



Transportation and Airport Committee Minutes

Thursday, March 12, 2009 – 9:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
Gaylord, MI 49735

MINUTES

Chairman Liss called the meeting to order at 9:11 a.m.

Roll call – Present: Ken Glasser, Robert Harkness,

Excused: Paul Liss

Others present: John Burt, Theron Higgins, Matt Barresi, Erma Backenstose, Jeff Ratcliffe

Approval of Minutes

Motion by Commissioner Glasser to “approve the minutes of February 13, 2009.” Motion Carried.

Director’s Report

A. Airport Manager’s Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the Committee. Motion by Commissioner Glasser to accept the financial report. Motion carried.

2. Mission Statement

Barresi presented the committee with the airport mission statement draft that was requested at the January meeting. Motion by Commissioner Harkness to approve airport mission statement. Motion carried.

Our Mission...To operate and grow the airport in a safe, secure and financially responsible manner and to spark the dreams of flight between generations in our community while developing partnerships between residents and business development well into the future

3. Airport Agreements

Barresi informed the committee that an agreement was reached with North Country for a fuel cost increase and that Jan’s Deli would be operating a sub and salad cooler out of the airport, providing recreational flyers and a passenger a free meal for landing at Gaylord. Barresi informed the committee that Island Air agreed to operate limited service on a trial basis out of Gaylord Airport starting in May 09.

B. Bus Manager's Report

1. Bus Financial Report

Higgins presented the committee with an up-to-date QuickBooks Trial Balance and Profit & Loss report from 1 Oct 08 through 10 March 09. Motion by Commissioner Harkness to accept the financial report. Motion carried.

2. Audit Status

Higgins informed the committee that the annual audit still has not been received by their audit firm, but is expecting the draft copy any day now.

3. Community Connect/Coalition for the homeless

Higgins informed the committee that the County Bus will be supporting this second annual event. Providing free rides and tokens to homeless individuals going to this event and also taking them to Gaylord Eye care for free eye exams. This is an outstanding event and the County Bus is proud to be a part of it.

4. Summer Youth Volunteer Program

Higgins briefed the committee on a request from Mary Jergenson that the bus system provides free rides to local youth who sign up for the summer volunteer program. Higgins supports this request and asked the Committee for a recommendation to approve the request. Motion by Commissioner Glasser to approve the request. Motion Carried.

New Business

A. Annexation/City Sewer

Mr. Burt discussed with the committee the opportunities and challenges associated with connecting the airport to city sewer. Tax issues, drain fields, future sewer and water costs were discussed. Mr. Burt will update the Committee when he has more information.

B. DNR Hangar

Commissioner Harkness recommended that the county have its legal counsel issue a letter of default to DNR in order to give the airport the opportunity to utilize the hangar. Mr. Burt will get back to the committee with information regarding the outcome.

C. Long Term Parking

Barresi informed the committee that two privately owned vehicles were left at the airport for the better part of a year. Barresi contacted the owners, one of which Mr. Leitch has asked for restitution for repairs to his vehicle. Motion by Commissioner Harkness to turn the matter over to county legal counsel. Motion carried. Barresi stated we would at some point allow long term parking but only after participants fill out and sign agreement form. Motion by Commissioner Harkness that the new airport generated form be reviewed by county legal counsel. Motion carried.

The next meeting date will be on Thursday, April 9, 2009 at 9:00 am in Airport Conference Room.

The meeting was adjourned by Commissioner Glasser at 10:33 a.m.