



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, May 13, 2008 beginning at 9:30 a.m., in the Multi-Purpose Room of the J. Richard Yuill Alpine Center, Gaylord, Michigan 49735.

AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Regular Minutes of April 22, 2008 w/attachments and Minutes for Special Meeting of April 29, 2008
6. Consent Agenda
 - A. Planning Commission Appointment
 - B. General Fund Budget Amendment 2008 - Motion to Approve
 - C. OCR 08-15 Police Memorial Day Resolution - Motion to Adopt
7. Administrator's Report
8. Department Head Reports
9. City Liaison, Township & Village Representatives
10. Correspondence
11. Special Presentations
12. New Business
 - A. Financials
 1. Warrant B2008-18
 2. Warrant B2008-19
 3. Warrant B2008-20
 - B. Administrator's Contract
 - C. Board Rules/Bylaws Amendment
 - D. OCR 08-16 Library Millage Renewal
13. Public Comment
 - A. Alba Injection Well - David Clink
14. Board Remarks
15. Adjournment

April 22, 2008

The Regular meeting of the Otsego County Board of Commissioners was held at the Elmira Township Hall, 2035 Mt. Jack Road, Elmira, Michigan. The meeting was called to order at 7:00 p.m. by Chairman Glasser. Invocation by Commissioner Beachnau, followed by the Pledge of Allegiance led by Commissioner Olsen.

Roll call:

Present: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde.

Excused: Bentz.

The Regular meeting minutes of April 8, 2008 with attachments were approved as corrected. The minutes were corrected to read, invocation by Commissioner Bates.

Administrator's Report:

John Burt reported updating the County website, bids are due May 16th; Sheriff Storage at the DNR property is leaking.

Bill Kerr presented the Board the Equalization report.

Motion by Commissioner Bates, to approve the 2008 Equalization report as presented. Ayes: Unanimous. Motion carried. (see attached)

Rachel Frisch reported on the quarterly financial report.

Correspondence:

Chairman Glasser received an oil and gas lease from the State of Michigan; Objection to injection well; Monthly report from the DEQ regarding air quality permits.

Rudi Edel, Honorable Patricia A. Morse, Honorable Janet M. Allen and Honorable Michael K. Cooper presented to the Board the Courts yearly report.

New Business:

Motion by Commissioner Johnson, to approve Warrant B2008-16 in the amount of \$1,557,055.97 as presented. A motion to amend above motion by Commissioner Johnson to also approve the prepaids in the amount of \$54,975.75. Vote on amendment: Unanimous, Vote on amended motion: Unanimous.

Motion by Commissioner Liss, to approve Warrant B2008-17 in the amount of \$57,106.41 with prepaids in the amount of \$47,875.65 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Olsen, to approve the purchase of the BS&A Financial software and the associated 2008 information system budget amendment (fund 402) as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Beachnau, to approve the Fraud Policy as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Backenstose, to approve the 2009 Budget Calendar as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Hyde, to loan \$30,000 from the Property Tax Revolving Fund (fund 516) to the Homestead Audit Fund (fund 616) at a 4% interest rate. Ayes: Unanimous. Motion carried.

Motion by Commissioner Liss, to approve the Bloodborne Pathogen Exposure Control Plan Policy as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Johnson, to include the Elected Officials on the salary progression schedule for the upcoming term beginning in 2009. County Clerk/ROD and Treasurer class 10, Sheriff class 13, and Prosecutor class 16. Ayes: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde. Nays: Backenstose. Excused: Bentz. Motion carried. (see attached)

Public Comment:

Scott Woody report on the Airport; June 21st is the Air Fair.

Board Remarks:

Commissioner Liss: Thanked Elmira for hosting the meeting.

Commissioner Johnson: Parks and Recreation meeting.
Justice and Public safety meeting.

Meeting adjourned at 8:30 p.m at the call of the Chair.

Kenneth R. Glasser Chairman

Susan I. DeFeyter, County Clerk

TO: THE HONORABLE MEMBERS OF THE BOARD OF
COMMISSIONERS, COUNTY OF OTSEGO, MICHIGAN

I, WILLIAM KERR, CERTIFY THAT I HAVE EXAMINED THE
REPORTS AS PREPARED BY YOUR EQUALIZATION
DEPARTMENT FROM THE ASSESSMENT ROLLS OF THE
VARIOUS TOWNSHIPS AND CITY WITHIN OTSEGO COUNTY AND
FIND THE ROLLS RELATIVELY EQUAL AS ASSESSED.

IT IS MY RECOMMENDATION TO THE BOARD OF
COMMISSIONERS OF THE COUNTY OF OTSEGO, THAT THEY
EQUALIZE THE VALUATIONS OF TAXABLE PROPERTY, BY CLASS
IN OTSEGO COUNTY, FOR THE YEAR 2008 IN COMPLIANCE WITH
SECTIONS 209.5 AND 211.34 MCL OF 1948 AS AMENDED, AND IN
ACCORDANCE WITH THE ATTACHED SCHEDULES.

KENNETH GLASSER, CHAIRMAN
OTSEGO COUNTY BOARD OF COMMISSIONERS

Prepared by: OTSEGO COUNTY EQUALIZATION DEPARTMENT

WILLIAM KERR, DIRECTOR

APPROVED APRIL 22, 2008

MEMO

APRIL 22, 2008

TO: OTSEGO COUNTY BOARD OF COMMISSIONERS
FROM: WILLIAM KERR, DIRECTOR
EQUALIZATION DEPARTMENT
SUBJECT: THE EQUALIZATION REPORT

2007 County Equalized Value	1,644,410,800
2008 County Equalized Value	1,650,508,050

This represents a: \$6,097,250 (0.37 %) increase in County Equalized Value.
In 2007 the increase in County Equalized Value was 3.33%.

You must read this report with the following in mind:

The County Equalization Report shows how each municipality is equalized. These figures are an assemblage of information that starts in April and ends in October with the final value. This information is comprised of sales and appraisals studies. The true cash value is compared against the Assessors value for each municipality. This data is listed, checked, valued and recorded by my appraisal staff.

I review, analyze, correct, if necessary, and submit this information to you.

Upon your approval, this report is submitted to the State Tax Commission. Upon their approval the County Equalized Value becomes the State Equalized Value for the County. This value can be adjusted, on an individual property, by the July or December Local Boards of Review, the State Tax Commission or the State Tax Tribunal

The report you are reading is the County Equalized Value. THIS VALUE IS NOT USED IN THE PREPARATION OF THE TAX BILL.

1. The value used in the preparation of the Tax Bill is the Taxable Value of your property. The Taxable Value divided by 1000 and multiplied by the Millage rate equals your Tax.
2. The Taxable Value is determined in May of each year. This value is the lesser of the State Equalized Value or the Capped Value. The Capped Value is determined by State Law as the lesser of the Consumer Price Index (2.3 %) or 5%.

OTSEGO COUNTY

UNIT TOTALS

04/03/2008

2008 ASSESSED - BOARD OF REVIEW			
UNIT	REAL	PERSONAL	TOTAL
BAGLEY	291,128,300	20,031,900	311,160,200
CHARLTON	144,523,600	30,805,200	175,328,800
CHESTER	97,282,350	36,660,350	133,942,700
CORWITH	87,210,000	11,916,800	99,126,800
DOVER	61,253,800	8,221,200	69,475,000
ELMIRA	90,037,050	8,122,600	98,159,650
HAYES	137,537,300	19,575,200	157,112,500
LIVINGSTON	143,210,450	23,824,400	167,034,850
OTSEGO LAKE	198,059,900	8,980,400	207,040,300
CITY OF GAYLORD	207,481,700	24,645,550	232,127,250
COUNTY TOTAL	1,457,724,450	192,783,600	1,650,508,050

2008 COUNTY EQUALIZED VALUE			
UNIT	REAL	PERSONAL	TOTAL
BAGLEY	291,128,300	20,031,900	311,160,200
CHARLTON	144,523,600	30,805,200	175,328,800
CHESTER	97,282,350	36,660,350	133,942,700
CORWITH	87,210,000	11,916,800	99,126,800
DOVER	61,253,800	8,221,200	69,475,000
ELMIRA	90,037,050	8,122,600	98,159,650
HAYES	137,537,300	19,575,200	157,112,500
LIVINGSTON	143,210,450	23,824,400	167,034,850
OTSEGO LAKE	198,059,900	8,980,400	207,040,300
CITY OF GAYLORD	207,481,700	24,645,550	232,127,250
COUNTY TOTAL	1,457,724,450	192,783,600	1,650,508,050

OTSEGO COUNTY

DETERMINATION OF VARIANCE BETWEEN RECOMMENDED COUNTY
EQUALIZED VALUES AND LAST YEAR'S STATE EQUALIZED VALUES

	2007	2008	VARIANCE	PERCENT OF COUNTY TOTAL 2007	04/03/2008 PERCENT OF COUNTY TOTAL 2008
REAL PROPERTY	1,466,325,050	1,457,724,450	-0.59%	89.17%	88.32%
PERSONAL PROPERTY	178,085,750	192,783,600	8.25%	10.83%	11.68%
COUNTY TOTAL	1,644,410,800	1,650,508,050	0.37%	100.00%	100.00%
AGRICULTURAL	66,581,793	67,296,453	1.07%	4.05%	4.08%
COMMERCIAL	257,912,994	241,547,300	-6.35%	15.68%	14.63%
INDUSTRIAL	48,092,332	46,832,700	-2.62%	2.92%	2.84%
RESIDENTIAL	1,093,737,931	1,102,047,997	0.76%	66.51%	66.77%
TIMBER CUTOVER	0	0	0.00%	0.00%	0.00%
DEVELOPMENTAL	0	0	0.00%	0.00%	0.00%
PERSONAL	178,085,750	192,783,600	8.25%	10.83%	11.68%

OTSEGO COUNTY

EQUALIZED VALUE CHANGE 2007 TO 2008

04/03/2008

UNIT	2007 S.E.V.	INCREASE(DECREASE)	2008 C.E.V.
BAGLEY	320,872,976	-9,712,776	311,160,200
CHARLTON	167,474,150	7,854,650	175,328,800
CHESTER	127,066,600	6,876,100	133,942,700
CORWITH	97,821,800	1,305,000	99,126,800
DOVER	67,584,400	1,890,600	69,475,000
ELMIRA	91,166,074	6,993,576	98,159,650
HAYES	153,661,600	3,450,900	157,112,500
LIVINGSTON	161,863,900	5,170,950	167,034,850
OTSEGO LAKE	216,821,750	-9,781,450	207,040,300
CITY OF GAYLORD	240,077,550	-7,950,300	232,127,250
COUNTY TOTAL	1,644,410,800	6,097,250	1,650,508,050

OTSEGO COUNTY
SEVEN YEAR EQUALIZATION COMPARISON

04/03/2008

UNIT	2002	2003	2004	2005	2006	2007	2008
BAGLEY	254,440,850	271,090,074	290,716,600	295,978,500	311,626,450	320,872,976	311,160,200
CHARLTON	126,824,450	141,021,350	149,925,350	163,352,000	163,246,425	167,474,150	175,328,800
CHESTER	99,369,400	106,004,150	114,669,000	121,687,600	124,929,600	127,066,600	133,942,700
CORWITH	70,325,350	80,227,731	89,903,800	94,904,850	89,506,700	97,821,800	99,126,800
DOVER	43,530,150	49,574,950	56,059,200	63,226,950	66,786,100	67,584,400	69,475,000
ELMIRA	66,923,850	71,993,463	78,733,843	84,497,054	87,057,072	91,166,074	98,159,650
HAYES	110,006,650	121,784,900	129,873,350	139,938,150	145,996,850	153,661,600	157,112,500
LIVINGSTON	120,576,450	141,751,950	145,988,250	153,608,655	161,866,250	161,863,900	167,034,850
OTSEGO LAKE	153,015,050	166,171,850	181,280,850	198,317,700	206,816,550	216,821,750	207,040,300
CITY OF GAYLORD	192,625,150	199,671,750	224,035,239	228,124,017	233,522,400	240,077,550	232,127,250
COUNTY TOTAL	\$1,237,637,350	\$1,349,292,168	\$1,461,185,482	\$1,543,635,476	\$1,591,354,397	\$1,644,410,800	\$1,650,508,050

OTSEGO COUNTY
EQUALIZED VALUE CHANGE BY YEAR

04/10/2008

YEAR	STATE EQUALIZED VALUE	PERCENT OF CHANGE
1975	133,826,575	0.00%
1976	146,765,753	9.67%
1977	164,001,372	11.74%
1978	207,947,587	26.80%
1979	227,939,047	9.61%
1980	253,973,699	11.42%
1981	284,896,102	12.18%
1982	307,215,311	7.83%
1983	334,509,410	8.88%
1984	347,660,350	3.93%
1985	357,992,291	2.97%
1986	366,464,855	2.37%
1987	373,224,669	1.84%
1988	382,377,000	2.45%
1989	402,486,952	5.26%
1990	433,702,451	7.76%
1991	477,198,053	10.03%
1992	509,887,587	6.85%
1993	574,469,340	12.67%
1994	606,726,105	5.62%
1995	654,404,671	7.86%
1996	724,299,869	10.68%
1997	780,693,610	7.79%
1998	860,368,916	10.21%
1999	933,851,735	8.54%
2000	1,027,910,635	10.07%
2001	1,123,214,214	9.27%
2002	1,237,637,350	10.19%
2003	1,349,292,168	9.02%
2004	1,461,185,482	8.29%
2005	1,543,635,476	5.64%
2006	1,591,354,397	3.09%
2007	1,644,410,800	3.33%
2008	1,650,508,050	0.37%

OTSEGO COUNTY

RECOMMENDED EQUALIZED VALUE BY CLASS AGRICULTURAL

UNIT	2008 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	2,715,100	49.07%	1.0000	2,715,100	5,532,567
CHARLTON	17,803,000	49.13%	1.0000	17,803,000	36,238,057
CHESTER	8,586,100	49.76%	1.0000	8,586,100	17,254,688
CORWITH	2,273,200	49.46%	1.0000	2,273,200	4,596,309
DOVER	8,727,200	49.48%	1.0000	8,727,200	17,638,894
ELMIRA	6,533,953	49.43%	1.0000	6,533,953	13,219,522
HAYES	5,991,100	49.60%	1.0000	5,991,100	12,077,637
LIVINGSTON	14,577,000	49.88%	1.0000	14,577,000	29,224,768
OTSEGO LAKE	89,800	50.00%	1.0000	89,800	181,200
CITY OF GAYLORD	0	0	1.0000	0	0
COUNTY TOTAL	67,296,453	49.50%		67,296,453	135,963,641

04/10/2008

OTSEGO COUNTY

RECOMMENDED EQUALIZED VALUE BY CLASS COMMERCIAL

04/03/2008

UNIT	2008 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	31,081,700	49.11%	1.0000	31,081,700	63,290,078
CHARLTON	1,736,900	49.22%	1.0000	1,736,900	3,528,604
CHESTER	1,294,400	49.92%	1.0000	1,294,400	2,592,798
CORWITH	5,137,000	49.01%	1.0000	5,137,000	10,480,693
DOVER	11,792,400	49.96%	1.0000	11,792,400	23,602,201
ELMIRA	3,957,200	49.97%	1.0000	3,957,200	7,918,445
HAYES	3,342,000	49.86%	1.0000	3,342,000	6,703,268
LIVINGSTON	38,051,100	49.20%	1.0000	38,051,100	77,337,833
OTSEGO LAKE	8,334,300	49.57%	1.0000	8,334,300	16,814,434
CITY OF GAYLORD	136,820,300	49.63%	1.0000	136,820,300	275,697,214
COUNTY TOTAL	241,547,300	49.50%		241,547,300	487,965,569

OTSEGO COUNTY

RECOMMENDED EQUALIZED VALUE BY CLASS INDUSTRIAL

04/03/2008

UNIT	2008 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	17,433,300	49.68%	1.0000	17,433,300	35,091,545
CHARLTON	3,154,500	49.60%	1.0000	3,154,500	6,360,264
CHESTER	1,670,000	49.22%	1.0000	1,670,000	3,393,160
CORWITH	2,497,800	49.58%	1.0000	2,497,800	5,038,064
DOVER	162,100	49.52%	1.0000	162,100	327,342
ELMIRA	0	0.00%	1.0000	0	0
HAYES	1,540,400	49.87%	1.0000	1,540,400	3,089,031
LIVINGSTON	600,000	50.00%	1.0000	600,000	1,200,000
OTSEGO LAKE	0	0.00%	1.0000	0	0
CITY OF GAYLORD	19,774,600	49.41%	1.0000	19,774,600	40,024,343
COUNTY TOTAL	46,832,700	49.55%		46,832,700	94,523,751

OTSEGO COUNTY
RECOMMENDED EQUALIZED VALUE BY CLASS
RESIDENTIAL

04/03/2008

UNIT	2008 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	239,898,200	49.89%	1.0000	239,898,200	480,848,394
CHARLTON	121,829,200	49.44%	1.0000	121,829,200	246,419,129
CHESTER	85,731,850	49.21%	1.0000	85,731,850	174,207,982
CORWITH	77,302,000	49.34%	1.0000	77,302,000	156,687,541
DOVER	40,572,100	49.01%	1.0000	40,572,100	82,775,891
ELMIRA	79,545,897	49.31%	1.0000	79,545,897	161,305,152
HAYES	126,663,800	49.83%	1.0000	126,663,800	254,196,048
LIVINGSTON	89,982,350	49.14%	1.0000	89,982,350	183,115,804
OTSEGO LAKE	189,635,800	49.75%	1.0000	189,635,800	381,190,330
CITY OF GAYLORD	50,886,800	49.72%	1.0000	50,886,800	102,348,180
COUNTY TOTAL	1,102,047,997	49.57%		1,102,047,997	2,223,094,450

OTSEGO COUNTY
RECOMMENDED EQUALIZED VALUE BY CLASS
DEVELOPMENTAL

04/03/2008

UNIT	2008 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	0	0.00%	1.0000	0	0
CHARLTON	0	0.00%	1.0000	0	0
CHESTER	0	0.00%	1.0000	0	0
CORWITH	0	0.00%	1.0000	0	0
DOVER	0	0.00%	1.0000	0	0
ELMIRA	0	0.00%	1.0000	0	0
HAYES	0	0.00%	1.0000	0	0
LIVINGSTON	0	0.00%	1.0000	0	0
OTSEGO LAKE	0	0.00%	1.0000	0	0
CITY OF GAYLORD	0	0.00%	1.0000	0	0
COUNTY TOTAL	0	0.00%		0	0

OTSEGO COUNTY
RECOMMENDED EQUALIZED VALUE BY CLASS
PERSONAL PROPERTY

04/03/2008

UNIT	2008 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	20,031,900	50.00%	1.0000	20,031,900	40,063,800
CHARLTON	30,805,200	50.00%	1.0000	30,805,200	61,610,400
CHESTER	36,660,350	50.00%	1.0000	36,660,350	73,320,700
CORWITH	11,916,800	50.00%	1.0000	11,916,800	23,833,600
DOVER	8,221,200	50.00%	1.0000	8,221,200	16,442,400
ELMIRA	8,122,600	50.00%	1.0000	8,122,600	16,245,200
HAYES	19,575,200	50.00%	1.0000	19,575,200	39,150,400
LIVINGSTON	23,824,400	50.00%	1.0000	23,824,400	47,648,800
OTSEGO LAKE	8,980,400	50.00%	1.0000	8,980,400	17,960,800
CITY OF GAYLORD	24,645,550	50.00%	1.0000	24,645,550	49,291,100
COUNTY TOTAL	192,783,600	50.00%		192,783,600	385,567,200



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Information System

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
14020030 - 400001 - From Fund	\$	\$ 130,000
- - Balance	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
1402E901 - 970450 - Software Purchase	\$ 130,000	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$ 130,000	\$ 130,000

Rachel Frisch
Department Head Signature

4-16-08
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

OTSEGO COUNTY FRAUD POLICY

BACKGROUND

The Otsego County Fraud Policy is established to facilitate the development of controls which will aid in the detection and prevention of fraud against Otsego County. It is the intent of Otsego County to promote consistent organizational behavior by providing guidelines and assigning responsibility for the development of controls and conduct of investigations.

SCOPE OF POLICY

The policy applies to any fraud, or suspected fraud, involving employees as well as consultants, vendors, contractors, outside agencies, doing business with employees of such agencies, and/or any other parties with a business relationship with Otsego County.

Any investigative activity required will be conducted without regard to the suspected wrongdoer's length of service, position/title, or relationship to Otsego County.

POLICY

Otsego County is responsible for the detection and prevention of fraud, misappropriations, and other inappropriate conduct. Fraud is defined as the intentional, false representation or concealment of a material fact for the purpose of inducing another to act upon it to his or her injury. Each member of the Otsego County Management Team (which includes all department heads, managers, and elected officials of Otsego County) will be familiar with the types of improprieties that might occur within his or her area of responsibility, and be alert for any indication of irregularity.

Any fraud that is detected or suspected must be reported immediately to the County Administrator, who coordinates all investigations, both internal and external.

ACTIONS CONSTITUTING FRAUD

The terms defalcations, misappropriation, and other fiscal wrongdoings refer to, but are not limited to:

- Any dishonest or fraudulent act
- Forgery or alteration of any document or account belonging to Otsego County
- Forgery or alteration of a check, bank draft, or any other financial document
- Misappropriation of funds, securities, supplies, or other assets
- Impropriety in the handling or reporting of money or financial transactions
- Profiteering as a result of insider knowledge of Otsego County activities
- Disclosing confidential and proprietary information to outside parties
- Disclosing to other persons securities activities engaged in or contemplated by Otsego County
- Accepting or seeking anything of material value from contractors, vendors, or persons providing services/materials to Otsego County (exception: gifts less than \$100 in value)

- Destruction, removal or inappropriate use of records, furniture, fixtures, and equipment, and/or
- Any similar or related inappropriate conduct

OTHER INAPPROPRIATE CONDUCT

Suspected improprieties concerning an employee's moral, ethical, or behavioral conduct should be resolved by departmental management and Otsego County Administration.

If there is any question as to whether an action constitutes fraud, contact the Otsego County Administrator for guidance.

INVESTIGATION RESPONSIBILITIES

The Otsego County Administrator has the primary responsibility for the investigation of all suspected fraudulent acts as defined in the policy. If the investigation substantiates that fraudulent activities have occurred, the Otsego County Administrator will issue reports to appropriate personnel and if appropriate to the Board of Commissioners. In the event that the suspected fraudulent act was committed by an employee of an elected official, the investigative responsibility will be shared between the County Administrator and the elected official as co-employers.

Decisions to prosecute or refer the examination to the appropriate law enforcement and/or regulatory agencies for independent investigation will be made in conjunction with legal counsel, the Otsego County Administrator, any affected elected official, and the Board of Commissioners if deemed appropriate, as will final decisions on the disposition of the case.

CONFIDENTIALITY

The department head/manager/elected official and the Otsego County Administrator will treat all information received confidentially. Any employee who suspects dishonest or fraudulent activity will report the behavior immediately. The employee or other complainant may remain anonymous. All inquiries concerning the activity under investigation from the suspected individual, his or her attorney or representative, or any other inquirer should be directed to the Otsego County Administrator. No information concerning the status of an investigation will be given out. The proper response to any inquiries is: "I am not at liberty to discuss this matter." Under no circumstances should any reference be made to "the allegation", "the crime", "the fraud", "the forgery", "the misappropriation", or any other specific reference.

REPORTING PROCEDURES

The reporting individual should be informed of the following:

- The reporting individual has the option of first reporting the behavior/incident to the department head/manager/elected official. The behavior/incident **must** then be reported to the Otsego County Administrator within 24 hours of becoming aware of the suspected fraud (the matter cannot be dismissed by the department head/manager/elected official).

- In the event that the suspected fraud involves another local unit of government, the County Administrator will report the suspected fraud to the State Department of Treasury.
- If it is not deemed appropriate to discuss the matter with the department head/manager/elected official first, the Otsego County Administrator must be contacted directly.
- Do not contact the suspected individual in an effort to determine facts or demand restitution.
- Do not discuss the case, facts, suspicions, or allegations with anyone unless specifically asked to do so by the Otsego County Administrator.

TERMINATION

If an investigation results in a recommendation to terminate an individual, the recommendation will be reviewed for approval by Otsego County Administration and, if necessary, by outside counsel, before any such action is taken. The decision to terminate an employee is made by either the department head/manager/elected official or by the Otsego County Administrator.

ADMINISTRATION

The Otsego County Administrator and the Otsego County Board of Commissioners are responsible for the administration, revision, interpretation, and application of this policy. The policy will be reviewed annually and revised as needed.

If the Otsego County Administrator is the person suspected of the inappropriate behavior, the Chairman of the Board of Commissioners shall assume the responsibilities of the Otsego County Administrator in relation to this policy as stated above, during all phases of the process.

APPROVAL

Otsego County Administrator

Date

Chairman, Otsego County Board of Commissioners

Date



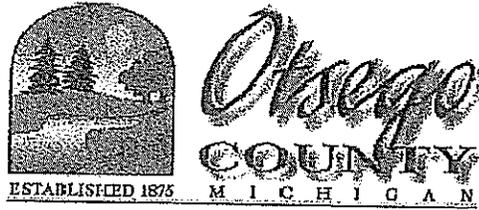
Ossego
COUNTY
M I C H I G A N

FISCAL YEAR 2009 BUDGET CALENDAR

2008

- April 22 Board approve calendar
- July 14 Finance Director prepares budget packets for distribution to departments. Management Team members also asked to complete narratives, strategic plans and equipment request lists using designated format.
- August 8 Departments submit completed budget requests, narratives, strategic plans, and equipment lists to the Finance Director.
- August 13 - August 15 Administration staff conduct initial review of department budgets with department heads and elected officials as necessary.
- August 22 Departmental budgets submitted to Board of Commissioners.
- August 29 Component Units Budgets Due to Finance Director
(Parks, Library, U Ctr, EMS, Road Cmsn, Cmsn on Aging, Bus, Sportsplex, M-TEC)
- September 2 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- September 9 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- September 16 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- September 23 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- September 30 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- October 7 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- October 14 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- October 21 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- November 8&12 Public Hearing notices published in Gaylord Herald Times
- November 25 Board holds Truth-in-Taxation hearing and Public Hearing on the Budget. Adopts General Appropriations Act resolution.

All Budget Work Sessions will be conducted in Room 212 of the downtown Courthouse, 225 West Main, Gaylord, MI 49735. In compliance with the Americans with Disabilities Act, persons requiring assistance to fully participate in the meeting should contact the County Administrator's office 12 hours prior to the meeting.



BLOODBORNE PATHOGEN EXPOSURE CONTROL PLAN

PURPOSE:

In accordance with the MIOSHA (Michigan Occupational Safety and Health Administration) Rule 325.70000, Otsego County has developed a bloodborne pathogen hazard control plan. The purpose of this plan is to protect affected employees from exposure to blood and potentially infectious materials. Potentially infectious materials include:

- semen
- vaginal secretions
- amniotic fluid
- cerebrospinal fluid
- peritoneal fluid
- pleural fluid
- pericardial fluid
- synovial fluid
- saliva in dental procedures
- any body fluid visibly contaminated with blood
- all body fluids in situations where it is difficult or impossible to differentiate between body fluids.

PLAN ADMINISTRATOR:

Otsego County's exposure control plan will be administered by the Human Resources Director. The Human Resources Director shall review and update the plan once a year.

EXPOSURE DETERMINATION:

All employees shall be categorized according to their anticipated tasks in order to determine whether there is actual or reasonably anticipated exposure to blood or other potentially infectious materials. This exposure determination shall be made without regard to the use of personal protective equipment. (Employees are considered exposed even if they use personal protective equipment.)

Category A includes occupations which require procedures or other occupation-related tasks that involve exposure or reasonably anticipated exposure to blood or other potentially infectious materials, or that involve a likelihood for spills or splashes of blood or other potentially infectious materials. This includes procedures or tasks conducted in nonroutine situations as a condition of employment.

The following employees at Otsego County are included in category A:

- Correction Officers
- Sheriff's Deputies
- Animal Control Officers

Category B consists of occupations that do not require tasks that involve exposure to blood or other infectious materials on a routine or nonroutine basis as a condition of employment. Employees in occupations in this category do not perform or assist in emergency medical care or first aid and are not reasonably anticipated to be exposed in any other way.

All Otsego County employees not employed as Corrections Officers, Sheriff's Deputies or Animal Control Officers are category B employees.

METHODS OF COMPLIANCE:

A. UNIVERSAL PRECAUTIONS

Universal precautions shall be observed to prevent contact with blood and other potentially infectious materials. If differentiation between body fluid types is difficult or impossible, all body fluids shall be considered potentially infectious materials.

All Correction Officers, Sheriff's Deputies, and Animal Control Officers shall wear the appropriate personal protective equipment required for the situation.

B. ENGINEERING CONTROLS

Engineering controls shall be used in combination with work practice controls to minimize or eliminate employee exposures to blood or other potentially infectious materials. Where exposure remains after use of engineering and work practice controls, personal protective equipment shall be used. The following engineering controls will be used:

1. List engineering controls with maintenance schedule to ensure their effectiveness:

- a. examples*
- b. sharp containers*
- c. self retracting needles*
- d. disposable mouthpieces*

C. WORK PRACTICES

1. Handwashing is the most important control to prevent the spread of infectious diseases. An employee shall wash his or her hands immediately after removing gloves or other protective clothing, as soon as possible after hand contact with blood or other potentially infectious materials.

a. If hand washing facilities are available, then:

1. Avoid touching the sink.
2. Use a paper towel to turn the knob of the water faucet.
3. Wet your hands and wrists.
4. Work soap into a lather.
5. Vigorously rub together all surfaces of lathered hands for 10-15 seconds. Wash around and under rings and under fingernails.
6. Rinse hands thoroughly under a stream of water. Point fingers down so water and contamination do not drip toward the elbows.
7. Dry hands completely with a clean dry paper towel.
8. Use a paper towel to turn off the faucet.

b. If hand washing facilities are not available, a waterless antiseptic hand cleanser or towelette should be used as a temporary measure. The employee should wash the hands with soap and running water as soon as possible.

2. Employees should wash any other skin with soap and water, or antiseptic towelette followed by soap and water, following any contact with blood or other potentially infectious materials.
3. Employees should flush eyes, nose, mouth with water immediately or as soon as feasible after contamination.

D. PERSONAL PROTECTIVE EQUIPMENT

Employees will be provided and required to use the appropriate personal protective equipment. The personal protective equipment will be provided at no cost to the employee. Personal protective equipment will only be considered appropriate if it does not permit blood or any other potentially infectious material to pass through to or reach an employee's work clothes, street clothes, undergarments, skin, eyes, mouth or other mucus membranes under normal conditions of use and for the duration of the time that the protective equipment will be used.

1. The following personal protective equipment is provided for the employees:

List personal protective equipment available at company.

- *examples*
- disposable gloves
- disposable gowns
- fluid-proof aprons
- head and foot coverings
- face shields or mask and eye protection

- disposable mouthpieces
 - resuscitation bags
 - disposable pocket masks
 - other ventilation devices.
- a. Gloves shall be worn whenever administering first aid or when entering a home where there is a risk of exposure to infectious materials.
 - b. Where splashes can be reasonably anticipated, face shields or protective eyewear and masks shall be worn.
 - c. If conditions of exposure include the likelihood that clothing will become soaked with blood or other potentially infectious material, protective outer garments, such as gowns shall be worn.
 - d. Disposable mouthpieces, resuscitation bags or pocket masks shall be used to administer mouth-to-mouth resuscitation.
2. Personal protective equipment will be kept in the Sheriff's Department/Patrol Cars/Jail and Animal Control Department/Animal Control Department Vehicles.
 3. Personal protective equipment will be inventoried, inspected and replaced as required to maintain its effectiveness by the Undersheriff, Jail Administrator and Animal Control Director.

E. HOUSEKEEPING

If a blood spill occurs, it must be disinfected with either a 1:10 or 1:100 solution of bleach to water prepared at the time of the incident. The bleach is available in the hall coat closet next to the fax machine for the Sheriff's Department.

F. WASTE DISPOSAL

1. All materials with the exception of sharps possibly contaminated with blood or other potentially infectious material shall be disposed of in closable, leakproof containers or bags. The containers or bags shall be red in color or coded with the biohazard label. The containers or bags are available in the Corrections Control Room.
2. Contaminated sharps shall be disposed of in closable, leakproof, puncture resistant, disposable containers that are red in color or with a biohazard label. The containers or bags are available in the Corrections Control Room.
3. The on duty Corrections Officer will contact OMH that contaminated medical related waste is in route to the hospital to be properly disposed of.

G. LAUNDRY

1. Laundry that is or may be soiled with blood or potentially infectious material, or that may contain contaminated sharps shall be treated as if it were contaminated and shall be handled as little as possible with minimum agitation.
2. Contaminated laundry shall be bagged at the location where it is used.
3. Contaminated laundry shall be placed and transported in bags or containers red in color or labeled with a biohazard label. If the laundry is wet and presents the likelihood for soaking through or leaking from the bag, it shall be placed and transported in leakproof bags.
4. An on duty Sheriff's Deputy will transport the contaminated laundry from the Sheriff's Department/Jail and an Animal Control Officer will transport the contaminated laundry from Animal Control to OMH for disposal.

VACCINATIONS

1. All employees identified as having exposure to blood or other potentially infectious material will be offered the Hepatitis B vaccine, at no cost to the employee. The vaccine will be offered within in ten working days of the employee's initial assignment to work involving the potential of occupational exposure to blood or potentially infectious materials unless the employee has previously had the vaccine or who has sufficient immunity determined by antibody testing.
2. All medical evaluations and procedures will be conducted by Otsego Memorial Hospital, OMH Walk-In Clinic or NW Michigan Health Agency.
3. If an employee initially declines the vaccination, but decides at a later date to accept the hepatitis B vaccine, the vaccine will be provided to the employee as long as the employee is still covered under the rule.
4. Any employee who declines to accept the hepatitis B vaccination shall sign a waiver statement.

POST-EXPOSURE FOLLOW-UP

1. The post-exposure document shall be completed following an occupational exposure incident to blood or other potentially infectious material.
2. The exposed employee shall undergo a medical evaluation at OMH Walk-in Clinic or Otsego Memorial Hospital.

3. The source individual's blood shall be tested at Otsego Memorial Hospital as soon as feasible and after consent to determine HBV and HIV infectivity, unless source individual is already known to be infected with HBV or HIV.
4. Results of the source individual's testing shall be made available to the exposed employee. Exposed employee shall be informed of applicable laws and regulations concerning disclosure of the identity and infectious state of the source individual.
5. The exposed employee's blood shall be tested as soon as feasible after consent.
6. If the exposed employee consents to baseline blood collection, but not to HIV testing at that time, the blood sample shall be preserved at OMH Walk-In Clinic or Otsego Memorial Hospital for not less than 90 days. If within the 90 days the employee elects to have the baseline sample tested, such testing shall be done as soon as feasible.
7. The exposed employee shall be provided post-exposure prophylaxis by the OMH Walk-In Clinic or Otsego Memorial Hospital.
8. The exposed employee shall be given appropriate counseling on risk reduction, risks and benefits of HIV testing, precautions to be taken following the exposure incident, information on potential illnesses to be alert for and to report any related experiences to appropriate personnel.
9. A copy of the exposed employee's post-exposure follow-up document and the MIOSHA standard will be provided to the OMH Walk-In Clinic or Otsego Memorial Hospital.
10. The health care provider shall provide the employer with a written opinion. A copy of the written opinion shall be given to the exposed employee within 15 days after the evaluation.

TRAINING

Training will be provided to category A employees at no cost to employees.

1. Employees shall receive training at the time of initial assignment and annually thereafter.
2. Employees shall receive additional training when changes in procedures affect an employee's occupational exposure.
3. The training program contains the following elements:
 - access to and an explanation of the MIOSHA rule.
 - general explanation of epidemiology and symptoms of bloodborne pathogens.
 - explanation of modes of transmission of bloodborne pathogens.
 - explanation of the Otsego County exposure control plan.
 - explanation of appropriate methods for recognizing tasks or activities that may involve

- exposure to blood and other potentially infectious material.
 - explanation of engineering controls, work practices and personal protective equipment to prevent or reduce exposures.
 - information on personal protective equipment
 - types
 - proper use
 - limitations
 - location
 - removal
 - handling
 - decontamination
 - disposal
 - selection
 - information on hepatitis B vaccine and post-exposure prophylaxis, including:
 - availability, efficacy, safety
 - benefits of vaccination
 - method of administration
 - vaccination free of charge
 - actions to take in an emergency involving blood or other potentially infectious material.
 - explanation of procedures if an exposure incident occurs.
 - explanation of signs and labels.
 - supervised practice with personal protective equipment and other equipment designed to reduce exposure.
4. The training shall be conducted by a knowledgeable person (Human Resources Director or outside consultant). Employees shall be given the opportunity to discuss information with the trainer.
 5. Otsego County shall maintain written documentation of training.
 6. Training records shall be kept for three years.
 7. Employee training records shall be provided upon request for examination or copying to employees, employee representatives and MIOSHA.

RECORDKEEPING

Medical records shall be maintained and kept confidential for all category A employees.

1. The Otsego County Human Resources Director will maintain medical records in the Human Resources Vault.

2. Medical records include:

- name and social security number
 - employee's hepatitis B vaccination status
 - medical history, physical examinations, medical testing, follow-up procedures as they relate to employee's ability to wear personal protective equipment, receive vaccination, and post-exposure evaluation.
 - company copy of physician's written opinion following a post-exposure incident
3. Employee medical records shall be maintained for the duration of employment plus thirty years.
4. Employee medical records shall be provided upon request for examination or copying to the subject employee, to anyone who has written consent of the subject employee and to MIOSHA.

Pay Grade	Job Title	Minimum	Step 1	Step 2	Step 3	Step 4	Step 5
Pay Grade 9	Building Official	18.20	19.01	19.88	20.78	21.72	22.71
	Parks & Recreation Director Buildings & Grounds Director Jail Administrator	37,840.92	39,554.81	41,346.86	43,220.22	45,178.04	47,224.59
Pay Grade 10	Asst. Prosecuting Attorney Airport Manager Undersheriff County Treasurer County Clerk/Reg. of Deeds	40,480.93	42,315.22	44,231.87	46,235.11	48,330.23	50,519.33
Pay Grade 11	Transportation Manager Emergency Mgt Director	44,881.32	46,914.12	49,039.87	51,260.64	53,582.80	56,010.56
Pay Grade 12	Equalization Director Director of Land Use Services Human Resources Director Finance Director	49,720.99	51,973.45	54,328.34	56,788.84	59,362.32	62,050.91
Pay Grade 13	Chief Asst. Prosecuting Atty. Sheriff	53,241.72	55,653.63	58,174.31	60,810.11	63,564.17	66,443.90
Pay Grade 14	Vacant	58,962.10	61,632.74	64,424.81	67,342.56	70,393.36	73,582.49
Pay Grade 15	Vacant	65,121.78	68,072.26	71,155.79	74,378.73	77,748.44	81,270.22
Pay Grade 16	County Administrator Prosecuting Attorney	71,634.17	74,879.27	78,271.17	81,817.23	85,522.76	89,397.25

April 29, 2008

A Special meeting of the Otsego County Board of Commissioners was held at the Chester Township Hall, 1737 Big Lake Road. The meeting was called to order at 8:15 a.m. by Chairman Glasser.

Roll call:

Present: Backenstose, Beachnau, Olson, Glasser, Johnson, Liss
Bates

Excused: Bentz, Hyde

Agenda:

John Burt updated the Board on capital requests.

Rachel Frisch updated the Board on fund balances, the 2007 audit, and budget projections.

Chairman Glasser discussed the assessment process and the effect of foreclosures on future tax collections.

The Board also discussed long range planning.

Meeting adjourned at 2:30 p.m. at the call of the Chair.

Ken Glasser, Chairman

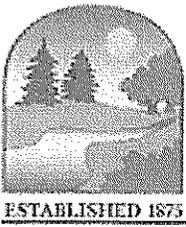
Susan I. DeFeyter, County Clerk



May 13, 2008
Agenda

6. Consent Agenda A. Planning Commission Appointment

Move to appoint Frances Nowak to the Otsego County Planning Commission to serve the remainder of Patricia Harkness' term through December 31, 2008.



Otsego
COUNTY
M I C H I G A N

Term Expires:
12/31/2008

APPLICATION FOR APPOINTMENT TO
COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

The Planning Board

Please print or type.

Name: FRANCES NOWAK

Address: 1472 Big LARK Rd. Zip Code 49735

Telephone: (989) 732-5381 Other: _____

Date available for appointment immediately

County Commission District 4

Are you a registered voter in Otsego County? Yes No

If yes, which township, city or village? Chester

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Chairman of Board of Review - Chester
Township trustee - Chester

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

See above

Have you ever worked for Otsego County? Yes No
If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

See above

I hereby certify that the preceding information is correct and to the best of my knowledge.

Frances Nowak
Signature

5-05-08
Date

Mail or return your completed application to:

**Otsego County
Attn: County Administration
225 West Main Street, Room 203
County/City Building
Gaylord, MI 49735**

Thank you very much for giving us the opportunity to consider you for appointment.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General Fund - Prosecutor + Treasurer

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE To reflect insurance coverage changes

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E267-704110 - Hospitalization	\$	\$ 15,300
101E253-704110 - " "	\$ 12,620	\$
-	\$	\$
101E267-704700 - Pmts in lieu of ins.	\$ 2,000	\$
101E253-704700 - " "	\$	\$ 1,548
101E941-999000 - Contingency	\$ 2,228	\$
Total	\$ 16,848	\$ 16,848

Rachel Frisch
Department Head Signature

5-2-08
Date

J. N. B...
Administrator's Signature

5-2-08
Date

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

RESOLUTION NO. OCR 08-15
Proclaiming National Police Week & Police Memorial Day

OTSEGO COUNTY BOARD OF COMMISSIONERS
May 13, 2008

WHEREAS, The Congress of the United States of America has designated the week of May 11th to be dedicated as "NATIONAL POLICE WEEK" and May 15th of each year to be "POLICE MEMORIAL DAY"; and

WHEREAS, The members of law enforcement agencies protect life and property throughout the County of Otsego and play an essential role in safeguarding the rights and freedoms of our citizens; and

WHEREAS, The County of Otsego desires to honor the valor, service and dedication of its own SHERIFFDEPUTIES, especially those who have given their lives in the line of duty; and

WHEREAS, The County of Otsego further desires to recognize and appreciate the duties, hazards, and sacrifices of law enforcement personnel; and

WHEREAS, The Board of Commissioners calls upon the citizens of Otsego County to take a moment on May 15th, to remember those fallen officers who made the ultimate sacrifice for their fellow man; now, therefore, be it

RESOLVED, that we proclaim the week of MAY 11TH to MAY 17TH to be "POLICE WEEK" and call upon all our citizens in this community to especially honor and show our sincere appreciation for the SHERIFF DEPUTIES of this County by deed, remark and attitude; and be it further

RESOLVED that the flags be flown at half-staff on MAY 15TH in honor of Deputy Carl L. Darling, Jr., who gave his life in the line of duty on May 3, 1986; Sergeant Larry C. Washburn, who died while on duty on May 15, 1994 and Deputy John K. Gunsell, who died in the line of duty on September 12, 2004.

04/28/2008
15:54 MAF

OTSEGO COUNTY
PREPAID INVOICE LIST

PG 1
apwarrnt

WARRANT: B2008-18 04/28/2008

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
CASH ACCOUNT: 0001A 001000 CASH									
5232	DATA CONSULTANTS	00000	100000017		INV	04/23/2008	6,944.23	33044	184332 30 % CAMERA
2282	IMPREST, SHERIFF	00000	APR-08	30100873	INV	04/25/2008	394.86	33059	184349 APRIL 1 - 23 IMPREST CASH
							7,339.09		CASH ACCOUNT 0001A 001000 TOTAL

04/28/2008
15:54 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-18 04/28/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2058 IMPREST CASH-OTSEGO GARN	1 101E131 930150	00002	CT	INV 04/29/2008		352.15	MARCH-2008	33089	
				SVC CHGS					
				CHECK TOTAL		352.15			
1091 IMPREST CASH - JURY FUND	1 101E131 930940	00002	CT	INV 04/29/2008		24.80	08-20803-FY	33102	
				WITNESS					
				CHECK TOTAL		24.80			
1268 7TH PROBATE/FAMILY COURT	1 292E662 930810	00000	CHILD CARE	INV 04/29/2008		4,120.00	3-28-08	32878	
				OTHER INST					
				CHECK TOTAL		4,120.00			
1477 ACCURINT	1 101E131 940010	00000	CIRCT CT	INV 05/15/2008		14.42	1006988-3-08	33098	
	2 101E141 940010	FOC	OUTSIDE	OUTSIDE		3.26			
	3 215E141 940010	FOC	OUTSIDE	OUTSIDE		.57			
				CHECK TOTAL		18.25			
5159 ACCURINT	1 616E253 970450	00000	HMST EXP	INV 04/17/2008		30.00	MARCH-2008	33049	
				PROP-SFTWR					
				CHECK TOTAL		30.00			
1570 ALLTEL	1 249E371 930230	0000037100825	INV 04/22/2008	CELL PH		122.43	APRIL-04-200	32975	
		BUILDING							
				CHECK TOTAL		122.43			
1570 ALLTEL	1 101E131 930210	00001	CIRCT CT	INV 04/24/2008		15.02	APRIL-2008	33101	
	2 101E131 930210	CIRCT CT	TELEPHONE	TELEPHONE		82.38			
				CHECK TOTAL		97.40			
1504 AMERICAN FIDELITY ASSURAN	1 0704L 231285	00000	INV 05/01/2008	COURT AFA		15.50	A151660	33103	
		PAYROLL							
				CHECK TOTAL		15.50			
1504 AMERICAN FIDELITY ASSURAN	1 0704L 231285	00001	INV 05/01/2008	COURT AFA		207.66	351546	33104	
		PAYROLL							
				CHECK TOTAL		207.66			

04/28/2008
15:54 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-18 04/28/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2625	ARROW SANITATION 1 637E265 920410			0000026500824 BLDG GRNDS SVC CNTRCT	04/22/2008	717.75	JAN-MAR-08	32976	
				CHECK TOTAL		717.75			
4724	BILL PAYMENT CENTER 1 294E683 930999			00000 VET TRUST	04/28/2008	230.00	006965	33086	
				CHECK TOTAL		230.00			
5230	BW HOTELS OF GAYLORD LLC 1 0516A 026020			00000 DELQ TAX	04/17/2008	15,664.31	TAX-TRIBUNAL	32951	
				CHECK TOTAL		15,664.31			
1051	CITY OF GAYLORD 1 588E699 920200			0000069901000 OPERATIONS H2O/SEWAGE	04/22/2008	50.42	APR-BUS-08	32974	
				CHECK TOTAL		50.42			
1059	CONSUMERS ENERGY 1 261E427 930620			00000 EMGR SVCS	04/22/2008	111.29	3620020308	32984	
				CHECK TOTAL		111.29			
1059	CONSUMERS ENERGY 1 637E265 930620			00000 ALPCT BLDG GRNDS	04/22/2008	144.10	37510080408	32983	
				CHECK TOTAL		144.10			
1059	CONSUMERS ENERGY 1 637E265 930620			00000 ALPCT BLDG GRNDS	04/22/2008	141.62	48430010408	32982	
				CHECK TOTAL		141.62			
1059	CONSUMERS ENERGY 1 281E537 930620			0000053700864 AIRPORT	04/22/2008	1,141.39	530090308	32966	
				CHECK TOTAL		1,141.39			
1059	CONSUMERS ENERGY 1 281E537 930620			0000053700865 AIRPORT	04/22/2008	156.79	7900070308	32967	
				CHECK TOTAL		156.79			
1059	CONSUMERS ENERGY 1 281E537 930620			0000053700866 AIRPORT	04/22/2008	24.49	7910050308	32969	
				CHECK TOTAL		24.49			
1059	CONSUMERS ENERGY 1 281E537 930620			0000053700867 AIRPORT	04/22/2008	32.66	8176020308	32968	
				CHECK TOTAL		32.66			
5227	CONSUMERS ENERGY 1 0516A 026020			00000 DELQ TAX	04/17/2008	136,128.50	TAX-TRIBUNAL	33043	
				CHECK TOTAL		136,128.50			

04/28/2008
15:54 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-18 04/28/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1865	CORRECTIONAL MANAGEMENT	00000	CHILD CARE	INV	04/29/2008	1,197.00	12444	32874	
	1 292E662 930810			OTHR INST		1,197.00			
				CHECK TOTAL		1,197.00			
1353	BRUCE GRANHAM, PC	00001		INV	04/29/2008	1,275.00	MARCH-2008	33097	
	1 101E141 940010	FOC		OUTSIDE		1,275.00			
	2 215E141 940010	FOC		OUTSIDE		225.00			
				CHECK TOTAL		1,500.00			
1385	GRAMFORD COUNTY	00000	CHILD CARE	INV	04/29/2008	1,170.00	FEB-2008	33108	
	1 292E662 940010			OUTSIDE		1,170.00			
1385	GRAMFORD COUNTY	00000	CHILD CARE	INV	04/29/2008	899.00	JAN-2008	33107	
	1 292E662 940010			OUTSIDE		899.00			
				CHECK TOTAL		1,170.00			
1385	GRAMFORD COUNTY	00000	CHILD CARE	INV	04/29/2008	1,170.00	MAR-2008	33109	
	1 292E662 940010			OUTSIDE		1,170.00			
				CHECK TOTAL		3,239.00			
4859	CRIME VICTIM SERVICES COM	00000	GEN AGENCY	INV	04/16/2008	144.00	75586-75260	32875	
	1 0701L 271000			RESTITUT		144.00			
				CHECK TOTAL		144.00			
2055	U.S. POSTAL SERVICE (POST	00000	GF ASSET	INV	04/22/2008	1,000.00	APR-2008	33058	
	1 0101A 103000			POST INV		1,000.00			
				CHECK TOTAL		1,000.00			
4422	DMC CONSULTING INC	00000	UNSHARED	INV	04/29/2008	831.38	4849	33091	
	1 101E133 930240	LEIN		NETWORK		831.38			
	2 101E301 940010	SHERIFF		OUTSIDE		207.85			
	3 101E302 920400	CIVIL DIV		MAINT SVC		207.84			
	4 101E351 920410	JAIL		SVC CNTRCT		207.85			
	5 205E301 726050	EXPS		MAINT SUPP		207.84			
				CHECK TOTAL		1,662.76			
1492	DTE ENERGY	0000053700875	AIRPORT	INV	04/22/2008	618.99	6000140308	32964	
	1 281E537 930610			NATURL GAS		618.99			
1492	DTE ENERGY	0000053700874	AIRPORT	INV	04/22/2008	2,298.42	6000480308	32965	
	1 281E537 930610			NATURL GAS		2,298.42			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-18 04/28/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
5126 JAMES ERVIN	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008	RESTITUT	2,917.41	75258	32865	
				CHECK TOTAL		6.55			
4194 FARM BUREAU INSURANC	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008	RESTITUT	6.55	75462-49	32858	
				CHECK TOTAL		120.00			
5223 FIELD, MARY	1 0701L 271148	00000	GEN AGENCY	INV 04/29/2008	RESTITUT	120.00	1254	32871	
				CHECK TOTAL		100.00			
5172 HON. JOHN FITZGERALD	1 101E131 930500	00000	CT	INV 04/29/2008	TRAVEL	100.00	4-3-08	33105	
				CHECK TOTAL		38.40			
5239 MITCHELL, T. FOSTER	1 101E131 801023	00000	CT	INV 04/29/2008	APP ATTN	38.40	07-3727-FH	33090	
				CHECK TOTAL		2,454.40			
5051 GAYLORD COMMUNITY SCHOOLS	1 292E662 940010	00000	CHILD CARE	INV 04/29/2008	OUTSIDE	2,454.40	TOP-PROGRAM	32886	
				CHECK TOTAL		19,015.72			
4703 GELOW, GARY	1 101E131 801021	00000	CT	INV 04/29/2008	CRT ATTN	19,015.72	MAY-2008	33106	
				CHECK TOTAL		11,041.67			
5104 PATRICIA GREKA	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008	RESTITUT	11,041.67	75398	32867	
				CHECK TOTAL		150.00			
4219 GUNSELL, JOSHUA	1 0701L 271148	00000	GEN AGENCY	INV 04/29/2008	RESTITUT	150.00	1259	33048	
				CHECK TOTAL		50.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-18 04/28/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
5129 STEPHANIE HOLLOWAY	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008 RESTITUT	20.00	75527	32868		
				CHECK TOTAL	20.00				
1151 MIKE JAROSZ	1 101E332 920400	0000069000858	MOTORCYCLE MAINT SVC	INV 04/22/2008	142.48	184749	33053		
				CHECK TOTAL	142.48				
2502 JOHANNESBURG/LEWISTON SCH	1 0701L 271148	00000	GEN AGENCY	INV 04/29/2008 RESTITUT	25.00	1255	32872		
				CHECK TOTAL	25.00				
2502 JOHANNESBURG/LEWISTON SCH	1 0701L 271148	00000	GEN AGENCY	INV 04/29/2008 RESTITUT	25.00	1258	33047		
				CHECK TOTAL	25.00				
1154 JOHNSON OIL COMPANY	1 294E683 930999	00000	VEH TRUST	INV 04/28/2008 OTH SVCS	405.97	006964	33084		
				CHECK TOTAL	405.97				
1156 KWART	1 0701L 271000	00001	GEN AGENCY	INV 04/16/2008 RESTITUT	13.00	75443	32859		
				CHECK TOTAL	13.00				
5127 MARTIN, JOSEPH,	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008 RESTITUT	102.63	75259	32866		
				CHECK TOTAL	102.63				
1496 MAXIMUS INC	1 101E141 801020	00000	FOC	INV 04/29/2008 PROFESSNL	240.38	1043639-002	33096		
	2 215E141 801020	00000	FOC	PROFESSNL	42.42				
				CHECK TOTAL	282.80				
1170 TIMOTHY MCPHERSON	1 101E332 801020	0000069000859	MOTORCYCLE PROFESSNL	INV 04/22/2008	1,350.00	042308	33052		
				CHECK TOTAL	1,350.00				
2476 NORTHERN CREDIT BUREAU	1 233E690 930150	0000069000856	HOUSING SVC CHGS	INV 04/22/2008	7.55	7963	33055		
				CHECK TOTAL	7.55				

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-18 04/28/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3434	NORTHWESTERN BANK-CARDMEM	00000		INV	04/22/2008	7.55			
	1 212E430	ANN CTRL		MEMB/DUES					
	2 212E430	ANN CTRL		TRAINING		119.00	40457448-030	32971	
	3 645E201	FINANCE		SUPPLIES		190.00			
						89.99			
				CHECK TOTAL		398.99			
3434	NORTHWESTERN BANK-CARDMEM	00000		INV	04/22/2008	1,179.05			
	1 261E427	EMGR SVCS		TRAINING					
	2 101E133	UNSHARED		SUPPLIES		1,028.78	BURT030408	32972	
	3 281E537	AIRPORT		TELEPHONE		29.99			
	4 261E427	EMGR SVCS		MAINT SUPP		62.53			
	5 101E267	PROSECUTOR		TRAINING		19.95			
						37.80			
				CHECK TOTAL		1,179.05			
5229	ORVILLE K THOMPSON, TRUS	00000		INV	04/18/2008	112.51			
	1 0701L	GEN AGENCY		DUE TXPYR					
				CHECK TOTAL		112.51	TAX-OVERPMT	32949	
5236	OSPREY OTSEGO PROPERTIES	00000		INV	04/17/2008	214,076.46			
	1 0516A	DELTQ TAX		CHG BACK					
				CHECK TOTAL		214,076.46	TAX-TRIBUNAL	33051	
3517	THE OTSEGO CLUB & RESORT	00000		INV	04/29/2008	761.00			
	1 0701L	GEN AGENCY		RESTITUT					
				CHECK TOTAL		761.00	1257	33046	
1872	OTSEGO COUNTY	00000		INV	04/29/2008	5.00			
	1 292E662	CHILD CARE		TRAVEL					
				CHECK TOTAL		5.00	71036	32884	
2649	OTSEGO COUNTY TREAS	00000		INV	04/18/2008	482.30			
	1 101E145	JURY		JURY SVCS					
				CHECK TOTAL		482.30	JURY-REIMBMT	32943	
2649	OTSEGO COUNTY TREAS	00000		INV	04/17/2008	11,696.36			
	1 0516A	DELTQ TAX		CHG BACK					
				CHECK TOTAL		11,696.36	TAX-TRIBUNAL	32961	

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-18 04/28/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2357 OTSEGO LAKE CORNER STORE	1 0701L 271148	00000	GEN AGENCY	INV 04/29/2008	RESTITUT	194.07	1256	32869	
2357 OTSEGO LAKE CORNER STORE	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008	RESTITUT	20.00	75411	32861	
4855 OTSEGO LAKE STATE PK	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008	RESTITUT	22.00	75357	32864	
3341 OTWELL MAMBY, P.C.	1 233E690 940010	00000	5CDBG HOUSING	INV 04/22/2008	OUTSIDE	350.00	10878	33054	
3604 PIONEER STATE MUTUAL INSU	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008	RESTITUT	100.00	75409	32870	
2158 REDWOOD BIOTECH	1 292E662 930999	00000	CHILD CARE	INV 04/29/2008	OTH SVCS	270.00	207105	32880	
1554 REDWOOD TOXICOLOGY LABORA	1 292E662 930999	00000	CHILD CARE	INV 04/29/2008	OTH SVCS	172.00	01225920083	32883	
1867 ROSCOMMON COUNTY	1 292E662 930810	00000	CHILD CARE	INV 04/29/2008	OTHR INST	8,848.00	1111	32877	
1818 FRED & SHIRLEY ROSS	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008	RESTITUT	41.50	75419	32862	
2993 GREG & KIMBERLY ROSS	1 0701L 271000	00000	GEN AGENCY	INV 04/16/2008	RESTITUT	8.50	75420	32863	
CHECK TOTAL						8.50			
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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-18 04/28/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3402 SAGINAW COUNTY	1 292E662 930810	00000	CHILD CARE	INV	04/29/2008	900.00	1008-0001661	32879	
				OTHR INST		900.00			
				CHECK TOTAL		900.00			
5222 STEPHANIE SAHLER	1 0701L 271000	00000	GEN AGENCY	INV	04/16/2008	10.00	75375	32860	
				RESTITUT		10.00			
				CHECK TOTAL		10.00			
1544 GLORIA SAWYER	1 292E662 930830	00000	CHILD CARE	INV	04/29/2008	16.00	3-25-08A	32890	
				CARE GIVER		16.00			
1544 GLORIA SAWYER	1 292E662 930830	00000	CHILD CARE	INV	04/29/2008	16.00	3-26-08a	32887	
				CARE GIVER		16.00			
				CHECK TOTAL		32.00			
1432 THOMAS SAWYER	1 292E662 930500	00000	CHILD CARE	INV	04/29/2008	52.00	3-25-08A	32889	
				CARE GIVER		16.00			
1432 THOMAS SAWYER	1 292E662 930500	00000	CHILD CARE	INV	04/29/2008	52.00	3-26-08A	32888	
				CARE GIVER		16.00			
				CHECK TOTAL		68.00			
1432 THOMAS SAWYER	1 101E133 930500	00000	UNSHARED	INV	04/29/2008	351.43	4-11-08	33045	
				TRAVEL		110.00			
				UNSHARED		110.00			
				OUTSIDE		461.43			
				CHECK TOTAL		597.43			
3787 BRUCE SCOTT	1 233E690 940010	0000069000850	HOUSING	INV	04/22/2008	300.00	112007FINAL	32979	
				OUTSIDE		300.00			
				CHECK TOTAL		300.00			
3152 SIMMONS & SON BUILDERS	1 233E690 940010	0000069000849	HOUSING	INV	04/22/2008	4,929.86	05-2007-COMP	32978	
				OUTSIDE		4,929.86			
				CHECK TOTAL		4,929.86			
3006 SAULT STE MARIE TRIBE	1 292E662 930810	00000	CHILD CARE	INV	04/29/2008	720.00	3-31-08	32881	
				OTHR INST		720.00			
				CHECK TOTAL		720.00			
3006 SAULT STE MARIE TRIBE	1 292E662 930810	00000	CHILD CARE	INV	04/29/2008	840.00	3-31-08A	32882	
				OTHR INST		840.00			
				CHECK TOTAL		840.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-18 04/28/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1291 STATE OF MICHIGAN	1 281E537 940010	0000053700871	0000053700871	INV	04/22/2008	126.00	WA304460	32970	
		AIRPORT		OUTSIDE		126.00			
						126.00			
1292 STATE OF MICHIGAN	1 637E265 920410	0000026500820	0000026500820	INV	04/22/2008	235.00	BLR0628047	32977	
		BLDG GRNDS		SVC CNTRCT		235.00			
						235.00			
4858 SUTTER, RUSSELL,	1 0701L 271000	00000	00000	INV	04/16/2008	36.00	75587-75261	32876	
		GEN AGENCY		RESTITUT		36.00			
						36.00			
1683 TRACTOR SUPPLY CO-DEPT	1 588E699 726025	0000069901011	0000069901011	INV	04/22/2008	179.95	1514092007	32973	
		OPERATIONS		JANITORIAL		179.95			
1683 TRACTOR SUPPLY CO-DEPT	1 588E699 726025	0000069901017	0000069901017	INV	04/22/2008	47.29	2113114239	33056	
		OPERATIONS		JANITORIAL		47.29			
						47.29			
5228 TRI COUNTY TITLE AGENCY	1 0701L 275000	00000	00000	INV	04/18/2008	35.34		32946	
		GEN AGENCY		DUE TXPYR		35.34			
						35.34			
1122 VERIZON NORTH	1 637E265 930210	00001	00001	INV	04/22/2008	33.38	0403080408	32980	
		BLDG GRNDS		TELEPHONE		33.38			
1122 VERIZON NORTH	1 637E265 930210	00001	00001	INV	04/22/2008	1,238.94	8712280408	32981	
		BLDG GRNDS		TELEPHONE		1,238.94			
						1,238.94			
2860 WINN TELECOM	1 588E699 930210	0000069901019	0000069901019	INV	04/22/2008	408.84	7051786MAR08	33057	
		OPERATIONS		TELEPHONE		408.84			
						408.84			
88 INVOICES						455,950.62			
						455,950.62			
						12,553,651.50			
						12,553,651.50			
						455,950.62			
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OTSEGO COUNTY
PREPAID INVOICE LIST

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WARRANT: E2008-19 05/06/2008

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
CASH ACCOUNT: 0001A 001000 CASH									
1946	PHARMA CARE	00000	7004581-618		DD	04/28/2008	4,640.53	33095	148213 RX 4/1/08 - 4/15/08
1208	MERS	00000	4-2008		DD	04/28/2008	41,930.19	33100	148214 APRIL COUNTY RETIREMENT
2024	WOLVERINE FIREWO	00000	2008-FIREWKS		INV	04/28/2008	3,750.00	33094	184353 2008 FIREWORKS
							50,320.72	CASH ACCOUNT	0001A 001000 TOTAL

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1015 A&L IRON	1 0701L	271000	00000	GEN AGENCY	INV 04/29/2008	50.00	75504-75749	33129	
				RESTITUT		50.00			
				CHECK TOTAL		50.00			
1570 ALLTEL	1 588E699	930210	000069901040	OPERATIONS	INV 04/30/2008	153.10	APR-21-2008	33348	
				TELEPHONE		153.10			
				CHECK TOTAL		153.10			
1022 ALPINE TITLE	1 1010215	694000	00000	CLERK	INV 05/01/2008	46.00	REFUND-	33288	
				OVER SHORT		46.00			
				CHECK TOTAL		46.00			
1485 ALS MARKET	1 0701L	271130	00000	GEN AGENCY	INV 05/06/2008	34.40	4-30-08	33263	
				RESTITUT		34.40			
				CHECK TOTAL		34.40			
1549 ANDYS BP	1 0701L	271130	00000	GEN AGENCY	INV 05/06/2008	1.60	-4-30-08	33265	
				RESTITUT		1.60			
1549 ANDYS BP	1 0701L	271130	00000	GEN AGENCY	INV 05/06/2008	1.60	1-31-08	33268	
				RESTITUT		1.60			
1549 ANDYS BP	1 0701L	271130	00000	GEN AGENCY	INV 05/06/2008	6.80	2-28-08	33267	
				RESTITUT		6.80			
1549 ANDYS BP	1 0701L	271130	00000	GEN AGENCY	INV 05/06/2008	1.60	3-31-08	33266	
				RESTITUT		1.60			
1549 ANDYS BP	1 0701L	271130	00000	GEN AGENCY	INV 05/06/2008	7.96	4-30-08	33264	
				RESTITUT		7.96			
				CHECK TOTAL		19.56			
1377 ARROW UNIFORM RENTAL	1 588E699	940010	0000069901030	OPERATIONS	INV 04/30/2008	114.76	07917065APR	33327	
				OUTSIDE		114.76			
				CHECK TOTAL		114.76			
5254 ATLAS GAS & OIL CO	1 1010215	694000	00000	CLERK	INV 05/01/2008	36.00	REFUND	33304	
				OVER SHORT		36.00			
				CHECK TOTAL		36.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2804 BAGLEY TOWNSHIP	1 0516A 026020	00000		DELQ TAX	04/28/2008	30.00		BOR-CORR	33093
				CHG BACK		30.00			
				CHECK TOTAL		30.00			
4533 BANK OF NORTHERN MI	1 1010215 694000	00000		CLERK	05/01/2008	11.00		REFUND	33292
				OVER SHORT		11.00			
				CHECK TOTAL		11.00			
5001 DAVID BENTLEY	1 0701L 271130	00000		GEN AGENCY	05/06/2008	84.00		4-30-08	33269
				INVT		84.00			
				RESTITUT		84.00			
				CHECK TOTAL		84.00			
2119 LYNN BRANCH	1 101E145 726000	00000		JURY	04/29/2008	14.97		470122	33128
				SUPPLIES		14.97			
				CHECK TOTAL		14.97			
5246 NORMAN BRECHEISEN	1 0701L 271000	00000		GEN AGENCY	04/29/2008	10.00		75457	33206
				INVT		10.00			
				RESTITUT		10.00			
				CHECK TOTAL		10.00			
5218 RENEE BURDORF	1 0701L 255000	00000		GEN AGENCY	04/30/2008	25.00		REFUND	33143
				CUST DEP		25.00			
				CHECK TOTAL		25.00			
3294 BURNSIDE RV	1 0701L 271130	00001		GEN AGENCY	05/06/2008	100.00		4-30-08	33271
				INVT		100.00			
				RESTITUT		100.00			
				CHECK TOTAL		100.00			
3111 BRADLEY BUTCHER	1 0701L 271130	00000		GEN AGENCY	05/06/2008	100.00		4-30-08	33272
				INVT		100.00			
				RESTITUT		100.00			
				CHECK TOTAL		100.00			
3166 CARDINAL'S PARTY STORE	1 0701L 271130	00000		GEN AGENCY	05/06/2008	16.00		4-30-08	33273
				INVT		16.00			
				RESTITUT		16.00			
				CHECK TOTAL		16.00			
1047 CELLULAR ONE	1 101E267 930210	00000		PROSECUTOR	04/30/2008	55.17		042208	33253
				TELEPHONE		55.17			
				CHECK TOTAL		55.17			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1047	CELLULAR ONE RETAIL SERV	00003		INV	05/06/2008	55.17			
	1 0701L 271130	GEN AGENCY		RESTITUT					
				CHECK TOTAL		50.00	4-30-08	33274	
2064	CENTURYTEL			INV	04/30/2008	45.24			
	1 261E427 930210	EMGR SVCS		TELEPHONE					
				CHECK TOTAL		45.24	300451601-04	33223	
2491	CHILD & FAMILY SERVICES	0 00000		INV	05/06/2008	3,399.76			
	1 292E662 930810	CHILD CARE		OTHR INST					
				CHECK TOTAL		3,399.76	3-30-08	33244	
5256	CHIRCO TITLE	00000		INV	05/01/2008	3.00			
	1 1010215 694000	CLERK		OVER SHORT					
				CHECK TOTAL		3.00	REFUND	33310	
1793	ROBERT CISZEWSKI	00000		INV	05/06/2008	125.00			
	1 0701L 271130	GEN AGENCY		RESTITUT					
				CHECK TOTAL		125.00	4-30-08	33277	
1051	CITY OF GAYLORD	0000021200869		INV	04/30/2008	37.79			
	1 212E430 920200	ANM CTRL		H2O/SEWAGE					
				CHECK TOTAL		37.79	MAR-08	33142	
1051	CITY OF GAYLORD	00001		INV	04/28/2008	107,921.05			
	1 0516A 026000	TAX07		DELQ TAX					
				CHECK TOTAL		107,921.05	CHG-BK-07	33092	
1051	CITY OF GAYLORD	00001		INV	04/28/2008	154,101.09			
	1 0516A 026000	TAX07		DELQ TAX					
				CHECK TOTAL		154,101.09	CHG-BK-PAYOU	33088	
2599	COMMUNITY FINANCIAL UNION	00000		INV	05/06/2008	32.50			
	1 0701L 271130	GEN AGENCY		RESTITUT					
				CHECK TOTAL		32.50	4-30-08	33291	

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1059 CONSUMERS ENERGY	1 637E265 930620	00000	SILLI BLDG GRNDS	INV	04/30/2008	33.86	1650010408	33254	
				ELECTRIC					
1059 CONSUMERS ENERGY	1 588E699 930620	00000	OPERATIONS	INV	04/30/2008	33.86	2472060408	33325	
				ELECTRIC					
						1,792.89			
						1,826.75			
3800 CORPORATE TITLE AGENCY	1 1010215 694000	00000	CLERK	INV	05/01/2008	262.00	REFUNDS-	33285	
				OVER SHORT					
						262.00			
						262.00			
3202 STEFAN CRANE	1 0701L 271130	00001	GEN AGENCY	INV	05/06/2008	261.74	4-30-08	33278	
				RESTITUT					
						261.74			
						261.74			
4857 CRIME VICTIM SERVICES COM	1 0701L 271000	00000	GEN AGENCY	INV	04/29/2008	880.00	74291	33130	
				RESTITUT					
						880.00			
						880.00			
4857 CRIME VICTIM SERVICES COM	1 0701L 271000	00000	GEN AGENCY	INV	04/29/2008	100.00	75285	33125	
				RESTITUT					
						100.00			
						980.00			
4859 CRIME VICTIM SERVICES COM	1 0701L 271000	00000	GEN AGENCY	INV	04/29/2008	48.00	75743-75653	33122	
				RESTITUT					
						48.00			
						48.00			
1606 CUMMINS BRIDGEMAY LLC	1 0701L 271130	00001	GEN AGENCY	INV	05/06/2008	100.00	4-30-08	33270	
				RESTITUT					
						100.00			
						100.00			
5148 DEPENDABLE CONCRETE	1 0701L 271000	00000	GEN AGENCY	INV	04/29/2008	20.00	75589	33126	
				RESTITUT					
						20.00			
						20.00			
1930 DOUBLE G DRYWALL	1 0701L 271130	00000	GEN AGENCY	INV	05/06/2008	10.00	4-30-08	33281	
				RESTITUT					
						10.00			
						10.00			
1492 DTE ENERGY		00000	69901039 INV		04/30/2008		151000240408	33350	

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1 5888E699	930610		OPERATIONS	NATURL GAS		1,343.21			
						1,343.21			
3989 DYE, JOHN	940110	00000	HLTH RETIR	INV 04/30/2008		181.06	5-2008	33249	
1 101E853				HLTH RET		181.06			
						181.06			
4194 FARM BUREAU INSURANC	271000	00000	GEN AGENCY	INV 04/29/2008		80.00	75652-75746	33112	
1 0701L				RESTITUT		80.00			
						80.00			
1802 FIFTH THIRD BANK	271130	00000	GEN AGENCY	INV 05/06/2008		20.00	-4-30-08	33289	
1 0701L				RESTITUT		20.00			
						20.00			
1802 FIFTH THIRD BANK	271130	00001	GEN AGENCY	INV 05/06/2008		63.06	4-30-08	33284	
1 0701L				RESTITUT		63.06			
						63.06			
1105 FORWARD CORPORATION	271130	00001	GEN AGENCY	INV 05/06/2008		125.00	4-30-08	33293	
1 0701L				RESTITUT		125.00			
						125.00			
1569 FORWARD SHELL	271130	00001	GEN AGENCY	INV 05/06/2008		12.50	4-30-08	33294	
1 0701L				RESTITUT		12.50			
						12.50			
5247 FOX, JEFFREY	271148	00000	GEN AGENCY	INV 05/06/2008		186.78	1260	33237	
1 0701L				RESTITUT		186.78			
						186.78			
1054 GAYLORD CITY TREASURER	221000	00001	GEN AGENCY	INV 05/06/2008		782.10	4-30-08	33261	
1 0701L				DUE CITY		782.10			
						782.10			
2353 GLEN'S MARKET	271000	00001	GEN AGENCY	INV 04/29/2008		8.80	75423	33118	
1 0701L				RESTITUT		8.80			
						8.80			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2353 GLEN'S MARKET	1 0701L 271000	00001	GEN AGENCY	INV 04/29/2008	RESTITUT	6.40	75576	33114	
				CHECK TOTAL		6.40			
						15.20			
4993 THOMAS HARTOON	1 0701L 271130	00000	GEN AGENCY	INV 05/06/2008	RESTITUT	66.00	4-30-08	33296	
				CHECK TOTAL		66.00			
						66.00			
3393 HOLIDAY INN EXPRESS	1 0701L 271000	00001	GEN AGENCY	INV 04/29/2008	RESTITUT	2.00	75425	33120	
				CHECK TOTAL		2.00			
						2.00			
1444 HOME DEPOT	1 0701L 271130	00004	GEN AGENCY	INV 05/06/2008	RESTITUT	320.00	4-30-08	33297	
				CHECK TOTAL		320.00			
						320.00			
5251 HUNTINGTON NATIONAL BANK	1 1010215 694000	00000	CLERK	INV 05/01/2008	OVER SHORT	3.00	L1162-B653	33295	
				CHECK TOTAL		3.00			
						3.00			
5252 INDIGO MINERALS	1 1010215 694000	00000	CLERK	INV 05/01/2008	OVER SHORT	3.00	REFUND	33299	
				CHECK TOTAL		3.00			
						3.00			
1154 JOHNSON OIL COMPANY	1 0701L 271130	00001	GEN AGENCY	INV 05/06/2008	RESTITUT	12.50	-4-30-08	33300	
				CHECK TOTAL		12.50			
						12.50			
1154 JOHNSON OIL COMPANY	1 0701L 271130	00001	GEN AGENCY	INV 05/06/2008	RESTITUT	84.00	4-30-08	33298	
				CHECK TOTAL		84.00			
						84.00			
1154 JOHNSON OIL COMPANY	1 0701L 271000	00001	GEN AGENCY	INV 04/29/2008	RESTITUT	3.60	75422	33117	
				CHECK TOTAL		3.60			
						100.10			
5257 CAROL KEISER	1 0701L 271130	00000	GEN AGENCY	INV 05/06/2008	RESTITUT	5.14	3-31-08	33317	
				CHECK TOTAL		5.14			
						5.14			
5257 CAROL KEISER	1 0701L 271130	00000	GEN AGENCY	INV 05/06/2008	RESTITUT	25.00	4-30-08	33318	
				CHECK TOTAL		25.00			
						25.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
5249 KEISER, JEREMY	1 0701L 271148	00000	GEN AGENCY	INV RESTITUT	05/06/2008	9.25	1261	33240	
				CHECK TOTAL		30.14			
2180 KIRTLAND COMMUNITY COLLEGE	1 214E806 940010	00000	ED CMPLX	INV OUTSIDE	04/28/2008	47,387.86		PERS-PROP-TX 33082	
				CHECK TOTAL		47,387.86			
1935 KOHL'S	1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	05/06/2008	12.50	-4-30-08	33303	
				CHECK TOTAL		12.50			
1935 KOHL'S	1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	05/06/2008	100.00	04-30-08	33305	
				CHECK TOTAL		100.00			
1935 KOHL'S	1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	05/06/2008	90.00	4-30-08	33301	
				CHECK TOTAL		90.00			
5248 KORTE, DAVID	1 0701L 271148	00000	GEN AGENCY	INV RESTITUT	05/06/2008	.75	1262	33238	
				CHECK TOTAL		.75			
5210 MICHAEL LAMBLE	1 101E131 801022	00000	CIRCT CT	INV PRB ATTN	05/06/2008	150.00	08-7932-MI	33258	
				CHECK TOTAL		150.00			
3952 M BANK	1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	05/06/2008	43.20	4-30-08	33306	
				CHECK TOTAL		43.20			
4537 MACAO-MI ASSOC OF COUNTIE	1 645E172 704400	0000017200806	ADMIN	INV TRAINING	04/30/2008	75.00	2008-SPR-CON	33323	
				CHECK TOTAL		75.00			
5118 MARENTELETTE, JAMES,	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	04/29/2008	15.00	75694	33110	
				CHECK TOTAL		15.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4691 METROPOLITAN TITLE COMPAN	1 1010215 694000	00000		INV	05/01/2008	24.00		OVERPYMT	33287
				OVER SHORT		24.00			
				CHECK TOTAL		24.00			
1186 MI COUNTIES WORKERS COMPE	1 0704L 231270	00000		INV	04/30/2008	24,600.00		7613	33243
				WCOMP		24,600.00			
				CHECK TOTAL		24,600.00			
5115 MONTE, CHRIS,	1 0701L 271000	00000		INV	04/29/2008	140.00		75772	33224
				RESTITUT		140.00			
				CHECK TOTAL		140.00			
1206 MOORE POWER ELECTRIC	1 0701L 271130	00000		INV	05/06/2008	30.00		4-30-08	33308
				RESTITUT		30.00			
				CHECK TOTAL		30.00			
5253 MUSKEGON DEVELOPMENT	1 1010215 694000	00000		INV	05/01/2008	42.00		REFUND	33302
				OVER SHORT		42.00			
				CHECK TOTAL		42.00			
4294 MUTUAL OF OMAHA	1 0704L 231870	00001		INV	04/28/2008	3,038.22		5-2008	33099
				INS-LIFE/D		3,038.22			
				CHECK TOTAL		3,038.22			
4530 NORTHWESTERN BANK	1 1010215 694000	00000		INV	05/01/2008	3.00		L1165-P119	33286
				OVER SHORT		3.00			
				CHECK TOTAL		3.00			
5255 ORLANS ASSOC.	1 1010215 694000	00000		INV	05/01/2008	3.00		REFUND	33307
				OVER SHORT		3.00			
				CHECK TOTAL		3.00			
3517 THE OTSEGO CLUB & RESORT	1 0701L 271148	00000		INV	05/06/2008	50.00		1263	33241
				RESTITUT		50.00			
				CHECK TOTAL		50.00			
1232 OTSEGO COUNTY ABSTRACT	1 1010215 694000	00000		INV	05/01/2008	6.00		REFUND--	33290
				OVER SHORT		6.00			
				CHECK TOTAL		6.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1456 PRESTON FEATHER BUILDING	1 0701L 271130	00000	GEN AGENCY	INV	05/06/2008	10.00	4-30-08	33309	
				RESTITUT		10.00			
				CHECK TOTAL		10.00			
1359 QUICKSILVER RESOURCES, IN	1 0701L 271130	00000	GEN AGENCY	INV	05/06/2008	12.50	4-30-08	33311	
				RESTITUT		12.50			
				CHECK TOTAL		12.50			
5242 RODNEY REININGER	1 0701L 271000	00000	GEN AGENCY	INV	04/29/2008	60.00	75634	33127	
				RESTITUT		60.00			
				CHECK TOTAL		60.00			
1792 DARREN RIVARD	1 0701L 271130	00000	GEN AGENCY	INV	05/06/2008	10.00	4-30-08	33312	
				RESTITUT		10.00			
				CHECK TOTAL		10.00			
1818 FRED & SHIRLEY ROSS	1 0701L 271000	00000	GEN AGENCY	INV	04/29/2008	41.50	75783	33131	
				RESTITUT		41.50			
				CHECK TOTAL		41.50			
2993 GREG & KIMBERLY ROSS	1 0701L 271000	00000	GEN AGENCY	INV	04/29/2008	8.50	75784	33132	
				RESTITUT		8.50			
				CHECK TOTAL		8.50			
1544 GLORIA SAWYER	1 101E133 940010	00000	UNSHARED	INV	05/06/2008	72.00	4-15-08	33245	
				OUTSIDE		72.00			
				CHECK TOTAL		72.00			
1544 GLORIA SAWYER	1 101E133 940010	00000	UNSHARED	INV	05/06/2008	52.00	4-16-08	33232	
				OUTSIDE		52.00			
				CHECK TOTAL		52.00			
1544 GLORIA SAWYER	1 101E133 940010	00000	UNSHARED	INV	05/06/2008	56.00	4-22-08	33233	
				OUTSIDE		56.00			
				CHECK TOTAL		56.00			
1432 THOMAS SAWYER	1 101E133 930500	00000	UNSHARED	INV	05/06/2008	250.89	4-15-08	33229	
	1 101E133 940010	00000	UNSHARED	TRAVEL		72.00			
	2 101E133 940010	00000	UNSHARED	OUTSIDE		72.00			
				CHECK TOTAL		180.00			
				CHECK TOTAL		322.89			

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1432 THOMAS SAWYER	1 101E133 940010 RDSS	00000		INV	05/06/2008	52.00	4-16-08	33231	
	2 101E133 930500 RDSS	UNSHARED		OUTSIDE TRAVEL		141.90			
						193.90	4-22-08	33234	
1432 THOMAS SAWYER	1 101E133 940010 RDSS	00000		INV	05/06/2008	56.00			
	2 101E133 930500 RDSS	UNSHARED		OUTSIDE TRAVEL		148.01			
						204.01	4-24-08	33251	
1432 THOMAS SAWYER	1 101E133 940010 RDSS	00000		INV	05/06/2008	242.00			
	2 101E133 930500 RDSS	UNSHARED		OUTSIDE TRAVEL		1,136.12			
						1,378.12	4-25-08	33236	
1432 THOMAS SAWYER	1 101E133 940010 RDSS	00000		INV	05/06/2008	11.00			
	2 101E133 930500 RDSS	UNSHARED		OUTSIDE TRAVEL		68.68			
						79.68			
						2,178.60	4-30-08	33260	
1274 SECRETARY OF STATE	1 0701L 228030	00000		INV	05/06/2008	420.00			
		GEN AGENCY		DL REINST		420.00			
						420.00			
5245 ARTHUR SMITH GUARDIAN OF	1 0701L 271000	00000		INV	04/29/2008	1,387.68			
		GEN AGENCY		RESTITUT		1,387.68			
						1,387.68	74343-74342	33205	
1624 SPEEDWAY	1 0701L 271130	00000		INV	05/06/2008	108.50			
		GEN AGENCY		RESTITUT		108.50			
						108.50	4-30-08	33313	
1295 STATE OF MICHIGAN	1 0701L 228016	00000		INV	05/01/2008	256.00			
		GEN AGENCY		PSTL PRMT		256.00			
						256.00	FEB-2008	33283	
1296 STATE OF MICHIGAN	1 0701L 271130	00001		INV	05/06/2008	2.50			
		GEN AGENCY		RESTITUT		2.50			
						2.50	05-17436-SM	33136	
1296 STATE OF MICHIGAN	1 0701L 271130	00001		INV	05/06/2008	5.00			
		GEN AGENCY		RESTITUT		5.00			
						5.00	05-17437-SM	33134	
1296 STATE OF MICHIGAN	1 0701L 271130	00001		INV	05/06/2008	25.00			
		GEN AGENCY		RESTITUT		25.00			
						25.00	06-18869-FY	33133	

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-19 05/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2473 STILLMAN LAW OFFICE	1 0701L 286002	00000		INV	05/06/2008	45.00	4-30-08	33262	
		GEN AGENCY		RFND DIST		45.00			
				CHECK TOTAL		100.00			
4858 SUTTER, RUSSELL,	1 0701L 271000	00000		INV	04/29/2008	12.00	46554-75744	33123	
		GEN AGENCY		RESTITUT		12.00			
				CHECK TOTAL		12.00			
3866 THE BANK OF NORTHERN MICH	1 588E699 920520	0000069901033		INV	04/30/2008	876.25	100051275MAY	33326	
		OPERATIONS		RENT-VEHC		876.25			
				CHECK TOTAL		876.25			
1671 TIMOTHY'S PUB	1 0701L 271000	00000		INV	04/29/2008	1.20	75424	33119	
		GEN AGENCY		RESTITUT		1.20			
				CHECK TOTAL		1.20			
1122 VERIZON NORTH	1 588E699 930210	0000169901027		INV	04/30/2008	61.48	0002230408	33328	
		OPERATIONS		TELEPHONE		61.48			
				CHECK TOTAL		61.48			
1122 VERIZON NORTH	1 637E265 930210	00001		INV	04/30/2008	58.00	0711130408	33144	
		BLDG GRNDS		TELEPHONE		58.00			
				CHECK TOTAL		119.48			
2529 WAL MART	1 101E267 930983	0000026700827		INV	04/30/2008	251.05	031808	33252	
		PROSECUTOR		VCTM RIGHT		251.05			
				CHECK TOTAL		251.05			
1335 LAW OFFICES OF BENNETT &	1 0701L 271000	00001		INV	04/29/2008	12.00	75575	33113	
		GEN AGENCY		RESTITUT		12.00			
				CHECK TOTAL		12.00			
1335 WAL-MART STORES INC	1 0701L 271000	00002		INV	04/29/2008	17.20	75421	33116	
		GEN AGENCY		RESTITUT		17.20			
				CHECK TOTAL		17.20			
1400 WALMART COMMUNITY BRC	1 212E430 726025	0000021200880		INV	04/30/2008	189.94	APR-08	33141	
		ANM CTRL		JANITORIAL		189.94			
				CHECK TOTAL		189.94			

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OTSEGO COUNTY
PREPAID INVOICE LIST

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WARRANT: B2008-20 05/08/2008

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
CASH ACCOUNT: 0001A 001000 CASH									
1208	MERS	00000	00183466		DD	05/20/2008	4,563.09	33358	752 RU03-CT RETIREMENT - APR 2
1946	PHARMACARE	00000	7004581-619		DD	05/02/2008	6,417.37	33322	148215 RX 04/16/08 - 04/30/08
3972	ALPINE ROOFING	00000	1411		INV	05/07/2008	3,392.50	33390	184528 1411 50% MATERIALS
							14,372.96	CASH ACCOUNT 0001A	001000 TOTAL

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1091 IMPREST CASH - JURY FUND									
1 101E131	930940	00002	CIRCT CT	INV	05/13/2008	9.50	08-20870-FY	33360	
				WITNESS		9.50			
						CHECK TOTAL			
						9.50			
1390 ADE INC									
1 101E131	970450	00000	CIRCT CT	INV	05/13/2008	300.00	68555	33361	
				PROP-SFTWR		300.00			
						CHECK TOTAL			
						300.00			
1834 ADVANCED BENEFIT SOLUTION									
1 101E131	704110	00000	CIRCT CT	INV	05/15/2008	13.75	MAY-2008	33359	
2 101E136	704110		DISTRCT	HOSE		.95			
3 101E141	704110		FOC	HOSE		4.86			
4 101E148	704110		PROBATE	HOSE		.95			
5 292E662	704110		CHILD CARE	HOSE		2.40			
6 215E141	704110		FOC	HOSE		.84			
						CHECK TOTAL			
						23.75			
5158 ADVANCED MARKETING PARTNE									
1 101E301	726000	0000030100884	INV	04/22/2008	47.61	177348	33370		
2 101E302	726000		SHERIFF	SUPPLIES	10.58				
3 101E351	726000		CIVIL DIV	SUPPLIES	47.61				
			JAIL	SUPPLIES					
						CHECK TOTAL			
						105.80			
5231 WILLIAM AHREMBERG									
1 293E689	920400	0000069000855	INV	04/22/2008	6.00	WASH	33072		
			SOLDIERS	MAINT SVC		6.00			
						CHECK TOTAL			
						6.00			
4511 AIRGAS GREAT LAKES									
1 588E699	726050	0000069901013	INV	04/22/2008	37.52	182820	33037		
			OPERATIONS	MAINT SUPP		37.52			
						CHECK TOTAL			
						37.52			
5163 ALPENA COUNTY PROSECUTOR									
1 101E267	801020	0000026700828	INV	04/22/2008	100.00	CZINKI	33335		
			PROSECUTOR	PROFESSNL		100.00			
						CHECK TOTAL			
						100.00			
1828 ALPINE COMPUTERS									
1 281E537	726000	0000053700876	INV	04/22/2008	69.00	80318234203	32994		
			AIRPORT	SUPPLIES		69.00			
						CHECK TOTAL			
						69.00			
1828 ALPINE COMPUTERS									
1 281E537	726050	0000053700880	INV	04/22/2008	14.99	80408110758	33464		
			AIRPORT	MAINT SUPP		14.99			
						CHECK TOTAL			
						14.99			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3764	ANDERSON, TACKMAN & CO.	00000		INV	04/22/2008				
	1 101E223 801020	AUDIT		PROFESSNL		25,781.75	99367	33456	
				CHECK TOTAL		25,781.75			
2863	ANGEL OPERMAN	0000021200877		INV	04/22/2008				
	1 212E430 726000	ANM CTRL		SUPPLIES		247.94	BEDS	33225	
				CHECK TOTAL		247.94			
2625	ARROW SANITATION	0000053700898		INV	04/22/2008				
	1 281E537 940010	AIRPORT		OUTSIDE		138.50	AIRPORT0508	33482	
				CHECK TOTAL		138.50			
1377	ARROW UNIFORM RENTAL	0000226500831		INV	04/22/2008				
	1 637E265 726046	BLDG GRNDS		UNIFORM		101.44	923475	33382	
				CHECK TOTAL		101.44			
1026	ARTS AUTO ELECTRIC SERVIC	0000069900999		INV	04/22/2008				
	1 588E699 726050	OPERATIONS		MAINT SUPP		319.72	137328	33039	
				CHECK TOTAL		319.72			
1026	ARTS AUTO ELECTRIC SERVIC	0000069901020		INV	04/22/2008				
	1 588E699 726050	OPERATIONS		MAINT SUPP		36.32	137837	33166	
				CHECK TOTAL		36.32			
1026	ARTS AUTO ELECTRIC SERVIC	0000069901026		INV	04/22/2008				
	1 588E699 726050	OPERATIONS		MAINT SUPP		372.76	140357	33336	
				CHECK TOTAL		372.76			
1027	AVFUEL CORPORATION	0000053700883		INV	04/22/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		1,025.49	2625685	33467	
				CHECK TOTAL		1,025.49			
1027	AVFUEL CORPORATION	0000053700884		INV	04/22/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		35.00	2640410	33468	
				CHECK TOTAL		35.00			
1027	AVFUEL CORPORATION	0000053700885		INV	04/22/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		16,494.17	2645064	33469	
				CHECK TOTAL		16,494.17			
1027	AVFUEL CORPORATION	0000053700886		INV	04/22/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		500.00	2645212	33470	
				CHECK TOTAL		500.00			
1027	AVFUEL CORPORATION	0000053700887		INV	04/22/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		1,070.08	2652583	33471	
				CHECK TOTAL		1,070.08			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4914	BASIC COMMUNICATIONS 1 101E131 726000	00000	CT	INV SUPPLIES	05/13/2008	42.38	GAY01IN797	33195	
				CHECK TOTAL		19,124.74			
1423	BC PIZZA 1 101E131 930500	00000	CT	TRAVEL	05/13/2008	45.00	0106	33137	
				CHECK TOTAL		45.00			
3069	BLUEGLOBES, INC 1 281E537 726050	0000053700877	INV	MAINT SUPP	04/22/2008	162.89	GLR8336	32993	
				CHECK TOTAL		162.89			
3321	BRIDGEWAY POWER 1 637E265 726050	0000026500826	INV	MAINT SUPP	04/22/2008	119.87	01549342	33015	
				CHECK TOTAL		119.87			
1376	BS&A SOFTWARE INC 1 516E253 920410 2 617E253 726000	00001	SVC	TRS DELO TAX FORECL SVC CNTRCT SUPPLIES	05/06/2008	2,620.00 1,310.00	TAX-SYSTEM-S	33376	
				CHECK TOTAL		3,930.00			
2698	BUILDING DEPARTMENT 1 101E257 930450	0000025700816	INV	SHIP/MAIL	04/22/2008	135.74	PSTG-0408	33212	
				CHECK TOTAL		135.74			
4482	BURNASKA, GORDON, 1 07011 271148	00000	GEN AGENCY	RESTITUT	05/13/2008	40.00	1265	33398	
				CHECK TOTAL		40.00			
2063	OTSEGO COUNTY BUS SYSTEM 1 249E371 726050	0000037100829	INV	MAINT SUPP	04/22/2008	74.60	292	33067	
				CHECK TOTAL		74.60			
2063	OTSEGO COUNTY BUS SYSTEM 1 249E371 726050	0000037100826	INV	MAINT SUPP	04/22/2008	202.36	293	33075	
				CHECK TOTAL		276.96			
1048	CARQUEST AUTO PARTS	0000069901021	INV		04/22/2008		562033689	33167	

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1711 CASE CREDIT	1 588E699			OPERATIONS		59.26			
	726050			MAINT SUPP		59.26			
				CHECK TOTAL		59.26			
1711 CASE CREDIT	1 588E699			OPERATIONS	04/22/2008	246.59	27022	33038	
	726050			MAINT SUPP		246.59			
				CHECK TOTAL		246.59			
1711 CASE CREDIT	1 588E699			OPERATIONS	04/22/2008	84.18	27055	33164	
	726050			MAINT SUPP		84.18			
				CHECK TOTAL		84.18			
1046 CDW GOVERNMENT INC	1 256E215			ROD AUTO	04/22/2008	876.57	KCM3380	33040	
	726000			SUPPLIES		876.57			
				CHECK TOTAL		876.57			
1047 CELLULAR ONE	1 101E301			SHERIFF	04/22/2008	39.78	APR-08	33215	
	930210			JAIL TELEPHONE		39.77			
				CHECK TOTAL		79.55			
3404 CHARTER COMMUNICATIONS	1 281E537			AIRPORT	04/22/2008	97.64	AERO-DR	33466	
	940010			OUTSIDE		97.64			
				CHECK TOTAL		97.64			
1424 CHERRY LAN SYSTEMS INC	1 256E215			ROD AUTO	05/02/2008	2,358.40	APRIL-08	33320	
	920410			SVC CNTRCT		2,358.40			
				CHECK TOTAL		2,358.40			
1053 CHUCKS ELECTRIC OF GAYLOR	1 637E265			BLDG GRNDS	04/22/2008	70.00	783	33023	
	920410			SVC CNTRCT		70.00			
				CHECK TOTAL		70.00			
1487 CINTAS CORPORATION	1 281E537			AIRPORT	04/22/2008	77.60	04302008	33480	
	940010			OUTSIDE		77.60			
				CHECK TOTAL		77.60			
1487 CINTAS CORPORATION	1 281E537			AIRPORT	04/22/2008	38.80	729149189	32999	
	940010			OUTSIDE		38.80			
				CHECK TOTAL		38.80			
1051 CITY OF GAYLORD					04/22/2008	116.40	AIRPT-0308	33472	
				INV		116.40			
				CHECK TOTAL		116.40			

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OTSEGO COUNTY
DETAIL INVOICE LIST

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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1069 LEONARD DEFENBAUGH	1 101E262 703040	00000		INV	05/07/2008	35.00	5-6-08-ELECT	33458	
	2 101E262 930500	ELECT		PER DIEM		7.80			
		ELECT		TRAVEL					
				CHECK TOTAL		42.80			
1962 JULIE DELANEY	1 101E131 930210	00000		INV	05/13/2008	23.00	3-31-08	33187	
	1 101E131 930210	CIRCT CT		TELEPHONE					
				CHECK TOTAL		23.00			
2547 DELL PREFERRED ACCOUNT	1 256E215 726000	0000021500805		INV	04/22/2008	641.73	XCKTXJY44	33073	
		ROD AUTO		SUPPLIES					
				CHECK TOTAL		641.73			
5225 ROBERT DESGRANGE	1 212E430 726050	0000021200878		INV	04/22/2008	200.00	PURCHASE	33162	
		ANM CTRL		MAINT SUPP					
				CHECK TOTAL		200.00			
5258 DRUG ENFORCEMENT ADMINIST	1 212E430 920410	0000021200890		INV	04/22/2008	551.00	MR0040561	33447	
		ANM CTRL		SVC CNTRCT					
				CHECK TOTAL		551.00			
1492 DTE ENERGY	1 637E265 930610	00000		INV	04/22/2008	335.71	3000140408	33455	
		SILLI BLDG GRNDS		NATURL GAS					
1492 DTE ENERGY	1 637E265 930610	00000		INV	04/22/2008	3,059.37	60001504008	33408	
		CRTHS BLDG GRNDS		NATURL GAS					
1492 DTE ENERGY	1 637E265 930610	00000		INV	04/22/2008	775.29	6000430408	33413	
		ALPCT BLDG GRNDS		NATURL GAS					
1492 DTE ENERGY	1 637E265 930610	00000		INV	04/22/2008	474.14	6000680408	33412	
		ALPCT BLDG GRNDS		NATURL GAS					
1492 DTE ENERGY	1 637E265 930610	00000		INV	04/22/2008	228.86	8000140408	33414	
		ALPCT BLDG GRNDS		NATURL GAS					

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: E2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1492 DTE ENERGY	1 637E265	00000		INV	04/22/2008	3,449.72	90000180408	33410	
1492 DTE ENERGY	1 637E265	00000		INV	04/22/2008	532.64	90000340408	33411	
1492 DTE ENERGY	1 205E301	00000		EXP	04/22/2008	353.94	90000420408	33409	
CHECK TOTAL						9,209.67			
1082 DUNNS	1 101E257	EQ		INV	04/22/2008	35.54	613025	33371	
1082 DUNNS	1 281E537	AIRPORT		INV	04/22/2008	63.38	614052	32997	
1082 DUNNS	1 212E430	ANM CTRL		INV	04/22/2008	42.78	614242-0	33158	
1082 DUNNS	1 212E430	ANM CTRL		INV	04/22/2008	93.75	614954-0	33156	
1082 DUNNS	1 0101A	GF ASSET		INV	04/22/2008	55.98	616487	33041	
1082 DUNNS	1 588E699	OPERATIONS		INV	04/22/2008	168.00	6164890	33027	
1082 DUNNS	1 212E430	ANM CTRL		INV	04/22/2008	20.99	616784-0	33155	
1082 DUNNS	1 588E699	OPERATIONS		INV	04/22/2008	101.88	6169880	33169	
1082 DUNNS	2 588E699	OPERATIONS		INV	04/22/2008	23.94			
1082 DUNNS	1 0101A	GF ASSET		INV	04/22/2008	27.99	617013	33070	
1082 DUNNS	1 212E430	ANM CTRL		INV	04/22/2008	81.99	617051	33454	
1082 DUNNS	1 0101A	GF ASSET		INV	04/22/2008	55.98	617214	33175	
1082 DUNNS	1 588E699	OPERATIONS		INV	04/22/2008	150.30	617591-0	33352	

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1082 DUNNS	1 261E427	00000	EMGR SVCS	INV SUPPLIES	04/22/2008	29.00	617973	33343	
						29.00			
						951.50			
						CHECK TOTAL			
1082 DUNNS	1 101E131	00001	CIRCT CT	INV SUPPLIES	05/13/2008	321.47	2615-APR-08	33181	
	2 101E141	FOC		SUPPLIES		236.53			
	3 215E141	FOC		SUPPLIES		41.74			
						599.74			
						599.74			
						CHECK TOTAL			
1082 DUNNS	1 101E131	00001	CIRCT CT	INV SUPPLIES	05/13/2008	15.00	2615-MAR-08	33182	
						15.00			
						15.00			
						CHECK TOTAL			
1082 DUNNS	1 101E253	00001	TREASURER	INV SUPPLIES	05/06/2008	27.35	SUPPLY-SSS	33367	
	2 516E253	TRS DELQ		SUPPLIES		27.35			
						54.70			
						54.70			
						CHECK TOTAL			
1454 EARTHWORKS ENTERPRISES IN	1 637E265	00000	BLDG GRNDS	INV SNOW PLOW	04/22/2008	3,152.25	11524	33018	
						3,152.25			
						3,152.25			
						CHECK TOTAL			
1058 EMPTRIC SOLUTIONS INC	1 101E141	00000	FOC	INV MAINT SVC	05/13/2008	57.38	4034	33185	
	2 215E141	FOC		MAINT SVC		10.12			
						67.50			
						67.50			
						CHECK TOTAL			
1058 EMPTRIC SOLUTIONS INC	1 402E901	00000	CAP OUTLAY	INV TECHNICAL	04/22/2008	157.50	4101	33346	
	2 101E228	IT	EMGR SVCS	MAINT SVC		2,718.60			
	3 261E427	ROD AUTO		OUTSIDE		67.50			
	4 256E215	SHERIFF		SUPPLIES		14.40			
	5 101E301	CIRCT CT		MAINT SUPP		52.50			
	8 101E131	ADMTN		MAINT SVC		240.30			
	9 645E172			MAINT SVC		15.30			
						3,266.10			
						3,266.10			
						CHECK TOTAL			
1058 EMPTRIC SOLUTIONS INC	1 101E228	IT	TECHNICAL	INV TECHNICAL	04/22/2008	1,940.00	4102	33345	
	2 101E228	IT	PROFESSNL	PROFESSNL		1,240.00			
						3,180.00			
						3,180.00			
						CHECK TOTAL			

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4321 ENVIRONMENTAL MAINTENANCE	1 233E690 940010 5CDBG HOUSING			INV	04/22/2008	1,727.60	05-2007-FTNA	33362	
				OUTSIDE					
				CHECK TOTAL		1,727.60			
4321 ENVIRONMENTAL MAINTENANCE	1 233E690 940010 5CDBG HOUSING			INV	04/22/2008	15,548.40	05-2007WK	33363	
				OUTSIDE					
				CHECK TOTAL		15,548.40			
1088 JOHN G ERNST	1 101E721 703040			INV	04/22/2008	40.00	APR-08	33147	
	2 101E721 930500			PLAN ZONE		11.20			
				PER DIEM					
				TRAVEL					
				CHECK TOTAL		51.20			
5261 ESTATE OF DANIEL J MACKOW	1 1010148 626030			INV	05/13/2008	186.00	07-7789-DE	33418	
				PROBATE					
				CHECK TOTAL		186.00			
5259 EXCEL SYSTEMS GROUP INC	1 101E215 726000			INV	05/07/2008	18.77	78090-AK	33405	
				CLERK/ROD					
				SUPPLIES					
				CHECK TOTAL		18.77			
1094 FAMILY HEATING & COOLING	1 637E265 940010			INV	04/22/2008	99.00	11836	33381	
				BLDG GRNDS					
				OUTSIDE					
				CHECK TOTAL		99.00			
2071 FIFTH THIRD BANK	1 101E141 930150			INV	05/13/2008	102.00	03-08-000606	33204	
	2 215E141 930150			FOC		18.00			
				SVC CHGS					
				CHECK TOTAL		120.00			
1110 GALLS INC	1 266E901 970420			INV	04/22/2008	279.68	593665910010	33216	
				CAP OUTLAY					
				PROP-VEHC					
				CHECK TOTAL		279.68			
2281 GASLIGHT MEDIA	1 637E265 920410			INV	04/22/2008	48.00	22244-22542	33017	
				BLDG GRNDS					
				SVC CNTRCT					
				CHECK TOTAL		48.00			
2281 GASLIGHT MEDIA	1 261E427 940010			INV	04/22/2008	400.00	22790	33209	
				EMGR SVCS					
				OUTSIDE					
				CHECK TOTAL		400.00			

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2281 GASLIGHT MEDIA	1 281E537 940010	0000053700897	INV	04/22/2008	16.00	23351	33481		
		AIRPORT	OUTSIDE						
2281 GASLIGHT MEDIA	1 588E699 940010	0000069901018	INV	04/22/2008	59.95	23414	33063		
		OPERATIONS	OUTSIDE						
2281 GASLIGHT MEDIA	1 101E864 920410	00000	INV	04/22/2008	800.00	23415	33081		
		DISTRIBUTE	SVC CNTRCT						
2281 GASLIGHT MEDIA	1 205E301 930210	00000	EXP	04/22/2008	16.00	23418	33080		
		EXP	TELEPHONE						
2281 GASLIGHT MEDIA	1 212E430 920410	0000021200881	INV	04/22/2008	59.95	23419	33154		
		ANN CTRL	SVC CNTRCT						
2281 GASLIGHT MEDIA	1 618E447 920430	0000025700820	INV	04/22/2008	30.00	23483	33374		
		MAP	WEB MAINT						
2281 GASLIGHT MEDIA	1 637E265 920410	0000026500833	INV	04/22/2008	16.00	23515	33386		
		BLDG GRNDS	SVC CNTRCT						
1113 GAYLORD DRY CLEANERS	1 101E301 920410	0000030100882	INV	04/22/2008	80.00	APRIL-08	33368		
		SHERIFF	SVC CNTRCT						
		CIVIL DIV	MAINT SVC		104.92				
		CIVIL DIV	MEMB/DUES		.08				
					CHECK TOTAL				
						185.00			
						185.00			
1117 GAYLORD FORD	1 588E699 726050	0000069901002	INV	04/22/2008	40.62	16260	33036		
		OPERATIONS	MAINT SUPP						
					CHECK TOTAL				
						40.62			
						40.62			
1134 GAYLORD HERALD TIMES	1 588E699 930300	0000069901035	INV	04/22/2008	259.52	04302008	33354		
		OPERATIONS	ADVERTISE						
					CHECK TOTAL				
						259.52			
						259.52			
1134 GAYLORD HERALD TIMES	1 208E751 930300	00000	INV	05/02/2008	133.80	ADSFOR4-08	33321		
		PARKS	ADVERTISE						
		BUILDING	SUPPLIES		178.40				
		OPERATIONS	OUTSIDE		66.90				
		PROSECUTOR	SUPPLIES		65.60				
					CHECK TOTAL				
						444.70			
						444.70			

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2862 GAYLORD VETERINARY SERVIC	0000021200887	INV	04/22/2008						
1 212E430 930980	ANM CTRL	STERILIZE			170.00	042408	33450		
2862 GAYLORD VETERINARY SERVIC	0000021200876	INV	04/22/2008						
1 212E430 726035	ANM CTRL	MEDICAL			25.00	18984	33159		
2862 GAYLORD VETERINARY SERVIC	0000021200886	INV	04/22/2008						
1 212E430 726035	ANM CTRL	MEDICAL			30.00	91499	33451		
2862 GAYLORD VETERINARY SERVIC	0000021200888	INV	04/22/2008						
1 212E430 930980	ANM CTRL	STERILIZE			70.00	91986	33449		
1078 GIL-ROYS HARDWARE	0000026500829	INV	04/22/2008						
1 637E265 726050	BLDG GRNDS	MAINT SUPP			11.87	38593602	33380		
1530 GORDON FOOD SERVICES	0000026500822	INV	04/22/2008						
1 637E265 726000	BLDG GRNDS	SUPPLIES			233.71	788061441	33016		
1530 GORDON FOOD SERVICES	0000026500832	INV	04/22/2008						
1 637E265 726050	BLDG GRNDS	MAINT SUPP			135.40	788062232	33385		
1530 GORDON FOOD SERVICES	0000030100880	INV	04/22/2008						
1 205E301 726000	EXPS	SUPPLIES			54.85	788062301	33333		
1129 LAVERNE HARDEN	0000069000851	INV	04/22/2008						
1 233E690 703040	SCDBG	HOUSING			40.00	APR-08	33003		
2 233E690 930500	SCDBG	HOUSING			10.40				
5183 JIM HILGENDORF	0000072000845	INV	04/22/2008						
1 101E721 703040	PLAN ZONE	PER DIEM			40.00	APR-08	33152		
2 101E721 930500	PLAN ZONE	TRAVEL			8.00				
1135 HOEKSTRA TRANSPORTATION I	0000069901036	INV	04/22/2008						
1 588E699 970420	OPERATIONS	PROP-VEHC			73,766.00	B0004322	33351		
CHECK TOTAL						73,766.00			
CHECK TOTAL						73,766.00			

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4555 IDEARC MEDIA CORP	1 101E301 940010	0000030100869		INV	04/22/2008	13.25	390013167125	33008	
	2 101E351 920410	SHERIFF JAIL		OUTSIDE SVC CNTRCT		13.25			
				CHECK TOTAL		26.50			
1145 IMAGE FACTORY INC	1 101E131 726000	00000		INV	05/13/2008	876.67	13742	33198	
	2 101E141 726000	CIRCT CT		SUPPLIES		104.83			
	3 215E141 726000	FOC		SUPPLIES		18.50			
				CHECK TOTAL		1,000.00			
2050 IMPREST CASH, OTSEGO COUN	1 101E253 726000	00000		INV	04/21/2008	36.77	SUPPLYSS	32945	
		TREASURER		SUPPLIES					
				CHECK TOTAL		36.77			
2282 IMPREST CASH, OTSEGO COUN	1 101E301 930450	0000030100881		INV	04/22/2008	5.70	APRIL-08	33329	
	2 101E301 930500	SHERIFF		SHIP/MAIL		78.00			
	3 101E301 930660	SHERIFF		TRAVEL		50.00			
	4 101E302 930450	CIVIL DIV		GAS		5.58			
	5 101E320 704400	JSTCE TRN		SHIP/MAIL TRAINING		40.00			
				CHECK TOTAL		179.28			
4653 JDE EQUIPMENT CO	1 281E537 726050	0000053700900		INV	04/22/2008	170.09	08289204	33484	
		AIRPORT		MAINT SUPP					
				CHECK TOTAL		170.09			
1402 JAVSI	1 101E131 920400	00000		INV	05/13/2008	2,150.00	INV0000883	33192	
	2 101E131 940010	CIRCT CT		MAINT SVC		380.00			
	3 101E131 930450	CIRCT CT		OUTSIDE SHIP/MAIL		50.00			
				CHECK TOTAL		2,580.00			
1337 JIM WERNIG INC	1 588E699 726050	0000069901005		INV	04/22/2008	55.29	17994	33032	
		OPERATIONS		MAINT SUPP					
				CHECK TOTAL		55.29			
1337 JIM WERNIG INC	1 588E699 726050	0000069901006		INV	04/22/2008	329.45	18053	33033	
		OPERATIONS		MAINT SUPP					
				CHECK TOTAL		329.45			
1337 JIM WERNIG INC	1 588E699 726050	0000069901007		INV	04/22/2008	189.23	18126	33034	
		OPERATIONS		MAINT SUPP					
				CHECK TOTAL		189.23			

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1337 JIM WERNIG INC	1 588E699 726050	000069901008	OPERATIONS	MAINT SUPP	04/22/2008	253.32	18126-	33035	
1337 JIM WERNIG INC	1 588E699 726050	000069901028	OPERATIONS	MAINT SUPP	04/22/2008	380.82	18282	33337	
CHECK TOTAL						1,208.11			
2502 JOHANNESBURG/LEWISTON SCH	1 0701L 271148	00000	GEN AGENCY	RESTITUT	05/13/2008	25.00	1268	33401	
CHECK TOTAL						25.00			
1154 JOHNSON OIL COMPANY	1 281E537 930662	0000053700869	AIRPORT	OPFUEL	04/22/2008	1,598.00	MAR-08	32995	
1154 JOHNSON OIL COMPANY	1 101E301 726050	0000030100885	SHERIFF	MAINT SUPP	04/22/2008	28.95	Q297633	33461	
1154 JOHNSON OIL COMPANY	2 101E301 930660	SHERIFF	GAS			3.00			
CHECK TOTAL						1,629.95			
1625 JOHNSON, ROSATI, LABARGE,	1 260E130 801025	00000	TRIAL CT	PROFSLVCS	04/22/2008	1,890.00	1052099	33042	
CHECK TOTAL						1,890.00			
2180 KIRTLAND COMMUNITY COLLEG	1 101E301 704400	0000030100872	SHERIFF	TRAINING	04/22/2008	875.00	2008-FEE	33007	
CHECK TOTAL						875.00			
2180 KIRTLAND COMMUNITY COLLEG	1 214E806 940010	00000	ED CMLPX	OUTSIDE	05/06/2008	33,435.34	PERS-PROP	33406	
CHECK TOTAL						33,435.34			
1369 CHARLES KLAFF	1 101E721 703040	00000720000842	PLAN ZONE	PER DIEM	04/22/2008	40.00	apr-08	33149	
1369 CHARLES KLAFF	2 101E721 930500	PLAN ZONE	TRAVEL			4.00			
CHECK TOTAL						44.00			
1156 KWART	1 101E301 726000	0000030100886	SHERIFF	INVT SUPPLIES	04/22/2008	82.62	02578607	33462	
1156 KWART	2 101E302 726050	CIVIL DIV	MAINT SUPP			5.59			
1156 KWART	3 101E351 920400	JAIL	MAINT SVC			25.20			
CHECK TOTAL						113.41			

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1156 KMART	1 101E301 726000	0000030100876	INV	04/22/2008	14.49		02586134	33217	
	2 595E351 726000	SHERIFF JAIL COMM	SUPPLIES		31.99				
					CHECK TOTAL	46.48			
						159.89			
5238 KONE, INC	1 637E265 920410	000026500828	INV	04/22/2008	86.00		17778056	33171	
		BLDG GRNDS	SVC CNTRCT			86.00			
					CHECK TOTAL	86.00			
1163 LARRY L JOHNS & ASSOC INC	1 281E537 930100	0000053700894	INV	04/22/2008	4,750.00		1460	33478	
		AIRPORT	INSURANCE			4,750.00			
					CHECK TOTAL	4,750.00			
4104 LIFELOC TECHNOLOGIES INC	1 101E301 726000	0000030100868	INV	04/22/2008	1,162.00		0089800	33010	
	2 101E351 726000	SHERIFF JAIL	SUPPLIES		1,162.00				
					CHECK TOTAL	2,324.00			
						2,324.00			
4213 WILLIAM LIGHT	1 101E262 703040	00000	INV	05/07/2008	35.00		5-6-08-ELECT	33459	
	2 101E262 930500	ELECT	PER DIEM TRAVEL		9.00				
					CHECK TOTAL	44.00			
1165 LISTVAN PLUMBING & HEATIN	1 637E265 920410	000026500816	INV	04/22/2008	335.10		103627	33022	
		BLDG GRNDS	SVC CNTRCT			335.10			
1165 LISTVAN PLUMBING & HEATIN	1 499E901 970300	00000	INV	04/22/2008	1,082.93		103843	33416	
		CAP OUTLAY	PROP-IMPRV			1,082.93			
					CHECK TOTAL	1,418.03			
3618 LOWES	1 637E265 726050	000026500835	INV	04/22/2008	27.11		155100121	33389	
		BLDG GRNDS	MAINT SUPP			27.11			
					CHECK TOTAL	27.11			
2664 LOWES BUSINESS ACCOUNT	1 637E265 726050	0000126500825	INV	04/22/2008	674.27		6439-BLDG	33014	
		BLDG GRNDS	MAINT SUPP			674.27			
					CHECK TOTAL	674.27			
4349 MICHAEL MANG		0000072000846	INV	04/22/2008			MAR-APR-08	33330	

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4788 MICHIGAN OFFICE SOLUTIONS	00000			INV	05/07/2008	239.54	304950	33403	
1 256E215 920410	ROD AUTO			SVC CNTRCT		239.54			
CHECK TOTAL						239.54			
1202 MID NORTH PRINTING INC	0000021200884			INV	04/22/2008	89.70	78019	33453	
1 212E430 930400	ANM CTRL			PRINTING		89.70			
CHECK TOTAL						89.70			
1202 MID NORTH PRINTING INC	0000025700818			INV	04/22/2008	139.70	78058	33372	
1 101E257 726000	EQ			SUPPLIES		139.70			
CHECK TOTAL						139.70			
5240 MIDWAY SIGNS	0000037100831			INV	04/22/2008	50.00	PE080055	33146	
1 2490260	P/S CHG/SV			BLDG PRMTS		50.00			
CHECK TOTAL						50.00			
5240 MIDWAY SIGNS	0000037100832			INV	04/22/2008	50.00	PE080056	33145	
1 2490260	P/S CHG/SV			BLDG PRMTS		50.00			
CHECK TOTAL						50.00			
2754 MMRMA	00000			INV	04/22/2008	36,580.05	R701	33344	
1 0101L	GF LIAB			OTHER LIAB		36,580.05			
CHECK TOTAL						36,580.05			
5244 MOD-ZEL SCREEN PRINTING	0000042700848			INV	04/22/2008	97.00	11435	33211	
1 261E427 726000	EMGR SVCS			SUPPLIES		97.00			
CHECK TOTAL						97.00			
5216 MSU PLANNING & ZONING DE	0000072000847			INV	04/22/2008	105.00	ROTHE	33331	
1 101E721 704400	PLAN ZONE			TRAINING		105.00			
CHECK TOTAL						105.00			
5216 MSU PLANNING & ZONING DE	0000072000839			INV	04/22/2008	105.00	TRNG	33012	
1 101E721 704400	PLAN ZONE			TRAINING		105.00			
CHECK TOTAL						105.00			
1219 NEW CENTURY SIGNS	0000030100877			INV	04/22/2008	312.73	7404	33218	
1 266E901 970420	CAP OUTLAY			PROP-VEHC		312.73			
CHECK TOTAL						312.73			
1749 NORTH COUNTRY COMMUNITY M	00000			INV	04/22/2008	23,500.75	2269	33079	
1 101E649 940010	MNTL HLTH			OUTSIDE		23,500.75			
CHECK TOTAL						23,500.75			

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2476	NORTHERN CREDIT BUREAU 1 233E690 930150	00000690000862		INV	04/22/2008	2.50	20378COLL	33366	
				SVC CHGS					
				CHECK TOTAL		23,500.75			
1221	NORTHERN FIRE & SAFETY 1 281E537 920400	00000537000870		INV	04/22/2008	61.00	207228	32998	
				AIRPORT MAINT SVC					
1221	NORTHERN FIRE & SAFETY 1 637E265 920410	00000265000817		INV	04/22/2008	463.00	208250	33021	
				BLDG GRNDS SVC CNTRCT					
				CHECK TOTAL		524.00			
1225	NORTHERN MICHIGAN SUBSTAN 1 101E631 940010	00000		INV	04/22/2008	30,143.50	5-1-08	33342	
				SUB ABUSE OUTSIDE					
				CHECK TOTAL		30,143.50			
1229	NU WAY SUPPLY 1 637E265 726050	00000265000818		INV	04/22/2008	815.03	2151967-2152	33019	
				BLDG GRNDS MAINT SUPP					
				CHECK TOTAL		815.03			
1367	OFFICE DEPOT INC 1 233E690 726000	00000690000845		INV	04/22/2008	72.75	426523285001	33000	
				SCDBG HOUSING SUPPLIES					
1367	OFFICE DEPOT INC 1 101E101 726000	00000172000805		INV	04/22/2008	20.71	426752260001	33005	
				BOC SUPPLIES					
				CHECK TOTAL		93.46			
3517	THE OTSEGO CLUB & RESORT 1 07011 271148	00000		INV	05/13/2008	100.00	1269	33402	
				GEN AGENCY RESTITUT					
				CHECK TOTAL		100.00			
1872	OTSEGO COUNTY 1 261E427 930500	00000427000841		INV	04/22/2008	344.11	294	33025	
				EMGR SVCS TRAVEL					
				CHECK TOTAL		100.00			
1235	OTSEGO COUNTY EMS 1 101E648 930460 2 101E648 726000	00000		INV	04/22/2008	380.00	08590M	33078	
				MED EXAM TRANSPORT MED EXAM SUPPLIES					
				CHECK TOTAL		35.00			
						415.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1235 OTSEGO COUNTY EMS									
1 101E648	930460	00000		INV	04/22/2008	410.00	08623M	33077	
2 101E648	726000	MED EXAM		TRANSPORT		35.00			
		MED EXAM		SUPPLIES					
						445.00			
						860.00			
1233 OTSEGO COUNTY FATR ASSOCI									
1 101E301	930300	SHERIFF		ADVERTISE	04/22/2008	33.04	08-ad	33219	
2 101E301	940010	SHERIFF		OUTSIDE		6.96			
						40.00			
						40.00			
1242 OTSEGO LAKE SERVICE									
1 588E699	940010	OPERATIONS		OUTSIDE	04/22/2008	80.00	7796	33029	
						80.00			
1242 OTSEGO LAKE SERVICE									
1 588E699	940010	OPERATIONS		OUTSIDE	04/22/2008	150.00	7813	33066	
						150.00			
						230.00			
4484 PAPLIN, RICHARD,									
1 07011	271148	GEN AGENCY		RESTITUT	05/13/2008	10.00	1266	33399	
						10.00			
						10.00			
3438 GERALD PECK									
1 249E371	801020	BUILDING		PROFESSNL	04/22/2008	200.00	4-22-29-08	33332	
						200.00			
3438 GERALD PECK									
1 249E371	801020	BUILDING		PROFESSNL	04/22/2008	200.00	4-8-11-08	33074	
						200.00			
						400.00			
1249 PENGAD INC									
1 101E131	726000	CIRCT CT		INV	05/13/2008	11.35	183655-01	33183	
				SUPPLIES		11.35			
						11.35			
4903 DONALD PETERSON									
1 293E689	930500	SOLDIERS		TRAVEL	04/22/2008	4.87	043008	33334	
						4.87			
						4.87			
3262 PHIL'S DIRECT FLOORING, I									
1 637E265	726050	BLDG GRNDS		MAINT SUPP	04/22/2008	260.00	1037-STEP	33388	
						260.00			
						260.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1252	PITNEY BOWES INC 1 101E131 726000	00001 CIRCT CT		INV SUPPLIES	05/13/2008	109.48	5500603294	33139	
				CHECK TOTAL		109.48			
5213	PLANT CML 1 261E427 920410	A/R D EMGR SVCS		INV SVC CNTRCT	04/22/2008	46,950.00	24087	33024	
				CHECK TOTAL		46,950.00			
2848	PRIORITY DISPATCH 1 261E427 704400	EMGR SVCS		INV TRAINING	04/22/2008	775.00	TRNG	33207	
				CHECK TOTAL		775.00			
1257	THOMAS J PUDVAN 1 101E648 801020 2 101E648 930210	00000 MED EXAM MED EXAM		INV PROFESSNL TELEPHONE	04/22/2008	712.00 20.00	APR-08	33340	
				CHECK TOTAL		732.00			
2571	PUMMILL BUSINESS FORMS 1 101E257 726000	EQ		INV SUPPLIES	04/22/2008	418.01	409590	33375	
2571	PUMMILL BUSINESS FORMS 1 101E257 726000	EQ		INV SUPPLIES	04/22/2008	174.80	409627	33213	
				CHECK TOTAL		592.81			
1259	QUILL CORPORATION 1 101E131 726000	00001 CIRCT CT		INV SUPPLIES	05/13/2008	539.60	5961999	33184	
1259	QUILL CORPORATION 1 101E131 726000	00001 CIRCT CT		INV SUPPLIES	05/13/2008	408.60	6672340	33200	
1259	QUILL CORPORATION 1 101E131 726000	00001 CIRCT CT		INV SUPPLIES	05/13/2008	23.32	6712071	33199	
1259	QUILL CORPORATION 1 101E141 726000 2 215E141 726000	00001 FOC FOC		INV SUPPLIES SUPPLIES	05/13/2008	218.62 38.58	6808251	33201	
				CHECK TOTAL		257.20			
2686	RANDY STULTS 1 101E721 703040 2 101E721 930500	00000720000843 PLAN ZONE PLAN ZONE		INV PER DIEM TRAVEL	04/22/2008	40.00 8.80	APR-08	33150	
				CHECK TOTAL		48.80			

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OTSEGO COUNTY
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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1261 RELIABLE OFFICE SUPPLIES		00000		INV	05/13/2008				
1 101E131 726000		CIRCT CT		SUPPLIES		74.19	FZ368600	33355	
				CHECK TOTAL		74.19			
2443 STEVE RIOZZI		00000		INV	04/22/2008				
1 233E690 703040 5CDBG HOUSING				PER DIEM		40.00	APR-08	33002	
				CHECK TOTAL		40.00			
1544 GLORIA SAWYER		00000		INV	05/13/2008				
1 292E662 930830		CHILD CARE		CARE GIVER		16.00	4-25-08	33393	
				CHECK TOTAL		16.00			
1544 GLORIA SAWYER		00000		INV	05/13/2008				
1 101E133 940010 RDSS		UNSHARED		OUTSIDE		56.00	4-27-08	33383	
				CHECK TOTAL		56.00			
1544 GLORIA SAWYER		00000		INV	05/13/2008				
1 292E662 930830		CHILD CARE		CARE GIVER		16.00	4-27-08A	33394	
				CHECK TOTAL		16.00			
1544 GLORIA SAWYER		00000		INV	05/13/2008				
1 101E133 940010 RDSS		UNSHARED		OUTSIDE		44.00	4-29-08	33377	
				CHECK TOTAL		44.00			
1544 GLORIA SAWYER		00000		INV	05/13/2008				
1 101E133 940010 RDSS		UNSHARED		OUTSIDE		80.00	4-30-08	33384	
				CHECK TOTAL		80.00			
1544 GLORIA SAWYER		00000		INV	05/13/2008				
1 101E133 940010 RDSS		UNSHARED		OUTSIDE		44.00	5-1-08	33391	
				CHECK TOTAL		44.00			
1432 THOMAS SAWYER		00000		INV	05/13/2008				
1 292E662 930500		CHILD CARE		TRAVEL		26.00	4-25-08A	33395	
2 292E662 930830		CHILD CARE		CARE GIVER		16.00			
				CHECK TOTAL		42.00			
1432 THOMAS SAWYER		00000		INV	05/13/2008				
1 101E133 940010 RDSS		UNSHARED		TRAVEL		156.44	4-27-08	33379	
2 101E133 940010 RDSS		UNSHARED		OUTSIDE		56.00			
				CHECK TOTAL		212.44			
1432 THOMAS SAWYER		00000		INV	05/13/2008				
1 292E662 930500		CHILD CARE		TRAVEL		26.00	4-27-08A	33396	
2 292E662 930830		CHILD CARE		CARE GIVER		16.00			
				CHECK TOTAL		42.00			
1432 THOMAS SAWYER		00000		INV	05/13/2008				
1 101E133 940010 RDSS		UNSHARED		OUTSIDE		44.00	4-29-08	33378	
2 101E133 930500 RDSS		UNSHARED		TRAVEL		142.91			
				CHECK TOTAL		186.91			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1287	STATE BAR OF MICHIGAN								
	1 101E131 726000	00000		INV	05/13/2008				
	2 101E141 726000	CIRCT CT		SUPPLIES		160.00	2008-MBJ	33179	
	3 215E141 726000	FOC		SUPPLIES		27.20			
		FOC		SUPPLIES		4.80			
				CHECK TOTAL		192.00			
3766	STATE BAR OF MICHIGAN								
	1 101E215 726000	0000021500806	INV	04/22/2008		32.00	08-JOURNAL	33163	
		CLERK/ROD		SUPPLIES					
				CHECK TOTAL		32.00			
1286	STATE CHEMICAL MANUFACTUR								
	1 637E265 726000	0000026500819	INV	04/22/2008		550.46	93736821	33020	
		BLDG GRNDS		SUPPLIES					
				CHECK TOTAL		550.46			
1286	STATE CHEMICAL MANUFACTUR								
	1 637E265 726050	0000026500827	INV	04/22/2008		3,128.70	93761164	33173	
		BLDG GRNDS		MAINT SUPP					
				CHECK TOTAL		3,128.70			
1874	STATE ELECTRONICS								
	1 101E301 920410	0000030100871	INV	04/22/2008		820.00	64102226	33006	
		SHERIFF		SVC CNTRCT					
				CHECK TOTAL		820.00			
1874	STATE ELECTRONICS								
	1 261E427 920410	0000042700843	INV	04/22/2008		1,078.50	881D	33208	
		EMGR SVCS		SVC CNTRCT					
				CHECK TOTAL		1,078.50			
4071	STATE OF MICHIGAN								
	1 261E427 940010	0000042700847	INV	04/22/2008		9,500.00	81189	33210	
		EMGR SVCS		OUTSIDE					
				CHECK TOTAL		9,500.00			
1302	NANCY STECKER								
	1 101E262 703040	00000		INV	05/07/2008				
	2 101E262 930500	ELECT		PER DIEM		35.00	5-6-08-ELECT	33457	
		ELECT		TRAVEL		3.60			
				CHECK TOTAL		38.60			
4651	STREAM SPRAY								
	1 281E37 920400	0000053700878	INV	04/22/2008		150.00	08-SERVICE	32992	
		AIRPORT		MAINT SVC					
				CHECK TOTAL		150.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1973 T.R. MCTAGGART, INC.	1 281E537 930640	0000053700881	INV	04/22/2008	105.12	04302008	33465		
		AIRPORT	LUBRICANTS						
						105.12			
						105.12			
						CHECK TOTAL			
1307 TARGET INFORMATION MANAGE	1 101E131 726000	00000	CT	INV	05/13/2008	49.09	250897	33202	
				SUPPLIES					
						49.09			
1307 TARGET INFORMATION MANAGE	1 101E131 726000	00000	CT	INV	05/13/2008	51.82	251109	33138	
				SUPPLIES					
						51.82			
						100.91			
						CHECK TOTAL			
1347 TELEPHONE SUPPORT SYSTEMS	1 101E131 920400	00000	CT	INV	05/03/2008	44.50	36110	33172	
				MAINT SVC					
				MAINT SVC		37.83			
				MAINT SVC		6.67			
						89.00			
1347 TELEPHONE SUPPORT SYSTEMS	1 101E141 930210	00000	CT	INV	05/13/2008	37.82	36187	33176	
				TELEPHONE					
				TELEPHONE		6.68			
						44.50			
1347 TELEPHONE SUPPORT SYSTEMS	1 261E427 920410	0000042700840	INV	04/22/2008	2,086.57	36511	33026		
				EMGR SVCS					
				SVC CNTRCT					
						2,086.57			
1347 TELEPHONE SUPPORT SYSTEMS	1 101E131 930210	00000	CT	INV	05/13/2008	35.00	36524	33178	
				TELEPHONE					
						35.00			
1347 TELEPHONE SUPPORT SYSTEMS	1 101E131 930210	00000	CT	INV	05/13/2008	138.00	36541	33177	
				TELEPHONE					
						138.00			
						2,393.07			
						CHECK TOTAL			
1979 THERESA'S TRANSCRIPTION S	1 101E131 801030	00000	CT	INV	05/13/2008	25.85	9400	33356	
				TECHNICAL					
						25.85			
						25.85			
						CHECK TOTAL			
1311 DONALD L TOBER	1 101E721 703040	0000072000841	INV	04/22/2008	40.00	04-14-08	33148		
				PLAN ZONE					
				PER DIEM		50.00			
				TRAVEL		10.00			
						50.00			
						50.00			
						CHECK TOTAL			
1312 TOPCOMP COMPUTER SOFTWARE	1 618E447 920430	0000025700814	INV	04/22/2008	5,425.00	200806	33214		
				MAP					
				WEB MAINT					
						5,425.00			
						5,425.00			
						CHECK TOTAL			

05/08/2008
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OTSEGO COUNTY
DETAIL INVOICE LIST

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CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-20 05/08/2008

VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1339	WILBER	AUTOMOTIVE SUPPLY	0000053700895	INV	04/22/2008					
	1	281E537 726050	AIRPORT	MAINT SUPP			872.22	04282008	33479	
							CHECK TOTAL	735.27		
1339	WILBER	AUTOMOTIVE SUPPLY	0000069901016	INV	04/22/2008					
	1	588E699 726050	OPERATIONS	MAINT SUPP			872.22	689952	33065	
							158.60			
1339	WILBER	AUTOMOTIVE SUPPLY	0000069901009	INV	04/22/2008					
	1	588E699 726050	OPERATIONS	MAINT SUPP			326.20	694183	33030	
							241.98	694439	33031	
1339	WILBER	AUTOMOTIVE SUPPLY	0000069901024	INV	04/22/2008					
	1	588E699 726050	OPERATIONS	MAINT SUPP			391.32	694947	33168	
							292.09	695753	33338	
							CHECK TOTAL	2,282.41		
2860	WTNN	TELECOM	0000053700899	INV	04/22/2008					
	1	281E537 930210	AIRPORT	TELEPHONE			64.12	989732421804	33483	
							CHECK TOTAL	64.12		
1330	WMJZ		0000069901037	INV	04/22/2008					
	1	588E699 930300	OPERATIONS	ADVERTISE			180.00	08040700	33353	
							CHECK TOTAL	180.00		
1914	XEROX	CORPORATION	00000	INV	04/22/2008					
	1	101E864 920410	DISTRIBUTE	SVC CNTRCT			91.18	029894511-1	33197	
							91.18			
1914	XEROX	CORPORATION	00000	INV	04/22/2008					
	1	101E864 920410	DISTRIBUTE	SVC CNTRCT			244.21	032122781	33069	
							244.21			
1914	XEROX	CORPORATION	00000	INV	04/22/2008					
	1	101E864 920410	DISTRIBUTE	SVC CNTRCT			244.21	032390802	33189	
							244.21			
1914	XEROX	CORPORATION	00000	INV	04/22/2008					
	1	101E864 920410	DISTRIBUTE	SVC CNTRCT			303.00	032390803	33191	
							303.00			
1914	XEROX	CORPORATION	00000	INV	04/22/2008					
	1	101E864 920410	DISTRIBUTE	SVC CNTRCT			300.48	032390804	33196	
							CHECK TOTAL	300.48		

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-20 05/08/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1914 XEROX CORPORATION	1 101E864 920410	00000	DISTRIBUTE	INV	04/22/2008	244.21	032390805	33194	
1914 XEROX CORPORATION	1 101E131 920520	00000	CIRCT CT	INV	05/13/2008	244.21	032390806	33226	
1914 XEROX CORPORATION	1 101E864 920410	00000	DISTRIBUTE	INV	04/22/2008	244.21	032390807	33193	
1914 XEROX CORPORATION	1 101E141 920520	00000	FOC	INV	05/13/2008	82.72	032390813	33227	
1914 XEROX CORPORATION	2 215E141 920520	FOC		RENT-VEHC		14.60			
1914 XEROX CORPORATION	1 101E131 920520	00000	CIRCT CT	INV	05/13/2008	97.32	032390814	33228	
				RENT-VEHC		202.04			
				CHECK TOTAL		2,273.86			
1914 XEROX CORPORATION	1 101E131 726000	00000	CIRCT CT	INV	05/13/2008	113.81	102685539	33357	
				SUPPLIES		113.81			
				CHECK TOTAL		113.81			
1340 ZAREMBA EQUIPMENT INC	1 281E537 726050	0000053700872	AIRPORT	INV	04/22/2008	43.20	26841	32996	
1340 ZAREMBA EQUIPMENT INC	1 281E537 726050	0000053700879	AIRPORT	INV	04/22/2008	52.20	26990	33463	
				MAINT SUPP		52.20			
				CHECK TOTAL		95.40			

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271 INVOICES
WARRANT TOTAL 424,757.51
CASH ACCOUNT BALANCE 12,251,465.84
=====

**EMPLOYMENT AGREEMENT
BETWEEN JOHN M. BURT AND THE COUNTY OF OTSEGO**

This agreement, made and entered into on this 13th day of May 2008, by and between the COUNTY OF OTSEGO, State of Michigan, a municipal corporation, hereinafter referred to as "EMPLOYER", as party of the first part, and JOHN M. BURT, hereafter referred to as "EMPLOYEE", as party of the second part, both of whom understand as follows:

WITNESSETH

WHEREAS, the EMPLOYER, desires to secure the services of said JOHN M. BURT as County Administrator of the County of Otsego; and WHEREAS, it is the desire of the Governing Board, hereinafter called "COMMISSION", to provide certain benefits, established conditions of employment and to set working conditions of said EMPLOYEE; and WHEREAS, it is the desire of the COMMISSION to (1) assure the EMPLOYEE'S morale and peace of mind with respect to future security, (2) act as a deterrent against malfeasance or dishonesty for personal gain on the part of the EMPLOYEE, and (3) provide a just means for terminating the Employee's service at such time as he may be unable to fully discharge his duties due to disability or when the Employer may otherwise desire to terminate the employee; and

WHEREAS, the EMPLOYEE desires to accept employment as the County Administrator for said County of Otsego.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION I – DUTIES

The Employer hereby agrees to employ said JOHN M. BURT as County Administrator to perform the functions and duties as specified in the attached Job Description, and to perform other legally permissible and proper duties and functions as the Commission shall, from time to time, assign.

SECTION 2 – TERMS

- A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the rights of the Commission to terminate the services of the Employee at any time, subject to the provisions set forth in Section 3, Paragraph A of this Agreement. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the rights of the Employee to resign at any time from his position with the Employer, subject only to the provision set forth in Section 3, Paragraph B of this agreement.
- B. This Agreement shall remain in force for a period, commencing on May 13, 2008, and terminating on May 13, 2011.
- C. In the event written notice is given by either party to this Agreement to the other, within one hundred and eighty (180) days prior to the termination date as hereinabove provided, this Agreement shall be extended on the same term and conditions as hereinafter provided for an additional three (3) years.

Said Agreement shall continue thereafter for three-year periods, unless either party hereto gives one hundred and eighty (180) days written notice to the other party that the party does not wish to extend this Agreement for an additional three (3) year term. In the event, this Agreement is not renewed; the Employer shall have no obligation to pay the severance sum designated in Section 3, Paragraph A.

SECTION 3 – TERMINATION AND SEVERANCE PAY

- A. The Commission may, at its discretion, terminate said Employee from his duties as Administrator. Such action shall require a vote of at least five (5) Commissioners of a Nine (9) Commission Board, and become effective the date said Commission specifies. In the event the Employee is terminated by the Commission prior to the expiration date of this Agreement and during such time that the Employee is capable of performing his duties under this Agreement, then in that event the Employer agrees to pay the Employee his then monthly salary for six (6) consecutive months from the date his duties were terminated. In the event the Employee is terminated because of his conviction of a felony or any illegal act involving personal gain to himself, then in that event, the Employer shall have no obligation to pay the severance sum designated in this paragraph.
- B. In the event said Employee voluntarily resigns his position with the Employer before the expiration of this Agreement, the Employer shall have no obligation to pay the severance sum designated in Paragraph A above. The Employee agrees to give the Employer six (6) weeks notice in advance should the Employee voluntarily terminate his employment, unless both parties agree otherwise.
- C. After such termination, all rights, duties, or obligations of both parties shall cease, and during such period the Employee shall not be required to perform any duties for the County of Otsego, unless mutually agreed upon by both parties.

SECTION 4 – DISABILITY

- A. In the event of a single period of prolonged inability to perform his duties due to the result of sickness or an injury work related or otherwise, the Employee will be eligible for short term and long term disability insurance in accordance with Otsego County Policy for non work related illness or injury or worker's compensation insurance for work related injury or illness. If the illness or injury is work related, the Employee will be eligible to receive the difference in pay between his worker's compensation insurance payment and his regular pay for a period not to exceed three (3) months. This provision will be reviewed by the Commission and mutually agreed upon by both parties.
- B. If the Employee is permanently disabled or is otherwise unable to perform his duties because of an extremely long-term sickness, injury or mental incapacity (other than work related), then the Employer shall have the option to terminate this Agreement, subject to the severance pay requirements of Section 3, Paragraph A. However, any termination according to the

hereinabove, shall be discussed and agreed upon with the Employee before such action is taken.

- C. Under such termination, the Employee will be compensated for any accrued vacation, personal time, and any other accrued benefits.

SECTION 5 – SALARY AND BENEFITS

- A. In consideration for these services as County Administrator, the Employer agrees to pay the Step 3 rate through December 31, 2008 and then move to Step 4 on the Non-Union Salary Progression Schedule as of January 1, 2009 and Step 5 as of January 1, 2010, payable in equal installments at the same time as other county employees are paid.
- B. The Employer agrees to provide the Employee with a County Vehicle for business use. The Employee agrees to abide by the Otsego County Vehicle Policy in effect during the term of this agreement.
- C. In addition, the Employer agrees to increase said base salary and any other benefits of the Employee in such amounts and to such extent as the Commission may determine that is desirable to do so, and agree that such compensation shall not be less than what is afforded to other county exempt employees.
- D. The Employer agrees to increase the Employee's base salary on his anniversary date in accordance with county scale. In addition, the Employer agrees to increase the base salary of the Employee as provided in Paragraph C during the term of this Agreement.

SECTION 6 – VACATION

- A. The Employee shall be entitled to the compensation of vacation time of twenty (20) days per year, and be increased in accordance with the standard vacation schedule for Otsego County when service anniversaries are reached. However, the Employee can only have up to their base vacation accrued in their vacation bank at any one time and he may not use more than what is currently in his vacation bank.

SECTION 7 – HEALTH AND LIFE INSURANCE

- A. The Employer agrees to provide for the Employee and his dependents, the same full family coverage with regards to Life, AD&D, Hospitalization/Medical, and Vision, and any other coverage offered to the exempt county employees for the life of this agreement.

SECTION 8 – RETIREMENT

- A. The Employer agrees to provide at the Employer's expense, a retirement plan equal to other exempt county employees through the Michigan Employees Retirement Systems (MERS) for the life of this Agreement.

SECTION 9 – DUES AND SUBSCRIPTIONS

- A. The Employer agrees to budget for the professional dues and subscriptions of the Employee necessary for his continuation and full participation in national and state associations necessary for his continued professional growth and advancement for the good of the Employer.

SECTION 10 – PROFESSIONAL DEVELOPMENT

- A. The Employer hereby agrees to budget for the travel and subsistence expenses to the Employee for professional and official travel, meetings, and conference/seminars adequate to continue the professional development of the Employee and to adequately pursue necessary official and other functions for the Employer which may include state or local government groups and committees thereof which the Employee may serve as a member. Attendance at such approved meetings and accomplishments of approved professional duties shall be considered compensated service time and shall not be considered vacation time.

SECTION 11 – PERFORMANCE EVALUATION

- A. The Commission will review and evaluate the performance of the Employee at least once annually. Minutes of the review and evaluation session will be prepared and placed in the Employee's Personnel File. Evaluation sessions by the Commission will be done in Closed Session.

SECTION 12 – NO REDUCTION OF BENEFITS

- A. The Employer shall not at any time during the terms of the Agreement, reduce the salary compensation or other financial benefits of the Employee, except to the degree of such a reduction across-the-board for all other exempt county employees of the Employer.

SECTION 13 - INDEMNIFICATION

- A. The Employer shall defend, save harmless, and indemnify the Employee against tort, professional liability claim or demand or other legal action, whether groundless or otherwise arising out of any alleged act or omission occurring in the performance of the Employee's duties or responsibilities as County Administrator. The Employer will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

SECTION 14 – OTHER TERMS AND CONDITIONS OF EMPLOYMENT

- A. The Commission, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or attached Job Description.

- B. The Employer agrees to provide to the Employee any additional benefits that are not specifically outlined in this Employment Agreement if the Employer provides them to other exempt employees.

SECTION 15 – NOTICES

- A. Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, and address as follows:

1. EMPLOYER: Ken Glasser, Chairman, Otsego County Board of Commissioners, 225 West Main, Gaylord, MI 49735.
2. EMPLOYEE: John M. Burt, 2232 Deepwoods Drive, Gaylord, MI 49735

IN WITNESS WHEREOF, THE parties hereto have executed this Agreement on the date and year first above written.

COUNTY OF OTSEGO
A Municipal Corporation

By: _____
Ken Glasser, Chairman

By: _____
Susan DeFeyter, County Clerk

By: _____
John M. Burt

OTSEGO COUNTY BOARD RULES/BYLAWS

1. AUTHORITY

These rules/bylaws are adopted by the Board of Commissioners of Otsego County (hereafter referred to as the Board) pursuant to Section 46.11 of the Compiled Laws of Michigan as amended.

2. ORGANIZATION

2.1. BOARD

The Board has nine (9) commissioners elected for two (2) year terms. Generally, the Board may be defined as the legislative, policy making branch of County government.

2.2. DUTIES OF THE CHAIRPERSON

2.2.1. The Chairperson, if present, shall preside at all meetings of the Board, preserve order, and decide questions of order subject to appeal to the Board which may reverse the Chairperson by a majority vote of those present and voting.

2.2.2. The Chairperson shall be the agent for the Board in the signing of contracts, orders, resolutions, determinations and minutes of the Board.

2.2.3. The Chairperson shall serve in such capacities and make appointments as the law shall require or allow.

2.2.4. The Chairperson shall serve as an ex-officio member on all Board committees. As such, he shall not be a voting member except cases where he/she is a regular member of the committee.

2.2.5. The Chairperson or the appointed replacement shall represent the Board and County at various functional and ceremonial activities.

2.2.6. The Chairperson, subject to the disapproval of a majority of those voting, shall appoint all standing, special or ad hoc committees. He/she shall designate the chairperson of each committee.

2.2.7. The Chairperson shall have the power to administer an oath to any person concerning any matter being considered by the Board.

2.2.8. The Chairperson, when appropriate, shall refer matters coming before the Board to a committee.

2.3. VICE-CHAIRPERSON

He/she shall be elected at the organizational meeting of the Board and shall assume all the duties and responsibilities of the Chairperson when the Chairperson is absent.

2.4. COUNTY CLERK DUTIES

2.4.1. Preside, until a Chairperson or temporary chairperson is elected.

2.4.2. Record all proceedings of the Board and house the records in a safe place.

2.4.3. Make regular entries of all Board resolutions and decisions.

2.4.4. Record the vote on all questions and where required indicate the vote of each

commissioner.

- 2.4.5. Perform such other duties as the Board by resolution may require.
- 2.4.6. Appoint a deputy to attend Board meeting when unable to attend.

2.5 COUNTY ADMINISTRATOR

The County Administrator is hereby designated as the official signatory of Board approved leases, contracts and other legal documents. However, this designation does not diminish the authority of the Chairperson.

3. MEETINGS

3.1. Organizational meeting.

3.1.1. The first meeting of each calendar year shall be for the purpose of organizing. If needed, the County Clerk shall preside until a chairperson is elected. However, the first order of business shall be to administer the oath of office to commissioner(s) if the oath has not been given.

3.1.2. In odd years the second item of business shall be to decide if the term of office shall be for one (1) or two (2) years and if the vote shall be an open or closed ballot.

3.1.3 In needed, the next item of business is to select, by majority vote of all members, an elected commissioner to serve as Chairperson of the Board. The elected Chairperson shall take and assume the duties upon election.

3.1.4 The next item of business shall be the election of a Vice-Chairperson.

3.2. Regular meetings

The Board shall meet according to the schedule adopted pursuant to Section 5 of the Open Meetings Act (P.A. 267 of 1976 as Amended being MCL 15.265), normally the second and fourth Tuesday of each month. The time and place shall be determined by the Board.

3.3. Special meetings

3.3.1. The Board shall meet in special sessions upon the written petition to the County Administrator, signed by one third (1/3) or more of the members. The petition shall specify the time, date, place and purpose of the meeting.

3.3.2. The Chairperson may also call an unscheduled meeting at his/her discretion.

3.4. Emergency meetings may be called with the consent of two thirds (2/3) of the members of the Board and only if delay would threaten/endanger the health, safety and welfare of the public. An emergency meeting does not require public notice.

3.5. Change in schedule

A change in schedule shall not be made unless a majority of the Board concurs. In the event the Board shall meet and a quorum is not present, the Board with the approval of a majority of those present, may adjourn the meeting to another time provided that notice is given to members and the public.

3.6. Work sessions

Work sessions of the Board may be held at a date, time and place established by the Board. However, formal action may not be taken at a work session.

4. PUBLIC NOTICE OF MEETINGS

4.1. The County Clerk or Administrator shall provide notice for all meetings of the Board. Such notice shall include but is not necessarily limited to the following.

- 4.1.1. Regular meetings
The Clerk or Administrator shall post within ten (10) days after the first meeting in the calendar year a list of scheduled meetings indicating the date, time and place.
- 4.1.2. Schedule change
Proper and timely notice shall be posted as mandated in Section 4.1.3.
- 4.1.3. Special and emergency meetings
Notice shall be posted immediately and delivered to the residence of each commissioner by direct delivery or mail. No meeting, except emergency, shall be held until the notice shall have been posted at least eighteen (18) hours.
- 4.1.4. Notification of media and others
If a request has been filed the Clerk or Administrator shall notify, with out charge, any newspaper or radio or television station of the Board's meeting schedule, schedule changes or emergency meetings.
- 4.1.5. Upon request, individuals will be notified of meetings but must reimburse the County for all reasonable costs.

5. QUORUM

- 5.1. A majority of commissioners, elected and serving, shall constitute a quorum for the transaction of ordinary business.
- 5.2. No member of the Board may absent himself/herself without the consent of the Board. Leave may be revoked by the Board at any time.
- 5.3. Call of the Board
The Board, by majority vote of those present and voting, may call the Board. Upon such a vote, the Board empowers the Sheriff to assure that commissioners who are absent without leave will promptly attend.

6. AGENDA FOR REGULAR MEETINGS

- 6.1. The Administrator after reviewing pending business and consulting with the Chairperson will draft an agenda for regularly scheduled meetings. Commissioners interested in placing an item on the agenda will notify the Administrator by the close of the business on the Tuesday preceding the next regular meeting. Items not on the agenda may be introduced as new business.
- 6.2. Resolutions to be considered by the Board must be included with the agenda packet forwarded by the Administrator to each commissioner prior to the scheduled regular meeting. Any resolution not included in the packet will require six (6) votes to be adopted.
- 6.3. The following will be the usual agenda format for regular meetings of the Board.
 - Call to Order
 - Invocation
 - Pledge of Allegiance
 - Roll Call
 - Approval and Correction of Minutes
 - Consent Agenda (If Any)
 - Administrator's Report
 - Reports from Officers

Committee Reports
Reports from Department Heads (If Any)
Scheduled Presentations (If Any)
City Liaison & Township & Village Representatives
Correspondence
Special Orders (as defined in RONR) (If Any)
Unfinished Business and General Orders (If Any)
New Business
Public Comment
Board remarks, Announcements, and informal discussions
Closed Session/Executive Meeting (If Ordered)
Adjournment

- 6.4. Agenda for special meetings
The agenda shall be included in the notice of the meeting and no other matter shall be considered except when all members are present and a majority concurs.
- 6.5. Distribution of agenda material
Upon completion of an agenda packet, the Administrator shall immediately distribute and post copies with reports, explanations, etc., that relate to agenda items. Commissioners shall receive materials no later than the Saturday preceding the next regularly scheduled meeting.
- 6.6. Consent agenda - Define/Procedure
- 6.6.1 The consent calendar/agenda shall consist of motions by any commissioner or the administrator with which the Board usually concurs. The Chairperson must allow commissioners to remove any motion where there is a question or a desire to discuss more fully. These items will be added at the appropriate place on the agenda.
- 6.6.2 Motions on the consent agenda shall be numbered consecutively for easy identification.
- 6.6.3 Motions not removed per section 6.6.1 or section 8.1 shall be adopted en bloc by unanimous consent.
- 6.6.4 A resolution may be placed on the consent agenda and when thus included, consideration shall be the same as and concurrent with the other items.

7. CONDUCT OF MEETINGS

- 7.1. The Chairperson shall preside at all meetings of the Board. In the Chairperson's absence the Vice Chairperson shall preside. In the event both Chair and Vice Chair are absent, the Clerk shall preside until the commissioners present elect a commissioner to preside.
- 7.2. Board members wishing to be heard shall first obtain the approval of the Chairperson and each person who speaks shall address the Chairperson. Individuals attending the meeting shall not speak unless recognized by the Chairperson.
- 7.3 A second shall not be required to place a motion before the Board.
- 7.4. Disorderly conduct
- 7.4.1. The Chairperson shall call to order any person who is disorderly by speaking or otherwise disrupting the proceedings by failing to be germane, by speaking longer than the allotted time or interfering with the scheduled agenda. Said person shall be ruled out of order and not allowed to participate except upon special leave of a majority of the commissioners present. If the person continues to be disorderly, the Chairperson may call a recess or

have the person removed from the meeting. However, no person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

7.4.2. Failure to place a pager and/or a cell phone on the silent mode during a meeting is hereby deemed to be a breach of peace as defined by section 7.4.1.

7.5 If a motion to adjourn is adopted prior to "Public Comment", the meeting shall immediately be open for public comments prior to execution of the motion. Public comment under this sub-section is limited to thirty (30) minutes.

7.6 A negative motion shall be considered the same as if the motion had been made in a positive form. A negative motion is a motion which (a) if adopted has the same result as not adopting any motion, and (b) if defeated leaves everyone confused as to the board's intent. A motion to 'not approve the petition' shall be stated as a motion to 'approve the petition.'

8. PUBLIC PARTICIPATION IN MEETINGS

8.1. Public comment on the consent agenda shall be limited to requesting the removal of a motion from the consent agenda. This request shall indicate the speakers desire to speak against the motion.

8.2. Participation during debate on a motion.

After a question has been opened for debate by the chairperson, a member of the public, when recognized by the chairperson, may speak on the question once for up to three (3) minutes, providing the remarks conform to rules of proper debate and are germane to the question. Germane is defined as having a bearing on whether the pending motion should be adopted or rejected.

8.3 A motion to close public debate

The subsidiary motion to close public debate shall rank between the motion to limit or extend limits of debate and the motion of the previous question. This motion shall require a majority vote, shall not be debated or amended, but may be reconsidered under the same rules as the previous question.

8.4. During "Public Comment" after New Business or under provisions of section 7.5, Members of the public are invited to bring before the Board any concern that is with in the providence of the Board. The speaker must use language that is appropriate for debate.

9. VOTING

9.1. Majority vote is the usual manner for deciding procedural and other questions arising at a meeting. However, there may be exceptions wherein decisions require, by statute, a higher than majority vote. Also, a majority of the members elected and serving is required for final passage or adoption of resolutions or allowance of claims, or other routine business.

9.2. A two thirds (2/3) vote shall be required on the following procedural motions.

Suspend the rules

Limit or extend debate

Object to consideration

Move the previous question

Hold a closed session pursuant to the Open Meetings Act

- 9.3. A roll call vote requires the name and vote of each member be recorded on any action taken by the Board. Unanimous consent shall be recorded as each member voting in favor of the proposed action.
- 9.4. No vote may be taken by secret ballot except on the question of electing a Chairperson.
- 9.5. Mandatory voting on all issues shall be required unless a member is recused, due to conflict of interest, by a majority of the Board.
- 9.6. A question may be reconsidered and decided by a roll call vote if called for by a member who voted with the majority on the roll call. Any member may ask for reconsideration if the matter was decided viva voce. However, a matter may not be reconsidered more than once.
- 9.7. Conflict of interest suggests that a commissioner has a direct or indirect interest in a contract or other business transaction. Members are encouraged to vote after making public the possible conflict.

10. RECORD OF MEETINGS

- 10.1. The County Clerk shall be the Clerk of the Board and will be responsible for maintaining the official records and minutes of Board meetings. The minutes shall include all actions and decisions made by the Board and shall indicate the name of the mover of motions and resolutions. Resolutions will be considered by roll call vote and each commissioner's vote indicated.
- 10.2. Record of discussion
The Clerk shall not be responsible for maintaining a written record or summary written record of the discussions and comments made by Board members or comments made by members of the public. However, the Clerk shall be responsible for making an electronic tape recording of each meeting of the Board. These tapes shall be maintained in the office of the Clerk for a period of six (6) months. The tapes will not leave the office of the Clerk.
- 10.3. Request for remarks to be included.
A commissioner may have his/her comments printed as part of the minutes upon the concurrence of a majority of the members present. Such comments to be included in the record shall be provided to the clerk in writing.
- 10.4. Public access to meeting records
The Clerk shall make available to the public the records of Board meetings in accordance with the Freedom of Information Act. Board minutes prepared but not approved by the Board shall be made available for public inspection not more than seven working days following the meeting. Approved minutes shall be available the day following the meeting of the Board wherein approval was given.

- 11. **COMMITTEES: THE INTENT OF THE COMMITTEE IS NOT TO ASSUME THE MANAGEMENT AUTHORITY OF EITHER THE DEPARTMENT HEAD OR THE COUNTY ADMINISTRATOR, BUT RATHER TO ENSURE THE INTEGRITY OF ALL POLICIES AFFECTING THE PUBLIC. THE COUNTY ADMINISTRATOR OR THE BOARD DETERMINES WHICH ISSUES NEED COMMITTEE ACTION PRIOR TO BOARD ACTION. EACH COMMITTEE SHALL THOROUGHLY INVESTIGATE ANY MATTER REFERRED TO IT AND SHALL REPORT IN WRITING ITS FINDINGS TO THE BOARD WITHOUT UNDUE DELAY. UPON THE MOTION**

OF ANY BOARD MEMBER AND APPROVAL BY A MAJORITY OF THE BOARD, THE BOARD MAY DISCHARGE A COMMITTEE FROM FURTHER CONSIDERATION OF ANY MATTER.

11.1. Appointment

Each year, following the election of the Board Chairperson, **WITH THE ADVICE AND CONSENT OF THE FULL BOARD**, the Chairperson shall appoint commissioners to ~~standing~~ committees and other assignments as appropriate.

11.2. Committee Chairperson

The person first listed on the roster of each committee shall be Chairperson. In the absence of the chairperson, the next listed commissioners shall act as Chairperson.

11.3 Standing Committees (~~See Appendix for Descriptions~~) of this Board are:

11.3.1 Budget-Finance **TO CONSIDER MATTERS OF FINANCE, BUDGET, GRANTS, ADDITIONAL APPROPRIATIONS REQUESTED, AND ASSOCIATED FISCAL MATTERS.**

11.3.2 Personnel **TO CONSIDER MATTERS OF STAFFING IN EACH DEPARTMENT, EMPLOYING PERSONNEL, TERMINATION OF PERSONNEL, OTHER THAN DEPARTMENT HEADS, ESTABLISHING NEW POSITIONS, SALARY OR WAGES FOR POSITIONS; PERSONNEL POLICIES; BENEFITS FOR ELECTED AND NON-ELECTED PERSONNEL; AND SERVE AS THE COLLECTIVE BARGAINING COMMITTEE INCLUDING INVOLVEMENT IN GRIEVANCE PROCEDURES.**

~~11.3.3 County Infrastructure~~

~~11.3.4 Transportation and~~ 3. County Airport **PERFORMS THE DUTIES IMPOSED BY SECTION 6A OF ACT 90 OF 1913 BEING MCL 123.66A (APPENDIX A).**

~~3.5 Justice & Public Safety~~

~~11.3.6 Human Services~~

11.4. Committee meetings

11.4.1. A majority of the members of a committee shall constitute a quorum. Committee meetings shall be open to the public unless closed by a two thirds (2/3) vote pursuant to the Open Meetings Act.

11.4.2. The committee shall maintain a written record of meetings and shall present records to the Board at a regular meeting. These records shall constitute a public record and shall be made available to any person as required by law.

11.5. Exercise of Governmental function

A committee shall not exercise a government function in a meeting that is not open to the public unless the Open Meetings Act permits a session to be closed to the public. The committee will make recommendations to the Board and report matters considered and rejected as well as those considered and recommended.

11.6 A special, select or ad hoc committee may be formed by the chairperson with consent of the Board or by direction of the Board. Any committee formed under this section shall cease to exist upon completion of its assignment **OR AT THE END THE TERM OF THE BOARD CHAIRPERSON THAT APPOINTED IT.**

11.7. Committee of the Whole

11.7.1. Whenever the Board shall meet in "working meetings" the Board shall meet as a committee of the whole and the Chairperson, Vice-Chairperson or another member shall preside.

11.7.2. Meetings of the whole shall comply with the provisions of the Open Meetings Act with respect to public notice except when the Board shall devolve into a committee of the

- whole at one of its regular meetings.
- 11.7.3. The rules of the Board shall be observed in committee of the whole meetings except for limiting debate, moving to vote immediately and taking a roll call vote.
- 11.7.4. Upon request of two thirds (2/3) of the Board, resolutions, ordinances and other matters shall be read aloud by the Clerk and considered and acted upon by sections. When the committee of the whole completes its deliberations, a member shall move that the committee rise and report to the Board.
- 11.8 THE COUNTY ADMINISTRATOR AND THE BOARD CHAIRPERSON SHALL BE EX-OFFICIO MEMBERS OF ALL COMMITTEES WITH THE RIGHT OF VOICE AND VOTE. EXCEPT WHEN SERVING AS A REGULAR/DESIGNATED MEMBER OF THE COMMITTEE, THE COUNTY ADMINISTRATOR AND/OR THE BOARD CHAIRPERSON SHALL NOT BE COUNTED IN DETERMINING THE NUMBER REQUIRED FOR A QUORUM OR WHETHER A QUORUM IS PRESENT.
12. EXECUTIVE MEETINGS/CLOSED SESSIONS
- 12.1. A motion to hold an executive meeting/closed session may be made at any time during the meeting. If the motion passes, the meeting shall be held as provided for in rule 6.3. If rule 7.5 is in effect, then the closed session shall be between public comment and adjournment. The vote on a motion to hold an executive meeting shall be recorded in the minutes. Executive sessions must comply with the Open Meetings Act.
- 12.2. Minutes of Executive meetings shall be maintained separate and sealed. The minutes shall indicate clearly the topics discussed. The record shall not be disclosed to the public except on order of a court. The clerk shall destroy the minutes after one (1) year and one (1) day after the meeting at which the Board approved the minutes.
13. PARLIAMENTARY AUTHORITY
- Robert's Rules of Order Newly Revised (RONR) shall govern all questions of procedure not otherwise provided by these rules, or by State or Federal law. A person so designated by the Board shall serve as the Board's parliamentarian and shall advise the presiding officer regarding rules of procedure.
14. ADMINISTRATIVE RESOLUTIONS
- 14.1. Definitions
- Any action regarding the operation or administration of a department of County government or containing policies of the Board applicable to more than one (1) department, and not adopted by ordinance, shall be an administrative policy.
- 14.2. Any commissioner may introduce an administrative resolution at a regular or special meeting.
15. PROCEDURE FOR FILLING VACANCIES ON BOARDS AND COMMISSIONS
- 15.1. The Administrator shall notify the Board regarding the expiration of term of office on any board or commission where vacancies are filled by the Board.
- 15.2. The Administrator shall prepare public notice of vacancies. Such action shall not require Board approval. Public notices must be given whenever a vacancy occurs on a board or commission, which the Board has the authority to fill.

16. BOARD VACANCIES

When a vacancy occurs in the office of commissioners by death, resignation, moving from the district or removal from office the vacancy shall be filled by appointment within thirty (30) days by the Board with a resident and registered voter of that district. The person appointed to fill a vacancy which occurs in an odd numbered year shall serve until the vacancy is filled by a special election. The person appointed to fill a vacancy which occurs in an election year shall serve the remainder of the unexpired term. If the Board fails to fill a vacancy within thirty (30) days, the vacancy shall be filled by special election regardless of the year. A person appointed under this section shall, for the purpose of these rules/bylaws, be considered to be elected and serving.

17. PER DIEM

~~17.1. Per Diem for each commissioner shall be \$35.00 for each authorized meeting attended. If the meeting lasts longer than 4 hours, the per diem shall be \$70.00.~~

17.1 ~~17.2~~ Authorized meetings are meetings of committees to which the commissioner has been appointed, meetings of organizations to which the commissioner is a liaison, and other Board approved events.

17.2 ~~17.3~~ No Per Diem shall be paid for regular and/or special board meetings, committee of the whole meetings, board workshops, or other events which the full board is expected to attend. No per diem shall be paid for attending a committee meeting as an ex-officio member **OR WHEN ATTENDING A COMMITTEE MEETING WHEN NOT A COMMITTEE MEMBER.**

18. ADOPTION AND AMENDMENT OF RULES

These rules having been adopted by not less than a two-thirds (2/3) vote of all the members of the Board, may be amended or rescinded by a two-thirds (2/3) vote of all the members of the Board. They shall remain in effect until amended or rescinded. Any proposed amendment of these rules, properly presented to the Board of Commissioners, shall take immediate effect when adopted, unless the Board at the time of adoption stipulates otherwise.

19. PREVIOUS RULES/BYLAWS

These Otsego County Rules/Bylaws supersede any and all rules/bylaws and amendments adopted prior to this date.

Amended 7/10/07

APPENDIX A

PARKS, ZOOLOGICAL GARDENS, AND AIRPORTS (EXCERPT) Act 90 of 1913

123.66a County airport committee; appointment, powers, organization.

SEC. 6-A. WHENEVER A BOARD OF SUPERVISORS OF ANY COUNTY SHALL HAVE ADOPTED A RESOLUTION TO PURCHASE, CONDEMN OR TO ACCEPT CERTAIN LANDS FOR AIRPORT OR LANDING FIELD PURPOSES AND MAKES AN APPROPRIATION THEREFOR UNDER THE PROVISIONS OF SECTIONS 1 AND 2 OF THIS ACT, THERE SHALL BE CREATED A BOARD OF 3 MEMBERS TO BE KNOWN AS A "COUNTY AIRPORT COMMITTEE." THESE 3 MEMBERS MAY BE EITHER 3 MEMBERS OF THE BOARD OF COUNTY ROAD COMMISSIONERS OR 3 MEMBERS OF THE BOARD OF SUPERVISORS AS DETERMINED BY THE MAJORITY VOTE OF THE MEMBERS OF THE BOARD OF SUPERVISORS. SUCH COUNTY AIRPORT COMMITTEE SHALL HAVE THE MANAGEMENT, CONTROL AND EXPENDITURE OF SUCH FUNDS COLLECTED AND SHALL HOLD IN TRUST FOR THE COUNTY THE TITLE TO ANY REAL ESTATE SO PURCHASED, ACQUIRED BY CONDEMNATION OR ACCEPTED BY WAY OF GIFT OR DEVISE FOR AIRPORT OR LANDING FIELD PURPOSES AND SHALL SUPERVISE THE IMPROVEMENT OF ANY SUCH PROPERTY SO PURCHASED, ACQUIRED OR ACCEPTED AS AUTHORIZED BY THE BOARD OF SUPERVISORS. SUCH COUNTY AIRPORT COMMITTEE SHALL HAVE THE CARE AND CONTROL OF ALL AIRPORT AND LANDING FIELD PROPERTY AND MAY MAKE REASONABLE RULES AND REGULATIONS AND ENFORCE THE SAME WHEN MADE RESPECTING THE USE BY THE PUBLIC OF SUCH PROPERTY. THEY SHALL ELECT A CHAIRMAN AND SECRETARY FROM AMONG THE MEMBERS. ALL EXPENDITURES OF FUNDS SO APPROPRIATED SHALL BE PAID ONLY BY THE COUNTY TREASURER ON THE WARRANT OR VOUCHER OF THE CHAIRMAN AND 1 OTHER MEMBER OF SUCH BOARD. THE COMMITTEE SO APPOINTED SHALL MAKE A FULL REPORT TO THE BOARD OF SUPERVISORS AT EACH OCTOBER SESSION AS TO THE CONDITION OF THE AIRPORT OR LANDING FIELD PROPERTY AND THE EXPENDITURE OF FUNDS. THE MEMBERS OF SUCH COMMITTEE SHALL CONTINUE TO ACT UNTIL THEIR SUCCESSORS HAVE BEEN DULY ELECTED OR APPOINTED.

COMMITTEE DESCRIPTIONS/DUTIES

Budget & Finance Committee

~~The Budget & Finance Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning policy matters concerning finance, budget establishment and management, federal and state grants, equalization of taxes throughout the county, additional appropriations requested during the course of a fiscal year, and associated fiscal matters. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Equalization, Treasurer, Clerk/Register of Deeds, and Economic Alliance.~~

Justice and Public Safety Committee

The Justice & Public Safety Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee's responsibilities include making recommendations with regard to matters of interest or concern to the County Board in the areas of justice and public safety. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Circuit Court, District Court, Probate Court, Friend of the Court, Prosecuting Attorney's Office, Animal Control, and the Sheriff's Department.

Personnel Committee

The Personnel Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning all personnel items such as: determining the number of employees in a department; employing personnel; termination of personnel, other than department heads; establishing new positions; salary or wages for positions; personnel policies; benefits for elected and non-elected personnel; serve as the collective bargaining committee including involvement in grievance procedures; and any duties assigned by the Board of Commissioners. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: MSU Extension, Sportsplex, University Center, M-TEC.

Transportation and Airport Committee

The Transportation and Airport Committee consists of 3 County Commissioners appointed by the Chairman of the Board of Commissioner. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning the county's public infrastructure. The Committee shall have the management, control and expenditure of funds for the county airport, and shall supervise the care, control and improvement of the airport property, and make reasonable rules and regulations and enforce the same when made respecting the use by the public of such property. The committee's responsibilities also include serving as a liaison to the

following departments, offices and agencies: Airport, Bus, and the Airport Advisory Committee.

County Infrastructure Committee

The County Infrastructure Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning the county's infrastructure. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Building & Grounds, Land Use Services, County Surveyor, and Northeast Michigan Council of Governments (NEMCOG).

Human Services Committee

The County Infrastructure Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning human services provided. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Northern Michigan Substance Abuse Services (NMSAS), Michigan Department of Human Services (DHS), Northeast Michigan Community Mental Health Services (NEMCHMH), District Health, Northeast Michigan Community Services Agency (NEMCSA), Michigan Works Northeast Michigan (NEMC), Commission on Aging, Medical Examiner, and EMS.

RESOLUTION NO. OCR 08-16

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE OPERATION AND MAINTENANCE OF THE OTSEGO COUNTY LIBRARY AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE IN THE PRIMARY ELECTION ON AUGUST 5, 2008

OTSEGO COUNTY BOARD OF COMMISSIONERS
May 13, 2008

WHEREAS, Otsego County currently operates and maintains a county library and employs individuals to carry out the functions of the county library for the benefit of county residents and others visiting the county; and

WHEREAS, the funds to operate and maintain the county library are currently provided by a millage of 0.40 mills previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the county library expires on December 1, 2008; and

WHEREAS, the Otsego County Board of Commissioners wishes to again obtain voter approval for the same millage amount (0.40 mills) to provide funds for operating and maintaining the county library; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 5, 2008; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 5, 2008 primary election.

BALLOT LANGUAGE

OTSEGO COUNTY

This proposal is a continuation of the previously approved millage and will permit the County to levy up to 40/100 of one mill (\$0.40 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of the county library.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of taxes which may be imposed by the County of Otsego against real and tangible personal property in the County be increased by up to 40/100 of one mill (\$0.40 per \$1,000.00 of taxable valuation) on the taxable value of such property for a period of six (6) years, 2009 through 2014, inclusive, for the purpose of providing funds for the continued operation and maintenance of the Otsego County Library, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$471,404.00 for Otsego County in 2009.