



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on **Thursday, March 27 2014** beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of March 11, 2014 w/attachments

Consent Agenda

- A. Transportation and Airport Committee Recommendation
Airport Advisory Committee Appointment (Matz) - Motion to Approve
- B. Budget & Finance Committee Recommendations
 - 1. 2013 End of Year Budget Amendments - Motion to Approve
 - 2. FY 2014 Capital Project Budget Amendment - Motion to Approve
 - 3. FY 2014 Drug Court Budget Amendment - Motion to Approve
- C. OCR 14-09 Fair Housing Resolution - Motion to Adopt
- D. OCR 14-10 Authorizing Resolution - Motion to Adopt
- E. Agreement for County Representative Services - Motion to Approve
- F. Agreement for Survey/Re monumentation Services (Wade Trim) - Motion to Approve
- G. Agreement for Survey/Re monumentation Services (Brand) - Motion to Approve

Public Hearing - MDNR Trust Fund Grant Public Hearing (Courthouse Plaza Park Project)

Committee Reports

- A. Budget & Finance Committee
 - 1. OCR 14-11 Approval of MDNR Trust Fund Grant Application
 - 2. Bid 2014-01 Sheriff Patrol Vehicle

City Liaison, Township & Village Representatives

Correspondence

- A. February Financial Reports

New Business

- A. Financials
 - 1. March 18, 2014 Warrant
 - 2. March 27, 2014 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

March 11, 2014

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Lee Olsen. Invocation by Commissioner Ken Borton, followed by the Pledge of Allegiance led by Patricia Osburn.

Roll call:

Present: Tammy LaBouef, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Excused: Paul Beachnau.

Motion by Commissioner Paul Liss, to approve the regular minutes of February 25, 2014 with attachments Ayes: Unanimous. Motion carried.

Consent Agenda:

Motion to approve MERS Health Care Savings Program Participation Agreement. Ayes: Unanimous.

Motion to adopt, OCR 14-08 Mortgage discharge of Norma J. Zillgitt.

Roll Call:

Ayes: Tammy LaBouef, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Excused: Paul Beachnau.

Motion carried/Resolution adopted. (see attached)

Administrator's Report:

John Burt reported on the Red Cross; Sheriff Patrol car bids due Friday; East side web camera repaired; Land Use services agreement with the Townships.

Special Presentation:

Patricia Osburn reported on the Conservation District.

Lisha Ramsdell reported on Huron Pines.

Roberta Tholl reported on the local roads matter program.

Committee Reports:

Motion by Commissioner Paul Liss, to remove section 10.2 from the Board Bylaws and renumber the two sections following. Ayes: Paul Liss, Lee Olsen, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown. Nays: Tammy LaBouef, Erma Backenstose. Excused: Paul Beachnau. Motion carried.

City Liaison, Township and Village Representatives- No reports.

Jack Thompson reported on the M-TECH.

Correspondence: None.

New Business:

Motion by Commissioner Erma Backenstose, to approve the March 4, 2014 Warrant in the amount of \$39,781.02 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Richard Sumerix, to approve the March 11, 2014, Warrant in the amount of \$838,470.20 as presented. Ayes: Unanimous. Motion carried.

Public Comment:

Chairman Lee Olsen opened up the meeting for public comment.

Board Remarks:

Commissioner Rich Sumerix reported on Bagley Township; Health Department.

Commissioner Bruce Brown had no report.

Commissioner Paul Liss reported on Community Mental Health.

Commissioner Erma Backenstose attended the Friends for Life Banquet; Reported on Otsego Lake Township.

Commissioner Tammy LaBouef reported on the City Council meeting.

Commissioner Doug Johnson reported on the Parks and Recreation Commission meeting; Health Department.

Commissioner Ken Borton attended the NACO Conference.

Chairman Lee Olsen announced the next Board meeting is March 27, 2014

Meeting adjourned at 10:48 a.m.

Lee F. Olsen, Chairman

Susan I. DeFeyter, Otsego County Clerk

MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

I. PARTICIPATING EMPLOYER

Employer Name: Otsego County Board of Commissioners
(Name of municipality or court)

Municipality Number: 6902 Division Number: _____

II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be:
February 23, 2014
(Date)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective: _____
(Date)

This Participation Agreement is intended to replace and serve as an amendment of the Employer's preexisting program, which was originally effective: _____
(Date)

III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units or personnel/ employee classifications ("Covered Group"), in Health Care Savings Program. **Contributions shall be made on the same basis within each Covered Group identified by this agreement, and remitted as directed by the Program Administrator.** If the Employer has varying coverage or contribution structures between groups, a separate agreement will need to be completed for each covered group. This agreement encompasses the following group(s):

Non-Union full-time employees hired after 2/23/2014
(Name/s of HCSP covered group/s)

IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program. Subject to other conditions in the Trust Document and this Participation Agreement, the following Covered Group of Employees are deemed to be "qualified persons" eligible to participate in the Health Care Savings Program:

Check one or both:

- With respect to Covered Groups, this Participation Agreement covers all employees who are in a collective bargaining unit, subject to the terms of the collective bargaining agreement.
- With respect to Covered Groups, this Participation Agreement covers all employees who are subject to the same personnel policy, according to the terms of the policy.

MERS Health Care Savings Program Participation Agreement

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement on Personal Information and Beneficiary Designation forms to be provided by MERS Health Care Savings Program.

V. EMPLOYER CONTRIBUTIONS TO THE HEALTH CARE SAVINGS PROGRAM

The Participating Employer hereby elects to make contributions to the Trust. Once you have determined the contribution structure, language should be added in the appropriate area below. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the Employer, to be credited to the Individual accounts of Eligible Employees as follows:

Check one or more (A, B, and/or C):

- A. **Basic Employer (Before-Tax) Contributions.** Before-tax employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this agreement.

Contribution structure (specify):

Employer will match employee contribution of \$40/mth

Vesting Cycle For Basic Employer Contributions Only. The employer contributions identified in this Participation Agreement are subject to the following vesting cycle.

- Immediate Vesting upon Participation
- Cliff Vesting: The participant is 100% vested upon 1 yr year(s).
(Stated years)
- Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
_____	_____
_____	_____
_____	_____
_____	_____
_____	100%

FORFEITURE PROVISION. Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall:

Check only one:

- Remain in the HCSP sub-trust to be reallocated among all Plan participants on an equal dollar basis
- Remain in the HCSP sub-trust to be used to offset future Employer Contributions
- Be transferred to the Retiree Health Funding Vehicle ("RHFV").

MERS Health Care Savings Program Participation Agreement

REINSTATEMENT OF FORFEITURES. If a Participant experiences Forfeiture, but is re-employed by the same employer within a defined period assets may be reinstated to the Participant's HCSP account.

Check only one:

- Yes, reinstate all Forfeitures for participants re-employed within _____ period.
(Time period)
- No, do not reinstate Forfeitures.

- B. Mandatory Salary Reduction (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (specify):

\$40/mth

- C. Mandatory Leave Conversion (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

Check one or more:

- As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
 must be contributed to the HCSP.
- As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
 must be contributed to the HCSP.
- As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
 must be contributed to the HCSP.
- As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
 must be contributed to the HCSP.

MERS Health Care Savings Program Participation Agreement

Post-Tax Employee Contributions. Post-tax Employee Contributions made by Eligible Employees within the Covered Group(s) shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Agreement and Plan Document have been implemented.

VII. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

VIII. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Agreement.

IX. EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on the 11 day of March, 20014 at the official meeting held by Otsego County Board of Commissioners
(Name of approving employer)

Authorized Signature: _____

Title: Chairman, Board of Commissioners

Witness Signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)

RESOLUTION NO. OCR 14-08
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 11, 2014

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 7857 Maple Street, Vanderbilt, Michigan 49795 and has a mortgage recorded in the office of the Register of Deeds for Otsego County, Michigan, in Liber 731, Pages 685-692 and a Loan Modification recorded in Liber 736 Pages 641-642, in the name Norma J. Zillgitt, a single woman and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Norma J. Zillgitt, a single woman and, be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

- favor of the proposed action.
- 9.4. No vote may be taken by secret ballot except on the question of electing a Chairperson.
 - 9.5. Mandatory voting on all issues shall be required unless a member is recused, due to conflict of interest, by a majority of the Board.
 - 9.6. A question may be reconsidered and decided by a roll call vote if called for by a member who voted with the majority on the roll call. Any member may ask for reconsideration if the matter was decided viva voce. However, a matter may not be reconsidered more than once.
 - 9.7. Conflict of interest suggests that a commissioner has a direct or indirect interest in a contract or other business transaction. Members are encouraged to vote after making public the possible conflict.

10. RECORD OF MEETINGS

- 10.1. The County Clerk shall be the Clerk of the Board and will be responsible for maintaining the official records and minutes of Board meetings. The minutes shall include all actions and decisions made by the Board and shall indicate the name of the mover of motions and resolutions. Resolutions will be considered by roll call vote and each commissioner's vote indicated.

~~10.2. Record of discussion~~

~~The Clerk shall not be responsible for maintaining a written record or summary written record of the discussions and comments made by Board members or comments made by members of the public. However, the Clerk shall be responsible for making an electronic tape recording of each meeting of the Board. These tapes shall be maintained in the office of the Clerk for a period of six (6) months. The tapes will not leave the office of the Clerk, **(Recommended to be removed)**.~~

- 10.2. Request for remarks to be included.

A commissioner may have his/her comments printed as part of the minutes upon the concurrence of a majority of the members present. Such comments to be included in the record shall be provided to the clerk in writing.

- 10.3. Public access to meeting records

The Clerk shall make available to the public the records of Board meetings in accordance with the Freedom of Information Act. Board minutes prepared but not approved by the Board shall be made available for public inspection not more than seven working days following the meeting. Approved minutes shall be available the day following the meeting of the Board wherein approval was given.

11. COMMITTEES: The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator or the board determines which issues need committee action prior to board action. Each committee shall thoroughly investigate any matter referred to it and shall report in writing its findings to the board without undue delay. Upon the motion of any board member and approval by a majority of the board, the board may discharge a committee from further consideration of any matter.



March 27, 2014 Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

Subject: Application For Appointment to Committees, Boards and Commissions



Application For Appointment to Committees, Boards and Commissions

Submitted Information

Date Submitted	02 / 04 / 2014
To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.	Airport Advisory Committee
Name	Donald L Matz
Address	765 Maple Ridge Ln
City	Gaylord
State	MI
Zip	49735
Phone	989-390-2472
Other	989-752-8992
Date available for appointment	2 / 5 / 2014
County Commission District	7
I am a registered voter in Otsego County	Yes
If yes, which township, city or village?	Bagley
List boards, commissions, committees or community service organizations that you are currently serving or have	Currently serving on the Leadership Team of Gaylord E Free Church. Served as liason to Trustee Team for 3 years and currently liaison to Bus Team. Served as Co-Chair of Building

<p>served upon, offices held and in what municipality or county</p>	<p>Improvement Committee at Gaylord E Free Church. Currently an OMH Volunteer at McReynolds Hall (Activities Area) since 2004. Past President of Otsego Christian School and served on Building Committee.</p>
<p>List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained</p>	<p>Currently doing Engineering Consulting from 1993 to Present. Currently Licensed Real Estate Sales Person in State of Michigan since 2002. Currently Licensed Motor Vehicle Mechanic (Auto and HDT) in State of Michigan since 1993. Past Licensed Limited Real Estate Appraiser in State of Michigan 2000 to 2013. Employed at Saginaw Steering Gear Division GM Corp from 1964 to 1992. Held various engineering job titles in Manufacturing Engineering Department as follows: Plant Layout, Process, Sr Manufacturing Eng. and Sr. Project Engineer. Assigned to Korean Joint venture project with assignments in Spain, Germany and Korea. Petoskey High School 1959 North Central Michigan College ---- Associate of Science 1961 Michigan Technological University ----BSME 1964 Granted US Patent 4,375,997 Mar. 8, 1983</p>
<p>I have worked for Otsego County before</p>	<p>No</p>
<p>I am aware of potential conflicts of interest</p>	<p>No</p>
<p>Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek</p>	<p>Member of EAA Chapter 1095 from 2007 to Present. Volunteered to help at Air Shows and Big Band Night. Some Student Pilot training including a Solo flight. I am very interested in Airplanes. Engineering background, Real Estate Experience, Mechanic Experience and Knowledge of Buildings and Structures would be useful as a member of the Airport Advisory Committee.</p>
<p align="center">Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone</p>	

PROPOSED YEAR END BUDGET AMENDMEND 2013

GL NUMBER	DESCRIPTION	AVAILABLE BALANCE	GL NUMBER	DESCRIPTION	AVAILABLE BALANCE
Fund 101 - GENERAL FUND					
Expenditures					
Dept 101-COMMISSIONERS					
101-101-930.500	TRAVEL	(656.56)	101-101-704.110	HOSPITALIZATION	657.00
Dept 215-COUNTY CLERK/ROD					
101-215-704.110	HOSPITALIZATION	(1,452.62)	101-215-726.000	SUPPLIES - GENERA	1,231.00
			101-215-920.410	SERVICE CONTRAC	222.00
Dept 223-EXTERNAL AUDIT					
101-223-801.020	PROFESSIONAL	(1,086.06)	101-853-940.110	HOSPITALIZATION	1,087.00
Dept 257-EQUALIZATION					
101-257-704.110	HOSPITALIZATION	(3,319.97)	101-851-930.100	INSURANCE AND B	2,260.00
			101-257-704.700	PAYMENTS IN LIEU	1,060.00
Dept 267-PROSECUTOR					
101-267-703.020	REGULAR - SALARIED	(5,676.57)	101-267-704.110	HOSPITALIZATION	5,677.00
101-267-704.700	PAYMENTS IN LIEU OF INSURANC	(731.19)	101-267-704.140	LIFE AND DISABILIT	732.00
Total Dept 267-PROSECUTOR		(6,407.76)			
Dept 301-SHERIFF					
101-301-704.700	PAYMENTS IN LIEU OF INSURANC	(2,000.00)	101-301-703.010	REG EMP - DEPT DI	2,000.00
101-301-726.050	REPAIRS AND MAINT SUPLIES	(1,648.16)	101-301-703.020	REGULAR - SALARIE	1,649.00
Total Dept 301-SHERIFF		(3,648.16)			
Dept 302-SHERIFF - CIVIL DIVISION					
101-302-703.060	PART-TIME/TEMPORARY	(2,558.52)	101-851-930.100	INSURANCE AND B	1,334.00
			101-302-704.400	EDUCATON AND TF	104.00

GL NUMBER	DESCRIPTION	AVAILABLE BALANCE
Dept 334-SECONDARY ROAD PATROL		
101-334-703.030	REGULAR - HOURLY	(2,081.29)
101-334-703.070	OVERTIME	(1,334.87)
101-334-930.660	GASOLINE	(1,852.36)
Total Dept 334-SECONDARY ROAD PATROL		(5,268.52)
Dept 351-JAIL		
101-351-704.200	SOCIAL SEC CONTRIBUTIONS	(1,755.99)
101-351-704.300	RETIREMENT CONTRIBUTIONS	(4,273.50)
101-351-704.301	POST EMPLMT HLTH CARE SAVIN	(742.50)
101-351-704.700	PAYMENTS IN LIEU OF INSURANC	(715.08)
Total Dept 351-JAIL		(7,487.07)
Dept 648-MEDICAL EXAMINER		
101-648-930.460	TRANSPORTING	(2,256.00)
101-648-930.920	AUTOPSIES	(744.28)
Total Dept 648-MEDICAL EXAMINER		(3,000.28)
Dept 649-MENTAL HEALTH		
101-649-940.010	OUTSIDE CONTRACTED SERVICES	(23,500.75)
Dept 721-PLANNING / ZONING		
101-721-704.110	HOSPITALIZATION	(1,222.90)

GL NUMBER	DESCRIPTION	AVAILABLE BALANCE
101-302-704.600	WORKERS COMP	759.00
101-302-726.050	REPAIRS AND MAIN	72.00
101-302-930.450	SHIPPING AND MAI	82.00
101-302-930.660	GASOLINE	208.00
101-851-930.100	INSURANCE AND B	5,269.00
101-351-703.030	REGULAR - HOURLY	7,488.00
101-851-930.100	INSURANCE AND B	1,580.00
101-648-801.020	PROFESSIONAL	1,421.00
101-853-940.110	HOSPITALIZATION	22,819.00
101-851-930.100	INSURANCE AND B	682.00
101-721-703.010	REG EMP - DEPT DI	1,223.00

GL NUMBER	DESCRIPTION	AVAILABLE BALANCE
Fund 208 - PARKS AND RECREATION		
Expenditures		
Dept 752-RECREATIONAL PROGRAMS		
208-752-703.030	REGULAR - HOURLY	(599.41)
208-752-704.300	RETIREMENT CONTRIBUTIONS	(569.17)
Total Dept 752-RECREATIONAL PROGRAMS		(1,168.58)

Fund 209 - GROEN NATURE PRESERVE FUND

Expenditures		
Dept 751-PARKS AND RECREATION		
209-751-703.060	PART-TIME/TEMPORARY	(639.70)

Fund 212 - ANIMAL CONTROL

Expenditures		
Dept 430-ANIMAL CONTROL		
212-430-703.030	REGULAR - HOURLY	(3,061.87)
212-430-704.110	HOSPITALIZATION	(3,892.68)
212-430-704.300	RETIREMENT CONTRIBUTIONS	(511.01)
Dept 901-CAPITAL OUTLAY		
212-901-970.420	PROPERTY - VEHICLES	(889.00)
TOTAL Expenditures		(8,955.13)

GL NUMBER	DESCRIPTION	AVAILABLE BALANCE
208-752-703.060	PART-TIME/TEMPC	722.00
208-752-704.140	LIFE AND DISABILIT	447.00
209-751-726.050	REPAIRS AND MAIN	605.00
209-751-930.210	TELEPHONE	35.00
212-430-930.620	ELECTRICITY	642.00
212-430-930.600	MEMBERSHIPS ANI	125.00
212-430-703.070	OVERTIME	441.00
212-430-704.600	WORKERS COMPEN	677.00
212-430-704.140	LIFE AND DISABILIT	407.00
212-430-704.600	WKRS COMP	508.00
212-430-726.305	SUPPLIES-MEDICAL	455.00
212-430-920.410	SERVICE CONTRACI	424.00
212-430-930.100	INSURANCE AND BI	376.00
212-430-930.210	TELEPHONE	210.00
212-430-930.660	GASOLINE	112.00
212-430-930.980	ANIMAL STERILIZAT	1,415.00
212-941-999.990	CONTRIBUTION TO	3,164.00

GL NUMBER	DESCRIPTION	AVAILABLE BALANCE
Fund 645 - ADMINISTRATIVE SERVICES		
Dept 270-HUMAN RESOURCES		
645-270-703.010	REG EMP - DEPT DIR/COMM	(35,109.48)
Total Dept 270-HUMAN RESOURCES		(35,109.48)

Fund 647 - HEALTH CARE FUND

Expenditures

Dept 851-INSURANCE AND BONDS		
647-851-704.110	HOSPITALIZATION	(718.66)

GL NUMBER	DESCRIPTION	AVAILABLE BALANCE
645-270-703.060	PART-TIME/TEMPC	35,110.00

647-851-704.120	PRESCRIPTION	719.00



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: ___ Capital Projects/Airport Capital Projects

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Additional funds to purchase used SMI snow blower for the airport

Account Number	Decrease	Increase
481-050-699.030 Transfer in	\$	\$1,000
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
499-901-970.300 Property - improvements	\$	\$1,000
499-999-999.000 Transfer out	\$1,000	\$
481-901-970.435 Property – machinery and equipment	\$1,000	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$2,000	\$2,000

Department Head Signature _____ Date _____

Administrator's Signature *[Signature]* _____ Date *3/18/14*

Finance Department
Entered:
By:

March 27, 2014

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: 101-133

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE *Drug Court Budget Amendment*

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101 - 133 - 940.010 (Outside Contracted)	\$	\$ 3,000.00
101 - 133 - 703.020 (Regular - Salaried)	\$ 3,000.00	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$ 3,000.00	\$ 3,000.00

Stacy J. Cruz

 Department Head Signature

02/14/14

 Date

Finance Department
Entered:
By:

[Signature]

 Administrator's Signature

3/19/14

 Date

3/27/14

 Board Approval Date (if necessary)

 Budget Adjustment #

 Posting Number

RESOLUTION NO. OCR 14-09
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 27, 2014

FAIR HOUSING RESOLUTION

WHEREAS, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and,

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status; and

WHEREAS, LET IT BE KNOWN TO ALL PERSONS that it is the policy of **Otsego County** to implement mortgage programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status. Therefore, **Otsego County** does hereby pass the following Resolution:

BE IT RESOLVED that in accordance with Executive Order 11063, **Otsego County** shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status; and

Otsego County will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights; and

Otsego County will at a minimum post this policy or the Fair Housing poster or other posters, flyers or other information which will bring to the attention of owners of real estate, developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott Larsen Act; and, now, therefore be it

RESOLVED, that the opportunity to participate in federal, state and locally funded programs without discrimination because of race, religion, national origin, color, sex, marital status, age or disability is hereby recognized and declared to be a civil right; and be it further

RESOLVED, that the Otsego County Board of Commissioners hereby appoints Marlene Hopp, Otsego County Housing Director on November 27th, 2012 as the Otsego County Housing Program Fair Housing contact person. Upon any complaints that refer to any discrimination with the Otsego County Housing Program based on the above description Mrs. Hopp will follow the Otsego County Fair Housing Policy, attached.

Executive Order 11063

DATE: 11-20-62

24 -- Housing and Urban Development

Equal opportunity in housing

WHEREAS the granting of Federal assistance for the provision, rehabilitation, or operation of housing and related facilities from which Americans are excluded because of their race, color, creed, or national origin is unfair, unjust, and inconsistent with the public policy of the United States as manifested in its Constitution and laws; and

WHEREAS the Congress in the Housing Act of 1949 has declared that the general welfare and security of the Nation and the health and living standards of its people require the realization as soon as feasible of the goal of a decent home and a suitable living environment for every American family; and

WHEREAS discriminatory policies and practices based upon race, color, creed, or national origin now operate to deny many Americans the benefits of housing financed through Federal assistance and as a consequence prevent such assistance from providing them with an alternative to substandard, unsafe, unsanitary, and overcrowded housing; and

WHEREAS such discriminatory policies and practices result in segregated patterns of housing and necessarily produce other forms of discrimination and segregation which deprive many Americans of equal opportunity in the exercise of their unalienable rights to life, liberty, and the pursuit of happiness; and

WHEREAS the executive branch of the Government, in faithfully executing the laws of the United States which authorize Federal financial assistance, directly or indirectly, for the provision, rehabilitation, and operation of housing and related facilities, is charged with an obligation and duty to assure that those laws are fairly administered and that benefits there under are made available to all Americans without regard to their race, color, creed, or national origin:

NOW, THEREFORE, by virtue of the authority vested in me as President of the United States by the Constitution and laws of the United States, it is ordered as follows:

Part I -- Prevention of Discrimination

Section 101. I hereby direct all departments and agencies in the executive branch of the Federal Government, insofar as their functions relate to the provision, rehabilitation, or operation of housing and related facilities, to take all action necessary and appropriate to prevent discrimination because of race, color, creed, or national origin -- \1\
(FOOTNOTE)

(FOOTNOTE) \1\ Editorial note: Executive Order 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307, revises section 101 to apply to discrimination because of race, color, religion (creed), sex, or national origin.

(a) in the sale, leasing, rental, or other disposition of residential property and related facilities (including land to be developed for residential use), or in the use or occupancy thereof, if such property and related facilities are --

(i) owned or operated by the Federal Government, or

(ii) provided in whole or in part with the aid of loans, advances, grants, or contributions hereafter agreed to be made by the Federal Government, or

(iii) provided in whole or in part by loans hereafter insured, guaranteed, or otherwise secured by the credit of the Federal Government, or

(iv) provided by the development or the redevelopment of real property purchased, leased, or otherwise obtained from a State or local public agency receiving Federal financial assistance for slum clearance or urban renewal with respect to such real property under a loan or grant contract hereafter entered into; and

(b) in the lending practices with respect to residential property and related facilities (including land to be developed for residential use) of lending institutions, insofar as such practices relate to loans hereafter insured or guaranteed by the Federal Government.

Sec. 102. I hereby direct the Department of Housing and Urban Development and all other executive departments and agencies to use their good offices and to take other appropriate action permitted by law, including the institution of appropriate litigation, if required, to promote the abandonment of discriminatory practices with respect to residential property and related facilities heretofore provided with Federal financial assistance of the types referred to in Section 101(a)(ii), (iii), and (iv).

Part II -- Implementation by Departments and Agencies

Sec. 201. Each executive department and agency subject to this order is directed to submit to the President's Committee on Equal Opportunity in Housing established pursuant to Part IV of this order (hereinafter sometimes referred to as the Committee), within thirty days from the date of this order, a report outlining all current programs administered by it which are affected by this order.

Sec. 202. Each such department and agency shall be primarily responsible for obtaining compliance with the purposes of this order as the order applies to programs administered by it; and is directed to cooperate with the Committee, to furnish it, in accordance with law, such information and assistance as it may request in the performance of its functions, and to report to it at such intervals as the Committee may require.

Sec. 203. Each such department and agency shall, within thirty days from the date of this order, issue such rules and regulations, adopt such procedures and policies, and make such exemptions and exceptions as may be consistent with law and necessary or appropriate to effectuate the purposes of this order. Each such department and agency shall consult with the Committee in order to achieve such consistency and uniformity as may be feasible.

Part III -- Enforcement

Sec. 301. The Committee, any subcommittee thereof, and any officer or employee designated by any executive department or agency subject to this order may hold such hearings, public or private, as the Committee, department, or agency may deem advisable for compliance, enforcement, or educational purposes.

Sec. 302. If any executive department or agency subject to this order concludes that any person or firm (including but not limited to any individual, partnership, association, trust, or corporation) or any State or local public agency has violated any rule, regulation, or procedure issued or adopted pursuant to this order, or any non-discrimination provision included in any agreement or contract pursuant to any such rule, regulation, or procedure, it shall endeavor to end and remedy such violation by informal means, including conference, conciliation, and persuasion unless similar efforts made by another Federal department or agency have been unsuccessful. In conformity with rules, regulations, procedures, or policies issued or adopted by it pursuant to Section 203 hereof, a department or agency may take such action as may be appropriate under its governing laws, including, but not limited to, the following:

It may --

(a) cancel or terminate in whole or in part any agreement or contract with such person, firm, or State or local public agency providing for a loan, grant, contribution, or other Federal aid, or for the payment of a commission or fee;

(b) refrain from extending any further aid under any program administered by it and affected by this order until it is satisfied that the affected person, firm, or State or local public agency will comply with the rules, regulations, and procedures issued or adopted pursuant to this order, and any nondiscrimination provisions included in any agreement or contract;

(c) refuse to approve a lending institution or any other lender as a beneficiary under any program administered by it which is affected by this order or revoke such approval if previously given.

Sec. 303. In appropriate cases executive departments and agencies shall refer to the Attorney General violations of any rules, regulations, or procedures issued or adopted pursuant to this order, or violations of any nondiscrimination provisions included in any agreement or contract, for such civil or criminal action as he may deem appropriate. The Attorney General is authorized to furnish legal advice concerning this order to the Committee and to any department or agency requesting such advice.

Sec. 304. Any executive department or agency affected by this order may also invoke the sanctions provided in Section 302 where any person or firm, including a lender, has violated the rules, regulations, or procedures issued or adopted pursuant to this order, or the nondiscrimination provisions included in any agreement or contract, with respect to any program affected by this order administered by any other executive department or agency.

Part IV -- Establishment of the President's Committee on Equal Opportunity in Housing [Part IV revoked by EO 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307]

Part V -- Powers and Duties of the President's Committee on Equal Opportunity in Housing Sec. 501. [Revoked]

[Sec. 501 revoked by EO 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307]

Sec. 502. (a) The Committee shall take such steps as it deems necessary and appropriate to promote the coordination of the activities of departments and agencies under this order. In so doing, the Committee shall consider the overall objectives of Federal legislation relating to housing and the right of every individual to participate without discrimination because of race, color, creed, or national origin in the ultimate benefits of the Federal programs subject to this order. \1\ (FOOTNOTE)

(FOOTNOTE) \1\ Editorial note: Executive Order 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307, revises section 502 to apply to discrimination because of race, color, religion (creed), sex, or national origin.

(b) The Committee may confer with representatives of any department or agency, State or local public agency, civic, industry, or labor group, or any other group directly or indirectly affected by this order; examine the relevant rules, regulations, procedures, policies, and practices of any department or agency subject to this order and make such recommendations as may be necessary or desirable to achieve the purposes of this order.

(c) The Committee shall encourage educational programs by civic, educational, religious, industry, labor, and other nongovernmental groups to eliminate the basic causes of discrimination in housing and related facilities provided with Federal assistance.

Sec. 503. [Revoked]

[Sec. 503 revoked by EO 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307]

Part VI -- Miscellaneous

Sec. 601. As used in this order, the term ``departments and agencies" includes any wholly-owned or mixed-ownership Government corporation, and the term ``State" includes the District of Columbia, the Commonwealth of Puerto Rico, and the territories of the United States.

Sec. 602. This order shall become effective immediately.

The provisions of Executive Order 11063 of Nov. 20, 1962, appear at 27 FR 11527, 3 CFR, 1959 - 1963 Comp., p. 652, unless otherwise noted.

Content updated June 30, 2002



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U.S. Department of Housing and Urban Development
451 7th Street S.W., Washington, DC 20410
Telephone: (202) 708-1112 TTY: (202) 708-1455
[Find the address of a HUD office near you](#)

RESOLUTION NO. OCR 14-10
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 27, 2014

WHEREAS, the County of Otsego is interested in the continuing effort to rehabilitate housing conditions for its low income residents; and

WHEREAS, the County of Otsego has demonstrated a need for this assistance with data outlined in the application; and

WHEREAS, the County of Otsego intends to meet this need by submission of an application to the Michigan State Housing Authority (MSHDA) Housing Resource Fund (HRF) County Allocation Community Development Block Grant and by funds leveraged with MSHDA Property Improvement Program (PIP), and local funds, thus meeting more needs; and

WHEREAS, the Otsego County Board of Commissioners accepts the recommendation of the Otsego County Housing Committee to apply for \$175,000; now, therefore, be it

RESOLVED, that the Otsego County Administrator, John M. Burt on behalf of the Otsego County Board of Commissioners, be the Authorized Official to sign and submit said MSHDA's HRF Application and Marlene K. Hopp, Director of the Otsego County Housing Committee be the Agency Administrator to prepare the grant and submit other documents as required.

OTSEGO COUNTY HOUSING COMMITTEE
Housing Resource Fund
Community Development Block Grant County Allocation Funds
Program Summary

Project Description

The Otsego County Housing Committee will be requesting a grant through Michigan State Housing Development Authorities (MSHDA's) Housing Resource Funding (HRF) of Community Development Block Grant (CDBG) County Allocation funds of \$175,000.

These and leveraged funds will assist 10 low income residents not exceeding 80% of the county median income, by assisting rehabilitation to single-family residential dwellings. A targeted strategy within the county will consist of homeowner rehabilitation. Otsego Counties geographic area contains 24,164 persons, with 14,731 housing units of which 7,776 are owner-occupied, 1,980 renter-occupied and 4,975 are vacant, according to the 2010 census.

MSHDA - Property Improvement Program and Federal Home Loan Bank - Neighborhood Impact Program of approximately \$44,000 will be the leveraged funds of the grant during the twenty-four month period. The program is countywide in nature and qualified homeowners from within Otsego County will be considered on an equal opportunity basis. The following activities that will be promoted are listed below.

Budget

<u>Component-Activity</u>	<u>MSHDA Funds</u>	<u>Proposed Units</u>	<u>Leverage Funds</u>
Homeowner Rehabilitation	\$118,500	10	
Emergency Repair	\$25,000	5	
Administration	\$31,500		
<u>Leverage Funds</u>		6	\$50,000
MSHDA- Property Improvement Program			
FHLB- Neighborhood Impact Program			
Total	<u>\$175,000</u>	<u>21</u>	<u>\$50,000</u>

Homeowner Assistance Rehabilitation and Emergency Repair (\$143,500)

Activity Description: The homeowner assistance rehabilitation program will assist 15 very-low to modest income individuals and families with rehabilitation, emergency repair and reduce lead-based paint to their existing dwelling. Repairs performed to the dwelling will meet the HUD Uniform Physical Conditions Standards and local codes, ordinances and standards. Funds will be secured by a mortgage at a 0% interest deferred loan or 0 - 3% interest loan with payments. Potential homeowners will apply for the program based on qualifications and program guidelines.

Rehabilitation Classification:

Single-family rehabilitation is categorically excluded subject to section 58.5 (24 Code of Federal Regulations (CFR) (58.35(a.)) county wide program and 58.6 authorities and requires a two-tiered environmental review. Emergency repairs are exempt activities subject to section 58.34 (24 CFR 58.34 (a)1-(a)12) county wide program and 58.6 authorities.

Administration

A total of \$31,500 administration will be collected throughout the duration of the grant to administer the home owner rehabilitation program.

Administrative funds are classified as exempt activity under 24 CFR 58.34(a)1-(a)12.

Marlene K. Hopp
 Marlene K. Hopp, Director
 Otsego County Housing Committee

March 18, 2014
 Dated



AN EQUAL OPPORTUNITY HOUSING PROGRAM



**OTSEGO COUNTY 2014 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR SURVEY/REMONUMENTATION SERVICES**

1. Parties. This agreement made this Twenty-Seventh day of March, 2014, by and between the **County of Otsego**, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and **Wade Trim, Inc.**, located at 271 W. McCoy Road, Gaylord, Michigan, hereafter CONTRACTOR.

2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on the date first above written, and continue until December 31, 2014.

3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.

 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

 - C. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.

 - D. County Plan. Means the approved Otsego County Remonumentation Plan.

4. Compensation. The CONTRACTOR shall perform all work for the PROJECT at the applicable rates indicted on the Professional Fee Schedule attached to and made a part hereof, for the total amount not to exceed **Twenty Two Thousand Thirty Four and 50/100 dollars (US \$22,034.50)**. The PROJECT shall be defined as the corners completed (corners to be researched, corners to be monumented or remonumented and corners to have coordinates set) without exceeding the maximum amount.

5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when: (a) the Peer Review Group reviews and concurs with the CONTRACTORS Corner Research & Remonumentation according to the Monumentation and Remonumentation Plan For Otsego County; (b) furnishes an original Land Corner Recordation Form, or forms if appropriate to the County Representative; (c) furnish one complete set of documents for each corner monumented, remonumented, researched or coordinate set to the County Representative to be placed in the permanent file maintained at the Register of Deeds Office; (d) the County Representative certifies to the appropriate County official or officer that (a), (b) and (c) have been completed and that such completed work is in accordance with the grant; (e) that the

County will pay the amount owed and due within 30 days of receipt of itemized invoice, approved by the County Representative and by the County Grant Administrator. These (a)-(d) requirements will be completed 45 days prior to end of the Grant Agreement, ending 12/31/2014.

Unless otherwise authorized by the County Grant Administrator, the Contractor's work is to be completed **no later than October 15, 2014**. Said statement shall be in accordance with the schedule of fees and charges outlined in this Contract. If the CONTRACTOR fails to meet this deadline, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen. The Grant Administrator can extend deadlines at his/her discretion.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.

7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:

A. CORNERS TO BE RESEARCHED (40 total corners):

- T30N, R2W (Chester Township)
 - M10, M11, M12, M13 (4 standard)
- T29N, R2W (Chester Township)
 - M1 (common)
- T30N, R1W (Charlton Township)
 - A10, A11, A12, A13 (4 common)
 - B11, B13, C10, C11, C12, C13, D7, D9, D11, D13 (10 standard)
 - E5, E7, E8, E9, E10, E11, E12, E13, F7, F9, F11, G7, G8, G9, G10, G11 (16 standard)
- T29N, R1W (Charlton Township)
 - A1, B1, C1, D1, E1 (5 common)

B. CORNERS TO BE MONUMENTED (40 total corners):

- T30N, R2W (Chester Township)
 - M10, M11, M12, M13 (4 standard)
- T29N, R2W (Chester Township)
 - M1 (common)
- T30N, R1W (Charlton Township)
 - A10, A11, A12, A13 (4 common)

B11, B13, C10, C11, C12, C13, D7, D9, D11, D13 (10 standard)
E5, E7, E8, E9, E10, E11, E12, E13, F7, F9, F11, G7, G8, G9, G10, G11 (16
standard)

T29N, R1W (Charlton Township)
A1, B1, C1, D1, E1 (5 common)

Total for Charlton and Chester Townships:
30 standard corners and 10 common corners. 40 total corners.

C. Project Details. RESEARCH shall consist of a thorough investigation of all available sources and include copies of pertinent supporting documents and data. REMONUMENTATION shall consist of field reconnaissance of existing monumentation and references; any required measurements or calculations; a Land Corner Recordation Certificate; presentation to, and acceptance of, the Otsego County Peer Review Group; placement of an Otsego County Monument provided by the COUNTY, and a record of the date of completion of specific tasks on a form provided by the COUNTY. The COUNTY will record all Land Corner Recordation Certificates after acceptance by the Otsego County Peer Review Group. COORDINATES shall consist of State Plane Coordinates established in accordance with the requirement of the Office of Land Survey and Remonumentation.

This Contract requires that all survey work be performed in accordance with Act 345 of Public Acts 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission and to follow any rules set by the State, including Memorandum No. 16 From time to time the Peer Group will outline a specific procedure to recover or replace a Government corner. It is required that these instructions be followed to the best of the Contractor's ability.

8. Indemnification. CONTRACTOR shall indemnify, defend and hold harmless the County its boards, commissioners, officers, employees and agents against all claims of loss, damage and/or injury arising out of the performance of services by CONTRACTOR under this Agreement or that may be sustained in or upon the County owned or leased premises from any actions or omissions of CONTRACTOR. Such indemnification shall survive the termination of this Agreement. By entering this Agreement, neither party waives any immunities granted by law.
9. Insurance. CONTRACTOR, shall at its sole expense, obtain and maintain in full force and effect at all times during the term of this Agreement, the following insurance coverages, in a form acceptable to the County, with responsible insurance companies licensed and admitted to do business in the State of Michigan. CONTRACTOR shall provide the COUNTY with proof of insurance prior to commencement of this Agreement.

A. General Liability Insurance. General liability insurance with limits of liability not less than \$1,000,000 per occurrence for the protection of the COUNTY and the State of Michigan against all claims, liabilities, obligations, damages, claims, judgments, costs and expenses, damages, and expenses for bodily injury or death, personal injury and/or damage to property that may arise out

of CONTRACTOR's negligent act, error or wrongful conduct incident to or arising out of the services provided under this Agreement, or that may be sustained in or upon the COUNTY premises and the State of Michigan (and its agents and employees) from any actions or omissions of CONTRACTOR (or anyone directly or indirectly employed by it).

B. Motor Vehicle Liability. Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including, Michigan no-fault coverages.

C. Each insurance policy shall name the County as an Additional Insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the County.

10. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.

11. Termination. This Agreement may be terminated prior to the expiration of its term as follows:

A. By mutual written agreement of the parties; or

B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.

C. Either party may terminate this Agreement, with or without cause, upon 30 days prior written notice to the party.

12. Effect of Termination. In the event of termination of this Agreement pursuant to Section 11, CONTRACTOR will be entitled to the monies provided herein only through date of termination.

13. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: John Burt
Otsego County Administrator
225 West Main Street, Suite 203
Gaylord, Michigan 49735

If to Wade Trim: Brian Sousa, P.S.
Vice-President
271 W. McCoy Road
PO Box 618
Gaylord, Michigan 49734

14. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Seventh day of March, 2014, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: WADE-TRIM, INC.
P.O. Box 618
Gaylord, MI 49734

By: _____
Lee F. Olsen, Chairman
Otsego County Commissioner

By: _____
Brian Sousa, P.S.
Vice-President

Approved as to Form

Approved as to Form

By: _____
John M. Burt,
Otsego County Administrator

By: _____
Marlene K. Hopp,
Otsego County Grant Administrator

**OTSEGO COUNTY 2014 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR COUNTY REPRESENTATIVE SERVICES**

1. Parties. This agreement made this Twenty-Seventh day of March, 2014, by and between the **County of Otsego**, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and **Ronald C. Brand, PS.**, located at 533 Greenfield Drive, Gaylord, Michigan, hereafter CONTRACTOR.

2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on January 1, 2014, and continue until December 31, 2014.

3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.

 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws

 - C. County Surveyor. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

 - D. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.

4. Compensation. The CONTRACTOR shall perform all work for the PROJECT for the total amount not to exceed **Two Thousand Three Hundred and 00/100 dollars (US \$2,300.00)**. The PROJECT shall be defined as completion of all duties listed in Section 7, Services to be Provided by CONTRACTOR.

5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when the required work listed in Section 7, Services to be Provided by CONTRACTOR, is completed by the CONTRACTOR.

If the CONTRACTOR fails to meet the deadlines contained within this contract, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator. Requests for payment for partial completion of contract will not be routinely approved in order to encourage timely performance of the contract.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.
7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:
 - A. Establishing, scheduling meetings of, and chairing a Peer Group which will meet and act as advisors for ratification of corner locations. These meetings shall be in compliance with the Open Meetings Act. Peer Group meetings shall be scheduled as to allow for all assigned Remonumentation corners, other than corners tabled until the following grant cycle, to be reviewed and ratified by October 1, 2014.
 - B. Evaluation of all completed Land Corner Recordation Certificate(s). Such work to be completed by October 30, 2014.
 - C. Creating and maintaining a filing system for each corner, which contains all survey information compiled.
 - D. Submitting documentation to the County Grant Administrator as required for the annual Application for Monumentation Grant which includes, but is not limited to the following:
 1. A general work-progress report for all current awarded contracts, by October 1, 2014.
 2. For the current-year projects, a description of the work area completed, and the work remaining to be completed. Such completion report will be completed by November 15, 2014.
 3. The Work Program for the following year. Such Work Program will be completed by November 30, 2014. The Work Program will indicate (a) the area where the Public Land Survey corners and Property-controlling corners are proposed to be monumented and/or remonumented and coordinates set within the next contract year; (b) the area where the Public Land Surveyor corners and Property-controlling corners are to be researched in the next contract year; (c) the area where horizontal and

vertical control stations are to be researched and located; and (d) the area where horizontal and vertical coordinates are to be established.

The County Representative will consult with and obtain the consent of the Grant Administrator when drafting the Work Program and Remonumentation Grant Application for the following year.

- E. Any other duties contained in the Monumentation and Remonumentation Plan for Otsego County, Michigan or those contained in Act 345, of the Public Acts of 1990, the State Survey and Remonumentation Act, being Sections 54.261 to 54.279 of the Michigan Compiled Laws and to follow any rules set by the State, including Memorandum No. 16.
8. Motor Vehicle Liability Insurance. Proof of Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including Michigan no-fault coverages.
9. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.
10. Termination. This Agreement may be terminated prior to the expiration of its term as follows:
- A. By mutual written agreement of the parties; or
- B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.
11. Effect of Termination. In the event of termination of this Agreement pursuant to Section 10, CONTRACTOR will be entitled to the monies provided herein only through date of termination.
12. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: John Burt
 Otsego County Administrator
 225 West Main Street, Suite 203
 Gaylord, Michigan 49735

If to: Ronald C. Brand, PS
 533 Greenfield Drive
 Gaylord, Michigan 49735

13. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Seventh day of March, 2014, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: Ronald C. Brand, PS
533 Greenfield Drive
Gaylord, MI 49735

By: _____
John M. Burt
Otsego County Administrator

By: _____
Ronald C. Brand, PS
Otsego County Surveyor

Approved as to Form

Approved as to Form

**OTSEGO COUNTY 2014 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR SURVEY/REMONUMENTATION SERVICES**

1. Parties. This agreement made this Twenty-Seventh day of March, 2014, by and between the **County of Otsego**, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and **Brand Land Surveying LLC** located at 533 Greenfield Drive, Gaylord, Michigan 49735, hereafter CONTRACTOR.
2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on the date first above written, and continue until December 31, 2014.
3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.
 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.
 - C. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.
 - D. County Plan. Means the approved Otsego County Remonumentation Plan.
4. Compensation. The CONTRACTOR shall perform all work for the PROJECT at the applicable rates indicted on the Professional Fee Schedule attached to and made a part hereof, for the total amount not to exceed **Twenty Two Thousand Thirty Four and 50/100 dollars (US \$22,034.50)**. The PROJECT shall be defined as the corners completed (corners to be researched, corners to be monumented or remonumented and corners to have coordinates set) without exceeding the maximum amount.
5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when: (a) the Peer Review Group reviews and concurs with the CONTRACTORS Corner Research & Remonumentation according to the County Plan For Otsego County; (b) furnishes an original Land Corner Recordation Form, or forms if appropriate to the County Representative; (c) furnish one complete set of documents for each corner monumented, remonumented, researched or coordinate set to the County Representative to be placed in the permanent file maintained at the Register of Deeds Office; (d) the County Representative certifies to the appropriate County official or officer that (a), (b) and (c) have been completed and that such completed work is in accordance with the grant; (e) that the County will pay the amount owed and due within 30 days of receipt of itemized invoice, approved by the County Representative and by the County Grant

Administrator. These (a)-(d) requirements will be completed 45 days prior to end of the Grant Agreement, ending 12/31/2014.

Unless otherwise authorized by the County Grant Administrator, the Contractor's work is to be completed **no later than October 15, 2014**. Said statement shall be in accordance with the schedule of fees and charges outlined in this Contract. If the CONTRACTOR fails to meet this deadline, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen. The Grant Administrator can extend deadlines at his/her discretion.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.

7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:

A. CORNERS TO BE RESEARCHED (34 total corners):

T31N, R4W (Elmira Township)

H5, H7, J5, J7, J9, J11, K8, K9, K10, K11, K12, L7, L9, L11 (14 standard)

M1 (common)

M2 (standard)

T31N, R3W (Livingston Township)

A1 (common)

A2 (common)

B1 (common)

B5, C2, D5, F3, F5, F7, F9, G2, G4, I2, I8, I11, I12 (13 standard)

T32N, R3W (Corwith Township)

A13 (common)

B13 (standard)

B. CORNERS TO BE MONUMENTED (34 total corners):

T31N, R4W (Elmira Township)

H5, H7, J5, J7, J9, J11, K8, K9, K10, K11, K12, L7, L9, L11 (14 standard)

M1 (common)

M2 (standard)

T31N, R3W (Livingston Township)

A1 (common)

A2 (common)

B1 (common)

B5, C2, D5, F3, F5, F7, F9, G2, G4, I2, I8, I11, I12 (13 standard)

T32N, R3W (Corwith Township)
A13 (common)
B13 (standard)

Total for Elmira, Livingston and Corwith Townships:
29 standard corners and 5 common corners. 34 total corners.

C. Project Details. RESEARCH shall consist of a thorough investigation of all available sources and include copies of pertinent supporting documents and data. REMONUMENTATION shall consist of field reconnaissance of existing monumentation and references; any required measurements or calculations; a Land Corner Recordation Certificate; presentation to, and acceptance of, the Otsego County Peer Review Group; placement of an Otsego County Monument provided by the COUNTY, and a record of the date of completion of specific tasks on a form provided by the COUNTY. The COUNTY will record all Land Corner Recordation Certificates after acceptance by the Otsego County Peer Review Group. COORDINATES shall consist of State Plane Coordinates established in accordance with the requirement of the Office of Land Survey and Remonumentation.

This Contract requires that all survey work be performed in accordance with Act 345 of Public Acts 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission and to follow any rules set by the State, including Memorandum No. 16. From time to time the Peer Group will outline a specific procedure to recover or replace a Government corner. It is required that these instructions be followed to the best of the Contractor's ability.

8. Indemnification. CONTRACTOR shall indemnify, defend and hold harmless the County its boards, commissioners, officers, employees and agents against all claims of loss, damage and/or injury arising out of the performance of services by CONTRACTOR under this Agreement or that may be sustained in or upon the County owned or leased premises from any actions or omissions of CONTRACTOR. Such indemnification shall survive the termination of this Agreement. By entering this Agreement, neither party waives any immunities granted by law.
9. Insurance. CONTRACTOR, shall at its sole expense, obtain and maintain in full force and effect at all times during the term of this Agreement, the following insurance coverages, in a form acceptable to the County, with responsible insurance companies licensed and admitted to do business in the State of Michigan. CONTRACTOR shall provide the COUNTY with proof of insurance prior to commencement of this Agreement.

A. General Liability Insurance. General liability insurance with limits of liability not less than \$1,000,000 per occurrence for the protection of the COUNTY and the State of Michigan against all claims, liabilities, obligations, damages, claims, judgments, costs and expenses, damages, and expenses for bodily injury or death, personal injury and/or damage to property that may arise out of CONTRACTOR's negligent act, error or wrongful conduct incident to or arising out

of the services provided under this Agreement, or that may be sustained in or upon the COUNTY premises and the State of Michigan (and its agents and employees) from any actions or omissions of CONTRACTOR (or anyone directly or indirectly employed by it).

B. Motor Vehicle Liability. Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including Michigan no-fault coverages.

C. Each insurance policy shall name the County as an Additional Insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the County.

10. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.

11. Termination. This Agreement may be terminated prior to the expiration of its term as follows:

A. By mutual written agreement of the parties; or

B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.

C. Either party may terminate this Agreement, with or without cause, upon 30 days prior written notice to the party.

12. Effect of Termination. In the event of termination of this Agreement pursuant to Section 11, CONTRACTOR will be entitled to the monies provided herein only through date of termination.

13. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: John Burt
Otsego County Administrator
225 West Main Street, Suite 203
Gaylord, Michigan 49735

If to: Brand Land Surveying LLC:
Ronald C. Brand, PS,
Owner
533 Greenfield Drive
Gaylord, Michigan 49735

14. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Seventh day of March, 2014, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: BRAND LAND
SURVEYING LLC
533 Greenfield Drive
Gaylord, MI 49735

By: _____
Lee F. Olsen, Chairman
Otsego County Commissioner

By: _____
Ronald C. Brand, PS
Owner

Approved as to Form

Approved as to Form

By: _____
John M. Burt,
Otsego County Administrator

By: _____
Marlene K. Hopp,
Otsego County Grant Administrator

RESOLUTION NO. OCR 14-11
The Otsego County Courthouse Plaza Park Project
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 27, 2014

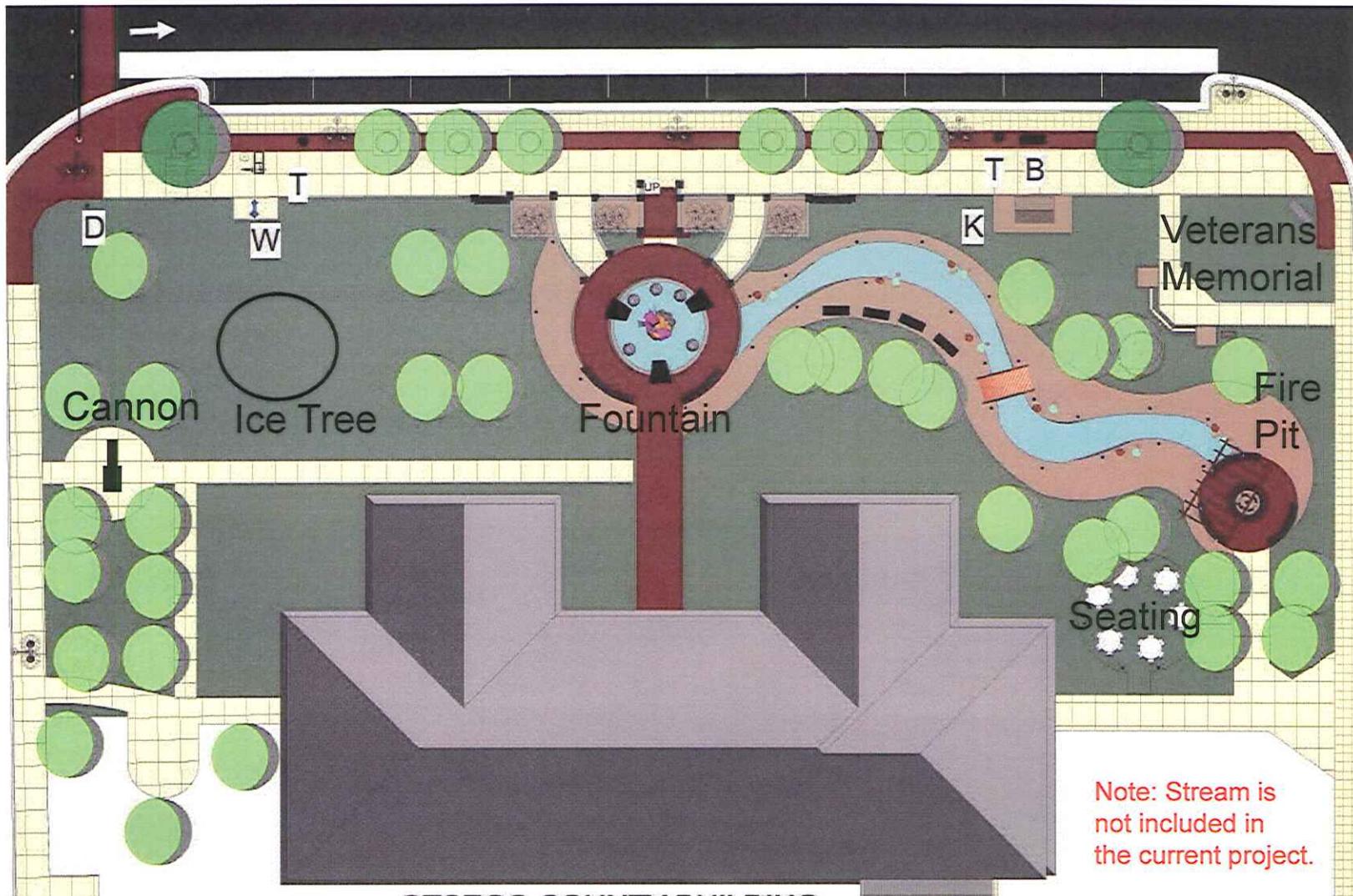
WHEREAS, Otsego County supports the submission of an application titled, "The Otsego County Courthouse Plaza Park Project" to the Michigan Natural Resources Trust Fund for development of an interactive water feature, enhanced seating, and a natural gas fire pit at the Otsego Courthouse Plaza; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

WHEREAS, Otsego County has made a financial commitment to the project in the amount of \$100,000 matching funds in cash; now therefore, be it

RESOLVED, that Otsego County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$273,000, and further resolves to make its financial obligation amount of \$100,000, along with private commitments of \$25,300 (together 31.45%) for a total project cost of \$398,300, during the 2014-2015 fiscal years.

Courthouse Plaza



Courthouse Plaza Water Feature Concept



Note: Stream is
not included in
the current project.

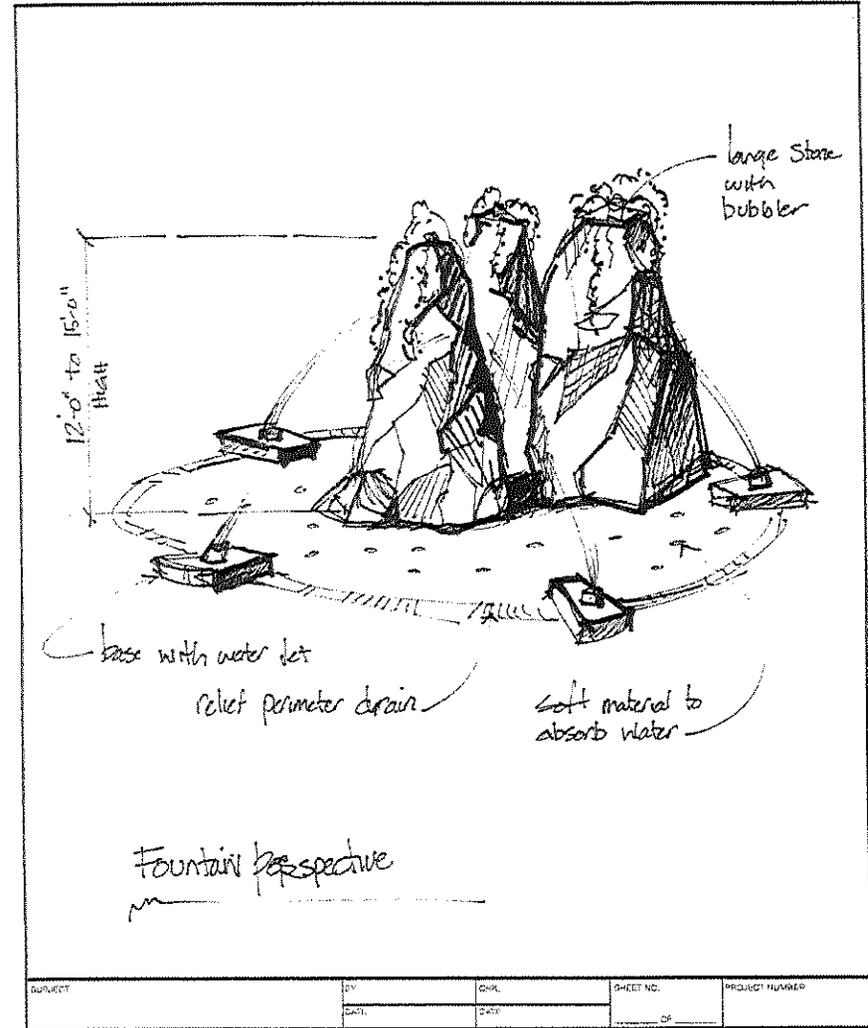
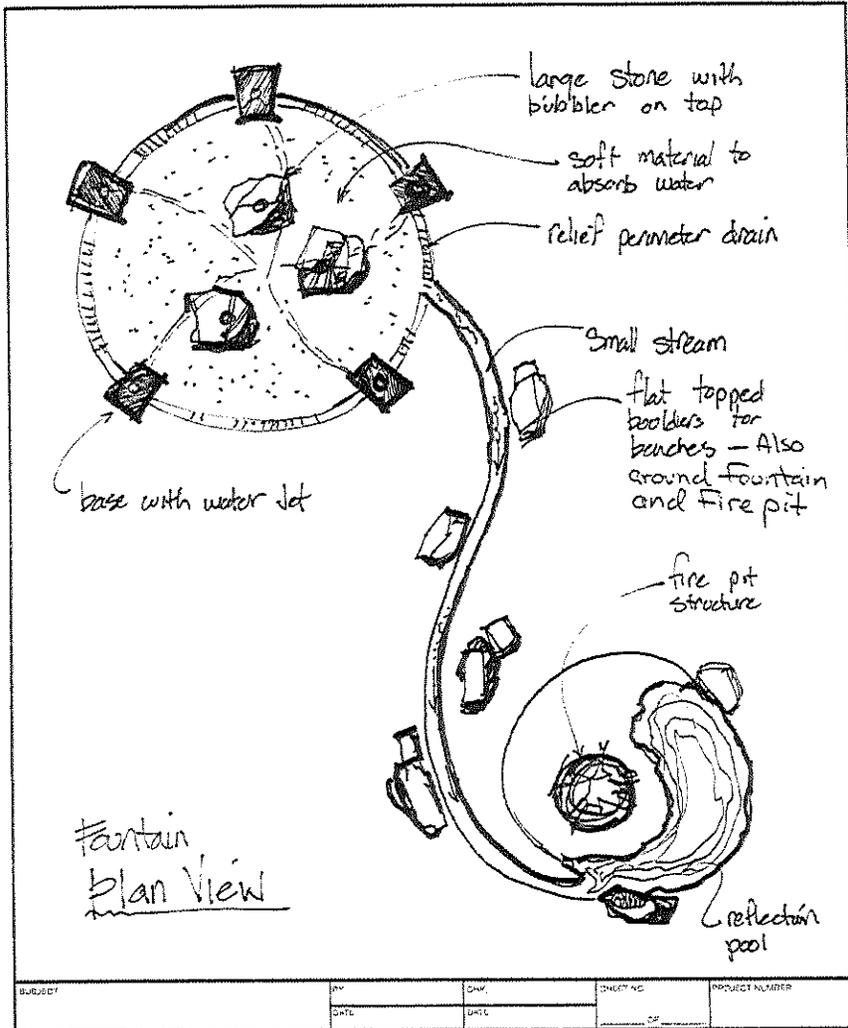
Courthouse Plaza Water Feature Concept

SEIDELL ARCHITECTS

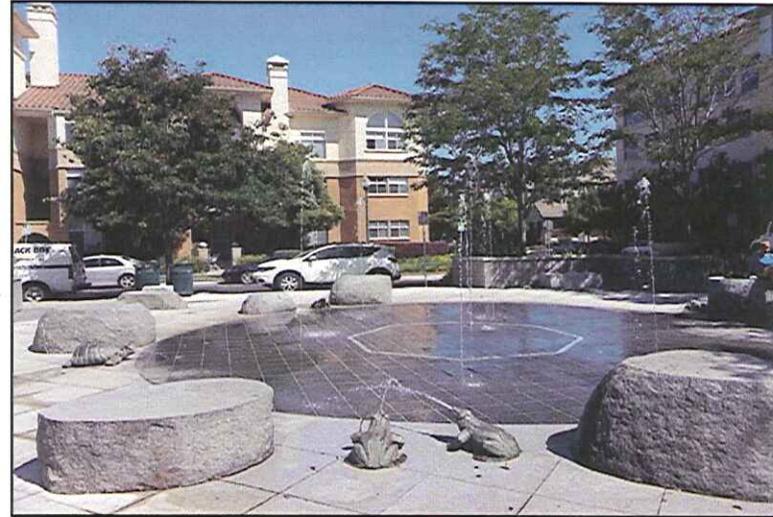
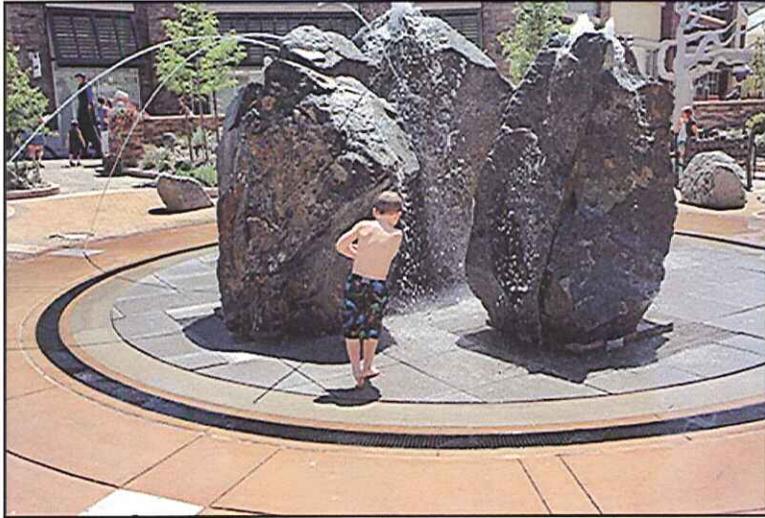
WORK SHEET

SEIDELL ARCHITECTS

WORK SHEET

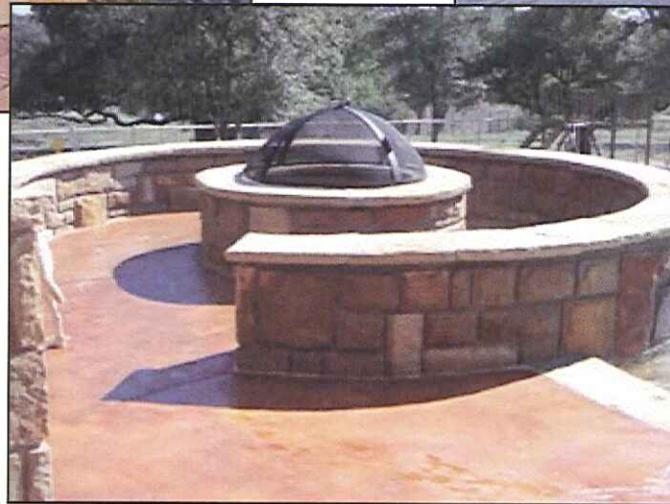


Courthouse Plaza Water Feature in Pictures



What we envision the fountain to look like – 3 large rock elements, bubblers on each rock, with 5 water jets, flat rock seating around fountain.

Courthouse Plaza Fire Pit



We envision a gas fire pit with a screen cover located at the end our stream element with flat rock seating for special events in the fall and winter.

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - FEBRUARY 28, 2014

	<u>GENERAL FUND</u>	<u>PUBLIC IMPROVEMENT</u>	<u>BUDGET STABILIZATION</u>	<u>LEGAL DEFENSE</u>	<u>EQUIPMENT FUND</u>
ASSETS					
CASH	842,475.64	578,128.60	1,445,682.73	49,242.81	93,702.32
INVESTMENTS	1,260,633.44	300,000.00	-	-	-
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	20,602.09	-	-	-	-
ACCOUNTS RECEIVABLE	-	167,066.64	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	-	189,351.73	30,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	72,987.85	-	-	-
LONG TERM ADV TO EMS	-	434,812.96	-	-	-
POSTAGE INVENTORY	3,307.99	-	-	-	-
SUPPLIES INVENTORY	17,198.34	-	-	-	-
PREPAID EXPENSE	6,306.25	-	-	-	-
TOTAL ASSETS	<u>2,161,338.75</u>	<u>1,742,347.78</u>	<u>1,475,682.73</u>	<u>49,242.81</u>	<u>93,702.32</u>
LIABILITIES					
ACCOUNTS PAYABLE	61,287.01	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	621,457.85	-	-	-	-
DEFERRED REVENUE	143,866.09	-	-	-	-
TOTAL LIABILITIES	<u>826,610.95</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE					
NONSPENDABLE/ASSIGNED/RESTRICTED	50,753.09	-	-	-	-
UNASSIGNED	1,283,974.71	1,742,347.78	1,475,682.73	49,242.81	93,702.32
TOTAL FUND BALANCE	<u>1,334,727.80</u>	<u>1,742,347.78</u>	<u>1,475,682.73</u>	<u>49,242.81</u>	<u>93,702.32</u>
TOTAL LIABS & FUND BALANCE	<u>2,161,338.75</u>	<u>1,742,347.78</u>	<u>1,475,682.73</u>	<u>49,242.81</u>	<u>93,702.32</u>

Information on these pages is intended for mangement purposes only.
The information is unaudited and is prepared using the modified cash basis of accounting.

THE FEBRUARY REPORT DOES NOT HAVE ACCURATE FUND BALANCES BROUGHT FORWARD FROM 2013, AS 2013 IS NOT CLOSED.

BALANCE SHEET -- BOARD DISCRETIONARY FUNDS -- FEBRUARY 28, 2014

	<u>REVENUE SHARING</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>HEALTH CARE</u>
ASSETS				
CASH	-	110,411.18	172,563.78	347,844.34
RESERVED CASH	-	-	-	
INVESTMENTS	-	-	-	-
IMPREST CASH	-	-	-	2,000.00
TAXES RECEIVABLE	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	253.77
DUE FROM STATE	-	-	-	-
DUE FROM OTHER FUNDS	621,457.85	12,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-
POSTAGE INVENTORY	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-
PREPAID EXPENSE	-	-	-	-
TOTAL ASSETS	<u>621,457.85</u>	<u>122,411.18</u>	<u>172,563.78</u>	<u>350,098.11</u>
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
DEFERRED REVENUE	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE				
NONSPENDABLE/ASSIGNED/RESTRICTED	-	-	-	-
UNASSIGNED	621,457.85	122,411.18	172,563.78	350,098.11
TOTAL FUND BALANCE	<u>621,457.85</u>	<u>122,411.18</u>	<u>172,563.78</u>	<u>350,098.11</u>
TOTAL LIABS & FUND BALANCE	<u>621,457.85</u>	<u>122,411.18</u>	<u>172,563.78</u>	<u>350,098.11</u>

OTSEGO COUNTY - BOARD DISCRETIONARY FUNDS (EXCLUDING COMPONENT UNITS)

BUDGET REPORT

YEAR TO DATE THROUGH FEBRUARY 28, 2014

GL NUMBER	2014		YTD BALANCE 02/28/2014	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 02/28/2013	AMENDED BUDGET			
Fund 101 - GENERAL FUND					
Revenues					
010-PROPERTY TAXES	50,838.02	4,800,967.00	(77,471.14)	4,878,438.14	(1.61)
015-STATE UNRESTRICTED REVENUE	0.00	222,804.00	73,251.00	149,553.00	32.88
025-INTEREST EARNINGS	5,021.74	90,000.00	2,205.64	87,794.36	2.45
030-OTHER REVENUE	0.00	191,264.00	164.08	191,099.92	0.09
050-SPECIAL ITEMS/TRANSFERS	0.00	515,276.00	25,000.00	490,276.00	4.85
131-CIRCUIT COURT	17,772.65	216,700.00	34,577.45	182,122.55	15.96
132-LEIN FEES	(875.00)	11,800.00	875.00	10,925.00	7.42
133-DRUG COURT GRANT	(11,989.56)	141,803.00	21,330.92	120,472.08	15.04
134-RDSS TRANSPORT GRANT	255.40	15,000.00	510.60	14,489.40	3.40
136-DISTRICT COURT	82,872.59	453,434.00	88,050.09	365,383.91	19.42
145-JURY COMMISSION	0.00	8,500.00	0.00	8,500.00	0.00
148-PROBATE COURT	4,783.33	174,919.00	40,975.23	133,943.77	23.43
166-FAMILY COUNSELING SERVICES	405.00	4,000.00	465.00	3,535.00	11.63
215-COUNTY CLERK/ROD	41,916.32	254,150.00	33,967.69	220,182.31	13.37
253-TREASURER	155.00	800.00	123.00	677.00	15.38
257-EQUALIZATION	(3,318.70)	36,700.00	22,863.85	13,836.15	62.30
262-ELECTIONS	0.00	7,027.00	0.00	7,027.00	0.00
267-PROSECUTOR	10,551.36	51,309.00	13,610.27	37,698.73	26.53
268-CHILD SUPPORT SPECIALIST-PROS ATTY	0.00	35,000.00	0.00	35,000.00	0.00
301-SHERIFF	947.76	13,950.00	838.82	13,111.18	6.01
302-SHERIFF - CIVIL DIVISION	3,285.50	25,000.00	2,942.50	22,057.50	11.77
320-JUSTICE TRAINING	0.00	2,500.00	0.00	2,500.00	0.00
331-MARINE SAFETY	0.00	4,025.00	127.93	3,897.07	3.18

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THE FEBRUARY REPORT DOES NOT HAVE ACCURATE FUND BALANCES BROUGHT FORWARD FROM 2013, AS 2013 IS NOT CLOSED

GL NUMBER	2014				
	YTD BALANCE 02/28/2013	AMENDED BUDGET	YTD BALANCE 02/28/2014	AVAILABLE BALANCE	% COLLECTED/ SPENT
332-MOTORCYCLE SAFETY EDUCATION	5.00	74,600.00	25.00	74,575.00	0.03
333-SNOWMOBILE GRANT	0.00	3,200.00	0.00	3,200.00	0.00
334-SECONDARY ROAD PATROL	(17,660.00)	41,664.00	0.00	41,664.00	0.00
336-OFF-ROAD VEHICLE GRANT	0.00	11,000.00	0.00	11,000.00	0.00
351-JAIL	7,568.55	35,000.00	21,719.70	13,280.30	62.06
427-EMERGENCY SERVICES	(3,049.59)	10,000.00	0.00	10,000.00	0.00
450-REMONUMENTATION	0.00	50,469.00	0.00	50,469.00	0.00
721-PLANNING / ZONING	1,425.00	73,935.00	1,505.00	72,430.00	2.04
TOTAL Revenues	190,910.37	7,576,796.00	307,657.63	7,269,138.37	4.06
Expenditures					
101-COMMISSIONERS	31,772.35	178,674.00	31,350.23	147,323.77	17.55
105-OTHER LEGISLATIVE	21,186.56	21,188.00	21,223.56	(35.56)	100.17
131-CIRCUIT COURT	150,932.40	1,098,445.00	166,250.84	932,194.16	15.14
132-LEIN FEES	0.00	11,800.00	0.00	11,800.00	0.00
133-DRUG COURT GRANT	10,605.81	127,553.00	15,735.81	111,817.19	12.34
134-RDSS TRANSPORT GRANT	381.69	15,000.00	506.53	14,493.47	3.38
136-DISTRICT COURT	12,598.96	71,274.00	13,051.46	58,222.54	18.31
145-JURY COMMISSION	1,326.00	28,850.00	1,343.26	27,506.74	4.66
148-PROBATE COURT	32,652.01	176,249.00	32,165.75	144,083.25	18.25
149-PROBATION/PAROLE	373.95	1,500.00	0.00	1,500.00	0.00
166-FAMILY COUNSELING SERVICES	250.00	4,000.00	600.00	3,400.00	15.00
172-COUNTY ADMINISTRATOR	25,485.75	128,814.00	32,203.50	96,610.50	25.00
201-FINANCE DEPARTMENT	22,470.00	86,503.00	21,625.75	64,877.25	25.00
215-COUNTY CLERK/ROD	41,038.77	251,729.00	40,151.38	211,577.62	15.95
223-EXTERNAL AUDIT	717.00	17,000.00	858.75	16,141.25	5.05
228-INFORMATION TECHNOLOGY	4,925.80	62,160.00	4,459.70	57,700.30	7.17
253-TREASURER	17,849.41	106,443.00	18,461.49	87,981.51	17.34
257-EQUALIZATION	42,128.33	243,992.00	39,494.91	204,497.09	16.19
261-COOPERATIVE EXTENSION	12,108.47	55,331.00	2,632.54	52,698.46	4.76
262-ELECTIONS	0.00	18,740.00	0.00	18,740.00	0.00

GL NUMBER	2014				
	YTD BALANCE 02/28/2013	AMENDED BUDGET	YTD BALANCE 02/28/2014	AVAILABLE BALANCE	% COLLECTED/ SPENT
265-BUILDING AND GROUNDS	75,986.50	367,392.00	91,848.00	275,544.00	25.00
267-PROSECUTOR	78,185.66	433,853.00	55,896.59	377,956.41	12.88
268-CHILD SUPPORT SPECIALIST-PROS ATTY	0.00	47,644.00	8,548.27	39,095.73	17.94
270-HUMAN RESOURCES	13,087.75	66,836.00	16,709.00	50,127.00	25.00
278-SURVEYOR	0.00	200.00	0.00	200.00	0.00
280-OTSEGO CONSERVATION DISTRICT	4,000.00	4,000.00	4,000.00	0.00	100.00
301-SHERIFF	123,931.91	788,395.00	162,635.00	625,760.00	20.63
302-SHERIFF - CIVIL DIVISION	5,804.84	31,275.00	5,784.55	25,490.45	18.50
306-SANE	10,000.00	10,000.00	10,000.00	0.00	100.00
320-JUSTICE TRAINING	0.00	2,000.00	0.00	2,000.00	0.00
331-MARINE SAFETY	0.00	8,639.00	0.00	8,639.00	0.00
332-MOTORCYCLE SAFETY EDUCATION	2,026.39	53,600.00	1,116.34	52,483.66	2.08
333-SNOWMOBILE GRANT	95.05	10,342.00	486.95	9,855.05	4.71
334-SECONDARY ROAD PATROL	10,668.94	65,720.00	10,902.01	54,817.99	16.59
336-OFF-ROAD VEHICLE GRANT	0.00	10,642.00	17.80	10,624.20	0.17
351-JAIL	132,304.03	991,424.00	137,471.49	853,952.51	13.87
427-EMERGENCY SERVICES	0.00	30,000.00	0.00	30,000.00	0.00
445-DRAINS	4,250.00	5,000.00	4,390.00	610.00	87.80
450-REMONUMENTATION	0.00	50,469.00	0.00	50,469.00	0.00
601-DISTRICT HEALTH	43,524.00	177,578.00	44,394.50	133,183.50	25.00
605-COMMUNICABLE DISEASES	500.00	500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	0.00	111,402.00	0.00	111,402.00	0.00
648-MEDICAL EXAMINER	10,058.02	99,040.00	12,182.33	86,857.67	12.30
649-MENTAL HEALTH	0.00	94,003.00	0.00	94,003.00	0.00
661-HOMELESS SHELTER	2,000.00	0.00	0.00	0.00	0.00
681-VETERANS BURIAL	300.00	8,450.00	600.00	7,850.00	7.10
682-VETERANS AFFAIRS	7,404.84	44,036.00	7,866.52	36,169.48	17.86
721-PLANNING / ZONING	13,193.30	83,720.00	11,214.28	72,505.72	13.39
729-CHAMBER OF COMMERCE	1,050.00	1,050.00	0.00	1,050.00	0.00
731-ECONOMIC ALLIANCE	25,000.00	10,000.00	10,000.00	0.00	100.00
851-INSURANCE AND BONDS	0.00	258,671.00	0.00	258,671.00	0.00

GL NUMBER	2014		YTD BALANCE 02/28/2014	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 02/28/2013	AMENDED BUDGET			
853-HEALTH CARE RETIREES	14,207.62	95,000.00	331.38	94,668.62	0.35
864-DISTRIBUTIVE SERVICES	2,470.43	31,815.00	4,804.82	27,010.18	15.10
941-CONTINGENCY	0.00	94,075.00	8,800.00	85,275.00	9.35
961-APPROPRIATION - HUMAN SVCS	0.00	8,904.00	0.00	8,904.00	0.00
962-APPROPRIATION - LGL DFS FUND	0.00	50,000.00	0.00	50,000.00	0.00
966-APPROPRIATION - AIRPORT	51,070.25	214,281.00	55,000.00	159,281.00	25.67
967-APPROPRIATION - CHILD CARE	56,250.00	235,000.00	58,750.00	176,250.00	25.00
968-APPROPRIATION - FOC	62,762.50	141,795.00	35,448.75	106,346.25	25.00
969-APPROPRIATION - OTHER FUNDS	0.00	30,000.00	0.00	30,000.00	0.00
970-APPROPRIATION - EQUIP FUND	50,000.00	68,800.00	60,000.00	8,800.00	87.21
971-APPROPRIATION - SLDRS SLRS	5,000.00	5,000.00	5,000.00	0.00	100.00
972-APPROPRIATION - CAP PROJ FUND	0.00	25,000.00	25,000.00	0.00	100.00
978-APPROPRIATION - MAPPING FUND	6,000.00	6,000.00	6,000.00	0.00	100.00
TOTAL Expenditures	1,239,935.29	7,576,796.00	1,297,814.04	6,278,981.96	17.13
NET OF REVENUES & EXPENDITURES	(1,049,024.92)		(990,156.41)		
FUND BALANCE - JANUARY 1	1,685,595.88		2,324,884.21		
FUND BALANCE - FEBRUARY 28	636,570.96		1,334,727.80		

Fund 245 - PUBLIC IMPROVEMENT FUND

Revenues

025-INTEREST EARNINGS	3,073.57	20,000.00	3,913.41	16,086.59	19.57
030-OTHER REVENUE	962.00	0.00	0.00	0.00	0.00
215-RENT	2,314.65	9,919.00	0.00	9,919.00	0.00
TOTAL Revenues	6,350.22	29,919.00	3,913.41	26,005.59	13.08

Expenditures

941-CONTINGENCY	0.00	29,919.00	0.00	29,919.00	0.00
TOTAL Expenditures	0.00	29,919.00	0.00	29,919.00	0.00
NET OF REVENUES & EXPENDITURES	6,350.22		3,913.41		
FUND BALANCE - JANUARY 1	1,693,980.75		1,738,434.37		
FUND BALANCE - FEBRUARY 28	1,700,330.97		1,742,347.78		

GL NUMBER	2014		YTD BALANCE 02/28/2014	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 02/28/2013	AMENDED BUDGET			
Fund 257 - BUDGET STABILIZATION					
Revenues					
025-INTEREST EARNINGS	137.39	0.00	0.00	0.00	0.00
050-SPECIAL ITEMS/TRANSFERS	100,000.00	100,000.00	100,000.00	0.00	100.00
TOTAL Revenues	100,137.39	100,000.00	100,000.00	0.00	100.00
Expenditures					
941-CONTINGENCY	0.00	100,000.00	0.00	100,000.00	0.00
TOTAL Expenditures	0.00	100,000.00	0.00	100,000.00	0.00
NET OF REVENUES & EXPENDITURES	100,137.39		100,000.00		
FUND BALANCE - JANUARY 1	1,275,628.35		1,375,682.73		
FUND BALANCE - FEBRUARY 28	1,375,765.74		1,475,682.73		
Fund 260 - LEGAL DEFENSE FUND					
Revenues					
025-INTEREST EARNINGS	8.67	0.00	24.20	(24.20)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	50,000.00	0.00	50,000.00	0.00
TOTAL Revenues	8.67	50,000.00	24.20	49,975.80	0.05
Expenditures					
130-46TH CIRCUIT TRIAL COURT	0.00	10,000.00	0.00	10,000.00	0.00
270-HUMAN RESOURCES	2,438.00	40,000.00	3,942.00	36,058.00	9.86
TOTAL Expenditures	2,438.00	50,000.00	3,942.00	46,058.00	7.88
NET OF REVENUES & EXPENDITURES	(2,429.33)		(3,917.80)		
FUND BALANCE - JANUARY 1	77,184.25		53,160.61		
FUND BALANCE - FEBRUARY 28	74,754.92		49,242.81		
Fund 266 - EQUIPMENT FUND					
Revenues					
030-OTHER REVENUE	81.93	0.00	0.00	0.00	0.00
050-SPECIAL ITEMS/TRANSFERS	44,500.00	68,800.00	68,800.00	0.00	100.00
TOTAL Revenues	44,581.93	68,800.00	68,800.00	0.00	100.00

GL NUMBER	2014		YTD BALANCE 02/28/2014	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 02/28/2013	AMENDED BUDGET			
Expenditures					
901-CAPITAL OUTLAY	0.00	68,800.00	26,463.18	42,336.82	38.46
TOTAL Expenditures	0.00	68,800.00	26,463.18	42,336.82	38.46
NET OF REVENUES & EXPENDITURES	44,581.93		42,336.82		
FUND BALANCE - JANUARY 1	37,002.52		51,365.50		
FUND BALANCE - FEBRUARY 28	81,584.45		93,702.32		
Fund 285 - REVENUE SHARING RESERVE					
Revenues					
010-PROPERTY TAXES	0.00	490,276.00	0.00	490,276.00	0.00
TOTAL Revenues	0.00	490,276.00	0.00	490,276.00	0.00
Expenditures					
999-TRANSFER OUT	0.00	490,276.00	0.00	490,276.00	0.00
TOTAL Expenditures	0.00	490,276.00	0.00	490,276.00	0.00
NET OF REVENUES & EXPENDITURES	0.00		0.00		
FUND BALANCE - JANUARY 1	1,098,693.78		621,457.85		
FUND BALANCE - FEBRUARY 28	1,098,693.78		621,457.85		
Fund 499 - CAPITAL PROJECTS FUND					
Revenues					
025-INTEREST EARNINGS	16.93	0.00	0.00	0.00	0.00
050-SPECIAL ITEMS/TRANSFERS	304,500.00	41,044.00	25,000.00	16,044.00	60.91
TOTAL Revenues	304,516.93	41,044.00	25,000.00	16,044.00	60.91
Expenditures					
901-CAPITAL OUTLAY	0.00	32,044.00	12,868.04	19,175.96	40.16
999-TRANSFER OUT	0.00	9,000.00	9,000.00	0.00	100.00
TOTAL Expenditures	0.00	41,044.00	21,868.04	19,175.96	53.28
NET OF REVENUES & EXPENDITURES	304,516.93		3,131.96		
FUND BALANCE - JANUARY 1	175,142.91		119,279.22		
FUND BALANCE - FEBRUARY 28	479,659.84		122,411.18		

GL NUMBER	2014		YTD BALANCE 02/28/2014	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 02/28/2013	AMENDED BUDGET			
Fund 569 - DEBT SERVICE					
Revenues					
050-SPECIAL ITEMS/TRANSFERS	0.00	349,651.00	0.00	349,651.00	0.00
215-RENT	17,556.97	64,480.00	10,866.60	53,613.40	16.85
TOTAL Revenues	17,556.97	414,131.00	10,866.60	403,264.40	2.62
Expenditures					
906-DEBT SERVICE	3,622.50	414,131.00	2,115.00	412,016.00	0.51
TOTAL Expenditures	3,622.50	414,131.00	2,115.00	412,016.00	0.51
NET OF REVENUES & EXPENDITURES	13,934.47		8,751.60		
FUND BALANCE - JANUARY 1	138,831.01		163,812.18		
FUND BALANCE - FEBRUARY 28	152,765.48		172,563.78		
Fund 647 - HEALTH CARE FUND					
Revenues					
025-INTEREST EARNINGS	83.08	0.00	12.88	(12.88)	100.00
485-HEALTH CARE CONTRIBUTIONS	172,652.00	1,040,000.00	203,918.08	836,081.92	19.61
TOTAL Revenues	172,735.08	1,040,000.00	203,930.96	836,069.04	19.61
Expenditures					
851-INSURANCE AND BONDS	140,765.26	1,040,000.00	294,141.60	745,858.40	28.28
TOTAL Expenditures	140,765.26	1,040,000.00	294,141.60	745,858.40	28.28
NET OF REVENUES & EXPENDITURES	31,969.82		(90,210.64)		
FUND BALANCE - JANUARY 1	492,849.97		440,308.75		
FUND BALANCE - FEBRUARY 28	524,819.79		350,098.11		

03/17/2014

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
MARCH 18, 2014 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
50768	02/18/2014	CITIZENS MANAGEMENT**VOID*	RESTITUTION CLAIM#14-00350931	701-000-271.000	(280.00)
51154	03/14/2014	OTSEGO COUNTY TREAS	MTT DOCKET 316763	516-000-026.020	24,933.57
51155	03/18/2014	7TH PROBATE FAMILY COURT	10-80-DL FUSEE PLACEMENT 02/01/14 TC 292-662-930.810		1,680.00
51156	03/18/2014	ALPINE ELECTRIC	ELECTRICAL AMENDMENT 50% DRAW HO 233-690-940.010		1,062.00
51157	03/18/2014	AUTO OWNERS INSURANCE CO	RESTITUTION CLAIM# 82-4263-08	701-000-271.000	50.00
51158	03/18/2014	BLUE CROSS BLUE SHIELD OF MICHIGA	GROUP/DIV 007016549- 0000 PO BOX 67 647-851-704.110		25,781.96
51158	03/18/2014	BLUE CROSS BLUE SHIELD OF MICHIGA	007015253-0002 03-28-14 TO 04-27-14 704-000-231.262		1,309.88
					<u>27,091.84</u>
51159	03/18/2014	BLUE CROSS BLUE SHIELD OF MICHIGA	007015253-0000 3-28-14 TO 4-27-14 101-131-704.110		12,413.15
51159	03/18/2014	BLUE CROSS BLUE SHIELD OF MICHIGA	007015253-0000 3-28-14 TO 4-27-14 101-136-704.110		1,267.06
51159	03/18/2014	BLUE CROSS BLUE SHIELD OF MICHIGA	007015253-0000 3-28-14 TO 4-27-14 101-148-704.110		1,590.30
51159	03/18/2014	BLUE CROSS BLUE SHIELD OF MICHIGA	007015253-0000 3-28-14 TO 4-27-14 215-141-704.110		7,833.76
51159	03/18/2014	BLUE CROSS BLUE SHIELD OF MICHIGA	007015253-0000 3-28-14 TO 4-27-14 292-662-704.110		2,082.84
51159	03/18/2014	BLUE CROSS BLUE SHIELD OF MICHIGA	007015253-0000 3-28-14 TO 4-27-14 704-000-231.261		6,272.89
					<u>31,460.00</u>
51160	03/18/2014	BLUE CROSS BLUE SHIELD OF MICHIGA	GRP007016459 MEDICAL, RX, VISION 647-851-704.110		94,570.34

51161	03/18/2014	BONNY MILLER	PER DIEM, TRAVEL MARCH MEETING	208-752-703.040	40.00
51161	03/18/2014	BONNY MILLER	PER DIEM, TRAVEL MARCH MEETING	208-752-930.500	12.50

					52.50
51162	03/18/2014	BRUCE TILLINGER	CONTRACTED PLUMBING/MECHANICAL II	249-371-801.027	610.00
51163	03/18/2014	BUTCH FLEMING	PER DIEM, TRAVEL MARCH MEETING	208-752-703.040	40.00
51163	03/18/2014	BUTCH FLEMING	PER DIEM, TRAVEL MARCH MEETING	208-752-930.500	10.00

					50.00
51164	03/18/2014	CARY STEVENS	RESTITUTION 12-4491FH	701-000-271.000	100.00
51165	03/18/2014	CATHERINE ISBELL	10-105-DL KWAPIS TRANSPORT ON 3/6/1	292-662-930.500	73.45
51165	03/18/2014	CATHERINE ISBELL	10-105-DL KWAPIS TRANSPORT ON 3/6/1	292-662-930.830	26.00

					99.45
51166	03/18/2014	CATHOLIC HUMAN SERVICES INC	FEBRUARY 2014 MENTAL HEALTH COUNS	101-133-940.010	105.00
51167	03/18/2014	CENTURYLINK	989.732.6484	637-265-930.210	3.84
51168	03/18/2014	CHARTER COMMUNICATIONS	CABLE BILL	208-752-726.000	71.60
51168	03/18/2014	CHARTER COMMUNICATIONS	AIRPORT	281-537-920.410	220.14

					291.74
51169	03/18/2014	CHOICE PUBLICATIONS	VOLLEYBALL & CABIN BID ADS	208-752-930.300	161.60

51170	03/18/2014	CIC BENEFIT CONSULTING GROUP	1576-JAN CONSULT A DOCTOR FEES	647-851-704.110	494.00
51171	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 COBRA ADMIN FEES	101-131-704.110	11.66
51171	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 COBRA ADMIN FEES	101-133-704.110	0.95
51171	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 COBRA ADMIN FEES	101-136-704.110	0.95
51171	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 COBRA ADMIN FEES	101-148-704.110	0.95
51171	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 COBRA ADMIN FEES	215-141-704.110	5.70
51171	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 COBRA ADMIN FEES	292-662-704.110	1.64
					----- 21.85
51172	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 HRA ADMIN FEES	101-131-704.110	61.08
51172	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 HRA ADMIN FEES	101-136-704.110	6.45
51172	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 HRA ADMIN FEES	101-148-704.110	6.45
51172	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 HRA ADMIN FEES	215-141-704.110	38.70
51172	03/18/2014	CIC BENEFIT CONSULTING GROUP	MARCH 2014 HRA ADMIN FEES	292-662-704.110	9.87
					----- 122.55
51173	03/18/2014	CIC BENEFIT CONSULTING GROUP	8947 HRA RENEW AND ADMIN FOR JAN A	647-851-704.110	1,910.70
51174	03/18/2014	CONSUMERS ENERGY	100060707310 JAN 17-FEB13 14	212-430-930.620	735.42
51174	03/18/2014	CONSUMERS ENERGY	AIRPORT ELECTRIC BILLS	281-537-930.620	3,331.40
51174	03/18/2014	CONSUMERS ENERGY	100000067155	637-265-930.620-ALPCT00000	503.53
51174	03/18/2014	CONSUMERS ENERGY	100021190929	637-265-930.620-SILLI00000	52.67
					----- 4,623.02
51175	03/18/2014	COOR INTERMEDIATE SCHOOL	2013 DNR PMT OTSEGO LAKE TWP COOR	701-000-274.009	193.51
51176	03/18/2014	COP-ISD	2013 DNR OTSEGO LAKE TWP COP -ESD P	701-000-274.009	112.12

51177	03/18/2014	CORECOMM	MARCH 2014 COURT INTERNET - 115039C	101-131-930.210	21.95
51178	03/18/2014	CRAWFORD AUSABLE SCHOOLS	2013 DNR PMT OTSEGO LAKE TOWNSHIP	701-000-274.009	1,070.36
51179	03/18/2014	CROSSROADS INDUSTRIES	SHREDDING OLD JURY QUESTIONNAIRES, \	101-145-726.000	18.00
51179	03/18/2014	CROSSROADS INDUSTRIES	RESTITUTION 05-3372FH	701-000-271.000	75.00
					<u>93.00</u>
51180	03/18/2014	DANIEL AND CHRISTI PRATT	13-71-NA K.FERRANTI PLACEMENT 01/01,	292-662-930.700	1,034.40
51181	03/18/2014	DAVE BARAGREY	PER DIEM, TRAVEL MARCH MEETING	208-752-703.040	40.00
51181	03/18/2014	DAVE BARAGREY	PER DIEM, TRAVEL MARCH MEETING	208-752-930.500	2.00
					<u>42.00</u>
51182	03/18/2014	DAWSON SERVICES LLC	CONTRACTED BUILDING/ZONING INSPECT	101-721-801.020	40.00
51182	03/18/2014	DAWSON SERVICES LLC	CONTRACTED BUILDING/ZONING INSPECT	249-371-801.024	360.00
					<u>400.00</u>
51183	03/18/2014	DE LAGE LANDEN PUBLIC FINANCE	MARCH 2014 COURT COPIER LEASE PAYM	101-131-920.520	104.77
51183	03/18/2014	DE LAGE LANDEN PUBLIC FINANCE	MARCH 2014 FOC COPIER LEASE PAYMEN	215-141-920.520	80.74
					<u>185.51</u>
51184	03/18/2014	DENISE SOCIA	RESTITUTION 08-3862FH	701-000-271.000	10.00
51185	03/18/2014	DEPENDABLE CONCRETE	RESTITUTION 07-3745FH	701-000-271.000	16.00

51186	03/18/2014	DTE ENERGY	463311600027	208-752-930.610	875.73
51186	03/18/2014	DTE ENERGY	GAS BILL	281-537-930.610	2,936.41
51186	03/18/2014	DTE ENERGY	200 LIVINGSTON	637-265-930.610-ALPCT00000	13,553.57
51186	03/18/2014	DTE ENERGY	125 S OTSEGO AVE	637-265-930.610-CHAMBER000	430.67
51186	03/18/2014	DTE ENERGY	225 W MAIN ST	637-265-930.610-CRTHS00000	3,911.18
51186	03/18/2014	DTE ENERGY	611 S ILLINOIS AVE	637-265-930.610-SILLI00000	469.12
					<u>22,176.68</u>
51187	03/18/2014	DUNNS	ADDING MACHINE	101-253-726.000	8.75
51187	03/18/2014	DUNNS	ACCT#2115/ENVELOPES/TONER/SHREDDI	101-721-726.000	159.98
51187	03/18/2014	DUNNS	ACCT#2115/ENVELOPES/TONER/SHREDDI	249-371-726.000	543.46
51187	03/18/2014	DUNNS	TONER,PENS	256-215-726.000	504.09
51187	03/18/2014	DUNNS	ADDING MACHINE	516-253-726.000	8.75
51187	03/18/2014	DUNNS	ADDING MACHINE	616-253-726.000	8.75
51187	03/18/2014	DUNNS	ADDING MACHINE	617-253-726.000	8.74
					<u>1,242.52</u>
51188	03/18/2014	EREMAL L REPP	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	835.00
51189	03/18/2014	FARM BUREAU INSURANCE	RESTITUTION CLAIM#001-39328A-080	701-000-271.000	80.00
51190	03/18/2014	FLAGHOUSE INC	NETS, POP A SHOT BALLS, PING PONG BAI	208-752-726.040	155.78
51191	03/18/2014	FRONTIER	GROEN & PARK PHONE BILLS	208-752-930.210	30.14
51191	03/18/2014	FRONTIER	GROEN & PARK PHONE BILLS	209-751-930.210	60.55
51191	03/18/2014	FRONTIER	ACCT# 989-732-9752-032210-5	261-427-930.210	43.22
51191	03/18/2014	FRONTIER	ELEVATOR	637-265-930.620-ALPCT00000	40.73
					<u>174.64</u>

51192	03/18/2014	GAYLORD COMMUNITY SCHOOLS	2013 DNR PMT OTSEGO LAKE TWP SCH SI 701-000-274.009		265.57
51193	03/18/2014	GILL ROYS HARDWARE	BLINDS, DOOR KNOB, KEY, SHOVEL	208-752-726.000	106.98
51193	03/18/2014	GILL ROYS HARDWARE	BLINDS, DOOR KNOB, KEY, SHOVEL	208-752-726.025	45.67
					<u>152.65</u>
51194	03/18/2014	GREAT LAKES ENERGY	GROEN ELECTRIC BILL	209-751-930.620	122.94
51195	03/18/2014	GT BAND OF OTTAWA & CHIPPEWA IN 13-004-NA C.SHAWNOSKEY PLACEMENT	292-662-930.810		5,404.28
51196	03/18/2014	HOME DEPOT CREDIT SERVICES	6035322024932174 #5580387	212-430-726.050	34.98
51197	03/18/2014	IMPREST CASH OTSEGO COUNTY CLER	GLUE STICKS FOR CPL PERMITS	101-215-726.000	2.62
51198	03/18/2014	JIM WERNIG INC	INV#83780 (REPAIRS TO 2011 CHEV. COLC	249-371-920.400	6,054.64
51199	03/18/2014	KAYCEE LAVALLE	13-71-NA A.FERRANTI PLACEMENT 1/1/1	292-662-930.700	967.73
51200	03/18/2014	KEVAN D FLORY	CONTRACTUAL BUILDING INSPECTOR	101-721-801.020	280.00
51200	03/18/2014	KEVAN D FLORY	CONTRACTUAL BUILDING INSPECTOR	249-371-801.024	1,340.00
					<u>1,620.00</u>
51201	03/18/2014	KIRTLAND COMMUNITY COLLEGE	2013 DNR PMT OTSEGO LAKE TWP KIRTL	701-000-274.009	484.77
51202	03/18/2014	KSS ENTERPRISES	862265 PAPER TOWEL, TOILET PAPER	208-752-726.025	158.25

51203	03/18/2014	LEXIS NEXIS	PUBLIC PATRON ACCESS @ LIBRARY - FEB	269-145-726.210	262.00
51204	03/18/2014	NISA CURTIS-QUICK	13-71-NA J.FERRANTI PLACEMENT 01/01/	292-662-930.700	1,092.44
51205	03/18/2014	NORTHERN MICHIGAN REVIEW	VB LEAGUE AND CABIN BID ADS	208-752-930.300	136.38
51206	03/18/2014	OMH MEDICAL GROUP & MEDCAR W/ ACCT 60162	DOT AND PREEMPLOYMENT 101-267-726.000		55.00
51206	03/18/2014	OMH MEDICAL GROUP & MEDCAR W/ ACCT 60162	DOT AND PREEMPLOYMENT 588-699-940.010		209.00
					<u>264.00</u>
51207	03/18/2014	OTSEGO CLUB & RESORT	RESTITUTION 04-3045FH	701-000-271.000	100.00
51208	03/18/2014	OTSEGO COUNTY BUS SYSTEM	FEBRUARY 2014 DRUG COURT BUS	101-133-930.500	24.00
51208	03/18/2014	OTSEGO COUNTY BUS SYSTEM	FEBRUARY 2014 ALTERNATIVE EDUCATIO	292-662-930.500	200.00
					<u>224.00</u>
51209	03/18/2014	OTSEGO COUNTY SENIOR CITIZEN ASS	RESTITUTION 13-4769FH	701-000-271.000	100.00
51210	03/18/2014	OTSEGO COUNTY TREAS	REIMB IMPREST CASH- SUPPLIES	101-253-726.000	63.20
51210	03/18/2014	OTSEGO COUNTY TREAS	REIMB IMPREST CASH- SUPPLIES	101-253-930.450	2.60
51210	03/18/2014	OTSEGO COUNTY TREAS	REIMB IMPREST CASH- SUPPLIES	516-253-726.000	12.99
					<u>78.79</u>
51211	03/18/2014	OTSEGO LAKE TWP TREAS	2013 DNR OTSEGO LAKE TWP PORTION	701-000-274.009	232.68

51212	03/18/2014	PADDY L DUBOIS	FEBRUARY 2014 (2/3, 2/4, & 2/5) ALTERN	292-662-940.010	480.00
51213	03/18/2014	PIONEER STATE MUTUAL INSURANCE	RESTITUTION 97-2166FH	701-000-271.000	10.00
51214	03/18/2014	RANDY STULTS	PER DIEM, TRAVEL MARCH MEETING	208-752-703.040	40.00
51214	03/18/2014	RANDY STULTS	PER DIEM, TRAVEL MARCH MEETING	208-752-930.500	10.00
					<u>50.00</u>
51215	03/18/2014	REDWOOD TOXICOLOGY LABORATOR	FEBRUARY 2014 ADULT COURT DRUG TES	101-131-940.010	325.48
51215	03/18/2014	REDWOOD TOXICOLOGY LABORATOR	FEBRUARY 2014 JUVENILE COURT DRUG T	292-662-801.030	150.75
					<u>476.23</u>
51216	03/18/2014	RICHARD CILWA	RESTITUTION 12-4496FC	701-000-271.000	25.00
51217	03/18/2014	RODNEY REININGER	RESTITUTION 07-3848FH	701-000-271.000	20.00
51218	03/18/2014	SANE	RESTITUTION 10-4183FH	701-000-271.000	25.00
51219	03/18/2014	SAULT STE MARIE TRIBE - CHIPPEWA I	11-96-DL PEAK PLACEMENT 2/1/14 TO 2/	292-662-930.810	360.00
51220	03/18/2014	SCOTT COURTERIER	PER DIEM, TRAVEL MARCH MEETING	208-752-703.040	40.00
51220	03/18/2014	SCOTT COURTERIER	PER DIEM, TRAVEL MARCH MEETING	208-752-930.500	8.00
					<u>48.00</u>
51221	03/18/2014	SOUL PURPOSE COUNSELING & CONSI	FEBRUARY 2014 MENTAL HEALTH COUNS	101-133-940.010	1,320.00

51222	03/18/2014	SPARTAN STORES LLC	BAND AIDS, FIRST AID TAPE	208-752-726.035	24.10
51223	03/18/2014	STATE OF MICHIGAN	551-411955	701-000-228.016	1,472.00
51224	03/18/2014	STEVEN AND SHANNON MENCH	06-178-NA N.SMITH PLACEMENT 02/01/1	292-662-930.700	762.72
51225	03/18/2014	SUZANNE PARSELL	12-123-DL TYLER KWAPIS TRANSPORT ON	292-662-930.500	55.63
51225	03/18/2014	SUZANNE PARSELL	12-123-DL TYLER KWAPIS TRANSPORT ON	292-662-930.830	24.00
					<u>79.63</u>
51226	03/18/2014	TERRANCE M COTTLE	FEBRUARY 2014 MENTAL HEALTH COUNS	101-133-940.010	800.00
51227	03/18/2014	THEODORE RICHARDSON	RESTITUTION 11-4323FH	701-000-271.000	300.00
51228	03/18/2014	TITLE CHECK LLC	PARCEL ADMIN FEES- 1/12 OF ANNUAL FE	516-253-920.410	2,484.46
51229	03/18/2014	TONYA KLEE-JURCZYK	RESTITUTION 08-3870FH	701-000-271.000	30.00
51230	03/18/2014	UCMAN	1258 WIRELESS INTERNET	208-752-726.000	59.95
51230	03/18/2014	UCMAN	1252 MONTHLY CONNECTION	212-430-920.410	400.00
51230	03/18/2014	UCMAN	PORT FEE	281-537-920.410	16.00
					<u>475.95</u>
51231	03/18/2014	VERIZON WIRELESS	483106843	101-301-930.230	129.51
51231	03/18/2014	VERIZON WIRELESS	483106843	101-351-930.230	59.57

51231	03/18/2014	VERIZON WIRELESS	483106843	205-301-930.210	119.14
51231	03/18/2014	VERIZON WIRELESS	483106843	208-752-930.230	96.28
51231	03/18/2014	VERIZON WIRELESS	483106843	261-427-930.230	38.01
51231	03/18/2014	VERIZON WIRELESS	483106843	281-537-930.230	59.57
51231	03/18/2014	VERIZON WIRELESS	483106843	645-172-930.230	61.70
					<u>563.78</u>
51232	03/18/2014	WALMART COMMUNITY GEMB	6032202000802117 ANIMAL CONTROL	212-430-726.000	477.85
51233	03/18/2014	WALTER DRZEWIECKI	RESTITUTION 13-4764FH	701-000-271.000	922.00
51234	03/18/2014	WASTE MANAGEMENT	CENTER GARBAGE BILL	208-752-920.200	80.11
51234	03/18/2014	WASTE MANAGEMENT	7324335-1838-6 MAR 2014	212-430-920.410	88.19
51234	03/18/2014	WASTE MANAGEMENT	TRASH PICK UP AIRPORT	281-537-920.410	249.18
					<u>417.48</u>
51235	03/18/2014	WAYNE ISBELL	10-105-DL KWAPIS TRANSPORT ON 3/6/2	292-662-930.830	26.00
51236	03/18/2014	WAYNE TALO	12-111-NA DUNSTER PLACEMENT 2/1/14	292-662-930.700	482.72
51237	03/18/2014	WEST PAYMENT CENTER	FEBRUARY 2014 DISTRICT COURT SKIP TR	101-131-940.010	111.22
51237	03/18/2014	WEST PAYMENT CENTER	FEBRUARY 2014 TRI-COUNTY WEST LAW (101-131-940.111	577.00
51237	03/18/2014	WEST PAYMENT CENTER	FEBRUARY 2014 FOC SKIP TRACING PROG	215-141-940.010	120.48
					<u>808.70</u>
51238	03/18/2014	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL MARCH MEETING	208-752-703.040	40.00
51238	03/18/2014	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL MARCH MEETING	208-752-930.500	3.00
					<u>43.00</u>

TOTAL OF 84 CHECKS	43.00
	247,800.81

Fund	Amount
Total for fund 101 GENERAL FUND	19,567.65
Total for fund 205 WORK CAMP	119.14
Total for fund 208 PARKS AND RECREATIO	2,288.07
Total for fund 209 GROEN NATURE PRESE	183.49
Total for fund 212 ANIMAL CONTROL	1,736.44
Total for fund 215 FRIEND OF THE COURT	8,079.38
Total for fund 233 HUD GRANT FUND	1,062.00
Total for fund 249 BUILDING INSPECTION	9,743.10
Total for fund 256 REGISTER OF DEEDS AL	504.09
Total for fund 261 911 SERVICE FUND	81.23
Total for fund 269 LAW LIBRARY	262.00
Total for fund 281 AIRPORT	6,812.70
Total for fund 292 CHILD CARE FUND	14,914.47
Total for fund 516 DELINQUENT TAX REVC	27,439.77
Total for fund 588 TRANSPORTATION FUN	209.00
Total for fund 616 HOMESTEAD AUDIT FU	8.75
Total for fund 617 TAX FORECLOSURE FUN	8.74
Total for fund 637 BUILDING AND GROUN	18,965.31
Total for fund 645 ADMINISTRATIVE SERV	61.70
Total for fund 647 HEALTH CARE FUND	122,757.00
Total for fund 701 GENERAL AGENCY	5,414.01
Total for fund 704 PAYROLL IMPREST FUN	7,582.77
TOTAL - ALL FUNDS	247,800.81

03/20/2014

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
MARCH 27, 2014 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	101-301-930.660	2,876.48
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	101-302-930.660	110.93
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	101-333-930.660	19.94
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	101-648-930.660	67.82
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	101-721-930.660	240.73
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	205-301-930.660	617.15
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	208-752-930.660	170.32
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	209-751-930.660	306.76
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	210-651-700.000	4,989.26
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	212-430-930.660	654.77
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	249-371-930.660	80.24
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	281-537-930.660	242.38
1257(E)	03/27/2014	SPEEDWAY SUPERAMERICA LLC	1001181575	645-172-930.660	104.98
					<u>10,481.76</u>
51239	03/27/2014	45TH PARALLEL EMRG PREPAREDNESS	PAYMENT NO 11	262-431-940.010-HSGP000000	5,000.00
51240	03/27/2014	87- A DISTRICT	MARCH 2014 CREDIT CARD FEES	101-131-930.150	460.41
51241	03/27/2014	ABMDI	MEDICAL EXAMINER	101-648-930.600	50.00
51242	03/27/2014	ALPINE ANIMAL HOSPITAL	FEBRUARY 2014	212-430-930.471	65.00
51242	03/27/2014	ALPINE ANIMAL HOSPITAL	FEBRUARY 2014	212-430-930.980	<u>430.00</u>

					495.00
51243	03/27/2014	ALPINE LANDSCAPE & SNOW LLC	SNOW REMOVAL-RECYCLING WE	226-528-940.010	410.00
51244	03/27/2014	AMERICAN FIDELITY ASSURANCE CO	MARCH 2014 FLEX SPENDING ACC	704-000-231.285	462.51
51245	03/27/2014	AMERICAN FIDELITY ASSURANCE COM	MARCH 2014 CANCER/LIFE/DISAB	704-000-231.285	192.46
51246	03/27/2014	ANDERSON, TACKMAN & CO. PLC	110302 FINAL BILL F/Y 2013	588-699-726.000	504.00
51247	03/27/2014	ANTHONY C PUTZ	DRUG COURT CONFERENCE MAR	101-267-704.400	295.00
51248	03/27/2014	AUSABLE VALLEY EMERGENCY MANA	PAYMENT NO 5	262-431-940.010-HSGP000000	5,000.00
51249	03/27/2014	AUTO VALUE GAYLORD	259-241777 TAHOE #25;	259-241588-699-726.050	173.23
51250	03/27/2014	BLUE TOOL SERVICE LLC	39210 SHOP TOOLS	588-699-726.050	59.49
51251	03/27/2014	CALIFORNIA CONTRACTORS SUPPLIES	P 14276 SHOP SUPPLIES	588-699-726.050	386.30
51252	03/27/2014	CHARTER COMMUNICATIONS	INMATE CABLE INSTALLATION OF	595-351-726.000	305.89
51253	03/27/2014	CIC BENEFIT CONSULTING GROUP	9248 MARCH HRA ADMIN AND FE	647-851-704.110	1,661.10

51254	03/27/2014	CITIZENS INSURANCE	RESTITUTION CLAIM#14-0035093	701-000-271.000	492.92
51255	03/27/2014	CITY OF GAYLORD	WATER BILL	208-752-920.200	48.36
51255	03/27/2014	CITY OF GAYLORD	01254-0000-02 MARCH	588-699-920.200	77.43
51255	03/27/2014	CITY OF GAYLORD	LIVI-000500 D	637-265-920.200-ALPCT00000	454.84
51255	03/27/2014	CITY OF GAYLORD	OTSS-000125	637-265-920.200-CHAMBER00	33.27
51255	03/27/2014	CITY OF GAYLORD	MAIW-000225	637-265-920.200-CRTHS00000	1,470.25
51255	03/27/2014	CITY OF GAYLORD	ILLS-000540	637-265-920.200-SILLI00000	32.90
					<u>2,117.05</u>
51256	03/27/2014	CONSUMERS ENERGY	201803919459 CENTER ELECTRIC	208-752-930.620	601.17
51256	03/27/2014	CONSUMERS ENERGY	205185744192 FEBRUARY	588-699-930.620	1,714.76
51256	03/27/2014	CONSUMERS ENERGY	100000163053	637-265-930.620-CRTHS00000	2,900.43
					<u>5,216.36</u>
51257	03/27/2014	COUNTY OF BENZIE	REIMB 10 ITEM 1	262-431-940.010-HSGP00000C	282.19
51258	03/27/2014	COUNTY OF MISSAUKEE	REIMB 10 ITEM 4	262-431-940.010-HSGP00000C	1,961.90
51259	03/27/2014	CRUISERS	INV#30553 SHERIFF	266-901-970.420	10,742.00
51260	03/27/2014	CUMMINGS, MCCLOREY, DAVIS & ACI	INV#210105	260-270-801.020	3,178.00
51261	03/27/2014	DAWSON & STEVENS CLASSIC DINER	PAYMENT NO 11	262-431-940.010-HSGP00000C	236.91

51262	03/27/2014	DELL MARKETING LP	AIRPORT COMPUTER	266-901-970.440	817.60
51263	03/27/2014	DELTA DENTAL OF MICHIGAN	RIS0000499925 DENTAL FOR APF	647-851-704.110	5,657.13
51264	03/27/2014	DONNA A CURIAK	GUARDIANSHIP REVIEW ON 2/25,	101-131-930.500	26.50
51264	03/27/2014	DONNA A CURIAK	GUARDIANSHIP REVIEW ON 2/25,	101-131-930.830	30.00

					56.50
51265	03/27/2014	DTE ENERGY	463315100024 FEBRUARY	588-699-930.610	3,365.63
51265	03/27/2014	DTE ENERGY	463311600043	637-265-930.610-ALPCT00000	5,031.65

					8,397.28
51266	03/27/2014	DUNNS	RULED PADS, STICK PENS, FOLDEF	101-131-726.000	232.81
51266	03/27/2014	DUNNS	5179 CUSTOMER	101-149-726.000	81.32
51266	03/27/2014	DUNNS	SERVICE MAINTENANCE	101-257-726.000	24.00
51266	03/27/2014	DUNNS	INV# 772811-0 LEGAL PADS/6X9	101-301-726.000	62.02
51266	03/27/2014	DUNNS	INV# 772811-0 LEGAL PADS/6X9	101-302-726.000	42.21
51266	03/27/2014	DUNNS	INV# 772811-0 LEGAL PADS/6X9	101-334-726.000	7.09
51266	03/27/2014	DUNNS	INV# 772811-0 LEGAL PADS/6X9	101-351-726.000	42.21
51266	03/27/2014	DUNNS	ACCT 2647, COPIER MAINTENANC	101-682-920.410	34.85
51266	03/27/2014	DUNNS	FEB COPIES	101-864-726.000	616.78
51266	03/27/2014	DUNNS	FEB COPIES	212-430-920.410	75.48
51266	03/27/2014	DUNNS	ACCT 2647, COPIER MAINTENANC	232-690-920.410	34.84
51266	03/27/2014	DUNNS	PENS, SHEARS	292-662-726.000	27.85
51266	03/27/2014	DUNNS	7725770 PAPER TOWELS; "COPY"	588-699-726.000	36.28
51266	03/27/2014	DUNNS	7725770 PAPER TOWELS; "COPY"	588-699-726.025	222.33

					1,540.07

51267	03/27/2014	EARTHWORKS ENTERPRISES INC	INV#16950 (SNOW REMOVAL-OLI 226-528-940.010	240.00
51268	03/27/2014	EMPIRIC SOLUTIONS INC	IT EXPENSES 101-215-801.020	17.00
51268	03/27/2014	EMPIRIC SOLUTIONS INC	IT EXPENSES 101-228-801.020	248.50
51268	03/27/2014	EMPIRIC SOLUTIONS INC	IT EXPENSES 101-301-801.020	16.00
51268	03/27/2014	EMPIRIC SOLUTIONS INC	IT EXPENSES 266-901-970.435	201.00
51268	03/27/2014	EMPIRIC SOLUTIONS INC	IT EXPENSES 499-901-970.300-INFO_CTR_R	474.67
				<u>957.17</u>
51269	03/27/2014	GARY GELOW	APRIL 2014 CAA CONTRACT PAYM 101-131-801.021	11,705.40
51270	03/27/2014	GASLIGHT MEDIA	WEBCAM REPAIR 266-901-920.400	180.00
51271	03/27/2014	GAYLORD ARFF, INC	APRIL AIRPORT ARFF 281-537-940.010	13,254.33
51271	03/27/2014	GAYLORD ARFF, INC	2ND QTR. BILLING 637-265-940.010	56,020.25
				<u>69,274.58</u>
51272	03/27/2014	GAYLORD COMMUNITY SCHOOLS	PERMIT #1879 FACILITY CHARGES 101-332-920.510	245.00
51273	03/27/2014	GBS INC	CASE FILE FOLDERS 101-131-726.000	1,880.00
51274	03/27/2014	GILL ROYS HARDWARE	PARTS 281-537-920.400	68.31
51275	03/27/2014	GRAND TRAVERSE RUBBER	246022 SHOP EQUIP. 588-699-726.050	73.65

51276	03/27/2014	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	148.78
51277	03/27/2014	HEIDI AND JEFFREY WIEBER	11-90-NA BURKE PLACEMENT 02/	292-662-930.700	622.72
51278	03/27/2014	HOEKSTRA TRANSPORTATION INC	X101000143:01 STOCK	588-699-726.050	144.75
51279	03/27/2014	HOWARD L SHIFMAN PC	12082 LEGAL SERVICES	260-270-801.020	276.00
51280	03/27/2014	HYPER ACTIVE DESIGN	7TH & 8TH GRADE BEAR T-SHIRTS	208-752-726.000	264.00
51281	03/27/2014	IMAGE FACTORY INC	WORK CAMP SUPERVISOR BUSINI	205-301-726.000	90.00
51282	03/27/2014	IMPREST CASH, OTSEGO COUNTY BUS	0950 PEN; 0951 MICRO-WAVE	588-699-726.000	70.94
51283	03/27/2014	IMPREST CASH, OTSEGO COUNTY SHE	FEBRUARY 2014 IMPREST CASH R	101-301-930.500	12.00
51283	03/27/2014	IMPREST CASH, OTSEGO COUNTY SHE	FEBRUARY 2014 IMPREST CASH R	101-351-930.500	40.00
					<u>52.00</u>
51284	03/27/2014	JAMES MCBRIDE	HRA RETIREE REIMBURSEMENT IV	101-853-940.110	165.69
51285	03/27/2014	JENSENS ANIMAL HOSPITAL	101348 LOLA PUPPY LEG	212-430-930.471	136.75
51286	03/27/2014	JIM WERNIG INC	INV# 85493 VEH# 696 LUBE OIL FI	101-301-726.050	61.10
51286	03/27/2014	JIM WERNIG INC	12123 BUS #27	588-699-726.050	<u>316.51</u>

					377.61
51287	03/27/2014	JNL SUPPLY	214649 2/28/2014	212-430-726.000	139.95
51288	03/27/2014	JOHNSON OIL COMPANY	351768 & 351747 QUICK LUBE OI	212-430-726.050	71.65
51288	03/27/2014	JOHNSON OIL COMPANY	CL29609 FUEL	588-699-930.660	17,641.47
					<u>17,713.12</u>
51289	03/27/2014	JUVENILE JUSTICE VISION 20/20	2014 MEMBERSHIP - JAMIE FITAK	101-131-930.600	25.00
51290	03/27/2014	KEN AND KATHLEEN ARNDT	04-15-NA HANNAH SMITH PLACEI	292-662-930.700	535.34
51291	03/27/2014	KENNETH GLASSER	NEMCSA - WEST BRANCH	101-101-703.040	80.00
51292	03/27/2014	KRISTY AND JOSHUA KENT	13-98-NA PRUDHOMME PLACEMI	292-662-930.700	482.72
51293	03/27/2014	KUSTOM SIGNALS INC	INV# 494937 REPAIR RADAR UNIT	101-301-726.050	367.79
51294	03/27/2014	LINCOLN FINANCIAL	CICOTSEGO-BL-925664 APRIL LIFE	704-000-231.870	2,572.35
51295	03/27/2014	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 APR 14 L	101-131-704.140	361.79
51295	03/27/2014	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 APR 14 L	101-133-704.140	27.71
51295	03/27/2014	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 APR 14 L	215-141-704.140	175.55
51295	03/27/2014	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 APR 14 L	292-662-704.140	40.92
					<u>605.97</u>

51296	03/27/2014	MAKE IT MINE DESIGN	2670 KENNEL ATTENDANT	212-430-726.046	26.00
51297	03/27/2014	MAXIMUS INC	INVL 102728.01.05-001; OCT-DEC 101-268-920.410		1,100.00
51298	03/27/2014	MEYER ACE	15124 ICE MELT	588-699-726.025	179.80
51299	03/27/2014	MICHAEL LAMBLE	DEFERRAL MEETING ON 3/6/14	101-131-801.022	150.00
51300	03/27/2014	MICHIGAN ASSOCIATION OF EQUALIZ/ 2014 MAED DUES		101-257-930.600	50.00
51301	03/27/2014	MICHIGAN DEPARTMENT OF HUMAN	DFA 13-69001 2ND QTR PMT (JAN 292-662-801.020		9,628.00
51302	03/27/2014	MICHIGAN STATE POLICE BFS-CASHIEF 2013 UNSPENT 911 FUNDS		261-265-539.000-PSAP _____	6,737.65
51302	03/27/2014	MICHIGAN STATE POLICE BFS-CASHIEF LIVESCAN FINGERPRINT FEE'S #55		701-000-228.017	325.50
					<u>7,063.15</u>
51303	03/27/2014	MUFFLER MAN OF MICHIGAN	23307 STOCK	588-699-726.050	179.85
51304	03/27/2014	NATIONAL ANIMAL CONTROL ASSOCI/ 2014 MEMBERSHIP		212-430-930.600	125.00
51305	03/27/2014	NEMCOG	HAZARD MITIGATION PLAN UPDA	263-427-940.010	2,627.92

51306	03/27/2014	NMJOA	2014 SPRING CONFERENCE FEE - J 101-131-704.400	35.00
51307	03/27/2014	NORTHERN FIRE & SAFETY	261734 SERVICE FIRE EXTINGUISHER 208-752-726.000	33.00
51308	03/27/2014	NORTHERN MICHIGAN REVIEW	2014 BOR AD 101-257-930.300	180.00
51308	03/27/2014	NORTHERN MICHIGAN REVIEW	00397408-00400798 FEBRUARY 588-699-930.300	461.60
				<u>641.60</u>
51309	03/27/2014	NORTHWEST MICHIGAN COMMUNITY INMATE DENTAL SERV F/ STALLAF	101-351-930.470	314.00
51310	03/27/2014	ODS THE DOOR SPECIALIST	12623 GARAGE DOOR 588-699-726.025	225.00
51311	03/27/2014	OFFICE MAX	POSTER PRINTS, YELLOW CARDST 233-690-726.000	17.00
51312	03/27/2014	OMS COMPLIANCE SERVICES INC	73892 RANDOM DRUG TEST 588-699-940.010	75.75
51313	03/27/2014	OTSEGO COUNTY BUS SYSTEM	INV#814 VEH#694 LUBE/OIL/FILTER 101-301-726.050	28.00
51314	03/27/2014	OTSEGO COUNTY EMS	1ST QTR 2014 EMS 101-427-940.010	7,500.00
51314	03/27/2014	OTSEGO COUNTY EMS	REIMB 10 ITEM 3 262-431-940.010-HSGP00000C	9,975.26
				<u>17,475.26</u>
51315	03/27/2014	PENELOPE SHEPHERD	PEOPLE V CARL ST CLAIR BENNET 101-131-801.030	95.46
51315	03/27/2014	PENELOPE SHEPHERD	3-7-2014 INV. TRANSCRIPT, MOTI 101-267-726.000	72.15
				<u>167.61</u>

51316	03/27/2014	PITNEY BOWES INC	1ST FLOOR MAIL EQUIPMENT LEA 101-131-920.520	634.44
51316	03/27/2014	PITNEY BOWES INC	3RD FLOOR MAIL EQUIPMENT LEA 101-131-940.111	211.48
51316	03/27/2014	PITNEY BOWES INC	3RD FLOOR MAIL EQUIPMENT LEA 101-267-930.450	211.48
51316	03/27/2014	PITNEY BOWES INC	1ST QTR 2014 101-864-920.410	477.60
51316	03/27/2014	PITNEY BOWES INC	1ST FLOOR MAIL EQUIPMENT LEA 215-141-920.520	211.48
				<u>1,746.48</u>
51317	03/27/2014	PROTECTION ONE	3-28-14 TO 4-27-14 DC/FAMILY W 101-131-940.010	78.68
51317	03/27/2014	PROTECTION ONE	03/28/14 TO 04/27/14 ADMIN/P/ 101-267-920.410	26.22
51317	03/27/2014	PROTECTION ONE	3-28-14 TO 4-27-14 FOC WING M/ 215-141-940.010	41.95
				<u>146.85</u>
51318	03/27/2014	QUILL CORPORATION	TONER, BATTERIES, JURY COFFEE 101-131-726.000	57.30
51318	03/27/2014	QUILL CORPORATION	TONER, BATTERIES, JURY COFFEE 101-131-940.111	121.35
51318	03/27/2014	QUILL CORPORATION	TONER, BATTERIES, JURY COFFEE 101-145-726.000	41.47
51318	03/27/2014	QUILL CORPORATION	TONER 292-662-726.000	92.69
				<u>312.81</u>
51319	03/27/2014	REDWOOD TOXICOLOGY LABORATOR'	FEBRUARY 2014 DRUG COURT DR 101-133-940.010	176.85
51320	03/27/2014	RELIABLE OFFICE SUPPLIES	COPY PAPER 101-131-726.000	146.43
51321	03/27/2014	RESTAT	INMATE PHARMACY #172213/15; 101-351-726.035	1,596.65
51322	03/27/2014	RITE AID PHARMACY #1663	INMATE PHARMACY OTC #31217; 101-351-726.035	22.05

51323	03/27/2014	RONALD BAYOT	DEFERAL HEARING ON 2/27/14	101-131-801.022	75.00
51324	03/27/2014	SCHMUCKAL OIL CO	AIRCRAFT OIL	281-537-920.410	549.06
51325	03/27/2014	SCIENTIFIC BRAKE & EQUIPMENT CON	2240720032 STOCK	588-699-726.050	93.50
51326	03/27/2014	SPECIALTIES INC	112746 PET CARRIERS	212-430-726.000	328.74
51327	03/27/2014	STAPLES BUSINESS ADVANTAGE	DET 1046110	101-000-106.000	263.60
51327	03/27/2014	STAPLES BUSINESS ADVANTAGE	INV#3225197503	101-101-726.000	10.92
51327	03/27/2014	STAPLES BUSINESS ADVANTAGE	INV#3224358458 (11X17 PAPER &	101-253-726.000	9.60
51327	03/27/2014	STAPLES BUSINESS ADVANTAGE	INV#3224358454 (PROJECTION SC	281-537-726.000	149.99
51327	03/27/2014	STAPLES BUSINESS ADVANTAGE	INV#3224358458 (11X17 PAPER &	516-253-726.000	9.60
51327	03/27/2014	STAPLES BUSINESS ADVANTAGE	INV#3224358458 (11X17 PAPER &	616-253-726.000	9.60
51327	03/27/2014	STAPLES BUSINESS ADVANTAGE	INV#3224358458 (11X17 PAPER &	617-253-726.000	9.59
51327	03/27/2014	STAPLES BUSINESS ADVANTAGE	INV#3225197503	637-265-726.050	27.10
51327	03/27/2014	STAPLES BUSINESS ADVANTAGE	INV#3224358458 (11X17 PAPER &	645-172-726.000	6.53
					<u>496.53</u>
51328	03/27/2014	TARGET INFORMATION MANAGEMEN	CIVIL FORMS: DC102A & DC84I	101-131-726.000	246.01
51329	03/27/2014	TELE-RAD	INV#853644	261-901-970.435	1,153.18
51330	03/27/2014	TELEPHONE SUPPORT SYSTEMS INC	REPAIR/REPLACE PHONE CORD A	101-131-920.400	46.00
51330	03/27/2014	TELEPHONE SUPPORT SYSTEMS INC	SERVICE ON 1/28/14	101-253-920.400	46.00
51330	03/27/2014	TELEPHONE SUPPORT SYSTEMS INC	SERVICE ON 1/28/14	516-253-726.000	46.00
					<u>46.00</u>

					138.00
51331	03/27/2014	TERRY BUCZKOWSKI	REIMB 10 ITEM 2	262-431-940.010-HSGP000000	595.48
51332	03/27/2014	TIMOTHY MCPHERSON	3/18 COORDINATOR FEES, TELEPH	101-332-726.000	237.27
51332	03/27/2014	TIMOTHY MCPHERSON	3/18 COORDINATOR FEES, TELEPH	101-332-801.020	1,105.16
					<u>1,342.43</u>
51333	03/27/2014	TOPCOMP COMPUTER SOFTWARE SEF	GIS/GPS MAINTENANCE	618-447-920.410	1,200.00
51334	03/27/2014	TREATMENT RESEARCH INSTITUTE	ALCH/DRUG ASSESSMENT TOOL F	101-131-970.450	1,250.00
51335	03/27/2014	UCMAN	ALPINE CTN/COURTHOUSE	101-864-930.240	800.00
51335	03/27/2014	UCMAN	WORK CAMP WIRELESS #1250	205-301-726.000	16.00
51335	03/27/2014	UCMAN	1254 MARCH	588-699-940.010	59.95
					<u>875.95</u>
51336	03/27/2014	UNIVERSITY CENTER AT GAYLORD	PAYMENT NO 5	262-431-940.010-HSGP000000	118.00
51337	03/27/2014	USA MOBILITY WIRELESS INC	ACCT#0513733-6 INV#X0513733	261-427-930.230	9.61
51338	03/27/2014	VALLEY TRUCK PARTS	3-1187336 BUS #5; 3-1187436 ST	588-699-726.050	149.48
51339	03/27/2014	VERIZON WIRELESS	283104123-00001 FEBRUARY 201	101-131-930.210	13.21
51339	03/27/2014	VERIZON WIRELESS	283104123-00001 FEBRUARY 201	292-662-930.210	8.90
					<u>8.90</u>

					22.11
51340	03/27/2014	WEST PAYMENT CENTER	2014 STATE & FEDERRAL COURT F 101-131-726.200		616.00
51341	03/27/2014	WILBER AUTOMOTIVE SUPPLY INC	907266 SHOP	588-699-726.050	106.98
51342	03/27/2014	WINN TELECOM	ACCT#9897326108	261-427-930.210	63.16
51343	03/27/2014	ZAREMBA EQUIPMENT INC	S75520	212-430-726.050	3.98
51343	03/27/2014	ZAREMBA EQUIPMENT INC	S 76719 BUS #9	588-699-726.050	420.66
					<u>424.64</u>
			TOTAL OF 106 CHECKS		230,272.57

Fund	Amount
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Total for fund 101 GENERAL FUNE	38,619.46
Total for fund 205 WORK CAMP	723.15
Total for fund 208 PARKS AND REI	1,116.85
Total for fund 209 GROEN NATUR	455.54
Total for fund 210 AMBULANCE SI	4,989.26
Total for fund 212 ANIMAL CONTI	2,057.32
Total for fund 215 FRIEND OF THE	428.98
Total for fund 226 RECYCLING FUI	650.00
Total for fund 232 HOUSING COM	34.84
Total for fund 233 HUD GRANT FL	17.00
Total for fund 249 BUILDING INSP	80.24
Total for fund 260 LEGAL DEFENSI	3,454.00
Total for fund 261 911 SERVICE FL	7,963.60

Total for fund 262 HOMELAND SE	23,169.74
Total for fund 263 PRE-DISASTER I	2,627.92
Total for fund 266 EQUIPMENT FU	11,940.60
Total for fund 281 AIRPORT	14,264.07
Total for fund 292 CHILD CARE FU	11,439.14
Total for fund 499 CAPITAL PROJE	474.67
Total for fund 516 DELINQUENT T	55.60
Total for fund 588 TRANSPORTAT	26,739.34
Total for fund 595 JAIL COMMISS/	305.89
Total for fund 616 HOMESTEAD A	9.60
Total for fund 617 TAX FORECLOS	9.59
Total for fund 618 GIS PROJECT Ai	1,200.00
Total for fund 637 BUILDING AND	65,970.69
Total for fund 645 ADMINISTRATI	111.51
Total for fund 647 HEALTH CARE F	7,318.23
Total for fund 701 GENERAL AGEN	818.42
Total for fund 704 PAYROLL IMPR	3,227.32
TOTAL - ALL FUNDS	230,272.57