



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, May 26, 2009 beginning at 9:30 a.m., in the Multi-Purpose Room of the J. Richard Yuill Alpine Center, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval and Correction of Regular Minutes of May 12, 2009 w/attachments and the Special Meeting of May 15, 2009

Consent Agenda

- A. OCR 09-16 COA Grant Support - Motion to Adopt
- B. OCR 09-17 Magistrate Appointment - Motion to Adopt
- C. County Infrastructure Committee Recommendation
 1. Weapons Policy - Motion to Approve
- D. Budget & Finance Committee Recommendations
 1. Personal Watercraft Grant Budget Amendment - Motion to Approve
 2. Animal Control Operating/Building Fund Budget Amendment - Motion to Approve
 3. General Fund Contingency to Airport Fund Budget Amendment - Motion to Approve

ORV Public Hearing

City Liaison, Township & Village Representatives

Correspondence

- A. April 2009 Financial Report

New Business

- A. Financials
 1. May 19, 2009 Warrant
 2. May 26, 2009 Warrant
- B. Budget & Finance Committee Recommendation
 1. Investment Policy

Public Comment

Board Remarks, Announcements, and informal discussions

Adjournment

May 12, 2009

The Regular meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:30 a.m. by Chairman Glasser. Invocation by Commissioner Beachnau, followed by the Pledge of Allegiance led by Commissioner Harkness.

Roll call:

Present: Backenstose, Bates, Beachnau, Brown, Glasser, Harkness, Hyde, Johnson, Liss.

The regular minutes of April 28, 2009 with attachments were approved as corrected. The minutes were corrected to read under unfinished business, Motion by Johnson, to amend the Tax revenue Sharing policy contained in the March 24, 2009 packet; Add the language Vote on amendment-Unanimous, Vote on amended motion-Unanimous.

Consent Agenda:

Motion to approve the 2009 HUD Grant Fund Budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the motorcycle safety grant as presented. Ayes: Unanimous. Motion carried. (see attached)

Special Presentations:

Introduction of interim director of Patrick Cudney for the MSU Extension.

Phil Alexander presented the Board the MSU Extension history.

Sheriff James McBride gave his quarterly report to the Board.

Marlene Hopp updated the Board on the Housing and Veteran affairs.

Mary Sanders announced the MTA meeting is May 19, 2009 at the Livingston Township Hall at 6:00 p.m.; the flags for the cemeteries have been ordered and delivered; Revenue sharing.

Elizabeth Haus reported on the downtown project; Memorial Day service on May 24, 2009 at 1:00 p.m.

Joe Edwartowski reported on the Charlton Township street scape program.

Correspondence:

Chairman Glasser received a request from Drew Nobliski regarding timber by the Airport. Matter referred to the Airport Committee.

New Business:

Motion by Commissioner Hyde, to approve the May 5, 2009 Warrant in the amount of \$2,209,841.10 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Brown, to approve the May 12, 2009 Warrant in the amount of \$287,116.54 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bates, to adopt Resolution OCR-09-15 Proclaiming National Police week and Police Memorial Day as presented.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Brown, Glasser, Harkness, Hyde, Johnson, Liss.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Board Remarks:

Commissioner Johnson: Parks and Recreation meeting.

**Commissioner Hyde: Bagley Township meeting.
Fallen heroes memorial.**

**Commissioner Harkness: Lee Olsen doing well.
Health Department.**

Commissioner Backenstose: Planning Commission.

Chairman Glasser: Stimulus money.

**Administrator Burt: Starting with June 9, 2009 the Board meetings will be held
downtown in the County Building.**

Meeting adjourned at 10:40 a.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyer, Otsego County Clerk



OTSEGO COUNTY
BUDGET AMENDMENT

Pg 1 of 2

FUND/DEPARTMENT: HUD Grant Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE To add in new Rental Rehab Grant from MSHDA

Account Number	Decrease	Increase
233.040 - 501.000 Rent Rehab Federal Grant	\$	\$ 243,900
" - 586.000 Rent Rehab Contrib. from local	\$	\$ 125,000
- -	\$	\$
- -	\$	\$
Total	\$	\$ 368,900

EXPENDITURE

Account Number	Increase	Decrease
233.691 - 703.040 - Per diem	\$ 1,440	\$
" - 704.400 - Ed + training	\$ 250	\$
" - 726.000 - Supplies	\$ 600	\$
" - 930.150 - Svc Charges	\$ 250	\$
" - 930.300 - Advertising	\$ 450	\$
" - 930.500 - Travel	\$ 400	\$
	\$	\$

Rachel Frisch
M. Wilson (App)
Department Head Signature

5/6/09
5/6/09
Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

Pg 2 of 2

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
233.691 - 940.010 - Outside Contract	\$ 330,000	\$
" " - 999.000 - T&P Out Svcs.	\$ 35,510	\$
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
Total	\$ 368,900	\$

Walter K. Hogg
Department Head Signature

5/6/09
Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF STATE
AND
~~Osseo County Sheriff~~

GRANT AGREEMENT FOR
MOTORCYCLE SAFETY PROGRAM FUNDING

This Grant Agreement (Agreement) is between the Michigan Department of State ("Department") and ~~Osseo County Sheriff~~ ("Grantee"). This document shall constitute the Grantee's agreement for the receipt of State financial assistance to purchase new training motorcycles ("motorcycles"). The Grantee also refers to this program as the Motorcycle Safety Program.

The basic objective of the Michigan Motorcycle Safety Program is to improve motorcycling safety by increasing motorcycle safety courses throughout the State. This grant program uses 100% State funds and is contingent upon the ability of the Department to obtain all required approvals, including, but not limited to, approval by the State Administrative Board for grant awards that exceed \$25,000.

1. General:

The Grantee agrees to comply with all directives, guidelines and policy statements issued by the Department concerning the Motorcycle Safety Program.

The laws of the State of Michigan govern this State of Michigan grant.

2. Grant Period:

The grant period begins when this Agreement has been signed by both parties and expires on September 30, 2009. To receive reimbursement under this grant program, the Grantee must purchase and take delivery of the motorcycles before the end of the grant period. The Department is not liable for any costs incurred prior to the date of grant approval nor after the grant ending date of September 30, 2009.

3. Authorized Amounts:

The Grantee is awarded a grant in the amount of ~~\$7,088.00~~. These funds may be used only to purchase ~~2~~ ~~SUZUKI~~ ~~U250~~ training motorcycle at \$3,544.00 each from Steven's Cycles Sales, Inc., 1911 E. Airport Road, Midland, Michigan 48642 ("Vendor").

4. Purchase Process:

The Grantee must sign this Agreement and return a copy of it with the original signature to the Department. The Grantee will be notified when the Department's representative signs the Agreement, and will be provided a copy of the Agreement with both signatures. After that notification, the Grantee may purchase the motorcycles authorized under this Agreement. If the Grantee wants to purchase motorcycles beyond those authorized under this Agreement, it may do so at its sole expense.

The Grantee is required to work with the Vendor to coordinate the purchase and delivery of the motorcycles, and the payment for them. All purchases funded under this Agreement must refer to the State of Michigan's contract with the Vendor (Contract Number 071B620044). Any subsequent agreements between the Grantee and the Vendor must adhere to the terms of that contract. The Grantee is responsible for ordering and ensuring satisfactory delivery of the motorcycles and their performance.

5. Payment Process:

This grant program is for reimbursement only. Authorized funds will be paid directly to the Grantee. The Grantee must request reimbursement from the Department on the form prescribed by the Department (Attachment A). All reimbursement requests must be received by the Department by October 9, 2009. To qualify for reimbursement, the Grantee must include a copy of the invoice and proof of payment (e.g. a copy of a cleared check) for the motorcycle with the reimbursement request.

6. Ownership:

The Grantee will own all equipment purchased with funds awarded under this Agreement as long as the Grantee is operating a State sponsored motorcycle safety program. If the Grantee, for any reason, stops operating the program, it must notify the Department according to the terms listed in item number 9 - Discontinuance of Program.

If any equipment purchased with funds awarded under this Agreement is determined to be surplus or salvage, the Grantee must submit a written disposal request to the Grant Administrator for approval.

7. Reporting:

The Grantee will submit periodic narrative progress reports regarding the status of the State-funded motorcycles. The reports will be submitted to the Department at the same time, and in the same format, as other narrative progress reports required for motorcycle education and training grant funds.

8. Financial Records:

The Grantee must retain all books, accounts, reports, files and any other records relating to its performance under this Agreement for not less than 7 years after the grant period ends. Those materials must be produced for inspection, review and/or audit when required by the Department.

9. Discontinuance of Program:

The Grantee is responsible for notifying the Department in writing within 30 days when the decision is made to discontinue the program. The letter of notification should include: the location of vehicles, equipment, project materials, final report, supplies and records; and the name and telephone number of the agency persons who have knowledge of the program and access to program records. The Department reserves the right to require the return of any or all equipment and supplies purchased with grant funds.

10. Indemnification:

To the fullest extent permitted by law, the Grantee shall indemnify, defend and hold harmless the Department, the State of Michigan, and their agents, officers and employees, from and against any and all lawsuits, liabilities, damages, and claims or other proceedings brought by any third party (including but not limited to employees of the Department, the State of Michigan, and the Grantee), and any and all related costs and expenses (including reasonable attorneys' fees and disbursements and the costs of investigation, settlement, judgments, interest, and penalties) arising from or in connection with any of the activities to be carried out by the Grantee in the performance of this Agreement.

The duty to indemnify as set forth in this section will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions occurring prior to expiration or termination.

11. Business Integrity Clause:

The Department may immediately cancel the grant without further liability to the Department or its employees if the Grantee, an officer of the Grantee, or an owner of a 25% or greater share of the Grantee is convicted of a criminal offense incident to the

**MICHIGAN DEPARTMENT OF STATE
Michigan Motorcycle Safety Program**

**Fiscal Year 2009 Reimbursement Request Form
For Grant Funds to Purchase Training Motorcycles
State Funded**

Grantee Information:

Grantee's Name:	Otsago County Sheriff
Number of Training Motorcycles Awarded	2 Suzuki TU250 training motorcycles

Motorcycle Purchase Information:

Date of Purchase:	
Date of Payment to Stevens' Cycle Sales, Inc.:	
Check Number:	
Total Number of Suzuki Motorcycles Purchased	
Total Reimbursement Amount: (# of Suzuki Motorcycles x Contract Price of \$3,544.00)	\$

Certification:

I certify that these grant expenditures were incurred during the grant period and that all expenditures included in this request have been paid. I further certify that these training motorcycles were purchased off of the State's contract with Steven's Cycle Sales, Inc., Contract No. 071B6200044.

Name (type or print):	
Title:	
Signature:	
Date:	

Please return original reimbursement request form to:

Ron Wilson, State Coordinator
Bureau of Regulatory Services
Michigan Motorcycle Safety Program
430 West Allegan, Third Floor
Lansing, MI 48918

Telephone: (517) 335-6683
E-mail: WilsonRJ@Michigan.gov

RESOLUTION NO. OCR 09-15
Proclaiming National Police Week & Police Memorial Day

OTSEGO COUNTY BOARD OF COMMISSIONERS
May 12, 2009

WHEREAS, The Congress of the United States of America has designated the week of May 10th to be dedicated as "NATIONAL POLICE WEEK" and May 15th of each year to be "POLICE MEMORIAL DAY"; and

WHEREAS, The members of law enforcement agencies protect life and property throughout the County of Otsego and play an essential role in safeguarding the rights and freedoms of our citizens; and

WHEREAS, The County of Otsego desires to honor the valor, service and dedication of its own SHERIFF DEPUTIES, especially those who have given their lives in the line of duty; and

WHEREAS, The County of Otsego further desires to recognize and appreciate the duties, hazards, and sacrifices of law enforcement personnel; and

WHEREAS, The Board of Commissioners calls upon the citizens of Otsego County to take a moment on May 15th, to remember those fallen officers who made the ultimate sacrifice for their fellow man; now, therefore, be it

RESOLVED, that we proclaim the week of MAY 10TH to MAY 16TH to be "POLICE WEEK" and call upon all our citizens in this community to especially honor and show our sincere appreciation for the SHERIFF DEPUTIES of this County by deed, remark and attitude; and be it further

RESOLVED that the flags be flown at half-staff on MAY 15TH in honor of Deputy Carl L. Darling, Jr., who gave his life in the line of duty on May 3, 1986; Sergeant Larry C. Washburn, who died while on duty on May 15, 1994 and Deputy John K. Gunsell, who died in the line of duty on September 12, 2004.

May 15, 2009

A Special meeting of the Otsego County Board of Commissioners was held at the Chester Township Hall, 1737 Big Lake Road. The meeting was called to order at 8:00 a.m. by Chairman Glasser.

Roll call:

Present: Backenstose, Harkness, Brown, Glasser, Johnson, Liss
Bates, Hyde

Excused: Beachnau

Agenda:

The Commissioners were updated on the status of various county funds and the 2010 budgeting process.

Meeting adjourned at 1:15 p.m. at the call of the Chair.

Ken Glasser, Chairman

Susan I. DeFeyter, County Clerk



May 26, 2009
Agenda

RESOLUTION NO. OCR 09-16

DJW GRANT 2009

COMMISSIONER LETTER OF SUPPORT FOR APPLICATION FOR FUNDING

Otsego County Board of Commissioners

May 26, 2009

WHEREAS, the Otsego County Board of Commissioners established the Otsego County Commission on Aging as a County Board in 1979 to coordinate and/or provide programs, public and private, and function as the single focal point of services for older adults in Otsego County under a community plan, which promotes and safeguards the independence and well being of older adults of Otsego County, and

WHEREAS, grant funding will help the Otsego County Commission on Aging fulfill this mission; now, therefore, be it

RESOLVED that the Otsego County Board of Commissioners hereby strongly supports the application of the Commission on Aging for funding of services including but not limited to:

TITLE III E National Family Caregiver Support Program

Kinship Care – Support Group

Kinship Care – Funding

Health Resource/Education

Education/Caregiver Support Group

Education/Parkinson Support Group

Respite/Up & Go

TITLE III D Disease Prevention Health Promotion

Healthy Moves

Matter of Balance

Tai Chi

MERIT AWARD (TOBACCO SETTLEMENT)

Adult Day Services – Otsego Haus

THREE YEAR AWARD

Homemaking, Personal Care, Respite

Congregate Meals, Home Delivered Meals

and be it, further

RESOLVED that the Otsego County Board of Commissioners urges acceptance thereof.

RESOLUTION NO. OCR 09-17
APPROVING THE APPOINTMENT OF COURT MAGISTRATE

Otsego County Board of Commissioners
May 26, 2009

WHEREAS, Pursuant to MCLA 600.8521, MSA 227A.8521, the Otsego County Board of Commissioners has reviewed the following listed Magistrate duly appointed by the Honorable Patricia a. Morse, Chief Judge of the 87-A District Court.

Victoria Courterier

now, therefore, be it

RESOLVED that the Otsego County Board of Commissioners does hereby approve the appointment of this Magistrate for Otsego County.



Weapons Policy

BACKGROUND

In Court Executive Orders C46-2009-09J, D87A-2009-08J, and P69-2009-09J, the 46th Circuit Court, the 87-A District Court, and the Otsego County Probate Court prohibited all weapons in any courtroom, court facility, judicial offices, court staff offices, friend of the court offices, juvenile holding room, clerk of the court offices, and common areas. The Court has the ability to issue administrative orders governing internal court management as provided under Michigan Court Rules, MCR 8.112(B). It is Otsego County's policy to provide a safe environment for victims, witnesses, defendants, and judicial staff. Further, it is Otsego County's intent to follow all applicable firearms/weapons laws.

POLICY

- A. Weapons of any nature are prohibited in the following Otsego County facilities:
 1. Otsego County Courthouse, 225 W. Main Street, Gaylord, Michigan, except for the Sheriff's Office for purposed of gun registration.
 2. Otsego County Alpine Center Courthouse, 800 Livingston Boulevard, Gaylord, Michigan.
 3. This policy does not apply to law enforcement personnel.
 4. This policy does not apply to parking lot areas for the above facilities.
- B. No weapon will be allowed in any other Otsego County facility, except as authorized by law.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General Fund/Marine Safety

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE to record grant to purchase marine safety water craft.

Account Number	Decrease	Increase
101-331 - 501-000 PwC Fed. Grant	\$	\$ 3,800
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-331 - 970-420 ^{PwC} - Vehicle purchase	\$ 3,800	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Rachel Frisch
James R. McBride
Department Head Signature

4.30.09
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



FINANCE

2009 MARINE SAFETY PROGRAM (FEDERAL FUNDING)
GRANT AGREEMENT – EQUIPMENT
Required by 1994 PA 451, as amended, and 1972 PA 227.

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and OTSEGO COUNTY ("GRANTEE").

1. The GRANTEE has been approved by the DEPARTMENT to receive Marine Safety program funding to purchase equipment necessary for the GRANTEE'S Marine Safety program.

Specific items approved for reimbursement include:

PWC

2. Federal funding is provided to state agencies under the authority of 46 U.S.C. 13103(a)(2) and (3). The State of Michigan has received a federal funding apportionment for fiscal year 2009 through the United States Coast Guard, Department of Homeland Security. From this federal funding, the amount shown below is provided to the GRANTEE by the DEPARTMENT for the purpose of supporting the GRANTEE'S Marine Safety program. Reference the "Department of Homeland Security, United States Coast Guard, Boating Safety Financial Assistance CFDA 97.012, and passed through by Department of Natural Resources" on your single audit reports and other financial statements as required. Single audit reports are to be provided to the Office of Internal Audit, Michigan Department of Natural Resources, PO Box 30028, Lansing, Michigan 48909.
3. The DEPARTMENT agrees to reimburse the GRANTEE a sum of money equal to 100% of the total eligible costs of purchasing the item(s) listed above, but not to exceed Three Thousand Eight Hundred (\$3,800.00) dollars.

There is no local match required for this reimbursement.

The Agreement period is January 1, 2009 through September 30, 2009.

4. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted to the Grants Specialist, Grants Management, Michigan Department of Natural Resources, PO Box 30425, Lansing, MI 48909-7925.

The GRANTEE'S contact person for this project is:

Name: Marcia LaForest Title: Deputy/Administrative Division
Mailing Address: 124 S Court Ave, Gaylord MI 49735-1309
Phone Number: 989-731-7283 Fax Number: 989-731-7299
E-mail: mforest@otsegocountymi.gov

5. Equipment purchases must be completed by September 1, 2009. To receive reimbursement under this Agreement, the GRANTEE shall submit a completed State Aid Voucher-Equipment (PR1929Equip), and Detail of Expenditures-Equipment (PR1929-1), along with required documentation of expenditures, to the DEPARTMENT. Completed forms and documentation of expenditures are due by September 30, 2009.
6. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.

*MARCIA
01/29/2009*

7. The Agreement may be executed separately by the parties. This Agreement is not effective until:

- ❖ The GRANTEE has signed it and returned it, and
- ❖ The DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

SIGNED:

By: James D. McBride

Printed Name: James D McBride

Title: Otsego County Sheriff

Date: 04/28/2009

WITNESSED:

By: Matthew J Nowicki

Printed Name: Matthew J Nowicki

By: Brian E Webber

Printed Name: Brian E Webber

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

By: James B. Wood

Title: Manager, Grants Management

Date: _____

WITNESSED BY:

APPENDIX A
EQUIPMENT PURCHASED WITH FEDERAL FUNDS
FROM 43 CODE OF FEDERAL REGULATIONS (CFR) PART 12

§ 12.72 Equipment.

(a) *Title.* Subject to the obligations and conditions set forth in this section, title to equipment acquired under a grant or subgrant will vest upon acquisition in the grantee or subgrantee respectively.

(b) *States.* A State will use, manage, and dispose of equipment acquired under a grant by the State in accordance with State laws and procedures. Other grantees and subgrantees will follow paragraphs (c) through (e) of this section.

(c) *Use.*

(1) Equipment shall be used by the grantee or subgrantee in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by Federal funds. When no longer needed for the original program or project, the equipment may be used in other activities currently or previously supported by a Federal agency.

(2) The grantee or subgrantee shall also make equipment available for use on other projects or programs currently or previously supported by the Federal Government, providing such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use shall be given to other programs or projects supported by the awarding agency. User fees should be considered if appropriate.

(3) Notwithstanding the encouragement in §12.65(a) to earn program income, the grantee or subgrantee must not use equipment acquired with grant funds to provide services for a fee to compete unfairly with private companies that provide equivalent services, unless specifically permitted or contemplated by Federal statute.

(4) When acquiring replacement equipment, the grantee or subgrantee may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property, subject to the approval of the awarding agency.

(d) *Management requirements.* Procedures For managing equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place will, at a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

(2) A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated.

(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the grantee or subgrantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

(e) *Disposition.* When original or replacement equipment acquired under a grant or subgrant is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency, disposition of the equipment will be made as follows:

(1) Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained, sold or otherwise disposed of with no further obligation to the awarding agency.

(2) Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained or sold and the awarding agency shall have a right to an amount calculated by multiplying the current market value or proceeds from sale by the awarding agency's share of the equipment.

(3) In cases where a grantee or subgrantee fails to take appropriate disposition actions, the awarding agency may direct the grantee or subgrantee to take excess and disposition actions.

(f) *Federal equipment.* In the event a grantee or subgrantee is provided Federally-owned equipment:

- (1) Title will remain vested in the Federal Government.
- (2) Grantees or subgrantees will manage the equipment in accordance with Federal agency rules and procedures, and submit an annual inventory listing.
- (3) When the equipment is no longer needed, the grantee or subgrantee will request disposition instructions from the Federal agency.

(g) *Right to transfer title.* The Federal awarding agency may reserve the right to transfer title to the Federal Government or a third party named by the awarding agency when such a third party is otherwise eligible under existing statutes. Such transfers shall be subject to the following standards:

- (1) The property shall be identified in the grant or otherwise made known to the grantee in writing.
- (2) The Federal awarding agency shall issue disposition instruction within 120 calendar days after the end of the Federal support of the project for which it was acquired. If the Federal awarding agency fails to issue disposition instructions within the 120 calendar-day period the grantee shall follow 12.72(e).
- (3) When title to equipment is transferred, the grantee shall be paid an amount calculated by applying the percentage of participation in the purchase to the current fair market value of the property.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL James D McBride 	TITLE Otsego County Sheriff
APPLICANT ORGANIZATION Otsego County Sheriff's Office Gaylord MI 49735-1309	DATE SUBMITTED 04/28/2009



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Animal Control

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Transfer monies from operating fund to building fund - \$500,000

Account Number	Decrease	Increase
212-030 - 400-001 - Budgeted Use of Fund Bal.	\$	\$ 405,295
-	\$	\$
413-050 - 699-030 - Transfer In	\$	\$
-	\$	\$ 500,000
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
212-999 - 999-000 - Transfer Out	\$ 500,000	\$
212-941 - 999-990 - Contrib. to Fund Bal.	\$	\$ 94,705
-	\$	\$
413-901 - 970-200 - Property-Bldgs	\$ 500,000	\$
-	\$	\$
-	\$	\$
Total	\$	\$

Rachel Fresch
Angel D'Amico
Department Head Signature

3-5-07
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

*Cash tsb



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General / Airport

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Transfer for Airport equipment purchase

Account Number	Decrease	Increase
281.050 - 699.030 - Transfer In	\$	\$ 4,000
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
281.901 - 970.200 - Property - bldgs	\$ 4,000	\$
- -	\$	\$
101.941 - 999.000 - Contingency	\$	\$ 4,000
101.966 - 999.000 - Approp - Airport	\$ 4,000	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Rachel Frisch
Department Head Signature

5-19-09
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

**STATE OF MICHIGAN
COUNTY OF OTSEGO
ORV ORDINANCE**

ORDINANCE No. 09-03

An ordinance adopted for the purpose of authorizing and regulating the operation of Off Road Vehicles (ORVs) on County roads in Otsego County, for the purpose of providing penalties for the violation thereof, and for the distribution of public funds resulting from those penalties pursuant to 2008 PA 240, MCL 324.81131.

THE COUNTY OF OTSEGO ORDAINS:

Section 1. Title.

This Ordinance shall be known as the Otsego County ORV Ordinance.

Section 2. Definitions. As used in this Ordinance.

“ATV” means a 3- or 4-wheeled vehicle designed for off-road use that has low-pressure tires, has a seat designed to be straddled by the rider, and is powered by a 50cc or greater gasoline engine or an engine of comparable size using other fuels.

“County” means the County of Otsego.

“County Primary Road” and “County Local Road” mean those roads as described in section 5 of Act 51 of the Public Acts of 1951, as amended, being MCL 247.655.

“Driver’s License” means any driving privileges, license, temporary instruction permit, or temporary license issued under the laws of any state, territory, or possession of the United States, Indian country as defined in 18 USC 1151, the District of Columbia, the Dominion of Canada, or any province or territory of the Dominion of Canada pertaining to the licensing of persons to operate motor vehicles.

“Far Right of the Maintained Portion of the Road” means the shoulder of the road when the roadway is improved by pavement, tar and chips, concrete, or other similar materials and means the extreme right of the open portion of the right-of-way when the roadway is not improved by pavement, tar and chips, concrete, or other similar materials.

“Forest road” means a hard surfaced road, gravel or dirt road, or other route capable of travel through state owned land by a 2-wheel drive, 4-wheel conventional vehicle designed for highway use, except a state or federal road or a county primary or county local road.

“Forest trail” means a designated path or way capable of travel through state owned land only by a vehicle less than 50 inches in width.

“Operate” means to ride in or on and to be in actual physical control of the operation of an ORV.

“Operator” means a person who operates of an ORV.

“ORV” means a motor driven off-road recreation vehicle capable of cross-country travel without benefit of a road or trail, on or immediately over sand, snow, ice, marsh, swampland, or other natural terrain. ORV includes, but is not limited to, a multitrack or multiwheel drive vehicle, an ATV, a golf cart, a motorcycle or related 2-wheel, 3-wheel, or 4-wheel vehicle, an amphibious machine, or other means of transportation deriving motive power from a source other than muscle or wind. ORV, however, does NOT include a registered snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes, a vehicle owned and operated by a utility company or an oil or gas company when performing maintenance on its facilities or on property over which it has an easement, a construction or logging vehicle used in performance of its common function, or a registered aircraft.

“Road” means the entire width between the boundary lines of a way publicly maintained when any part of the way is open to the use of the public for purposes of vehicular travel.

"Road Commission" means the Board of County Road Commissioners for the County of Otsego.

"Roadway" means that portion of a road improved, designed, or ordinarily used for vehicular travel. In the event a road includes two (2) or more separate roadways, the term “roadway,” as used herein, shall refer to any such roadway separately, but not to all such roadways collectively.

“Safety Certificate” means a certificate issued pursuant to Section 81129 of Act 451 of the Public Acts of 1994, as amended, being MCL 324.81129, or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.

To obtain a safety certificate, the operator must take an ORV safety education course and pass the certification exam. Information on courses and scheduling can be obtained by calling the Michigan Department of Natural Resources at 517-373-1230 or by visiting the Recreation Safety Classes section of the Michigan DNR website at <http://www.dnr.state.mi.us/recsearch/>.

"Shoulder" means that portion of the road contiguous to the roadway generally extending the contour of the roadway, not designed for vehicular travel but maintained for the temporary accommodation of disabled or stopped vehicles otherwise permitted on the roadway.

“State or Federal Road” means I-75, and M-32.

“Township” means an individual township within the County of Otsego.

“Township Board” means a board of trustees of any township within the County of Otsego.

“Visual Supervision” means the direct observation of the operator of an ORV with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.

Section 3. Prohibited Conduct.

- (a). No person shall operate an ORV on the roadway, shoulder, or any other portion of a state or federal road or a forest road or forest trail. No person shall operate an ORV on a county primary or a county local road within most of the Pigeon River Country State Forest (PRCSF) in Otsego County. Otsego County roads within the PRCSF that are closed to ORVs include: See attached Exhibit A.
- (b). Except as permitted under Section 4 of this Ordinance, no person shall operate an ORV on the roadway, shoulder, or any other portion of a county primary road or a county local road in Otsego County.

Section 4. Permitted ORV Operations.

- (a). A person may operate an ORV on the far right of the maintained portion of all county primary and county local roads, except the following: See attached Exhibit B.
- (b). When operating an ORV as authorized under this Ordinance, the operator shall comply with all of the following regulations:
 - (1). The operator shall be a person 16 years of age or older.
 - (2). The operator and each passenger shall wear a crash helmet and protective eyewear approved by the United States Department of Transportation, unless the ORV is equipped with a roof that meets or exceeds the standards for a crash helmet and the operator and each passenger wears a properly adjusted and fasten seatbelt.
 - (3). If the operator is a person 16 years of age or older, but less than 18 years of age, then the operator shall have in his or her immediate possession a valid driver's license and a safety certificate or shall be under the direct visual supervision of a parent or guardian and shall have in his or her immediate possession a safety certificate.
 - (4). If the ORV is registered as a motor vehicle and is either more than 60 inches wide or has three wheels, then the operator shall have in his or her immediate possession a valid driver's license.
 - (5). The ORV shall not be operated at a speed greater than 25 miles per hour or at a speed greater than any posted ORV speed limit.

For roads within the Village of Vanderbilt, the speed limit is 25 miles per hour on the main roads, and 5 miles per hour on all other roads.

- (6). The ORV shall be operated with the flow of traffic on the road.

- (7). The ORV shall be operated in a manner that does not interfere with traffic on the road.
- (8). All ORVs shall be operated in a single-file formation, except when overtaking and passing another ORV or when being overtaken and passed by another ORV.
- (9). The ORV shall be operated displaying a lighted headlight and lighted taillight at ALL times.
- (10). The ORV shall be equipped with a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- (11). The ORV shall be equipped with an arrester type, United States Forest Service approved muffler in good working order and in constant operation.
- (12). The ORV shall be operated in full compliance with all noise emission standards defined by law.
- (13). On County roads within subdivisions or residential areas, ORVs may be operated for ingress and egress only, unless restricted from these roads by Section 4(a). Sustained riding for recreation or practice by operators of any age is prohibited in these areas.

Section 5. Penalties.

- (a). A person who violates any provision of this Ordinance shall be responsible for a municipal civil infraction as defined in Public Act 12 of 1994, amending Public Act 236 of 1961, being Sections 600.101-600.9939 of Michigan Compiled Laws, and shall be subject to a civil fine of not more than Five Hundred and 00/100 (\$500.00) Dollars.
- (b). In addition to the fine specified in subsection (a) above, the court has the authority to order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage.

Section 6. Enforcement Officers.

Deputies of the Otsego County Sheriff are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this Ordinance to appear in court.

Section 7. ORV Fund.

The County Treasurer shall deposit all fines and damages collected under Section 6 of this Ordinance into a fund to be designated as the "ORV Fund." The county board of commissioners shall appropriate revenue in the ORV Fund as follows:

- (a). Fifty percent (50%) to the Otsego County Road Commission for repairing damage to roads and the environment that may have been caused by ORVs and for posting signs

indicating ORV speed limits and/or indicating whether roads are open or closed to the operation of ORVs.

- (b). Fifty percent (50%) to the Otsego County Sheriff's Office for ORV enforcement and training.

Section 8. Court Ordered Restitution.

A court may order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage above and beyond the penalties paid for civil fines.

Section 9. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 10. Effective Date.

This Ordinance shall become effective thirty (30) days after its first publication.

COUNTY OF OTSEGO

By: _____
Kenneth R. Glasser, Chairman

By: _____
Susan I. DeFeyter, County Clerk

EXHIBIT A

Roads closed within the Pigeon River Country State Forest

Black River Trail
Blue Lakes Road
Bobcat Trail
Chaffee Trail
Chandler Dam Road
East Round Lake Road
Elkhorn Trail
Ford Lake Road
Gornick Trail
Grass Lake Road
Green's Trail
Hardwood Lake Road
Hare Road
Honeylocust Trail
Little McMasters Creek Trail
Lost Cabin Trail
Lost Lake Trail
Middle Trail
Old Vanderbilt Road, east of the Dudd Road intersection
Pickerel Lake Road
Range Line Road
Reynolds Road
Sawdust Pile Trail
East Sturgeon Valley Road, east of the Dudd Road intersection
Tin Bridge Road
Tin Shanty Road
Twin Lakes Road
West Round Lake Road

EXHIBIT B

Other Closed County Roads by Township

All road closings listed by township, only pertain to the portion of those roads lying within the listed township.

Bagley Township

Dickerson Road from North Otsego Lake Drive to M-32
Kassuba Road from Krys Road to M-32
Krys Road from McCoy Road to M-32
McCoy Road from Chester to Dickerson
Milbocker Road from Dickerson Road to South Townline
South Townline from Milbocker to M-32
North Otsego Lake Drive
West Otsego Lake Drive

Charlton Township

Chandler Dam Road
Gornick Trail
Greens Trail
Lost Cabin Trail
Sawdust Pile Trail
Tin Shanty Road

Chester Township

All roads within Chester Township are closed. The closed County roads include the portion of the following roads that lie within Chester Township¹:

Abbey Road
Bass Lake Landing Road
Bass Lake Trail
Beckett Road
Behnke Road
Big Lake Road
Birchdale Drive
Blueberry Lane
Bob Lake Trail
Brook Trout Lane
Cargas Road
Coolwater Avenue
Dreffs Road
East Opal Lake Road
Emerald Lake Trail
Finnegan Road
Gingell Road
Glenvale Drive
Grandview Drive

Havenwood Drive
Hollybrook Drive
Island View Drive
Lark Lane
McCoy Road
Meadow Road
Morning Side Trail
McGraw Trail
Northvale Road
Oley Lake Road
Pineridge Drive
Ranger Lake Road
Shadywoods Road
Shallow Shores Drive
Southview Drive
Turtle Lake Road, north of Old State Road
Valleybrook Drive
Waters Road
Wheeler Road
Wild Flower Trail

Corwith Township

Black River Trail
Blue Lakes Road
Bobcat Trail
Chaffee Trail
Chandler Dam Road
East Round Lake Road
Elkhorn Trail
Ford Lake Road
Gornick Trail
Grass Lake Road
Green's Trail
Hardwood Lake Road
Hare Road
Honeylocust Trail
Little McMasters Creek Trail
Lost Cabin Trail
Lost Lake Trail
Middle Trail
Old Vanderbilt Road, east of the Dudd Road intersection
Pickerel Lake Road
Range Line Road
Reynolds Road
Sawdust Pile Trail
East Sturgeon Valley Road, east of the Dudd Road intersection
Tin Bridge Road
Tin Shanty Road

Twin Lakes Road
West Round Lake Road

Dover Township

Elmira Township

All roads within Elmira Township are closed. The closed County roads include the portion of the following roads that lie within Elmira Township:

Alba Road
Allis Road
Bert Road
Brandywine Lane
Buell Road
Burdo Road
Camp Ten Road
Comstock Road
Crosswick Road
Deerwoods Drive
East Martin Lake Drive
Fairway Drive
Fleming Road
Flott Road
Franckowiak Road
Golfview Lane
Greenview Drive
Hallenius Road
Hallock Road
Huxtable Rod
Martindale Road
Mt. Jack Road
North Ridge Road
Old Coloney Road
Ordway Road
Parmater Road
Polus Road
Shaff Road
Skop Road
Stoneycroft Road
Theisen Road
Vega Road
Webster Road
West Martin Lake Road
Woodside Lane

Hayes Township

Alba Road
Charles Sanders Road

S. Townline Road

Livingston Township

Al Do Ro Va Drive
Altorf Strasse (Gaylord West Subdivision)
Ashley Lane (Gaylord West Subdivision)
Baden Strasse (Gaylord West Subdivision)
Brookview Lane
Clearview
Congdon Road east to Morgan Road
Cross Street
Fairview Road
Farmbrook Lane
Five Lake Road
Guenther Ridge Road
Highpointe Road
Hill Park
Holly (Gaylord West Subdivision)
Honeydew (Gaylord West Subdivision)
Labrador Lane (Gaylord West Subdivision)
Leafy (Gaylord West Subdivision)
Livingston Boulevard (Alpine Center/Gaylord High School)
Mapleleaf Road (North and South)
Meadowview Road
North Estates Drive
North Townline Road
Old 27 North
Parmater Road
Poquette Road (Sturgeon River Subdivision)
Pray Road
South Estates Drive
Suisse (Gaylord West Subdivision)
Sunshine Road
N. Townline Road
Valais Strasse (Gaylord West Subdivision)
Winterland (Gaylord West Subdivision)

Otsego Lake Township

All roads within Otsego Lake Township are closed. The closed County roads include the portion of the following roads that lie within Otsego Lake Township:

Alpena St
Amoco Rd
Anderson Dr
Apple Hill Cir
Arbutus Ct
Au Sable Trl

Autumn Trl
Avery Dr
Bagley St
Barn Owl Ct
Beaver St
Beech St
Bent Tree Dr
Blue Spruce Ct
Bluebird Ln
Bluejay Cir
Bob O Link Ct
Bob White Way
Bradford Dr
Cardinal Ct
Cartwright Trl
Cherry Log Ct
Cherry St
Chickadee Ct
Chipmunk Ln
Chub Lake Dr
Circle Dr
Colonial Ct
Compton Dr
Cottage Trl
Cottonwood Ave
Deer Park Ct
Dennis Ln
Dodge Lake Rd
Doepath Pl
Dogwood Ct
Dove Trl
Downhill Run
Eagles Nest Rd
East Heart Lake Dr
East Opal Lake Rd
Echo Dr
Edelweis Trl
Eifel Hills Rd
Enchanted Dr
Falcon Way
Fantasy Dr
Fascination Dr
Ferngrove Ct
Firestone Ct
First Court Ave
Foothills Trl
Forest Park Trl
Forester Dr

Gilbert St
Gilman Trl
Golden Elk Ct
Goodfellow Dr
Gray Hawk Ct
Grimm Ct
Hartwick Rd
Hatch Dr
Hayesego Trl
Heather Ct
Hemlock St
Henry Stephens St
Hidden Isle Dr
High Tower Trl
High Trees Ct
Hummingbird Ct
Hungry Hollow Ct
Huntingdon Dr
Ivy Trl
Karsten St
Kelley St
Kellogg Dr
Kenyon Trl
Kenyon Trl E
Kernel Ct
Kingfisher Ct
Kirtland Trl
Krause Rd
Lake Ridge Dr
Lake Shore Dr
Lakeview Ave
Lakewood Dr
Legend Dr
Leighton St
Linn St
Locksley Dr
Lombard Ave
Lynx Trl
Mancelona Rd
Manning Dr
Marion Ct
Marlette Rd
Marlette Rd E
Matterhorn Ct
Meadowlark Way
Memorial Dr
Mercury Trl
Merion Ct

Michaywe Dr
Mission Hills Ln
Mockingbird Ln
Mountain Pass
Nightingale Dr
North Heart Lake Dr
North Shore Dr
Northstar Rd
Nottingham Dr
Oakland Hills Dr
Old 27 S
Old State Rd
Olmstead St
Omaha Ct
Opal Lake Dr
Opal Lake Rd
Oriole Cir
Otter St
Partridge Pl
Passenheim Rd
Pearson St
Pebble Beach Dr
Pheasant Run
Pine St
Pointe Dr
Primrose Trl
Quail Hollow Rd
Quick St
Ranger Lake Rd
Raven Trl
Robin Ct
Salem Rd
Sanctuary Dr
Sandpiper Trl
Shaggy Bark Ct
Sherman Rd
Sherwood Dr
Snow Goose Cir
Snow Moon Ct
Snow Owl Ct
Snowberry Trl
Snowmass Ct
Softwood Trl
Southwest Opal Lake Rd
Spring Dr
St Andrews Dr
Staghorn Ct
Steep Hollow

Sugar Hill Cir
Summit Dr
Sun-rose Trl
Sunset Dr
Timber Valley Rd
Timberlane Trl
Timberly Ln
Trillium Trl S
Trillium Trl W
Verlinde St
Viking Club Rd
Wagner Dr
Warbler Ct
Warner St
Washington Ave
Watt St
West Heart Lake Dr
West Opal Lake Rd
West Otsego Lake Dr
Whisper Dr
Whispering Pines Dr
White Mountain Ln
White St
Willow Ct
Wm Brooks Dr
Wolverine Trl
Wood Thrush Cir
Woodcock Ct
Woodpecker Trl

BALANCE SHEET - BOARD DISCRETIONARY FUNDS - - APRIL 30, 2009

	GENERAL FUND	BUDGET STABILIZATION	LEGAL DEFENSE	REVENUE SHARING	HEALTH CARE
ASSETS					
CASH	366,047.04	546,723.75	89,444.09	-	551,329.31
INVESTMENTS	1,161,225.71	364,603.19	-	-	-
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	438,104.34	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	247.50
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	2,357,490.27	-
POSTAGE INVENTORY	3,040.85	-	-	-	-
SUPPLIES INVENTORY	6,960.99	-	-	-	-
PREPAID EXPENSE	17,438.01	-	-	-	-
TOTAL ASSETS	<u>2,003,631.94</u>	<u>911,326.94</u>	<u>89,444.09</u>	<u>2,357,490.27</u>	<u>551,576.81</u>
LIABILITIES					
ACCOUNTS PAYABLE	210.34	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	2,357,610.27	-	-	-	-
DUE TO CRAWFORD COUNTY	-	-	-	-	-
DUE KALKASKA COUNTY	-	-	-	-	-
ADVANCE FROM CRAWFORD	-	-	-	-	-
ADVANCE FROM KALKASKA	-	-	-	-	-
RETENTION FUND LIABILITY	-	-	-	-	-
DEFERRED REVENUE	23,583.34	-	-	-	-
TOTAL LIABILITIES	<u>2,381,403.95</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE					
RESERVED/DESIGNATED	50,753.09	911,326.94	89,444.09	2,357,490.27	551,576.81
UNRESERVED	(428,525.10)	-	-	-	-
TOTAL FUND BALANCE	<u>(377,772.01)</u>	<u>911,326.94</u>	<u>89,444.09</u>	<u>2,357,490.27</u>	<u>551,576.81</u>
TOTAL LIABS & FUND BALANCE	<u>2,003,631.94</u>	<u>911,326.94</u>	<u>89,444.09</u>	<u>2,357,490.27</u>	<u>551,576.81</u>

Information on these pages is unaudited and is prepared using the modified cash basis of accounting.

OTSEGO COUNTY BOARD DISCRETIONARY FUNDS
BUDGET REPORT
APRIL 30, 2009

DEPT	DESCRIPTION	YEAR-TO-DATE THRU 4/30/08	2009 AMENDED BUDGET	YEAR-TO-DATE THRU 04/30/09	AVAILABLE BALANCE	% OF BUDGET COLLECTED/SPENT
Fund 101 - GENERAL FUND						
Revenues						
010 -	PROPERTY TAXES	505,517	5,199,470.00	328,595.33	4,870,874.67	6.32
015 -	STATE UNRESTRICTED REVENUE	4,485	166,403.00	0.00	166,403.00	0.00
025 -	INTEREST EARNINGS	51,463	100,000.00	53,612.15	46,387.85	53.61
030 -	OTHER REVENUE	45	78,000.00	23,691.20	54,308.80	30.37
050 -	SPECIAL ITEMS/TRANSFERS	432,197	494,303.00	494,303.00	0.00	100.00
131 -	CIRCUIT COURT	49,694	210,900.00	88,446.59	122,453.41	41.94
132 -	LEIN FEES	-	7,000.00	0.00	7,000.00	0.00
133 -	DRUG COURT GRANT	-	65,000.00	(13,528.34)	78,528.34	(20.81)
134 -	RDSS TRANSPORT GRANT	-	35,000.00	0.00	35,000.00	0.00
135 -	MENTAL HEALTH GRANT	-	21,520.00	0.00	21,520.00	0.00
136 -	DISTRICT COURT	221,033	424,224.00	187,900.16	236,323.84	44.29
141 -	FRIEND OF THE COURT	45,704	294,050.00	27,743.81	266,306.19	9.44
145 -	JURY COMMISSION	-	7,800.00	0.00	7,800.00	0.00
148 -	PROBATE COURT	84,090	179,176.00	51,252.56	127,923.44	28.60
166 -	FAMILY COUNSELING SERVICES	555	5,000.00	583.30	4,416.70	11.67
215 -	COUNTY CLERK/ROD	98,930	268,100.00	80,488.93	187,611.07	30.02
253 -	TREASURER	625	1,150.00	214.58	935.42	18.66
257 -	EQUALIZATION	4,242	36,450.00	1,421.45	35,028.55	3.90
261 -	COOPERATIVE EXTENSION	-	2,246.00	0.00	2,246.00	0.00
262 -	ELECTIONS	-	31,151.00	0.00	31,151.00	0.00
267 -	PROSECUTOR	14,816	67,485.00	11,325.49	56,159.51	16.78
301 -	SHERIFF	2,994	13,530.00	4,881.87	8,648.13	36.08
302 -	SHERIFF - CIVIL DIVISION	6,188	25,000.00	10,861.00	14,139.00	43.44
310 -	REMONUMENTATION	17,575	44,966.00	(26,361.07)	71,327.07	(58.62)
320 -	JUSTICE TRAINING	-	5,500.00	0.00	5,500.00	0.00
331 -	MARINE SAFETY	3,500	13,000.00	0.00	13,000.00	0.00

DEPT	DESCRIPTION	YEAR-TO-DATE		2009 AMENDED BUDGET	YEAR-TO-DATE		AVAILABLE		% OF BUDGET COLLECTED/SPENT
		THRU 4/30/08	THRU 4/30/09		THRU 04/30/09	BALANCE	COLLECTED		
332 -	MOTORCYCLE SAFETY EDUCATION	3,650		64,493.00	2,250.00	62,243.00		3.49	
333 -	SNOWMOBILE GRANT	-		12,500.00	0.00	12,500.00		0.00	
351 -	JAIL	11,216		55,400.00	26,676.61	28,723.39		48.15	
427 -	EMERGENCY SERVICES	2,311		16,000.00	0.00	16,000.00		0.00	
721 -	PLANNING / ZONING	28,623		43,300.00	5,425.70	37,874.30		12.53	
Total Revenues		1,027,943		7,988,117.00	1,359,784.32	6,628,332.68		17.02	
Expenditures									
101 -	COMMISSIONERS	57,554		173,771.00	56,937.22	116,833.78		32.77	
105 -	OTHER LEGISLATIVE	20,387		20,388.00	20,387.15	0.85		100.00	
131 -	CIRCUIT COURT	378,694		1,100,234.00	374,265.34	725,968.66		34.02	
132 -	LEIN FEES	-		7,000.00	2,187.50	4,812.50		31.25	
133 -	DRUG COURT GRANT	-		65,000.00	17,494.27	47,505.73		26.91	
134 -	RDSS TRANSPORT GRANT	-		35,000.00	2,945.31	32,054.69		8.42	
135 -	MENTAL HEALTH GRANT	-		21,520.00	0.00	21,520.00		0.00	
136 -	DISTRICT COURT	21,480		65,488.00	22,104.28	43,383.72		33.75	
141 -	FRIEND OF THE COURT	127,281		403,594.00	121,782.77	281,811.23		30.17	
145 -	JURY COMMISSION	5,532		32,700.00	6,227.74	26,472.26		19.05	
148 -	PROBATE COURT	58,153		171,287.00	58,785.09	112,501.91		34.32	
166 -	FAMILY COUNSELING SERVICES	755		1,500.00	395.00	1,105.00		26.33	
172 -	COUNTY ADMINISTRATOR	54,405		108,810.00	54,405.00	54,405.00		50.00	
201 -	FINANCE DEPARTMENT	42,107		100,713.00	50,356.50	50,356.50		50.00	
215 -	COUNTY CLERK/ROD	100,969		298,274.00	96,998.42	201,275.58		32.52	
223 -	EXTERNAL AUDIT	32,282		38,000.00	12,400.23	25,599.77		32.63	
228 -	INFORMATION TECHNOLOGY	48,519		39,780.00	15,368.67	24,411.33		38.63	
253 -	TREASURER	39,966		134,717.00	41,090.70	93,626.30		30.50	
257 -	EQUALIZATION	81,596		226,041.00	71,744.28	154,296.72		31.74	
261 -	COOPERATIVE EXTENSION	3,305		44,720.00	5,925.90	38,794.10		13.25	
262 -	ELECTIONS	13,296		31,151.00	498.60	30,652.40		1.60	
264 -	BUILDING AUTHORITY	-		80.00	0.00	80.00		0.00	
265 -	BUILDING AND GROUNDS	253,236		523,454.00	261,727.00	261,727.00		50.00	
267 -	PROSECUTOR	170,161		486,369.00	156,454.40	329,914.60		32.17	

DEPT	DESCRIPTION	YEAR-TO-DATE		2009 AMENDED BUDGET	YEAR-TO-DATE THRU 04/30/09	AVAILABLE BALANCE	% OF BUDGET COLLECTED/SPENT
		THRU 4/30/08	2009				
270 - HUMAN RESOURCES		25,389	50,778.00	25,389.00	25,389.00	50.00	
278 - SURVEYOR		-	200.00	0.00	200.00	0.00	
280 - SOIL CONSERVATION DISTRICT		4,000	8,000.00	8,000.00	0.00	100.00	
301 - SHERIFF		331,795	820,579.00	292,644.85	527,934.15	35.66	
302 - SHERIFF - CIVIL DIVISION		11,481	43,767.00	13,892.52	29,874.48	31.74	
305 - SANE		-	5,000.00	5,000.00	0.00	100.00	
320 - JUSTICE TRAINING		169	5,000.00	1,933.68	3,066.32	38.67	
331 - MARINE SAFETY		-	13,000.00	120.05	12,879.95	0.92	
332 - MOTORCYCLE SAFETY EDUCATION		6,855	64,493.00	4,776.84	59,716.16	7.41	
333 - SNOWMOBILE GRANT		532	12,700.00	1,420.25	11,279.75	11.18	
351 - JAIL		295,149	903,399.00	291,369.45	612,029.55	32.25	
427 - EMERGENCY SERVICES		14,750	44,718.00	14,653.63	30,064.37	32.77	
445 - DRAINS		-	3,600.00	0.00	3,600.00	0.00	
450 - REMONUMENTATION		-	44,966.00	0.00	44,966.00	0.00	
601 - DISTRICT HEALTH		98,708	158,624.00	101,176.50	57,447.50	63.78	
605 - COMMUNICABLE DISEASES		-	500.00	500.00	0.00	100.00	
631 - SUBSTANCE ABUSE		32,386	84,740.00	0.00	84,740.00	0.00	
648 - MEDICAL EXAMINER		14,462	72,283.00	18,310.27	53,972.73	25.33	
649 - MENTAL HEALTH		23,501	94,003.00	23,500.75	70,502.25	25.00	
681 - VETERANS BURIAL		2,400	8,300.00	2,400.00	5,900.00	28.92	
682 - VETERANS AFFAIRS		7,358	24,135.00	7,384.25	16,750.75	30.60	
721 - PLANNING / ZONING		29,750	109,790.00	32,798.59	76,991.41	29.87	
729 - CHAMBER OF COMMERCE		1,000	1,000.00	1,000.00	0.00	100.00	
731 - ECONOMIC ALLIANCE		1,000	7,500.00	7,500.00	0.00	100.00	
851 - INSURANCE AND BONDS		-	343,685.00	0.00	343,685.00	0.00	
853 - HEALTH CARE RETIREES		31,304	110,000.00	29,375.24	80,624.76	26.70	
864 - DISTRIBUTIVE SERVICES		12,660	39,600.00	22,666.36	16,933.64	57.24	
941 - CONTINGENCY		-	151,425.00	0.00	151,425.00	0.00	
961 - APPROPRIATION - HUMAN SVCS		330	4,944.00	230.00	4,714.00	4.65	
962 - APPROPRIATION - LGL DFS FUND		50,000	75,000.00	37,500.00	37,500.00	50.00	
966 - APPROPRIATION - AIRPORT		75,468	90,000.00	90,000.00	0.00	100.00	
967 - APPROPRIATION - CHILD CARE		162,500	280,000.00	140,000.00	140,000.00	50.00	

DEPT	DESCRIPTION	YEAR-TO-DATE THRU 4/30/08	2009 AMENDED BUDGET	YEAR-TO-DATE THRU 04/30/09	AVAILABLE BALANCE	% OF BUDGET COLLECTED/SPENT
969 - APPROPRIATION - OTHER FUNDS		-	9,472.00	9,472.00	0.00	100.00
970 - APPROPRIATION - EQUIP FUND		80,000	50,000.00	50,000.00	0.00	100.00
971 - APPROPRIATION - SLDRS SLRS		5,000	5,000.00	5,000.00	0.00	100.00
973 - APPROPRIATION - BUDGET STABILZ FUND		112,325	112,325.00	112,325.00	0.00	100.00
978 - APPROPRIATION - MAPPING FUND		4,500	6,000.00	6,000.00	0.00	100.00
Total Expenditures		2,886,364	7,988,117.00	2,806,820.60	5,181,296.40	35.14
NET OF REVENUES AND EXPENDITURES		(1,858,421)		(1,447,036.28)		
FUND BALANCE - JANUARY 1, 2009		853,990.00		1,069,264.27		
FUND BALANCE - APRIL 30, 2009		(1,004,431)		(377,772.01)		
Fund 257 - BUDGET STABILIZATION						
Revenues						
025 - INTEREST EARNINGS		-	0.00	3,555.36	(3,555.36)	100.00
050 - SPECIAL ITEMS/TRANSFERS		112,325	112,325.00	112,325.00	0.00	100.00
Total Revenues		112,325	112,325.00	115,880.36	(3,555.36)	103.17
Expenditures						
941 - CONTINGENCY		-	112,325.00	0.00	112,325.00	0.00
Total Expenditures		-	112,325.00	0.00	112,325.00	0.00
NET OF REVENUES AND EXPENDITURES		112,325		115,880.36		
FUND BALANCE - JANUARY 1		660,533		795,446.58		
FUND BALANCE - APRIL 30		772,858		911,326.94		

DEPT	DESCRIPTION	YEAR-TO-DATE THRU 4/30/08	2009 AMENDED BUDGET	YEAR-TO-DATE THRU 04/30/09	AVAILABLE BALANCE	% OF BUDGET COLLECTED/SPENT
Fund 260 - LEGAL DEFENSE FUND						
Revenues						
	050 - SPECIAL ITEMS/TRANSFERS	50,000	75,000.00	37,500.00	37,500.00	50.00
	Total Revenues	50,000	75,000.00	37,500.00	37,500.00	50.00
Expenditures						
	130 - 46TH CIRCUIT TRIAL COURT	11,989	37,500.00	3,953.53	33,546.47	10.54
	270 - HUMAN RESOURCES	13,046	37,500.00	885.50	36,614.50	2.36
	Total Expenditures	25,035	75,000.00	4,839.03	70,160.97	6.45
NET OF REVENUES AND EXPENDITURES						
		24,965		32,660.97		
FUND BALANCE - JANUARY 1						
FUND BALANCE - APRIL 30						
		<u>160,229</u>		<u>56,783.12</u>		
		<u>185,194</u>		<u>89,444.09</u>		
Fund 285 - REVENUE SHARING RESERVE						
Revenues						
	010 - PROPERTY TAXES TRANSFER	-	444,303.00	0.00	444,303.00	0.00
	Total Revenues	-	444,303.00	0.00	444,303.00	0.00
Expenditures						
	999 - TRANSFER OUT	432,197	444,303.00	444,303.00	0.00	100.00
	Total Expenditures	432,197	444,303.00	444,303.00	0.00	100.00
NET OF REVENUES AND EXPENDITURES						
		<u>(432,197)</u>		<u>(444,303.00)</u>		
FUND BALANCE - JANUARY 1						
FUND BALANCE - APRIL 30						
		<u>3,093,993</u>		<u>2,801,793.27</u>		
		<u>2,661,796</u>		<u>2,357,490.27</u>		

DEPT	DESCRIPTION	YEAR-TO-DATE THRU 4/30/08	2009 AMENDED BUDGET	YEAR-TO-DATE THRU 04/30/09	AVAILABLE BALANCE	% OF BUDGET COLLECTED/SPENT
Fund 647 - HEALTH CARE FUND						
Revenues						
	025 - INTEREST EARNINGS	8,520	0.00	2,148.77	(2,148.77)	100.00
	485 - HEALTH CARE CONTRIBUTIONS	499,692	1,120,000.00	356,641.91	763,358.09	31.84
	Total Revenues	508,212	1,120,000.00	358,790.68	761,209.32	32.03
Expenditures						
	851 - INSURANCE AND BONDS	251,986	1,120,000.00	307,213.86	812,786.14	27.43
	999 - TRANSFER OUT		0.00	71,226.91	(71,226.91)	100.00
	Total Expenditures	251,986	1,120,000.00	378,440.77	741,559.23	33.79
NET OF REVENUES AND EXPENDITURES		256,226		(19,650.09)		
FUND BALANCE - JANUARY 1		533,524		571,226.90		
FUND BALANCE - APRIL 30		789,750		551,576.81		

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	UNLIZED?
8008	KSD EMBROIDERY & MORE		05/18/2009	05/18/2009	1,456.00	0.00	P	Y
90006669	CORRECTIONS EMBROIDERY / UNIFORMS		05/18/2009	05/18/2009	1,456.00			
	101-351-726.046	C/O UNIFORMS						
MAY 18 2009								
90006670	AVFUEL CORPORATION		05/18/2009	05/18/2009	3,320.65	0.00	P	Y
	GAYLORD REGIONAL AIRPORT		05/18/2009	05/18/2009	3,320.65			
	281-537-930.664	AIRPLANE FUEL						
APRIL 2009	TREA							
90006546	PAC MAIL		05/08/2009	05/19/2009	27.25	0.00	P	Y
	SHIPPING.ACCT. OTSEGO COUNTY TREASURY							
	101-257-930.450	SHIPPING AND MAILING			12.85			
	617-253-726.000	SUPPLIES - GENERAL			14.40			
80616-80694	FARM BUREAU INSURANC		05/08/2009	05/19/2009	80.00	0.00	P	Y
90006567	P VS WEBER # 00-2509	RESTITUTION PMTLVANLIERE			80.00			
	701-000-271.000	RESTITUTIONS PAYABLE						
80694	CHRISTOPHER YOUNG		05/08/2009	05/19/2009	40.00	0.00	P	Y
90006568	P VS MOORE # 05-3264	RS PMT			40.00			
	701-000-271.000	RESTITUTIONS PAYABLE						
80682-80301	JETS SUBSURFACE PUMP		05/08/2009	05/19/2009	120.00	0.00	P	Y
90006569	P VS MUNA # 05-3305	RS PMT			120.00			
	701-000-271.000	RESTITUTIONS PAYABLE						
80673	OTSEGO LAKE TOWNSHIP		05/08/2009	05/19/2009	3,500.00	0.00	P	Y
90006570	P VS WHYTE # 08-3874	RS PMT			3,500.00			
	701-000-271.000	RESTITUTIONS PAYABLE						
80667	DEREK MARSH		05/08/2009	05/19/2009	50.00	0.00	P	Y
90006571	P VS COKER # 80667	RS PMT			50.00			
	701-000-271.000	RESTITUTIONS PAYABLE						
80648	U.S. POST OFFICE		05/08/2009	05/19/2009	50.00	0.00	P	Y
90006572	P VS KOGOSWSKI # 05-3375	RS PMT			50.00			
	701-000-271.000	RESTITUTIONS PAYABLE						
80618-80198	BEVERLY ENTERPRISES		05/08/2009	05/19/2009	100.00	0.00	P	Y
90006573	P VS EVANS # 89-1426	RS PMT			100.00			
	701-000-271.000	RESTITUTIONS PAYABLE						

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	UNLIZED?
80617	JEFF BETTLETON		05/08/2009	05/19/2009	75.00	0.00	P	Y
90006574	P VS BAZZANI # 06-3544 RS PMT	701-000-271.000	IVANLIERE RESTITUTIONS PAYABLE		75.00			
80720	LAFORREST, JOSEPH		05/08/2009	05/19/2009	25.00	0.00	P	Y
90006575	P VS LAFORREST # 043189 RS PMT	701-000-271.000	IVANLIERE RESTITUTIONS PAYABLE		25.00			
74710026	JOHNSON OIL COMPANY		05/08/2009	05/19/2009	8,054.50	0.00	P	Y
90006576	74710026 APRIL		EMILLER GASOLINE		8,054.50			
100019515327	CONSUMERS ENERGY		05/08/2009	05/19/2009	1,400.04	0.00	P	Y
90006577	100019515327 APRIL		EMILLER ELECTRICITY		1,400.04			
463315100024	DTE ENERGY		05/08/2009	05/19/2009	1,140.81	0.00	P	Y
90006578	463315100024 APRIL		EMILLER NATURAL GAS		1,140.81			
040141409	XEROX CORPORATION		05/08/2009	05/19/2009	153.29	0.00	P	Y
90006579	040141409 APRIL		EMILLER OUTSIDE CONTRACTED SERVICES		153.29			
REFUND TAX	JAMES R. OR CAROLE A. BOURDLAIES		05/11/2009	05/19/2009	34.20	0.00	P	Y
90006585	LATE INT REFUND ON 2007 WINTER TAX		HEARRESI OTHER INCOME - OVER AND SHORT		34.20			
516-030-694.000								
OVER PMT	BECKY BRITTING		05/11/2009	05/19/2009	21.06	0.00	P	Y
90006586	TAX OVER PAYMENT		CHUELLMANTTEL OTHER INCOME - OVER AND SHORT		21.06			
516-030-694.000								
52007 52042	OMS COMPLIANCE SERVICES INC		05/19/2009	05/19/2009	119.75	0.00	P	Y
90006587	52007 AND 52042 DRUG AND ALCOHOL		TADAM SUPPLIES - GENERAL		77.75			
208-751-726.000					42.00			
588-699-940.010								
MAY 5, 2009	LEONARD DEFENBAUGH		05/12/2009	05/19/2009	50.40	0.00	P	Y
90006588	CANVASS MAY 5TH SCHOOL ELECTION		SDEFEYTER PER DIEM		40.00			
101-262-703.040					10.40			
101-262-930.500								

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	UNLIZED?
MAY 5, 2009									
90006589	NANCY STECKER		05/12/2009	SDEFEYTER	05/19/2009	44.80	0.00	P	Y
	CANVASS MAY 5TH SCHOOL ELECTION								
	101-262-703.040	PER DIEM				40.00			
	101-262-930.500	TRAVEL				4.80			
MAY 5, 2009									
90006590	WILLIAM LIGHT		05/12/2009	SDEFEYTER	05/19/2009	49.00	0.00	P	Y
	CANVASS MAY 5TH SCHOOL ELECTION								
	101-262-703.040	PER DIEM				40.00			
	101-262-930.500	TRAVEL				9.00			
80761	DR. PACELLA		05/12/2009	LVANLIERE	05/19/2009	17.82	0.00	P	Y
90006591	P VS KRAUSE # 00-2497 RS PMT								
	701-000-271.000	RESTITUTIONS PAYABLE				17.82			
80710-80761	JOHNSON OIL COMPANY		05/12/2009	LVANLIERE	05/19/2009	57.18	0.00	P	Y
90006592	P VS KRAUSE # 00-2497 RS PMT								
	701-000-271.000	RESTITUTIONS PAYABLE				57.18			
80755	GAYLORD BOWLING CENTER		05/12/2009	LVANLIERE	05/19/2009	200.00	0.00	P	Y
90006593	P VS LAGRANDEUR # 03-2924 RS PMT								
	701-000-271.000	RESTITUTIONS PAYABLE				200.00			
80754	GOBBLERS OF GAYLORD		05/12/2009	LVANLIERE	05/19/2009	13.00	0.00	P	Y
90006594	P VS PEARSON # 07-3684 RS PMT								
	701-000-271.000	RESTITUTIONS PAYABLE				13.00			
80751	CRIME VICTIM SERVICES COM		05/12/2009	LVANLIERE	05/19/2009	50.00	0.00	P	Y
90006595	P VS CHAFFIN # 07-3717 RS PMT								
	701-000-271.000	RESTITUTIONS PAYABLE				50.00			
80739	MASSEY, STEVE		05/12/2009	LVANLIERE	05/19/2009	50.00	0.00	P	Y
90006596	P VS KOGOWSKI # 07-3813 RS PMT'								
	701-000-271.000	RESTITUTIONS PAYABLE				50.00			
4-2009	MUNICIPAL EMPLOYEES RETIREMENT SYST		05/19/2009	TADAM	05/19/2009	51,917.07	0.00	P	Y
90006597	COUNTY RETIREMENT								
	704-000-231.700	RETIREMENT -MERS				51,917.07			
4-8-2009	NORTHERN MICHIGAN REVIEW		05/19/2009	TADAM	05/19/2009	62.10	0.00	P	Y
90006598	ACCT 14112438 PARKS AD								
	208-751-726.000	SUPPLIES - GENERAL				62.10			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
115039078-509	CORECOMM		05/18/2009	05/19/2009	21.95	0.00	P	Y
90006637	MAY 09 INTERNET		MFITZGERALD		21.95			
	101-131-930.210	TELEPHONE						
71258	OTSEGO COUNTY		05/18/2009	05/19/2009	342.00	0.00	P	Y
90006638	DRUG COURT BUS APRIL 09		MFITZGERALD		342.00			
	101-133-930.500	TRAVEL						
APRIL 09 FOC								
90006639	BRUCE CRANHAM, FC		05/18/2009	05/19/2009	1,500.00	0.00	P	Y
	FOC REFEREE SERVICES APRIL 2009		MFITZGERALD		1,275.00			
	101-141-940.010	OUTSIDE CONTRACTED SERVICES			225.00			
	215-141-940.010	OUTSIDE CONTRACTED SERVICES						
4536	EMPRIC SOLUTIONS INC		05/18/2009	05/19/2009	108.00	0.00	P	Y
90006640	FOC IT TECH APRIL 09		MFITZGERALD		91.80			
	101-141-940.010	OUTSIDE CONTRACTED SERVICES			16.20			
	215-141-940.010	OUTSIDE CONTRACTED SERVICES						
MAY 2009								
90006641	ADVANCED BENEFIT SOLUTIONS, INC.		05/18/2009	05/19/2009	23.75	0.00	P	Y
	COBRA ADMIN FEES MAY 09		MFITZGERALD		12.80			
	101-131-704.110	HOSPITALIZATION			0.95			
	101-133-704.110	HOSPITALIZATION			0.95			
	101-136-704.110	HOSPITALIZATION			2.40			
	292-662-704.110	HOSPITALIZATION			4.86			
	101-141-704.110	HOSPITALIZATION			0.84			
	215-141-704.110	HOSPITALIZATION			0.95			
	101-148-704.110	HOSPITALIZATION						
818260125	WEST PAYMENT CENTER		05/18/2009	05/19/2009	341.00	0.00	P	Y
90006642	PUBLIC PATRON ACCESS @ LIBRARY APRL		MFITZGERALD		341.00			
	269-145-726.210	ELECTRONIC SUBSCRIPTIONS						
45985	DE LAGE LANDEN PUBLIC FINANCE		05/18/2009	05/19/2009	278.82	0.00	P	Y
90006643	45985 MARCH 10 20009		MFITZGERALD		139.41			
	101-864-920.410	SERVICE CONTRACTS			139.41			
	212-430-920.410	SERVICE CONTRACTS						
S ILLI 4-5/2009								
90006644	CITY OF GAYLORD		05/18/2009	05/19/2009	20.27	0.00	P	Y
	S ILLINOIS 04/16-05/15/09		MFITZGERALD		20.27			
	637-265-920.200 SILLI	WATER/SEWAGE						

VEND. INV#	VENDOR DESCRIPTION GL DISTRIBUTION	INV DATE ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	UNLIZED?
9000340409							
90006645	DTE ENERGY 456939000034 637-265-930.610 ALPCT	05/18/2009 MFITZGERALD NATURAL GAS	05/19/2009	573.75	0.00	P	Y
9000042 APR09							
90006646	DTE ENERGY 456939000042 205-301-930.610	05/18/2009 MFITZGERALD NATURAL GAS	05/19/2009	395.83	0.00	P	Y
9000018 APR 09							
90006647	DTE ENERGY 456939000018 637-265-930.610 ALPCT	05/18/2009 MFITZGERALD NATURAL GAS	05/19/2009	4,040.20	0.00	P	Y
800014 APR 09							
90006648	DTE ENERGY 463312800014 637-265-930.610 ALPCT	05/18/2009 MFITZGERALD NATURAL GAS	05/19/2009	228.90	0.00	P	Y
600043 APR 09							
90006649	DTE ENERGY 463311600043 637-265-930.610 ALPCT	05/18/2009 MFITZGERALD NATURAL GAS	05/19/2009	880.61	0.00	P	Y
600068 APR 09							
90006650	DTE ENERGY 463311600068 637-265-930.610 ALPCT	05/18/2009 MFITZGERALD NATURAL GAS	05/19/2009	517.78	0.00	P	Y
LIV B APR-MAY09							
90006651	CITY OF GAYLORD LIV B 04/16-05/15/09 205-301-920.200	05/18/2009 MFITZGERALD WATER/SEWAGE	05/19/2009	57.65	0.00	P	Y
CRTHS APR-MAY09							
90006652	CITY OF GAYLORD CRTHS 04/16-05/15/09 637-265-920.200 CRTHS	05/18/2009 MFITZGERALD WATER/SEWAGE	05/19/2009	435.51	0.00	P	Y
LIV A APR/MAY09							
90006653	CITY OF GAYLORD LIV A 04/16-05/16/09 637-265-920.200 ALPCT	05/18/2009 MFITZGERALD WATER/SEWAGE	05/19/2009	43.11	0.00	P	Y
LIV D APR/MAY 0							
90006654	CITY OF GAYLORD LIV D 04/16-05/15/09 637-265-920.200 ALPCT	05/18/2009 MFITZGERALD WATER/SEWAGE	05/19/2009	540.29	0.00	P	Y

VEND. INV#	VENDOR DESCRIPTION GL DISTRIBUTION	INV DATE ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
67155 APR 09							
90006655	CONSUMERS ENERGY 100000067155 637-265-930.620 ALPCT	05/18/2009 MFITZGERALD	05/19/2009	132.04	0.00	P	Y
	ELECTRICITY			132.04			
63053 APR09							
90006656	CONSUMERS ENERGY 100000163053 637-265-930.620 CRTHS	05/18/2009 MFITZGERALD	05/19/2009	2,702.25	0.00	P	Y
	ELECTRICITY			2,702.25			
78521 APR 09							
90006657	CONSUMERS ENERGY 100000278521 637-265-930.620 ALPCT	05/18/2009 MFITZGERALD	05/19/2009	151.40	0.00	P	Y
	ELECTRICITY			151.40			
90929 APR 09							
90006658	CONSUMERS ENERGY 100021190929 637-265-930.620 SILLI	05/18/2009 MFITZGERALD	05/19/2009	29.09	0.00	P	Y
	ELECTRICITY			29.09			
850719 MAY 09							
90006659	VERIZON NORTH 213040234901306506 637-265-930.210	05/18/2009 MFITZGERALD	05/19/2009	53.85	0.00	P	Y
	TELEPHONE			53.85			
041115 MAY 09							
90006660	VERIZON NORTH 213040235631499701 637-265-930.210	05/18/2009 MFITZGERALD	05/19/2009	908.27	0.00	P	Y
	TELEPHONE			908.27			
MAY 04 2009							
90006661	ALLTEL 5500489355-156 637-265-930.210	05/18/2009 MFITZGERALD	05/19/2009	221.47	0.00	P	Y
	TELEPHONE			62.32			
	212-430-930.210			30.86			
	281-537-930.210			86.07			
	645-172-930.230			42.22			
05/04/09							
90006662	ALLTEL 5800496142-156 261-427-930.230	05/18/2009 MFITZGERALD	05/19/2009	97.47	0.00	P	Y
	CELLULAR			49.78			
	249-371-930.230			23.85			
	101-721-930.230			23.84			
1016752026							
90006663	QWEST 1016752026 637-265-930.210	05/18/2009 MFITZGERALD	05/19/2009	463.80	0.00	P	Y
	TELEPHONE			463.80			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
90006674	POSTMASTER POSTAGE FOR TWO ROLLS OF NEW STAMPS 212-430-930.450		05/18/2009	05/19/2009	88.00	0.00	P	Y
3/11-4/24/09								
90006675	LAVERN W. SCHLAUD MARCH 11 THRU APR 24 09 249-371-801.020	CONTRACTED INSPECTOR	05/18/2009	05/19/2009	1,005.00	0.00	P	Y
146								
90006676	TIMOTHY BORDNER APRIL 27- MAY 8 2009 249-371-801.020	CONTRACTED INSPECTOR/ELEC	05/18/2009	05/19/2009	1,020.00	0.00	P	Y
90006677	AWI SALES 4 NYLON 3 X 5 MI FLAGS FOR MEMORIAL/ALPINE CT 101-681-726.005		05/18/2009	05/19/2009	72.00	0.00	P	Y
4	4 3X5 MI FLAGS				72.00			
90006678	OFFICE SUPPLY SERVICE MI-01 4 4X6 US NYLON FLAGS FOR MEMORIAL/ALPINE CT 101-681-726.005		05/18/2009	05/19/2009	62.37	0.00	P	Y
390014723423	IDEARC MEDIA CORP #390014723423 VERIZON MONTHLY WHITEPAPER 101-301-940.010		05/18/2009	05/19/2009	27.00	0.00	P	Y
90006679	SHERIFF TX LISTINGS 101-351-920.410				13.50			
	JAIL TX LISTINGS				13.50			
VETERAN 041509								
90006680	HENRIETTA CALABRIS COUNTY BURIAL ALLOWANCE, VETERAN, 101-681-930.960	CO BURIAL ALLOWANCE	05/18/2009	05/19/2009	300.00	0.00	P	Y
AIRPT APR 09								
90006681	CHARTER COMMUNICATIONS CABLE TV AND TELEPHONE 281-537-940.000		05/18/2009	05/19/2009	425.72	0.00	P	Y
2190208								
90006682	JOHNSON OIL COMPANY DIESEL FUEL AIRPORT 281-537-930.662	DIESEL FUEL	05/18/2009	05/19/2009	1,538.91	0.00	P	Y
PAPER ADMIN								
90006683	STAPLES BUSINESS ADVANTAGE 3 CASES OF COPY PAPER 101-000-106.000	COPY PAPER	05/18/2009	05/19/2009	91.74	0.00	P	Y

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	ENTERED BY	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
5/18/09 ADMIN									
90006684	TIMOTHY MCPHERSON		05/18/2009		05/19/2009	1,123.55	0.00	P	Y
	5/18 ADMIN, BIKE REPAIRS, SUPPLY REIMB					828.90			
	101-332-801.020					119.15			
	101-332-726.000					175.50			
	101-332-920.400								

# of Invoices:	86	# Due:	0	TOTALS:	119,543.45	0.00
--- TOTALS BY FUND ---						
101	14,048.92				0.00	
205	675.93				0.00	
208	352.48				0.00	
210	1,928.26				0.00	
212	551.99				0.00	
215	1,154.73				0.00	
249	2,185.69				0.00	
261	49.78				0.00	
266	545.31				0.00	
269	341.00				0.00	
281	5,509.79				0.00	
292	87.73				0.00	
293	157.36				0.00	
499	42.50				0.00	
516	55.26				0.00	
588	10,790.64				0.00	
617	14.40				0.00	
637	16,361.52				0.00	
645	283.19				0.00	
701	5,616.00				0.00	
704	58,790.97				0.00	

--- TOTALS BY DEPT/ACTIVITY ---						
000	65,498.71				0.00	
030	55.26				0.00	
131	293.93				0.00	
133	342.95				0.00	
136	0.95				0.00	
141	7,698.32				0.00	
145	341.00				0.00	
148	0.95				0.00	
172	100.87				0.00	
253	14.40				0.00	
257	12.85				0.00	
262	144.20				0.00	
265	16,361.52				0.00	
267	829.72				0.00	
270	182.32				0.00	
301	1,983.94				0.00	
302	237.75				0.00	
332	1,123.55				0.00	
351	1,521.11				0.00	
371	2,185.69				0.00	
427	49.78				0.00	

VEND. INV#	VENDOR	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
430				551.99	0.00		
537				5,509.79	0.00		
651				1,928.26	0.00		
662				87.73	0.00		
681				434.37	0.00		
689				157.36	0.00		
699				10,790.64	0.00		
721				23.84	0.00		
751				139.85	0.00		
752				212.63	0.00		
864				139.41	0.00		
901				587.81	0.00		

--- TOTALS BY DEPT/ACTIVITY (continued) ---

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
27804	GASLIGHT MEDIA		05/20/2009	05/20/2009	325.00	0.00	P	Y
90006714	27804 EQUIPMENT SOLD FOR WIRELESS INTENFITEGERALD	27804			325.00			
37423	TELEPHONE SUPPORT SYSTEMS INC		05/20/2009	05/20/2009	1,701.00	0.00	P	Y
90006725	37423 PROJECTOR/CELLING MOUNT/							
	499-901-970.300	PROPERTY - IMPROVEMENTS			1,701.00			
JUNE 2009								
90004326	GARY GELOW		05/30/2009	05/26/2009	11,250.00	11,250.00	0	Y
	COURT APPT ATTY CONTRACT - JUNE 2009 JLOSHAW							
	101-131-801.021	COURT APPOINTED ATTORNEY FEES			11,250.00			
2200057344	TCI TIRE CENTERS		05/08/2009	05/26/2009	510.00	510.00	0	Y
90006580	2200057344 STOCK							
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			510.00			
0110522606	TRACTOR SUPPLY CO-DEPT 30-120262666		05/08/2009	05/26/2009	84.44	84.44	0	Y
90006581	0110522606 SHERIFF & OCBS							
	588-699-726.050	REPAIRS AND MAINT SUPPLIES			84.44			
996683	NORTHERN ENERGY, INC		05/08/2009	05/26/2009	421.20	421.20	0	Y
90006582	996683 SHOP SUPPLIES							
	588-699-930.660	GASOLINE			421.20			
997936	NORTHERN ENERGY, INC		05/08/2009	05/26/2009	737.10	737.10	0	Y
90006583	997936 SHOP SUPPLIES							
	588-699-930.660	GASOLINE			737.10			
1445	US IMAGING		05/13/2009	05/26/2009	27.00	27.00	0	Y
90006601	L1195P213 THROUGH L1200P296							
	256-215-930.650	FILM PROCESSING			27.00			
648035;647314;								
90006602	DUNNS		05/13/2009	05/26/2009	456.40	456.40	0	Y
	256-215-726.000	TONER,PENS,INK 646807						
	101-215-726.000	SUPPLIES - GENERAL			453.71			
		SUPPLIES - GENERAL			2.69			
51969	OMS COMPLIANCE SERVICES INC		05/26/2009	05/26/2009	77.75	77.75	0	Y
90006603	INVOICE#51969							
	208-751-726.000	SUPPLIES - GENERAL			77.75			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZED?
007232	ACE HARDWARE		05/15/2009	05/26/2009	4.00	4.00	0	Y
90006619	DESK TOP 007232		PMILLER					
	588-699-726.000		SUPPLIES - GENERAL		4.00			
20660	NORTHERN PUMP SERVICE		05/15/2009	05/26/2009	360.00	360.00	0	Y
90006620	20660 SHOP HOIST		PMILLER					
	588-699-940.010		OUTSIDE CONTRACTED SERVICES		360.00			
1667	CHUCKS ELECTRIC OF GAYLORD		05/15/2009	05/26/2009	224.00	224.00	0	Y
90006621	1667 SHOP LIGHTS		PMILLER					
	588-699-940.010		OUTSIDE CONTRACTED SERVICES		224.00			
726622, 726813	WILBER AUTOMOTIVE SUPPLY INC		05/15/2009	05/26/2009	54.43	54.43	0	Y
90006622	726622, 726813 SHOP VAC, BRUSH		PMILLER					
	588-699-726.025		SUPPLIES - JANITORIAL		54.43			
6489540, 649063	DUNNS		05/15/2009	05/26/2009	106.74	106.74	0	Y
90006623	6489540 DSNFTN, 6490630 SANITZ.		PMILLER					
	588-699-726.025		SUPPLIES - JANITORIAL		106.74			
52519	WERNIG & JONES		05/15/2009	05/26/2009	4,814.44	4,814.44	0	Y
90006624	52519 REPAIR PARTS #30		PMILLER					
	588-699-726.030		REPAIRS AND MAINT SUPPLIES		4,814.44			
08-858743	ARROW UNIFORM RENTAL		05/15/2009	05/26/2009	57.84	57.84	0	Y
90006625	08-858743 OFFICE MATS		PMILLER					
	588-699-940.010		OUTSIDE CONTRACTED SERVICES		57.84			
98-103640	STATE ELECTRONICS		05/15/2009	05/26/2009	205.00	205.00	0	Y
90006626	98-103640 #20 CAMERA		PMILLER					
	588-699-940.010		OUTSIDE CONTRACTED SERVICES		205.00			
20707	NORTHERN PUMP SERVICE		05/15/2009	05/26/2009	786.19	786.19	0	Y
90006627	20707 REPLACE HOSE REEL		PMILLER					
	588-699-940.010		OUTSIDE CONTRACTED SERVICES		786.19			
50206353	CAREMARK		05/26/2009	05/26/2009	10,272.91	10,272.91	0	Y
90006629	RX 05/01/09 - 05/15/2009		TADAM					
	647-851-704.120		PRESCRIPTION		10,272.91			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
00202099	NORTHERN MICHIGAN REVIEW		05/18/2009	05/26/2009	31.88	31.88	0	Y
90006685	ORV PUBLIC HEARING IN GHT 4/4/09	ADVERTISING	MFITZGERALD		31.88			
	101-101-930.300							
6265577	QUILL CORPORATION		05/18/2009	05/26/2009	139.40	139.40	0	Y
90006686	6265577 14147021 ADMIN PAPER	SUPPLIES INVENTORY	MFITZGERALD		139.40			
	101-000-106.000							
MEA09-097	AIT LABORATORIES		05/18/2009	05/26/2009	180.00	180.00	0	Y
90006687	MEA09-097 LAB WORK	AUTOPSIES	MFITZGERALD		180.00			
	101-648-930.920							
167211	CUMMINGS, MCCLOREY, DAVIS & ACHO P	PROFESSIONAL SVCS	05/18/2009	05/26/2009	1,633.21	1,633.21	0	Y
90006688	167211		MFITZGERALD		1,633.21			
	260-130-801.025							
648802	DUNNS		05/18/2009	05/26/2009	104.97	104.97	0	Y
90006689	648802 PAPER PROS OFFICE	SUPPLIES INVENTORY	MFITZGERALD		104.97			
	101-000-106.000							
648070	DUNNS		05/18/2009	05/26/2009	34.99	34.99	0	Y
90006690	648070 PAPER ECON ALLIANCE	SUPPLIES INVENTORY	MFITZGERALD		34.99			
	101-000-106.000							
649717	DUNNS		05/18/2009	05/26/2009	104.97	104.97	0	Y
90006691	649717 PAPER SHERIFF OFFICE	SUPPLIES INVENTORY	MFITZGERALD		104.97			
	101-000-106.000							
78962	MID NORTH PRINTING INC		05/18/2009	05/26/2009	226.05	226.05	0	Y
90006692	PRINT BUS CARDS AND ENV. # 78962, 789	PRINTING	MFITZGERALD		226.05			
	212-430-930.400							
322	OTSEGO COUNTY		05/18/2009	05/26/2009	568.15	568.15	0	Y
90006693	REPAIRS ON EXPIDITION INV# 322 4-29-0	EXPIDITION REPAIRS	MFITZGERALD		568.15			
	212-430-920.400							
13329	GAYLORD VETERINARY SERVICES		05/18/2009	05/26/2009	70.00	70.00	0	Y
90006694	NEUTER # 2 INV # 13329	STERRILIZATION	MFITZGERALD		70.00			
	212-430-930.980							

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	INVT DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
2009-2010	INS								
90006695	LARRY L JOHNS & ASSOC INC		05/18/2009	05/26/2009		4,750.00	4,750.00	0	Y
	AIRPORT INSURANCE FOR MAY 2009 TO MAYMFITZGERALD								
	281-537-930.100	INSURANCE				4,750.00			
37426	TELEPHONE SUPPORT SYSTEMS INC		05/18/2009	05/26/2009		138.00	138.00	0	Y
90006696	LABOR FOR TELEPHONES REPAIR								
	249-371-930.210	LABOR FOR TELEPHONES REPA				138.00			
OTS004	APR09								
90006697	GIL-ROYS HARDWARE		05/18/2009	05/26/2009		28.44	28.44	0	Y
	MASON LINE/GRADE STAKES/CAMERA BATTERMFITZGERALD								
	249-371-726.000	MASON LINE/GRADE STAKES/C				28.44			
599	SUCCESS COMMUNICATIONS, INC		05/18/2009	05/26/2009		458.00	458.00	0	Y
90006698	INV#599 DOM VIOL TRNG 12/08 CAVANAUGHMFITZGERALD								
	101-301-704.400	IN-SERV TRNG DOM VIOLENCE				458.00			
813997	METROPOLITAN UNIFORM		05/18/2009	05/26/2009		1,246.81	1,246.81	0	Y
90006699	INV#813997/814130/814736 (301) #815MFITZGERALD								
	101-301-726.046	ROAD PATROL UNIFORMS				1,126.83			
	101-302-726.046	CIVIL DIV(J DYE) 2 PR PNT				119.98			
DZUK01071	STATE ELECTRONICS		05/18/2009	05/26/2009		544.00	544.00	0	Y
90006700	INV# DZUK01071 \$112/98-103461 \$367/98MFITZGERALD								
	101-301-726.050	CHARGE GUARD TIMER				112.00			
	101-301-726.050	RMV CAMERA ESTIMATE REPAI				367.00			
	101-301-726.050	RPL STROBE VER#697				65.00			
35455	GAYLORD FORD		05/18/2009	05/26/2009		135.16	135.16	0	Y
90006701	INV# 35455 \$32.58 #35523 \$70.00 #MFITZGERALD								
	101-301-726.050	OIL CHANGE VEH #696				32.58			
	101-301-726.050	CHCK ENGINE LIGHT VEH#699				70.00			
	101-301-726.050	OIL CHANGE VEH# 695				32.58			
78964	MID NORTH PRINTING INC		05/18/2009	05/26/2009		149.40	149.40	0	Y
90006702	INV# 78964 500 CASE REPORT FILE ENMFITZGERALD								
	101-301-726.000	CASE FILE JACKETS				149.40			
5/8/09	NANCY SAWYER		05/18/2009	05/26/2009		15.19	15.19	0	Y
90006703	5/8/09 DROVE VETERAN TO ANN ARBOR, MEMFITZGERALD								
	293-689-930.500	MEAL REIMB.				15.19			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	INVTZ	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
APR ACCT1411721	NORTHERN MICHIGAN REVIEW		05/18/2009	05/26/2009		154.36	154.36	0	Y
90006704	ACCT #14117214 APRIL ADS		MFITZGERALD						
	233-690-930.300	#14117214 APRIL ADS				154.36			
551-307630	MICHIGAN STATE POLICE BFS-CASHIERS		05/18/2009	05/26/2009		60,000.00	60,000.00	0	Y
90006705	FY2008 DISPATCH SERVICE FEE		MFITZGERALD						
	261-427-940.010	INV #551-307630				60,000.00			
MPSCS-91917	STATE OF MICHIGAN		05/18/2009	05/26/2009		10,050.00	10,050.00	0	Y
90006706	800 MHZ SUBSCRIPTION FEES		MFITZGERALD						
	261-427-940.010	INV #MPSCS-91917				10,050.00			
PSIC 2009-029	FREDERIC TOWNSHIP		05/18/2009	05/26/2009		18,025.80	18,025.80	0	Y
90006707	TRACK #PSIC 2009-029, -030, & -031		FOMFITZGERALD						
	261-427-940.010	PSIC 800 PHASE II				18,025.80			
MAY 13 2009	GOVERNMENT PAYMENT SERVICE		05/18/2009	05/26/2009		65.00	65.00	0	Y
90006708	CREDIT CARD SWIPE READERS FOR CLERKS		MFITZGERALD						
	101-215-726.000	CREDIT CARD SWIPE				65.00			
87660	PAK MAIL CENTERS OF AMERICA		05/18/2009	05/26/2009		12.10	12.10	0	Y
90006709	TRANSACTION# 87660 RETURN ITEMS TO MEMFITZGERALD								
	101-301-930.450	SHIPPING-RTRN UNIFORMS				12.10			
ACT 241 AIRPT	DUNNS		05/18/2009	05/26/2009		315.84	315.84	0	Y
90006710	643102 645678 647988 OFFICE SUPPLIES		MFITZGERALD						
	281-537-726.000	OFFICE SUPPLIES				315.84			
2093159	MACQUEEN EQUIPMENT INC.		05/18/2009	05/26/2009		567.32	567.32	0	Y
90006711	REPLACEMENT PARTS BEARING, BRG, O RIN		MFITZGERALD						
	281-537-726.050	REPLACEMENT PARTS				567.32			
5-2009	OMS COMPLIANCE SERVICES INC		05/26/2009	05/26/2009		351.25	351.25	0	Y
90006712	INV 52078 - 52137 DRUG/ALCOHOL TESTINTADAM								
	208-751-726.000	SUPPLIES - GENERAL				155.50			
	205-301-726.000	SUPPLIES - GENERAL				77.75			
	588-699-940.010	OUTSIDE CONTRACTED SERVICES				118.00			
ADM FEE	TITLE CHECK LLC		05/19/2009	05/26/2009		3,013.43	3,013.43	0	Y
90006713	MAY ADM FEE 2007 TAXES		JVANDENBOOM						
	516-253-920.410 SVC C	SERVICE CONTRACTS				3,013.43			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZED?
871228 0509	VERIZON NORTH		05/20/2009	05/26/2009	885.22	885.22	0	Y
90006715	213040234904459901	MFITZGERALD						
	637-265-930.210	TELEPHONE			885.22			
90006716	STATE OF MICHIGAN-PHARMACY		05/20/2009	05/26/2009	150.00	150.00	0	Y
	RENEWAL APPLICATION	MFITZGERALD						
	212-430-930.600	RENEWAL APPLICATION			150.00			
3000010 0409	DTE ENERGY		05/20/2009	05/26/2009	309.78	309.78	0	Y
90006717	463313000010	MFITZGERALD						
	212-430-930.610	NATURAL GAS			309.78			
0904661991	GIL-ROYS HARDWARE		05/20/2009	05/26/2009	13.99	13.99	0	Y
90006718	SUPPLIES 0904-661991	MFITZGERALD						
	212-430-726.025	SUPPLIES			13.99			
30395	THRIFTY PRINT OF GAYLORD		05/20/2009	05/26/2009	165.00	165.00	0	Y
90006719	BUSINESS CARDS	MFITZGERALD						
	249-371-726.000	BUSINESS CARDS			165.00			
142723	MICHIGAN POLICE EQUIPMENT CO		05/20/2009	05/26/2009	1,186.00	1,186.00	0	Y
90006720	INV# 142723 REMINGTON 223 & WINCHESTER	MFITZGERALD						
	101-301-726.000	SHERIFF AMMO + SHIPPING			667.34			
	101-302-726.000	CIVIL DIV AMMO + SHIPPING			259.32			
	101-351-726.000	CORRECTIONS AMMO + SHIPP			259.34			
59777400016	GALLS INC		05/20/2009	05/26/2009	429.90	429.90	0	Y
90006721	INV#597774000016 (\$244.93)	MFITZGERALD						
	101-301-726.000	5 ROLLS BARRIER TAPE			62.45			
	266-901-970.420	LED LIGHTS VEH6911 EXPED			182.48			
	266-901-970.420	LED LIGHTS VEH6911 EXPED			184.97			
PM090063	RAPID FIRE PROTECTION INC.		05/20/2009	05/26/2009	55.00	55.00	0	Y
90006722	PM090063 OVERPAYMENT ON PERMIT	MFITZGERALD						
	101-721-451.020	PM090063 OVERPAYMENT ON P			55.00			
MAY 04, 2009	ALLTEL		05/20/2009	05/26/2009	5.74	5.74	0	Y
90006723	1400809453156	MFITZGERALD						
	249-371-930.230	INSPECTORS CELL PHONES			5.74			

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VEND. INV#	VENDOR DESCRIPTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZD?
90006724	2 TRNG BIKES STEVENS SPORTS CENTER INCORPORATED 2 TRAINING BIKES 2009 SUZUKI TU250 @ MFITZGERALD 101-332-970.420 BIKE 2 2009 SUZUKI TU250	05/20/2009	05/26/2009	7,088.00	7,088.00	0	Y
37447	TELEPHONE SUPPORT SYSTEMS INC NO OUTSIDE LINES 637-265-940.010	05/20/2009	05/26/2009	46.00	46.00	0	Y
446589A	446604 AMERICAN FIDELITY ASSURANCE COMPANY	05/20/2009	05/26/2009	266.00	266.00	0	Y
90006727	446589A 446604A 704-000-231.280 446589A ADMIN FEE FEB-APR 09 704-000-231.280 446604A PREMIUM FEE APRIL 09	05/20/2009	05/26/2009	126.00 140.00			
SWIVEL USB FLAS							
90006728	CDW GOVERNMENT INC PT # 27125 SWIVEL FLASH DRIVE 16GB 101-253-726.000 SUPPLIES - GENERAL 516-253-726.000 SUPPLIES - GENERAL	05/20/2009	05/26/2009	79.51 39.75 39.76	79.51	0	Y
6694173	QUILL CORPORATION TONER, RULED PADS, FASTENERS 101-131-726.000 SUPPLIES - GENERAL 101-141-726.000 SUPPLIES - GENERAL 215-141-726.000 SUPPLIES - GENERAL	05/20/2009	05/26/2009	123.61 19.67 88.35 15.59	123.61	0	Y
901-JUNE 09							
90006730	MICHIGAN ASSOCIATION OF COUNTIES 31059-901 101-131-940.110 HOSPITALIZATION/DENTAL	05/20/2009	05/26/2009	1,540.63 1,540.63	1,540.63	0	Y
000-JUNE 09							
90006731	MICHIGAN ASSOCIATION OF COUNTIES 31059-000 704-000-231.261 HEALTH CARE CONTRIBS COURT 704-000-231.261 HEALTH CARE CONTRIBS COURT 101-131-704.110 HOSPITALIZATION 292-662-704.110 HOSPITALIZATION	05/20/2009	05/26/2009	2,568.47 111.44 339.66 1,747.45 369.92	2,568.47	0	Y
746-JUNE 09							
90006732	MICHIGAN ASSOCIATION OF COUNTIES 05914-746 704-000-231.261 HEALTH CARE CONTRIBS COURT 101-131-704.110 HOSPITALIZATION 101-133-704.110 HOSPITALIZATION 101-136-704.110 HOSPITALIZATION 292-662-704.110 HOSPITALIZATION 101-141-704.110 HOSPITALIZATION 215-141-704.110 HOSPITALIZATION 101-148-704.110 HOSPITALIZATION 704-000-231.261 HEALTH CARE CONTRIBS COURT	05/20/2009	05/26/2009	24,306.87 1,202.28 11,438.61 498.20 1,120.97 1,888.19 5,568.61 982.72 1,345.11 262.18	24,306.87	0	Y

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	UNLIZED?
05/05/09 90006752	THOMAS SAWYER TRANSPORT 05/05/09 101-134-940.010 101-134-930.500	OUTSIDE CONTRACTED SERVICES TRAVEL	05/20/2009 MFITZGERALD	05/26/2009	100.40 24.00 76.40	100.40	0	Y
4/26/09 90006753	CHILLD & FAMILY SERVICES OF NW MI PLACEMENT 3/30-4/24/09 292-662-930.810	OTHER INSTITUTIONS	05/20/2009 MFITZGERALD	05/26/2009	6,963.60 6,963.60	6,963.60	0	Y
012259 90006754	REDWOOD TOXICOLOGY LABORATORY INC DRUG TESTS 292-662-801.030	TECHNICAL SVCS	05/20/2009 MFITZGERALD	05/26/2009	1,342.00 1,342.00	1,342.00	0	Y
4/30/09 90006755	MICHAEL KURAS PLACEMENT APRIL 09 292-662-930.700	ROOM AND BOARD	05/20/2009 MFITZGERALD	05/26/2009	2,608.80 2,608.80	2,608.80	0	Y
05/06/09 90006756	THOMAS SAWYER TRANSPORT 05/06/09 101-134-940.010	OUTSIDE CONTRACTED SERVICES	05/20/2009 MFITZGERALD	05/26/2009	44.00 44.00	44.00	0	Y
5/5/09 90006757	GLORIA SAWYER TRANSPORT 050509 101-134-940.010	OUTSIDE CONTRACTED SERVICES	05/20/2009 MFITZGERALD	05/26/2009	24.00 24.00	24.00	0	Y
13369 90006758	CORRECTIONAL MANAGEMENT PLACEMENT APRIL 09 292-662-930.810	OTHER INSTITUTIONS	05/20/2009 MFITZGERALD	05/26/2009	4,576.00 4,576.00	4,576.00	0	Y
5-5-09 90006759	GLORIA SAWYER TRANSPORT 050509 292-662-930.830	SVCS OF CARE GIVER	05/20/2009 MFITZGERALD	05/26/2009	16.00 16.00	16.00	0	Y
5-5-09 90006760	THOMAS SAWYER TRANSPORT 5-5-09 292-662-930.500 292-662-930.830	TRAVEL SVCS OF CARE GIVER	05/20/2009 MFITZGERALD	05/26/2009	68.00 52.00 16.00	68.00	0	Y
1433 90006761	KIMBERLY SANDERS RESTITUTION 07-34 701-000-271.148	RESITUTIONS PAYABLE-PRBT CT	05/20/2009 MFITZGERALD	05/26/2009	60.00 60.00	60.00	0	Y

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLZED?
1434								
90006762	GUNSELL, JOSHUA		05/20/2009	05/26/2009	50.00	50.00	0	Y
	RESTITUTION 03-214		MEITZGERALD					
	701-000-271.148		RESTITUTIONS PAYABLE-PRBT CT		50.00			
90006763	SARA SCHMIDT		05/20/2009	05/26/2009	28.47	28.47	0	Y
	CLOCK, TRASH BAGS, TISSUES		MEITZGERALD					
	101-267-726.000		WAL MART PURCHASES		28.47			
818044792								
90006764	WEST PAYMENT CENTER		05/20/2009	05/26/2009	934.50	934.50	0	Y
	ACCT 1000715367; INV. 818044792 & 818MEITZGERALD		MEITZGERALD					
	101-267-726.200		MAR & APR. INFO. CHGS.		934.50			
37457								
90006765	TELEPHONE SUPPORT SYSTEMS INC		05/20/2009	05/26/2009	35.00	35.00	0	Y
	INV. 37457; DATE 5-13-09, CHANGED NAME		MEITZGERALD					
	101-267-920.400		INV. 37457		35.00			
40141400								
90006766	XEROX CORPORATION		05/20/2009	05/26/2009	514.00	514.00	0	Y
	INV. 40399211, OF 5-3-09; INV. 401414		MEITZGERALD					
	101-267-920.410		CUST. 706411451		514.00			
6490J								
90006768	SIGNATURE FORD - L-M		05/20/2009	05/26/2009	20,725.00	20,725.00	0	Y
	INV#6490J 2009 FORD CRN VIC VIN:2FAHM		MEITZGERALD					
	266-901-970.420		2009 PATROL SEDAN		20,725.00			
MAY 09								
90006769	JUDITH JARECKI		05/20/2009	05/26/2009	52.40	52.40	0	Y
	5-18-09 PLANNING COMMISSION MEETING		MEITZGERALD					
	101-721-703.040		5-18-09 PLANNING COMMISSI		40.00			
	101-721-930.500		MILAGE		12.40			
MAY 09								
90006770	JOHN G ERNST		05/20/2009	05/26/2009	73.60	73.60	0	Y
	5-18-09 PLANNING COMMISSION MEETING		MEITZGERALD					
	101-721-703.040		5-18-09 PLANNING COMMISSI		40.00			
	101-721-930.500		MILAGE 5/18/09		11.20			
	101-721-930.500		MILAGE 5/14/09		11.20			
	101-721-930.500		MILAGE 4/29/09		11.20			
MAY 09								
90006771	KENNETH ARNDT		05/20/2009	05/26/2009	53.60	53.60	0	Y
	5-18-09 PLANNING COMMISSION MEETING		MEITZGERALD					
	101-721-703.040		5-18-09 PLANNING COMMISSI		40.00			
	101-721-930.500		MILAGE 5/18/09		2.40			
	101-721-930.500		MILAGE 5/12/09		11.20			

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VEND. INV#	VENDOR DESCRIPTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
MAY 09							
90006772	MICHAEL MANG	05/20/2009	05/26/2009	40.00	40.00	0	Y
	5-18-09 PLANNING COMMISSION MEETING MFITZGERALD						
	101-721-703.040	5-18-09	PLANNING COMMISSI	40.00			
MAY 09							
90006773	RANDY STULTS	05/20/2009	05/26/2009	75.20	75.20	0	Y
	5-18-09 PLANNING COMMISSION MEETING MFITZGERALD						
	101-721-703.040	5-18-09	PLANNING COMMISSI	40.00			
	101-721-930.500	MILAGE 5/18/09		8.80			
	101-721-930.500	MILAGE 4/29/09		8.80			
	101-721-930.500	MILAGE 05/05/09		8.80			
	101-721-930.500	MILAGE 5/14/09		8.80			
MAY 09							
90006774	MICHAEL COLOSIMO	05/20/2009	05/26/2009	50.00	50.00	0	Y
	5-18-09 PLANNING COMMISSION MEETING MFITZGERALD						
	101-721-703.040	5-18-09	PLANNING COMMISSI	40.00			
	101-721-930.500	MILAGE		10.00			
MAY 09							
90006775	KENNETH BORTON	05/20/2009	05/26/2009	88.00	88.00	0	Y
	5-18-09 PLANNING COMMISSION MEETING MFITZGERALD						
	101-721-703.040	5-18-09	PLANNING COMMISSI	40.00			
	101-721-930.500	MILAGE 5/18/09		16.00			
	101-721-930.500	MILAGE 5/5/09		16.00			
	101-721-930.500	MILAGE 5/14/09		16.00			
MAY 09							
90006776	FRANCES NOWAK	05/20/2009	05/26/2009	46.00	46.00	0	Y
	5-18-09 PLANNING COMMISSION MEETING MFITZGERALD						
	101-721-703.040	5-18-09	PLANNING COMMISSI	40.00			
	101-721-930.500	MILAGE		6.00			
MAY 09							
90006777	JIM HILGENDORF	05/20/2009	05/26/2009	56.00	56.00	0	Y
	5-18-09 PLANNING COMMISSION MEETING MFITZGERALD						
	101-721-703.040	5-18-09	PLANNING COMMISSI	40.00			
	101-721-930.500	MILAGE		16.00			
APR/MAY 09							
90006778	STATE ELECTRONICS	05/20/2009	05/26/2009	781.00	781.00	0	Y
	OTSEGO CO FIRE/911 STATEMENT						
	261-427-940.010	OTSEGO CO FIRE/911 STMT		781.00			
S0513733E							
90006779	USA MOBILITY WIRELESS INC	05/20/2009	05/26/2009	69.48	69.48	0	Y
	OTSEGO COUNTY PAGERS						
	261-427-940.010	INV #S0513733E		69.48			

VEND. INV#	VENDOR DESCRIPTION	GL DISTRIBUTION	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	JNLIZED?
MAY 09								
90006780	CENTURY TEL		05/20/2009	05/26/2009	43.94	43.94	0	Y
	ELMIRA TWP FIRE		MFITZGERALD					
	261-427-930.210	ELMIRA TWP FIRE FAX LINE			43.94			
FEB-MAR 09								
90006781	STATE ELECTRONICS		05/20/2009	05/26/2009	13,490.62	13,490.62	0	Y
	OSTEGO COUNTY 911 STMT		MFITZGERALD					
	261-427-940.010	OTSEGO COUNTY 911 STMT			13,490.62			

of Invoices: 114 # Due: 112 TOTALS: 231,215.87 229,189.87

--- TOTALS BY FUND ---

101	51,864.25	51,864.25
205	77.75	77.75
208	558.25	233.25
212	1,337.97	1,337.97
215	1,004.78	1,004.78
233	154.36	154.36
249	337.18	337.18
256	480.71	480.71
260	1,633.21	1,633.21
261	102,460.84	102,460.84
266	21,092.45	21,092.45
281	5,633.16	5,633.16
292	17,832.51	17,832.51
293	15.19	15.19
499	1,701.00	0.00
516	3,053.19	3,053.19
588	8,483.38	8,483.38
637	931.22	931.22
647	10,272.91	10,272.91
701	110.00	110.00
704	2,181.56	2,181.56

--- TOTALS BY DEPT/ACTIVITY ---

000	2,675.89	2,675.89
101	31.88	31.88
130	1,633.21	1,633.21
131	29,071.20	29,071.20
133	498.20	498.20
134	391.19	391.19
136	1,120.97	1,120.97
141	6,698.37	6,698.37
145	56.65	56.65
148	1,345.11	1,345.11
215	548.40	548.40
253	3,092.94	3,092.94
265	931.22	931.22
267	1,511.97	1,511.97
301	3,233.03	3,233.03
302	379.30	379.30
332	7,088.00	7,088.00
351	259.34	259.34

VEND. INV#	VENDOR	INV DATE	DUE DATE	INV AMT	AMT DUE	STATUS	UNLIZED?
371				337.18	337.18		
427				102,460.84	102,460.84		
430				1,337.97	1,337.97		
537				5,633.16	5,633.16		
648				180.00	180.00		
662				17,832.51	17,832.51		
689				15.19	15.19		
690				154.36	154.36		
699				8,483.38	8,483.38		
721				589.80	589.80		
751				558.25	558.25		
851				10,272.91	10,272.91		
901				22,793.45	21,092.45		

--- TOTALS BY DEPT/ACTIVITY (continued) ---



County Investment Policy

1. POLICY

It is the policy of the County of Otsego to manage public funds in a manner which will provide the highest investment return with maximum security, while meeting the daily cash flow demands of the County and conforming to all State statutes and local resolutions governing the investment of public funds.

The intent of the Investment Policy of the County of Otsego is to define the parameters within which the County's funds are to be managed. The County recognizes its responsibilities with respect to the use and custody of public funds.

As a result of changes in the market or State statute, current holdings could exceed the guidelines of this policy. Whenever that occurs, notice will immediately be provided by the Otsego County Treasurer to the Administrator and Budget and Finance Committee and appropriate action taken.

The comprehensive policy will define the following:

- Scope of policy
- Investment objectives
- Prudence
- Authority
- Ethics and conflicts of interest
- Authorized financial dealers and institutions
- Authorized and suitable investments
- Maturities and diversification
- Safekeeping of investments
- Cash management
- Accounting
- Internal controls
- Investment performance and reporting
- Investment Policy adoption

Questions regarding this policy should be directed to

County of Otsego
Office of the County Treasurer
(989) 731-7560

2. STATUTORY REFERENCES

Act 20 of the Public Acts of 1943, as amended, MCL 129.91 et seq.

3. SCOPE

The Investment Policy applies to all County funds held by the County other than pension funds; deferred compensation funds; and certain funds of the District Court, Friend of the Court, and Social Services. These assets are accounted for in the County's annual financial report and include:

General Fund
Special Revenue Funds
Debt Service Funds
Capital Projects Funds
Enterprise Funds
Internal Service Funds
Trust and Agency Funds

4. INVESTMENT OBJECTIVES

The following investment objectives, in priority order, will be applied in the management of the County's funds:

Safety. The primary objective of the County's investment activities is the preservation of capital in the overall portfolio and the protection of investment principal. The County Treasurer will establish investment procedures and strategies to control risks and diversify investments regarding specific security types and individual financial institutions.

Diversification. The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity. The investment portfolio will remain sufficiently liquid to enable the County to meet future operating, capital expenditure, and debt needs which might be reasonably anticipated, and to meet unanticipated needs.

Management of Risk. To control risks regarding specific security types, or individual financial institutions, or specific maturity, the county will diversify its investments.

Return on Investment. It is the intent of the County to maximize its return on surplus funds by actively investing all available and prudent balances within the guidelines established by State statutes and this Policy. The County recognizes that interest earnings are an important revenue source; however, the priority is safety, liquidity to meet County obligations and then interest earnings.

Competitive Environment. An objective of the Investment Policy is to provide for a competitive environment while providing flexibility to the County Treasurer. Competitive concepts include taking bids on investments placed and bank services purchased.

5. PRUDENCE

The standard of prudence to be applied by the investment officials shall be the “prudent person rule” and shall be applied in the context of managing an overall portfolio. Under the “prudent person rule”, investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, but for investment, considering the probable safety of their capital as well as the probable revenue to be derived.

6. AUTHORITY

The County Treasurer is the custodian of all County funds. By resolution, and in accordance with Act No. 40, Public Acts of Michigan, 1932, as amended, the County Board of Commissioners designates a depository or depositories for County funds.

By State statute, the County Treasurer is authorized to invest surplus County funds in the various forms of investments that are permitted by State statutes and that follow the guidelines of this Policy.

The County Treasurer shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of the staff of the Treasurer’s Office. The County Treasurer shall complete an investment training course at least once per year.

7. ETHICS AND CONFLICTS OF INTEREST

The Treasurer and employees of the Treasurer’s Office, involved in investment activities, shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair (or create the appearance of an impairment on) their ability to make impartial investment decisions. These persons shall disclose to the County Board of Commissioners any material financial interests in financial institutions that conduct business with Otsego County, and they shall further disclose any large personal financial investment positions that could be related to the performance of the County’s portfolio. The Treasurer and the above mentioned employees shall subordinate their personal financial transactions to those of the County, particularly with regard to the time of purchases and sales.

8. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

Depositories. Deposits made by the County with financial institutions consist of checking accounts, savings accounts, and certificates of deposit. It is understood by the County that for FDIC deposit insurance purposes, all funds in deposit form with one financial institution are added together and insured up to a maximum of \$250,000 in demand deposits and \$250,000 in time deposits regardless of the number of accounts involved. It is the policy of the County to manage the risk by establishing procedures to evaluate the creditworthiness of the financial institutions and to diversify by setting concentration limits for each financial institution where funds are placed in deposit form. The County does not expect to manage this risk by limiting deposits with each financial institution to \$250,000. Deposits held in non-interest bearing accounts or low-interest accounts (.50%) are fully insured regardless of the amount in the account. This full coverage is in effect through December 31, 2009.

Depositories shall be selected through the County's banking services procurement process, which shall include a two (2) year solicitation and review of current vendor pricing and market comparisons, and issued every four (4) years a formal request for proposals. The banking services procurement process shall be managed by the County Treasurer in a manner consistent with the County's Purchasing Policy and the requirements of Michigan law. The County Treasurer will recommend financial institutions to provide depository services to the County Commission for approval. In selecting depositories, the creditworthiness of institutions shall be considered. The evaluation of the financial institution will be based upon information provided by a service such as the FDIC's Federal Financial Institutions Examination Council.

The evaluation will include the following recommended financial ratios and other relevant data (financial institutions that do not meet all of the criteria will still be considered on an individual basis for some Certificate of Deposit investments):

Net income ratio/Net income to earning assets	minimum	0.6%
Net loan charge off to average loans	maximum	1.0%
Cash and Treasuries to total deposits	minimum	10.0%
Net purchased money to earning assets	maximum	110.0%
Capital to total assets	minimum	5.0%
Net loans to deposits	maximum	80.0%
Municipal time deposits to total deposits	maximum	20.0%

In addition to a ratio analysis, the institution will have been profitable for the past five years. However, if a loss is reported in no more than one year of the past five years, and if the institution remains profitable in the aggregate, the County Treasurer may review the circumstances and approve the institution for the bid list if appropriate.

All financial institutions who desire to become qualified bidders for investment transactions must supply the County Treasurer with the following: audited financial statements for the most recent fiscal year and then annually, within 6 months of the year end; certification of having read the County's Investment Policy and the pertinent State statutes; proof of National Association of Security Dealers certification; and proof of State registration, where applicable.

9. AUTHORIZED AND SUITABLE INVESTMENTS

The County is empowered by Public Act 20 of 1943 (as amended through June 30, 1997) to invest public funds. In its Investment Policy, the County Board of Commissioners limits the investment authority to the following:

1. Bonds, securities or other obligations of the United States or an agency or Instrumentality of the United States.
2. Certificates of deposit, savings accounts, deposit accounts or depository receipts of a financial institution. The financial institution must be:
 - a. a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank or credit union
 - b. whose deposits are insured by an agency of the United States government, and
 - c. subject to the laws of the State of Michigan
3. Commercial paper rated at the time of purchase within the two highest classifications by at least two rating services and that mature not more than 270 days after the date of purchase. Not more than 50% of any fund may be invested in commercial paper at any time.
4. Repurchase agreements consisting of bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
5. Banker's acceptances of United States banks.
6. Mutual funds registered under the Federal Investment Company Act of 1940, composed of the investment vehicles described above. The policy includes securities whose net asset value per share may fluctuate on a periodic basis.
7. Obligations described above if purchased through an inter-local agreement under the Urban Cooperation Act of 1967 (for example, the MBIA program).
8. Investment pools organized under the Surplus Funds Investment Pool Act (Public Act 367 of 1982), e.g. bank pools.

10. MATURITIES AND DIVERSIFICATION

Liquidity shall be assured through practices ensuring that disbursement, payroll, and bond payable dates are covered through maturing investments or marketable US Treasury issues.

It is the policy of the County to diversify its investment portfolio. Assets held in the pooled funds and other investment funds shall be diversified to eliminate the risk of loss resulting from the over concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing diversification strategies, and within the statutory restrictions, the following guidelines and constraints shall apply:

<u>INSTRUMENT</u>	<u>PERCENT OF PORTFOLIO</u>		
	<u>PORTFOLIO MIN/MAX</u>	<u>ISSUER MAXIMUM</u>	<u>MATURITY/DURATION MAXIMUM</u>
US Treasuries	15% min.	N/A	10 years
US Agencies	50% max.	20%	7 years
Certificates of Deposit	50% max.	5% net worth \$10 million	1 year 10% to 2 years
Commercial Paper	50% max.	5% net worth	A-1 90 days A-2 60 days
Repurchase Agreements	50% max.	10%	60 days
Bankers Acceptances	50% max.	10%	184 days
Mutual Funds	25% max.	10%	N/A
Money Market Mutual Funds	50% max.	N/A	N/A

Portfolio Maturity and Limitation Percentages. The average maturity of the portfolio as a whole may not exceed three years. This calculation excludes the maturities of the underlying securities of a repurchase agreement. Limitation percentages of the portfolio are measured from the date the securities are acquired.

US Treasuries. US Treasuries are debt obligations, such as bills, notes and bonds, of the U.S. government. When you buy a Treasury security, you are lending money to the federal government for a specified period of time. The County Treasurer may invest in negotiable direct obligations of the US Government. Such securities will include, but not limited to the following: Treasury cash management bills, notes, bonds, and zero strips. At least 15% of the portfolio must be in direct government securities or repurchase agreements. The maximum length to maturity of any direct investment in government obligations is ten years, except for the underlying securities of the repurchase agreements (see Repurchase Agreements).

US Agencies. US Agency/Federal Agency Bonds are bonds that do not include those issued by the U.S. Treasury or municipalities. They include such agencies as Fannie Mae, Freddie Mac, Sallie Mae and the Federal Home Loan Banks. The County Treasurer may invest in Federal Agencies. Such securities may include but not limited to the Federal National Mortgage Association (FNMA), Federal Home Loan Bank (FHLB), and Federal Farm Credit Bank (FFCB). No more than 50% of the portfolio may be in Federal Agency securities or repurchase agreements involving Federal Agency securities. There shall be a maximum of 20% of the portfolio in any one agency security. The

maximum stated maturity for an investment in Federal Agency securities is seven years from the date of purchase.

Certificates of Deposit. A Certificate of deposit (CD) is a debt instrument issued by banks. CDs may be purchased only from financial institutions which qualify under Michigan law and are consistent with Opinion No. 6168, Opinions of the Attorney General (1982). Purchases of certificates of deposit are further restricted to financial institutions which have been evaluated for creditworthiness and meet the ratios stated in Section VI of this Policy. As a general guideline, certificates of deposit in any one financial institution are to be combined with all funds in deposit form with the financial institution to meet a maximum test of 5% of net worth with an overall maximum of \$10 million in any one financial institution. A maximum of 10% of the portfolio may be invested in negotiable certificates of deposit with a maturity date range of 366 to 730 days and with interest paid semiannually. All other CD investments must not exceed a maximum maturity of 365 days.

Commercial Paper. Commercial paper investments are short-term loans to corporations. Investments in commercial paper are restricted to those which have, at the time of purchase, the top two investment ratings (A-1/P-1 or A-2/P-2) by either Standard and Poor's and/or Moody's or like ratings established by not less than two standard rating services. Commercial paper held in the portfolio which subsequently receives a reduced rating shall be closely monitored and sold immediately if the principal invested may otherwise be jeopardized. No more than 50% of the portfolio or 50% of any one fund may be in commercial paper. The maximum per issuer is 5% of the net worth of the issuer. The maximum maturity for A-1/P-1 paper is 90 days and 60 days for A-2/P-2 paper or subject to evaluation by the County Treasurer for a longer period of time.

Repurchase Agreements. Repurchase agreements are agreements between two parties whereby one party sells the other a security at a specified price with a commitment to buy the security back at a later date for another specified price. The County Treasurer may invest in repurchase agreements comprised only of those investment instruments as authorized with Sections VII and VIII of this Policy. All firms with whom the County enters into repurchase agreements will have in place and executed a Master Repurchase Agreement with the County (to include guidelines for safety). No more than 50% of the portfolio may be in repurchase agreements with a maximum of 10% per issuer. The maximum length to maturity is 60 days from the date of the agreement.

Bankers Acceptances. A bankers acceptance is a short term debt instrument guaranteed by a bank, and sold through a brokerage company to investors. The County Treasurer may invest in bankers acceptances (BA's) or United States banks which are eligible as defined by the Federal Reserve; from institutions who long-term debt is rated at least A or equivalent by Moody's or Standard and Poor's. A maximum of 50% of the portfolio may be directly invested in BA's. A maximum of 10% of the portfolio may be invested with any one issuer. The maximum length to maturity of any BA's investment is 180 days.

Mutual Funds. Mutual funds represent an investment company designed to pool the funds of smaller investors and place them under professional management. The County Treasurer may invest in fixed income mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan and are consistent with Opinion No. 6776, Opinions of the

Attorney General (1993) and are within the limitations of this Policy. The securities underlying the mutual fund must be rated at least A or better by either Moody's or Standard and Poor's or be from institutions whose long-term debt rating is AAA or better. A maximum of 25% of the portfolio may be invested in fixed-income mutual funds. A maximum of 10% of the portfolio may be invested with any one fund.

Money Market Mutual Funds. Money market mutual funds trade in short-term, low-risk securities, such as certificates of deposit and U.S. Treasury notes. Permitted investments include money market mutual funds or pooled funds organized under State statute such as the Surplus Funds Investment Pool Act and the Intergovernmental Corporation Act which are composed of investment vehicles which are legal for direct investment by local governments in Michigan. A maximum of 50% of the portfolio may be invested in money market mutual funds.

11. SAFEKEEPING OF INVESTMENTS

Investment securities purchased by the County shall be held in third-party safekeeping by an institution designated as primary agent. The County Treasurer, with the approval of the Board of Commissioners, will execute a third-party safekeeping agreement with the primary agent. Such agreement will include details as to responsibilities of each party; provision for delivery vs. payment; notification of transactions; safekeeping and transactions costs; and procedures in case of wire failure or other unforeseen mishaps including liability of each party. Safekeeping procedures and agreements should follow the Governmental Accounting Standards Board (GASB) guidelines for risk categories I or II.

Investment securities not included in the third-party safekeeping procedure include certificates of deposit, mutual funds, direct purchases of commercial paper, and banker's acceptances.

12. CASH MANAGEMENT

The County's policy regarding cash management is based upon the realization that there is a time-value to money. Temporarily idle cash should be invested in accordance with the County's Investment Policy. Accordingly, the County's financial team consisting of the County Administrator, County Treasurer, Finance Director, and Accounting Director shall cause to be prepared written cash management procedures which shall include, but not limited to, the following:

Receipts. All moneys due the County shall be collected as promptly as possible. Moneys that are received shall be deposited in an approved financial institution no later than the next business day after receipt by County departments or as may be deposited by written policy. Amounts that remain uncollected after a reasonable length of time shall be subject to any available legal means of collection.

Disbursements. Any disbursements to suppliers of goods or services or to employees for salaries and wages shall be contingent upon an available budget appropriation and the required prior approvals as

stated in the County's general policies. The payment of County funds should be through controlled disbursements to maximize investment opportunities, however, payment should be made timely.

Cash forecast. At least annually, cash forecast shall be prepared using expected revenue sources and items of expenditure to project cash requirements over the fiscal year. The forecast shall be updated from time to time to identify the probable inevitable balances that will be available.

Pooling of cash. Except for cash in certain restricted and special accounts, the County Treasurer shall pool cash of various funds to maximize investment earnings.

Distribution of interest. Investment interest shall follow principal. Interest on the pooled funds shall be distributed based upon the average monthly balance of the specific General Ledger fund and the average interest yield of the pool. Certain General Ledger funds that receive funding from the General Fund are exempt from the interest distribution and the interest is given to the General Fund.

Allocation of service charges. Unless otherwise specified by the financial institution, service charges shall follow principal. Service charges on the pooled funds shall be distributed based upon the average monthly balance of the specific General Ledger fund and the average service charge of the pool.

13. ACCOUNTING

The County maintains its records on the basis of funds and account groups, each of which is considered a separate accounting entity. All investment transactions shall be recorded in the various funds of the County in accordance with generally accepted accounting principles as promulgated in Statement No. 31 of the Government Accounting Standards Board (GASB). Accounting treatment will include:

- Investments will be carried at fair value in the balance sheet or other statements of financial position.
- Fair value is the amount at which an investment could be exchanged in a current transaction between willing parties.
- The method used to determine fair value will be quoted market prices.
- The calculation of realized gains and losses is independent of a calculation of the net change in the fair value of investments.
- Realized gains and losses on investments that had been held in more than one fiscal year and sold in the current year are included as a change in the fair value of investments reported in the prior year(s) and the current year.
- All investment income, including changes in the fair value of investments shall be recognized as revenue in the operating statement.

14. INTERNAL CONTROLS

The County Treasurer shall abide by a system of established internal controls, documented in writing, which is designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by investment officers of the County. Internal control procedures are subject review with regard to appropriateness and compliance during the annual independent audit process.

15. INVESTMENT PERFORMANCE AND REPORTING

The County Treasurer shall submit to the Board of Commissioners through the Budget and Finance Committee on a quarterly basis, a report which summarizes the County's investment of surplus funds for the preceding year, describes the County's existing investment holdings, examines the County's future fiscal needs, and proposes investment strategy for the coming quarter. The report should also examine the performance of the portfolio for the previous quarter.

16. INVESTMENT POLICY ADOPTION

The County's Investment Policy is a comprehensive policy covering the statutory responsibilities of the County Treasurer and the County Board of Commissioners. The Policy shall be adopted by the County Board of Commissioners. The Policy shall be reviewed on an annual basis by the Budget and Finance Committee of the Board. Modifications made at that time or when necessitated by State statutory revision must be approved by the County Board of Commissioners.