8092-MI 90006986	PATRICIA P SCHMIDT	COMMITMENT HEARING	PROBATE ATTORNEY FEES	06/01/2009	06/09/2009	95.00	95.00	0	Y
07-7770-MI 90006987	MYRA JABAAY	DEFERMENT HEARING	PROBATE ATTORNEY FEES	06/01/2009	06/09/2009	75.00	75.00	0	Y
PBV1910 90006988	CDW GOVERNMENT INC	LEXMARK 4227 FORMS PRINTER	SUPPLIES - GENERAL	06/01/2009	06/09/2009	1,587.73	1,587.73	0	Y
14998 90006989	IMAGE FACTORY INC	1498 BUSINESS CARDS PARKER/THERIAULT	SUPPLIES - GENERAL	06/01/2009	06/09/2009	1,146.80	1,146.80	0	Y
JULY 09 90006990	SHERRY FORBES	CLEANING COURT JULY 09	SUPPLIES - JANITORIAL	06/01/2009	06/09/2009	300.00	300.00	0	Y
4569 90006991	EMPIRIC SOLUTIONS INC	FOC IT TECH MAY 09	OUTSIDE CONTRACTED SERVICES	06/01/2009	06/09/2009	17.00	17.00	0	Y

INVOICE REGISTER FOR COUNTY OF OTSEGO
POST DATE 06/03/2009 - 06/09/2009 JOURNALIZED & UNJOURNALIZED OPEN & PAID

INV REF#	VENDOR DESCRIPTION GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
90006992	NACM COURTIER NACM MEMBERSHIP 101-131-930.600	06/01/2009 MFITZGERALD	06/09/2009	125.00	125.00	0	Y
90006993	XEROX CORPORATION FOC MAY 09 COPIER 101-141-920.520 RENTAL - EQUIP/VEHICLES 215-141-920.520	06/01/2009 MFITZGERALD	06/09/2009	97.32	97.32	0	Y
90006994	XEROX CORPORATION COURT MAY 09 COPIER 101-131-920.520	06/01/2009 MFITZGERALD	06/09/2009	202.04	202.04	0	Y
90006995	MAURERS TEXTILE RENTAL FOC MATS 101-141-726.000 SUPPLIES - GENERAL 215-141-726.000	06/01/2009 MFITZGERALD	06/09/2009	14.00	14.00	0	Y
90006996	CURTISS REPORTING TRANSCRIPT FEES 08-3876-FC 101-131-801.030	06/01/2009 MFITZGERALD	06/09/2009	167.20	167.20	0	Y
90006997	AMERICAN FIDELITY ASSURANCE COMPANY JUNE 09 704-000-231.285	06/01/2009 MFITZGERALD	06/09/2009	15.50	15.50	0	Y
90006998	JAVSI DC RM 101 CAMERA REPLACEMENT LAW TABLMFITZGERALD 101-131-726.000	06/01/2009 MFITZGERALD	06/09/2009	600.00	600.00	0	Y
90006999	MUTUAL OF OMAHA GROUP G00044H-002 LIFE/STD/LTD 06/09MFITZGERALD 101-131-704.140 LIFE AND DISABILITY 101-133-704.140 LIFE AND DISABILITY 292-662-704.140 LIFE AND DISABILITY 101-141-704.140 LIFE AND DISABILITY 215-141-704.140	06/01/2009 MFITZGERALD	06/09/2009	546.38	546.38	0	Y
90007000	STAPLES BUSINESS ADVANTAGE INK CART/COLORED PAPER/BUBBLE MAILERSMFITZGERALD 101-131-726.000 SUPPLIES - GENERAL 101-141-726.000 SUPPLIES - GENERAL 215-141-726.000	06/01/2009 MFITZGERALD	06/09/2009	61.40	61.40	0	Y

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	UNLIZED?
90007001	BURDCO INCORPORATED		06/01/2009	06/09/2009	26,823.38	26,823.38	0	Y
	817 EXTERIOR BLDG REPAIRS DRAW 5		MFITZGERALD					
	499-901-970.300		PROPERTY - IMPROVEMENTS		26,823.38			
101269	ANDERSON, TACKMAN & CO. PLC		06/01/2009	06/09/2009	1,478.00	1,478.00	0	Y
90007002	2008 AUDIT		MFITZGERALD					
	101-223-801.020		PROFESSIONAL		1,478.00			
200880	TOPCOMP COMPUTER SOFTWARE SERVICES		06/01/2009	06/09/2009	1,327.54	1,327.54	0	Y
90007003	GIS MAINTENANCE		MFITZGERALD					
	618-447-920.410		GIS MAINTENANCE		1,327.54			
287004354023X50	AT&T MOBILITY		06/01/2009	06/09/2009	47.03	47.03	0	Y
90007004	ACCT 287004354023; INV. 287004354023XMFITZGERALD		MFITZGERALD					
	101-267-930.210		LECEL'S CELL PHONE		47.03			
TAX ROLLS								
90007005	GRAPHIC SCIENCES INC.		06/03/2009	06/09/2009	25,417.54	25,417.54	0	Y
	DVD'S OF TAX ROLLS 1986 TO 2007 SCANNJVDENBOOM		PROFESSIONAL		12,708.77			
	516-253-801.020		PROFESSIONAL		12,708.77			
	617-253-801.020		PROFESSIONAL					

# of Invoices:	125	# Due:	125	TOTALS:	215,382.05	215,382.05
--- TOTALS BY FUND ---						
101	23,858.41				23,858.41	
205	378.57				378.57	
208	77.75				77.75	
212	364.38				364.38	
215	76.41				76.41	
233	132.80				132.80	
256	932.25				932.25	
261	53.64				53.64	
266	7,111.11				7,111.11	
281	309.30				309.30	
292	60.42				60.42	
293	7.42				7.42	
499	41,048.38				41,048.38	
516	19,508.13				19,508.13	
569	262.50				262.50	
588	5,653.24				5,653.24	
595	637.50				637.50	
616	79.12				79.12	
617	12,737.89				12,737.89	
618	1,327.54				1,327.54	
637	5,119.62				5,119.62	
645	92.00				92.00	
647	87,077.71				87,077.71	
701	5,563.65				5,563.65	
704	2,912.31				2,912.31	

VEND. INV# VENDOR
INV REF# DESCRIPTION
GL DISTRIBUTION

INV DATE DUE DATE
ENTERED BY

INV AMT AMT DUE STATUS JNLIZED?

--- TOTALS BY DEPT/ACTIVITY (continued) ---					
000		8,617.64			
101		208.49		208.49	
131		5,802.95		5,802.95	
133		24.10		24.10	
141		509.40		509.40	
201		92.00		92.00	
215		1,243.00		1,243.00	
223		1,478.00		1,478.00	
228		2,214.00		2,214.00	
253		32,378.27		32,378.27	
257		35.00		35.00	
261		275.09		275.09	
265		5,119.62		5,119.62	
267		55.03		55.03	
301		3,105.11		3,105.11	
302		62.42		62.42	
331		3,800.00		3,800.00	
332		424.00		424.00	
351		4,323.02		4,323.02	
427		53.64		53.64	
430		364.38		364.38	
447		1,327.54		1,327.54	
537		309.30		309.30	
648		657.00		657.00	
662		60.42		60.42	
682		16.00		16.00	
689		7.42		7.42	
690		132.80		132.80	
699		5,653.24		5,653.24	
751		77.75		77.75	
851		87,077.71		87,077.71	
853		194.62		194.62	
864		1,261.10		1,261.10	
901		48,159.49		48,159.49	
906		262.50		262.50	

OTSEGO COUNTY BOARD RULES/BYLAWS

1. AUTHORITY

These rules/bylaws are adopted by the Board of Commissioners of Otsego County (hereafter referred to as the Board) pursuant to Section 46.11 of the Compiled Laws of Michigan as amended.

2. ORGANIZATION

2.1. BOARD

The Board has nine (9) commissioners elected for two (2) year terms. Generally, the Board may be defined as the legislative, policy making branch of County government.

2.2. DUTIES OF THE CHAIRPERSON

- 2.2.1. The Chairperson, if present, shall preside at all meetings of the Board, preserve order, and decide questions of order subject to appeal to the Board which may reverse the Chairperson by a majority vote of those present and voting.
- 2.2.2. The Chairperson shall be the agent for the Board in the signing of contracts, orders, resolutions, determinations and minutes of the Board.
- 2.2.3. The Chairperson shall serve in such capacities and make appointments as the law shall require or allow.
- 2.2.4. The Chairperson shall serve as an ex-officio member on all Board committees. As such, he shall not be a voting member except cases where he/she is a regular member of the committee.
- 2.2.5. The Chairperson or the appointed replacement shall represent the Board and County at various functional and ceremonial activities.
- 2.2.6. The Chairperson, subject to the disapproval of a majority of those voting, shall appoint all standing, special or ad hoc committees. He/she shall designate the chairperson of each committee.
- 2.2.7. The Chairperson shall have the power to administer an oath to any person concerning any matter being considered by the Board.
- 2.2.8. The Chairperson, when appropriate, shall refer matters coming before the Board to a committee.

2.3. VICE-CHAIRPERSON

He/she shall be elected at the organizational meeting of the Board and shall assume all the duties and responsibilities of the Chairperson when the Chairperson is absent.

2.4. COUNTY CLERK DUTIES

- 2.4.1. Preside, until a Chairperson or temporary chairperson is elected.
- 2.4.2. Record all proceedings of the Board and house the records in a safe place.
- 2.4.3. Make regular entries of all Board resolutions and decisions.
- 2.4.4. Record the vote on all questions and where required indicate the vote of each commissioner.
- 2.4.5. Perform such other duties as the Board by resolution may require.
- 2.4.6. Appoint a deputy to attend Board meeting when unable to attend.

2.5 COUNTY ADMINISTRATOR

The County Administrator is hereby designated as the official signatory of Board approved leases, contracts and other legal documents. However, this designation does not diminish the authority of the Chairperson.

3. MEETINGS

3.1. Organizational meeting.

3.1.1. The first meeting of each calendar year shall be for the purpose of organizing. If needed, the County Clerk shall preside until a chairperson is elected. However, the first order of business shall be to administer the oath of office to commissioner(s) if the oath has not been given.

3.1.2. In odd years the second item of business shall be to decide if the term of office shall be for one (1) or two (2) years and if the vote shall be an open or closed ballot.

3.1.3. In needed, the next item of business is to select, by majority vote of all members, an elected commissioner to serve as Chairperson of the Board. The elected Chairperson shall take and assume the duties upon election.

3.1.4. The next item of business shall be the election of a Vice-Chairperson.

3.2. Regular meetings

The Board shall meet according to the schedule adopted pursuant to Section 5 of the Open Meetings Act (P.A. 267 of 1976 as Amended being MCL 15.265), normally the second and fourth Tuesday of each month. The time and place shall be determined by the Board.

3.3. Special meetings

3.3.1. The Board shall meet in special sessions upon the written petition to the County Administrator, signed by one third (1/3) or more of the members. The petition shall specify the time, date, place and purpose of the meeting.

3.3.2. The Chairperson may also call an unscheduled meeting at his/her discretion.

3.4. Emergency meetings may be called with the consent of two thirds (2/3) of the members of the Board and only if delay would threaten/endanger the health, safety and welfare of the public. An emergency meeting does not require public notice.

3.5. Change in schedule

A change in schedule shall not be made unless a majority of the Board concurs. In the event the Board shall meet and a quorum is not present, the Board with the approval of a majority of those present, may adjourn the meeting to another time provided that notice is given to members and the public.

3.6. Work sessions

Work sessions of the Board may be held at a date, time and place established by the Board. However, formal action may not be taken at a work session.

4. PUBLIC NOTICE OF MEETINGS

4.1. The County Clerk or Administrator shall provide notice for all meetings of the Board. Such notice shall include but is not necessarily limited to the following.

4.1.1. Regular meetings

The Clerk or Administrator shall post within ten (10) days after the first meeting in the calendar year a list of scheduled meetings indicating the date, time and place.

- 4.1.2. Schedule change
Proper and timely notice shall be posted as mandated in Section 4.1.3.
- 4.1.3. Special and emergency meetings
Notice shall be posted immediately and delivered to the residence of each commissioner by direct delivery or mail. No meeting, except emergency, shall be held until the notice shall have been posted at least eighteen (18) hours.
- 4.1.4. Notification of media and others
If a request has been filed the Clerk or Administrator shall notify, with out charge, any newspaper or radio or television station of the Board's meeting schedule, schedule changes or emergency meetings.
- 4.1.5. Upon request, individuals will be notified of meetings but must reimburse the County for all reasonable costs.

5. QUORUM

- 5.1. A majority of commissioners, elected and serving, shall constitute a quorum for the transaction of ordinary business.
- 5.2. No member of the Board may absent himself/herself without the consent of the Board. Leave may be revoked by the Board at any time.
- 5.3. Call of the Board
The Board, by majority vote of those present and voting, may call the Board. Upon such a vote, the Board empowers the Sheriff to assure that commissioners who are absent without leave will promptly attend.

6. AGENDA FOR REGULAR MEETINGS

- 6.1. The Administrator after reviewing pending business and consulting with the Chairperson will draft an agenda for regularly scheduled meetings. Commissioners interested in placing an item on the agenda will notify the Administrator by the close of the business on the Tuesday preceding the next regular meeting. Items not on the agenda may be introduced as new business.
- 6.2. Resolutions to be considered by the Board must be included with the agenda packet forwarded by the Administrator to each commissioner prior to the scheduled regular meeting. Any resolution not included in the packet will require six (6) votes to be adopted.
- 6.3. The following will be the usual agenda format for regular meetings of the Board.
 - Call to Order
 - Invocation
 - Pledge of Allegiance
 - Roll Call
 - Approval and Correction of Minutes
 - Consent Agenda (If Any)
 - Administrator's Report
 - Reports from Officers
 - Committee Reports
 - Reports from Department Heads (If Any)
 - Scheduled Presentations (If Any)

City Liaison & Township & Village Representatives
Correspondence
Special Orders (as defined in RONR) (If Any)
Unfinished Business and General Orders (If Any)
New Business
Public Comment
Board remarks, Announcements, and informal discussions
Closed Session/Executive Meeting (If Ordered)
Adjournment

- 6.4. Agenda for special meetings
The agenda shall be included in the notice of the meeting and no other matter shall be considered except when all members are present and a majority concurs.
- 6.5. Distribution of agenda material
Upon completion of an agenda packet, the Administrator shall immediately distribute and post copies with reports, explanations, etc., that relate to agenda items. Commissioners shall receive materials no later than the Saturday preceding the next regularly scheduled meeting.
- 6.6. Consent agenda - Define/Procedure
- 6.6.1 The consent calendar/agenda shall consist of motions by any commissioner or the administrator with which the Board usually concurs. The Chairperson must allow commissioners to remove any motion where there is a question or a desire to discuss more fully. These items will be added at the appropriate place on the agenda.
- 6.6.2 Motions on the consent agenda shall be numbered consecutively for easy identification.
- 6.6.3 Motions not removed per section 6.6.1 or section 8.1 shall be adopted en bloc by unanimous consent.
- 6.6.4 A resolution may be placed on the consent agenda and when thus included, consideration shall be the same as and concurrent with the other items.

7. CONDUCT OF MEETINGS

- 7.1. The Chairperson shall preside at all meetings of the Board. In the Chairperson's absence the Vice Chairperson shall preside. In the event both Chair and Vice Chair are absent, the Clerk shall preside until the commissioners present elect a commissioner to preside.
- 7.2. Board members wishing to be heard shall first obtain the approval of the Chairperson and each person who speaks shall address the Chairperson. Individuals attending the meeting shall not speak unless recognized by the Chairperson.
- 7.3 A second shall not be required to place a motion before the Board.
- 7.4. Disorderly conduct
- 7.4.1. The Chairperson shall call to order any person who is disorderly by speaking or otherwise disrupting the proceedings by failing to be germane, by speaking longer than the allotted time or interfering with the scheduled agenda. Said person shall be ruled out of order and not allowed to participate except upon special leave of a majority of the commissioners present. If the person continues to be disorderly, the Chairperson may call a recess or have the person removed from the meeting. However, no person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

- 7.4.2. Failure to place a pager and/or a cell phone on the silent mode during a meeting is hereby deemed to be a breach of peace as defined by section 7.4.1.
- 7.5 If a motion to adjourn is adopted prior to "Public Comment", the meeting shall immediately be open for public comments prior to execution of the motion. Public comment under this sub-section is limited to thirty (30) minutes.
- 7.6 A negative motion shall be considered the same as if the motion had been made in a positive form. A negative motion is a motion which (a) if adopted has the same result as not adopting any motion, and (b) if defeated leaves everyone confused as to the board's intent. A motion to 'not approve the petition' shall be stated as a motion to 'approve the petition.'

8. PUBLIC PARTICIPATION IN MEETINGS

- 8.1. Public comment on the consent agenda shall be limited to requesting the removal of a motion from the consent agenda. This request shall indicate the speakers desire to speak against the motion.
- 8.2. Participation during debate on a motion.
After a question has been opened for debate by the chairperson, a member of the public, when recognized by the chairperson, may speak on the question once for up to three (3) minutes, providing the remarks conform to rules of proper debate and are germane to the question. Germane is defined as having a bearing on whether the pending motion should be adopted or rejected.
- 8.3 A motion to close public debate
The subsidiary motion to close public debate shall rank between the motion to limit or extend limits of debate and the motion of the previous question. This motion shall require a majority vote, shall not be debated or amended, but may be reconsidered under the same rules as the previous question.
- 8.4. During "Public Comment" after New Business or under provisions of section 7.5, Members of the public are invited to bring before the Board any concern that is with in the providence of the Board. The speaker must use language that is appropriate for debate.

9. VOTING

- 9.1. Majority vote is the usual manner for deciding procedural and other questions arising at a meeting. However, there may be exceptions wherein decisions require, by statute, a higher than majority vote. Also, a majority of the members elected and serving is required for final passage or adoption of resolutions or allowance of claims, or other routine business.
- 9.2. A two thirds (2/3) vote shall be required on the following procedural motions.
Suspend the rules
Limit or extend debate
Object to consideration
Move the previous question
Hold a closed session pursuant to the Open Meetings Act
- 9.3. A roll call vote requires the name and vote of each member be recorded on any action taken by the Board. Unanimous consent shall be recorded as each member voting in

favor of the proposed action.

- 9.4. No vote may be taken by secret ballot except on the question of electing a Chairperson.
- 9.5. Mandatory voting on all issues shall be required unless a member is recused, due to conflict of interest, by a majority of the Board.
- 9.6. A question may be reconsidered and decided by a roll call vote if called for by a member who voted with the majority on the roll call. Any member may ask for reconsideration if the matter was decided viva voce. However, a matter may not be reconsidered more than once.
- 9.7. Conflict of interest suggests that a commissioner has a direct or indirect interest in a contract or other business transaction. Members are encouraged to vote after making public the possible conflict.

10. RECORD OF MEETINGS

- 10.1. The County Clerk shall be the Clerk of the Board and will be responsible for maintaining the official records and minutes of Board meetings. The minutes shall include all actions and decisions made by the Board and shall indicate the name of the mover of motions and resolutions. Resolutions will be considered by roll call vote and each commissioner's vote indicated.
- 10.2. Record of discussion
The Clerk shall not be responsible for maintaining a written record or summary written record of the discussions and comments made by Board members or comments made by members of the public. However, the Clerk shall be responsible for making an electronic tape recording of each meeting of the Board. These tapes shall be maintained in the office of the Clerk for a period of six (6) months. The tapes will not leave the office of the Clerk.
- 10.3. Request for remarks to be included.
A commissioner may have his/her comments printed as part of the minutes upon the concurrence of a majority of the members present. Such comments to be included in the record shall be provided to the clerk in writing.
- 10.4. Public access to meeting records
The Clerk shall make available to the public the records of Board meetings in accordance with the Freedom of Information Act. Board minutes prepared but not approved by the Board shall be made available for public inspection not more than seven working days following the meeting. Approved minutes shall be available the day following the meeting of the Board wherein approval was given.

11. COMMITTEES: The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator or the board determines which issues need committee action prior to board action. Each committee shall thoroughly investigate any matter referred to it and shall report in writing its findings to the board without undue delay. Upon the motion of any board member and approval by a majority of the board, the board may discharge a committee from further consideration of any matter.

- 11.1. Appointment
Each year, following the election of the Board Chairperson, with the advice and consent of the full board, the Chairperson shall appoint commissioners to committees and other assignments as appropriate.
- 11.2. Committee Chairperson
The person first listed on the roster of each committee shall be Chairperson. In the absence of the chairperson, the next listed commissioners shall act as Chairperson.
- 11.3 Standing Committees of this Board are:
 - 11.3.1 Budget-Finance to consider matters of finance, budget, grants, additional appropriations requested, and associated fiscal matters.
 - 11.3.2 Personnel to consider matters of staffing in each department, employing personnel, termination of personnel, other than department heads, establishing new positions, salary or wages for positions; personnel policies; benefits for elected and non-elected personnel; and serve as the collective bargaining committee including involvement in grievance procedures.
 - 11.3.3 County Airport performs the duties imposed by section 6a of act 90 of 1913 being MCL 123.66a (appendix A).
- 11.4. Committee meetings
 - 11.4.1. A majority of the members of a committee shall constitute a quorum. Committee meetings shall be open to the public unless closed by a two thirds (2/3) vote pursuant to the Open Meetings Act.
 - 11.4.2. The committee shall maintain a written record of meetings and shall present records to the Board at a regular meeting. These records shall constitute a public record and shall be made available to any person as required by law.
- 11.5. Exercise of Governmental function
A committee shall not exercise a government function in a meeting that is not open to the public unless the Open Meetings Act permits a session to be closed to the public. The committee will make recommendations to the Board and report matters considered and rejected as well as those considered and recommended.
- 11.6 A special, select or ad hoc committee may be formed by the chairperson with consent of the Board or by direction of the Board. Any committee formed under this section shall cease to exist upon completion of its assignment or at the end the term of the board chairperson that appointed it.
- 11.7. Committee of the Whole
 - 11.7.1. Whenever the Board shall meet in “working meetings” the Board shall meet as a committee of the whole and the Chairperson, Vice-Chairperson or another member shall preside.
 - 11.7.2. Meetings of the whole shall comply with the provisions of the Open Meetings Act with respect to public notice except when the Board shall devolve into a committee of the whole at one of its regular meetings.
 - 11.7.3. The rules of the Board shall be observed in committee of the whole meetings except for limiting debate, moving to vote immediately and taking a roll call vote.
 - 11.7.4. Upon request of two thirds (2/3) of the Board, resolutions, ordinances and other matters shall be read aloud by the Clerk and considered and acted upon by sections. When the

committee of the whole completes its deliberations, a member shall move that the committee rise and report to the Board.

11.8 The County Administrator and the Board Chairperson shall be ex-officio members of all committees with the right of voice and vote. Except when serving as a regular/designated member of the committee, the County Administrator and/or the Board Chairperson shall not be counted in determining the number required for a quorum or whether a quorum is present.

12. EXECUTIVE MEETINGS/CLOSED SESSIONS

12.1. A motion to hold an executive meeting/closed session may be made at any time during the meeting. If the motion passes, the meeting shall be held as provided for in rule 6.3. If rule 7.5 is in effect, then the closed session shall be between public comment and adjournment. The vote on a motion to hold an executive meeting shall be recorded in the minutes. Executive sessions must comply with the Open Meetings Act.

12.2. Minutes of Executive meetings shall be maintained separate and sealed. The minutes shall indicate clearly the topics discussed. The record shall not be disclosed to the public except on order of a court. The clerk shall destroy the minutes after one (1) year and one (1) day after the meeting at which the Board approved the minutes.

13. PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised (RONR) shall govern all questions of procedure not otherwise provided by these rules, or by State or Federal law. A person so designated by the Board shall serve as the Board's parliamentarian and shall advise the presiding officer regarding rules of procedure.

14. ADMINISTRATIVE RESOLUTIONS

14.1. Definitions

Any action regarding the operation or administration of a department of County government or containing policies of the Board applicable to more than one (1) department, and not adopted by ordinance, shall be an administrative policy.

14.2. Any commissioner may introduce an administrative resolution at a regular or special meeting.

15. PROCEDURE FOR FILLING VACANCIES ON BOARDS AND COMMISSIONS

15.1. The Administrator shall notify the Board regarding the expiration of term of office on any board or commission where vacancies are filled by the Board.

15.2. The Administrator shall prepare public notice of vacancies. Such action shall not require Board approval. Public notices must be given whenever a vacancy occurs on a board or commission, which the Board has the authority to fill.

16. BOARD VACANCIES

When a vacancy occurs in the office of commissioners by death, resignation, moving from the district or removal from office the vacancy shall be filled by appointment within thirty (30) days by the Board with a resident and registered voter of that district. The

person appointed to fill a vacancy which occurs in an odd numbered year shall serve until the vacancy is filled by a special election. The person appointed to fill a vacancy which occurs in an election year shall serve the remainder of the unexpired term. If the Board fails to fill a vacancy within thirty (30) days, the vacancy shall be filled by special election regardless of the year. A person appointed under this section shall, for the purpose of these rules/bylaws, be considered to be elected and serving.

17. PER DIEM

17.1 Authorized meetings are meetings of committees to which the commissioner has been appointed, meetings of organizations to which the commissioner is a liaison, and other Board approved events as illustrated in the County Commissioners Compensation Policy.

17.2 ~~No per diem shall be paid for attending a committee meeting as an ex-officio member or attending a committee meeting when not a committee member.~~

18. ADOPTION AND AMENDMENT OF RULES

These rules having been adopted by not less than a two-thirds (2/3) vote of all the members of the Board, may be amended or rescinded by a two-thirds (2/3) vote of all the members of the Board. They shall remain in effect until amended or rescinded. Any proposed amendment of these rules, properly presented to the Board of Commissioners, shall take immediate effect when adopted, unless the Board at the time of adoption stipulates otherwise.

19. PREVIOUS RULES/BYLAWS

These Otsego County Rules/Bylaws supersede any and all rules/bylaws and amendments adopted prior to this date.

As amended 5/13/08

APPENDIX A

PARKS, ZOOLOGICAL GARDENS, AND AIRPORTS (EXCERPT) Act 90 of 1913

123.66a County airport committee; appointment, powers, organization.

Sec. 6-a. Whenever a board of supervisors of any county shall have adopted a resolution to purchase, condemn or to accept certain lands for airport or landing field purposes and makes an appropriation therefor under the provisions of sections 1 and 2 of this act, there shall be created a board of 3 members to be known as a "county airport committee." These 3 members may be either 3 members of the board of county road commissioners or 3 members of the board of supervisors as determined by the majority vote of the members of the board of supervisors. Such county airport committee shall have the management, control and expenditure of such funds collected and shall hold in trust for the county the title to any real estate so purchased, acquired by condemnation or accepted by way of gift or devise for airport or landing field purposes and shall supervise the improvement of any such property so purchased, acquired or accepted as authorized by the board of supervisors. Such county airport committee shall have the care and control of all airport and landing field property and may make reasonable rules and regulations and enforce the same when made respecting the use by the public of such property. They shall elect a chairman and secretary from among the members. All expenditures of funds so appropriated shall be paid only by the county treasurer on the warrant or voucher of the chairman and 1 other member of such board. The committee so appointed shall make a full report to the board of supervisors at each October session as to the condition of the airport or landing field property and the expenditure of funds. The members of such committee shall continue to act until their successors have been duly elected or appointed.

County Commissioner's Compensation

SALARY

The Board of Commissioners will, from time to time, establish the annual salary for the Commissioners to be paid through the County payroll process.

BENEFITS

Each Commissioner is eligible for full family health, dental, and vision insurance with payment of 50% of illustrated rate to be paid by bi-weekly via pre-tax payroll deduction. If the Commissioner elects not to receive health insurance, he/she is eligible to participate in the Health Insurance Opt Out Program which provides a \$2,000 annual stipend paid on a quarterly basis. The stipend is subject to normal payroll taxes.

PER DIEM

A Commissioner and/or other authorized persons may be compensated with Per Diem pay at the rate established by the Board of Commissioners for the following circumstances:

~~Attending Board of Commissioner's meetings~~

Attending meetings of committees to which that Commissioner has been appointed.

Attending township meetings in the township(s) that the Commissioner represents.

Attending meetings the Board Chairperson requests that Commissioner to attend on behalf of the County.

Performing duties directly related to their district that requires County representation.

Substituting for another Commissioner to maintain County representation.

Attending committee meetings of which he/she is not a member when that particular committee Chairperson requests his/her presence for a special purpose.

Performing activities directly related to a committee those particular Commissioner chairs.

Commissioners are not eligible for Per Diem for teleconference meetings.

DEFINITIONS, INCLUSIONS, AND EXCLUSIONS

A meeting that includes a luncheon or dinner and consists of 5 or more hours of the Commissioner's time is considered a full day.

A meeting or business that does not exceed 4 hours in time is considered one-half day. All meetings that exceed 4 hours is considered a full day.

Chairperson of the Board - may be compensated for attending any and all meetings pertaining to County business and for all services rendered to the County while serving as Board Chairperson.

It is understood that a County Commissioner will not always be compensated Per Diem pay for duties and services he/she might do as a representative of the County, but that he/she accepts this as a part of a Commissioner's responsibility.

Per Diem is determined from time to time by the Board of Commissioners. Per Diem will be paid in half day increments with a maximum of a full days Per Diem set by the Board of Commissioners; except after a Commissioner has attended a full day's meeting and is scheduled for an evening meeting, then an additional half day Per Diem compensation may be paid.

If compensated from another agency (private or governmental), a Commissioner is not entitled to be paid a Per Diem allowance for this County.

The County Administrator shall review all claims for Per Diem compensation prior to payment. Per Diem is paid bi-weekly through the normal payroll process.

Full-time employees shall not receive Per Diem.

VIOLENCE FREE WORK PLACE POLICY

June 9, 2009

It is Otsego County's policy to provide a workplace that is safe and free from all threatening and intimidating conduct. Therefore, Otsego County will not tolerate violence or threats of violence of any form in the workplace, at work-related functions, or outside of work if it affects the workplace. This policy applies to Otsego County employees, clients, customers, guests, vendors, and persons doing business with Otsego County.

It will be a violation of this policy for any individual to engage in any conduct, verbal or physical, which intimidates, endangers, or creates the perception of intent to harm persons or property. Examples include but are not limited to:

- Physical assaults or threats of physical assault, whether made in person or by other means (i.e., in writing, by phone, fax, or e-mail).
- Verbal conduct that is intimidating and has the purpose or effect of threatening the health or safety of a co-worker.
- Possession of firearms or any other lethal weapon by a County employee on County property, in a vehicle being used on County business, in any County owned or leased parking facility, or at a work-related function.
- Any other conduct or acts which management believes represents an imminent or potential danger to work place safety/security.

Anyone with questions or complaints about workplace behaviors which fall under this policy may discuss them with a supervisor or the Human Resources Director. Otsego County will promptly and thoroughly investigate any reported occurrences or threats of violence. Violations of this policy will result in disciplinary action, up to and including immediate termination of employees. Where such actions involve non-employees, Otsego County will take action appropriate for the circumstances. Where appropriate and/or necessary, Otsego County will also take whatever legal actions are available and necessary to stop the conduct and protect Otsego County employees and property.

AGREEMENT

Agreement Number MI051809OTSEGO COUNTY02

THIS AGREEMENT is made by and between the Otsego County (Hereinafter **THE AGENCY**) and Government Payment Service, Inc., (dba Government Payment EXP[®] and GovPayEXP) (Hereinafter **GPS**). Wherein **GPS** and **THE AGENCY** agree as follows:

1. **SYSTEM DESCRIPTIONS.** **GPS** has developed a Service for the purpose of processing payments by credit or debit card for Fines & Costs, Restitution, Taxes and Other Fees for **THE AGENCY**. The **GPS** System will provide the service from a remote location 24 hours per day / 7 days per week. The cardholder wanting to make a payment to **THE AGENCY** by credit or debit card may do so by contacting **GPS**.

GPS will charge the Cardholder a fee for the Service as outlined in Attachment "A" attached hereto and made a part hereof.

GPS agrees to provide the Service as outlined in Attachment "B" in accordance with the terms and conditions of this Agreement.

2. **AUTHORIZATION TO BEGIN.** **THE AGENCY** grants **GPS** authorization to begin a remote payment service, as outlined in this Agreement. This Agreement will be in effect for one (1) year and will be automatically extended for additional one (1) year periods for up to five (5) years or until terminated as provided herein.
3. **ADVERTISEMENT OF THE SERVICE.** **THE AGENCY** agrees to post information regarding the **GPS** payment option in all locations where information about other payment options are available, including but not limited to **THE AGENCY'S** website, phone system, bills, coupon books, collection letters, and press releases at the expense of **THE AGENCY**. **GPS** will provide to **THE AGENCY** inserts and signage at no cost. **THE AGENCY** also agrees to allow **GPS** to place signage at the location describing the service, subject to approval by **THE AGENCY**, which approval shall not be unreasonably held.
4. **COMPENSATION FOR GPS.** **GPS** shall not be entitled to any compensation with respect to the service other than the service fees as set forth in Attachment "A" which are paid by the cardholder and not **THE AGENCY**. **GPS** reserves the right to adjust its service fees with sixty (60) days notice to the agency.
5. **COSTS.** **GPS** shall provide toll free telephone numbers for communications between **THE AGENCY** and **GPS** and between the cardholder and **GPS**. **GPS** will provide complete training for **THE AGENCY** at no cost to **THE AGENCY**. **GPS** shall not be responsible for any other costs, expenses, fees or losses arising out of its performance under this Agreement. **THE AGENCY** is not responsible for any costs related to the GovPay Basic service as outlined in Attachment "B".
6. **STATE AND FEDERAL TAXES.** **THE AGENCY** shall not be responsible for paying any state or federal taxes on **GPS's** behalf.
7. **RESPONSIBILITIES OF GPS.** **GPS** shall perform all the Services under this Agreement as an independent contractor and not as an employee of **THE AGENCY**. **GPS** understands and acknowledges that it shall not be entitled to any of the benefits of an **AGENCY** employee. **THE AGENCY** has the right to rely and does rely upon the expertise of **GPS** to provide the services in a professional manner. **GPS** represents that it is qualified by training and experience to perform the Services as outlined in this Agreement. All contact between **GPS** and the cardholder is initiated by the cardholder and not by **GPS**.
8. **RESPONSIBILITIES OF THE AGENCY.** **THE AGENCY** will follow **GPS's** procedures for all transactions. **THE AGENCY** shall provide the means such as a computer and Internet access or a fax machine to receive and send transaction notifications.
9. **CONFIDENTIALITY AND NONDISCLOSURE.** **BOTH PARTIES** agree that any information or data obtained, documents produced, or any other material which is required by law or regulation, will be kept confidential and shall not be disclosed without the prior written approval of **THE OTHER PARTY** unless they are non-exempted public records.

10. **INDEMNIFICATION.** GPS shall defend, indemnify, and save harmless THE AGENCY, its agents, officers, and employees from any and all claims, demands, damages, costs, expenses (including attorneys fees), judgments or liabilities arising out of this Agreement or occasioned by the performance or attempted performance of the provisions hereof, including, but not limited to, any act or omission to act on the part of GPS or its agents, officers, employees, and/or contractors, except those claims, demands, damages, costs, expenses (including attorneys' fees), judgments or liabilities resulting from the negligence or willful misconduct of THE AGENCY.

11. **NOTICES.** Any notice or consent required or permitted to be given under this Agreement shall be given to the respective parties in writing, by first class mail or by facsimile delivered to:

THE AGENCY:

Mr. John Burt, County Administrator
Otsego County
225 West Main Street
Gaylord, MI 49735
Fax #: (989) 731-7529

GPS:

Ms. Debby Conrad, VP-Director of Marketing
Government Payment Service, Inc.
7102 Lakeview Pkwy West Drive
Indianapolis, IN 46268
Fax #: (317) 876-9757

or at such other address or to such other person that the parties may from time to time designate. Notices and consents under this section, which are sent by mail, shall be deemed to be received five (5) days following their deposit in the U.S. mail. Notices and consents under this section, which are sent by facsimile, shall be deemed to be received when such facsimile is transmitted to the facsimile number specified in this section and a confirmation of such facsimile has been received by the sender.

12. **TERMINATION.** EITHER PARTY may terminate this Agreement with thirty (30) days written notice to THE OTHER PARTY prior to the annual renewal date. THE AGENCY may also terminate this Agreement at any time with thirty (30) days written notice to GPS if GPS is unable or unwilling to provide the Services described in this Agreement or if THE AGENCY discontinues remote credit and debit card payment services. GPS has the right to terminate this Agreement with thirty (30) days written notice to THE AGENCY if THE AGENCY does not comply with GPS's procedures or fails to comply with this Agreement.

13. **STATE LAW.** This Agreement shall be governed by the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by THE AGENCY.

Reviewed and Approved:

John Burt, County Administrator
Otsego County


Dale W. Conrad, CEO
Government Payment Service, Inc.

Date: _____

Date: 5/14/09

ATTACHMENT "A"
Agreement Number MI051809OTSEGO COUNTY02

GPS Transaction Payment Fee Schedule
FOR FINES & COSTS, RESTITUTION, TAXES AND OTHER FEES

Payments Made via the Internet

<u>TRANSACTION AMOUNT</u>	<u>SERVICE FEE</u>
ALL	3.5%
Minimum Fee Internet = \$3.50	

Payments Made via Phone

<u>TRANSACTION AMOUNT</u>	<u>SERVICE FEE</u>
ALL	5%
Minimum Fee Phone = \$10.00	

EXAMPLE INTERNET PAYMENT

Transaction Amount	=	\$ 95.00
Service Fee	=	<u>\$ 3.50</u>
Total Payment	=	\$ 98.50

EXAMPLE PHONE PAYMENT

Transaction Amount	=	\$ 95.00
Service Fee	=	<u>\$ 10.00</u>
Total Payment	=	\$105.00

ATTACHMENT "B"

Agreement Number MI051809OTSEGO COUNTY02

GovPay Basic

There are no fees paid by **THE AGENCY** to **GPS** for GovPay Basic. GovPay Basic includes the following:

1. Remote credit/debit card payment service for Fines & Costs, Restitution, Taxes and Other Fees with Voice (call center/IVR) and Internet transaction capability
2. Remote payment service available 24 hours a day, 7 days a week, 365 days a year
3. Secure website (ProviewEXP) provided by **GPS** used to approve and report all transactions
4. **For all other payments, GPS** will make available a reconciliation report to **THE AGENCY** each day for all transactions completed the previous day. This report will also include any open transactions not previously approved. The funds for all approved transactions will be forwarded electronically to **THE AGENCY'S** account within two business days after **GPS** receives the approval.