



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, February 28, 2012 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of February 14, 2012 w/attachments

Consent Agenda

- A. Bob Mitchell & Associates Remonumentation Agreement - Motion to Approve
- B. Wade Trim Remonumentation Agreement - Motion to Approve
- C. County Surveyor Agreement - Motion to Approve
- D. Library Board Recommendation
 - 1. Board Appointment (Byram) - Motion to Approve
- E. Budget & Finance Committee Recommendation
 - 1. FY 2011 Airport Budget Amendment - Motion to Approve
- F. Parks & Recreation Recommendation
 - 1. Sklarczyk Lease Renewal - Motion to Approve

Administrator's Report

Special Presentation

- A. Downtown Streetscape Study - Jack Thompson

Department Head Report

- A. Finance Director Update - Rachel Frisch

Committee Reports

- A. Budget & Finance Committee
 - 1. Downtown Streetscape Study
 - 2. Parks and Recreation Fee Change

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
 - 1. February 21, 2012 Warrant
 - 2. February 28, 2012 Warrant
- B. OCR 12-08 Animal Control Millage
- C. OCR 12-09 Bus Millage
- D. OCR 12-10 EMS Millage
- E. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

February 14, 2012

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Paul Beachnau. Invocation by Chairman Paul Beachnau, followed by the Pledge of Allegiance led by Commissioner Clark Bates.

Roll call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Excused: Bruce Brown.

Motion by Commissioner Clark Bates, to approve the regular minutes of January 24, 2012 with attachments were approved via unanimous consent.

Consent Agenda:

Motion to approve an increase in the Otsego County Road Commission Mileage reimbursement to \$0.50 per mile to equal the rate used by Otsego County. Ayes: Unanimous. Motion carried.

Motion to adopt, OCR 12-06 MERS Hybrid Program-Teamsters Clerical.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Nays: None.

Excused: Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Motion to approve Barry Owens to the Airport Advisory Committee with the term to expire December 31, 2014. Ayes: Unanimous. Motion carried.

Motion to adopt, OCR 12-07 FY2013 Intent to apply for financial assistance for fiscal year 2013.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Nays: None.

Excused: Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Motion to reappoint Joseph Duff to the Commission on Aging with the term to expire December 31, 2014. Ayes: Unanimous. Motion carried.

Motion to reappoint Jim Mathis to the Commission on Aging with the term to expire December 31, 2014. Ayes: Unanimous. Motion carried.

Motion to reappoint Pat Slominski to the Commission on Aging with the term to expire December 31, 2014. Ayes: Unanimous. Motion carried.

Administrator's Report:

John Burt reported on the Alpine Center 4th floor bids; former Animal Control building; VFW request to sell bricks; Groen property.

Committee Reports:

Motion by Commissioner Paul Liss, to approve the updated Electronic Communications/Internet Policy. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Liss, to approve the sale of the following buses:

Bus 11 (1HVBEABM8XH241049) - \$2,000 to the E-Free Church.

Bus 17 (1HVBEABM01H386500) - \$1,660 to Jim Swain.

Bus 18 (1HVBEABMX1H386505) - \$2,060 to Jim Swain.

Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, to approve the budget amendment for the Airport T-Hangar repair study. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Doug Johnson, to approve the Animal Control Call out response policy. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Lee Olsen, to approve the appointment of Chuck Fain to the Groen Visioning Committee as a representative of the Otsego County Conservation District. Ayes: Unanimous. Motion carried.

Mary Sanders reported the next MTA meeting was March 20th at Charlton Township; Thanked the Board for the resolutions for Bob Harden and Bob Diesing.

Roberta Tholl reported on the Road Commission.

Correspondence:

Chairman Paul Beachnau received a letter from Oakland County; Thank you letter from Huron Pines; NEMCOG; Letter from Carl Levin.

New Business:

Motion by Commissioner Erna Backenstose, to approve the January 31, 2012 Warrant in the amount of \$127,820.37 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Richard Sumerix, to approve the February 7, 2012 Warrant in the amount \$94,331.44 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Borton, to approve the February 14, 2012 Warrant in the amount \$216,086.18 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Clark Bates, to approve the Agreement cancelling lease for the former Animal Control building. Ayes: Unanimous. Motion carried. (see attached)

Board Remarks:

Commissioner Doug Johnson: Parks and Recreation meeting.

Commissioner Clark Bates: City County meeting.

Commissioner Richard Sumerix: Health Department meeting.

Commissioner Lee Olsen: Attended MNSAS meeting.
Huron Pine annual meeting.

Motion by Commissioner Lee Olsen, to have the Board send letters of Congratulations to the O.W.L.S and J&N Construction. Ayes: Unanimous. Motion carried.

Commissioner Ken Borton: PILT reimbursement.

Commissioner Erna Backenstose: Substance abuse.
Animal Control.
Dental Clinic.
M-TECH.
City Council meeting.

Commissioner Paul Liss: Thanked Joe Switalski for the work on the ice rink.

Chairman Paul Beachnau: Annual Chambers award banquet, February 23, 2012 at 6:00 p.m. and the Otsego Club.

Meeting adjourned at 10:16 a.m.

Paul M. Beachnau, Chairman

Susan I. DeFeyter, Otsego County Clerk

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution



1133 Lincoln Plaza, Lansing, MI 48917 | 800.757.2108 | Fax: 517.703.9711

www.mersofulch.com

WHEREAS, under the Municipal Employees Retirement Act of 1984, section 38(2)(a); MCL 38.1638(2)(a); Plan Document Section 38(2)(a), provides the Retirement Board (effective August 15, 1996):

[s]hall determine and establish all of the provisions of the retirement system affecting benefit eligibility, benefit programs, contribution amounts, and the election of municipalities, judicial circuit courts, judicial district courts, and judicial probate courts to be governed by the provisions of the retirement system ... [and] to establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other post employment benefit programs (as amended by 2004 PA 490).

WHEREAS, pursuant to the Board's powers, the MERS Plan Document of 1996 was adopted effective October 1, 1996, and the Plan has been amended periodically by the Board.

WHEREAS, the MERS Plan, an agent, multiple employer, public employee pension plan, has been determined by the Internal Revenue Service to be a governmental plan that is tax qualified as a trust under Code section 401(a) and exempt from taxation under section 501(a) (Letter of Favorable Determination dated June 16, 2008; and letter dated July 8, 1997).

WHEREAS, on March 14, 2006, the Retirement Board has authorized establishment of a Hybrid Plan, with a defined benefit (DB) and defined contribution (DC) component.

WHEREAS, new Section 19B, Benefit Program H, and related plan amendments, create a new Hybrid Program that a participating municipality or court may adopt for MERS members to be administered in whole or in part under the discretion of the Municipal Employees' Retirement Board as trustee and fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed third-party administrator for the DC component.

WHEREAS, this Uniform Hybrid Program Resolution has been approved by the Retirement Board under the authority of MCL 38.1638(2)(a); Plan section 38(2)(a) declaring that the Retirement Board "shall determine . . . and establish" all provisions of the retirement system. Under this authority, the Retirement Board authorized Section 19B, Benefit Program H, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution as provided under section 19B(2):

- In the event any alteration of any provision of this section 19B, or other sections of the Plan Document related to the provisions of Benefit Program H, is made or occurs, under section 43B of the Plan Document concerning collective bargaining or under any other plan provision or law, adoption of Benefit Program H shall not be recognized, other than in accordance with this section and other sections of the Plan Document related to the provisions of Benefit Program H.
- In the event any alteration of the terms or conditions stated in this Uniform Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

no obligation or duty: to administer (or to have administered) the Benefit Program H; to authorize the transfer of any Plan assets to the Hybrid Program; or to continue administration by MERS directly or indirectly, or by any third-party administrator.

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this governing body has completed and approved, and submitted to MERS, documents necessary for adoption and implementation of MERS Benefit Program H.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts MERS Benefit Program H (Hybrid Program) as provided below.

I. NEW EMPLOYEES (Plan Sec 19B(4) - (12))

Effective the first day of January 1, 20¹², (to be known as the ADOPTION DATE), the Otsego County 6902-1

(MERS municipality/court)
Yeameters Clerical Local #214 Division - new hires, rehires and transferred employees hired on or after January 1, 2012
(specify division numbers)

first hired or rehired to the division at any time on and after the Adoption Date, and optional participation for any employee or officer of this municipality otherwise eligible to participate in MERS under Section 2B(3)(a) of the Plan Document who has previously elected to not participate in MERS. The employer shall establish the transfer rule for transferred employees in the Employer Resolution Establishing a Uniform Transfer Provision. **ONLY THOSE EMPLOYEES ELIGIBLE FOR MERS MEMBERSHIP (SECTIONS 2B(3) AND 8 OF THE PLAN DOCUMENT) SHALL BE ELIGIBLE TO PARTICIPATE.**

(A) HYBRID PLAN CONTRIBUTIONS

- The DB Component shall be exclusively funded by the employer, with no member contributions permitted.
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the MERS Uniform Hybrid DC Component Adoption Agreement ("Adoption Agreement," Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.

(B) COMPENSATION AND EARNINGS

- For the DB Component, earnings shall include items of "Compensation" under Section 2A(6) of the MERS Plan Document, with the exception of the last sentence, which shall not apply.
- For the DC Component, earnings shall include items of "Compensation" under Section 2A(6) of the MERS Plan Document as provided for Benefit Program DC, which equals the Medicare taxable wages as reported by the employer on the member's federal form W-2, wage and tax statement.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

(C) HYBRID PLAN VESTING

- For the DB Component, 6 year vesting is mandatory (Plan Sec 19B(5)(b)).
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(9) and the Adoption Agreement (Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.
- As provided in Section 19B(3):

Where a member has previously acquired in the employ of any participating municipality or participating court:

- (a) not less than 1 year of defined benefit service in force (including Hybrid Program) with any participating municipality or participating court;
- (b) eligible credited service where the participating municipality or participating court has adopted the Reciprocal Retirement Act, 1981 PA 88;
- (c) at least 12 months in which employer contributions by a participating municipality or participating court have been made on behalf of the member under Benefit Program DC or Hybrid Program, such service shall be applied toward satisfying the vesting schedule for the DB Component, and for the DC Component, for employer contributions.

(D) BENEFITS UNDER HYBRID PLAN

- For the DB component:
 - (1) The Benefit Multiplier (Plan Section 19B(4)) initially selected shall be irrevocable, shall not later be changed and shall be the one here specified (select only one of the following):
 - (a) 1.0 % times (x) years of service times (x) FAO
 - (b) 1.25% times (x) years of service times (x) FAO
 - (c) 1.5% times (x) years of service times (x) FAO
 - (2) Final Average Compensation (FAO) shall be FAG-3 (Plan Section 19B(8)).
 - (3) The Benefit shall be payable at age 60 (Plan Section 19B(5)(b)).
 - (4) Credited Service shall be comprised solely of the sum of (a) the total of the member's credited service (if any) under the previous DB program on the effective date of coverage under the Hybrid Plan (Plan Section 19B(16)(b)(i)); see II (E)(b)(ii) below); plus (b) credited service earned by the member after the effective date of coverage under the Hybrid Plan (Plan Section 19B(17)(b)).
- For the DC Component (Plan Section 19B(12)):

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Upon termination of membership, a vested former member or a beneficiary, as applicable, shall elect one or a combination of several of the following methods of distribution of the vested former member's or beneficiary's accumulated balance, to the extent allowed by federal law and subject to Plan Section 19B(1)(b) and procedures established by the Retirement Board:

- (1) Lump sum distribution to the vested former member or beneficiary.
- (2) Lump sum direct rollover to another eligible retirement plan, to the extent allowed by federal law.
- (3) Annuity for the life of the vested former member or beneficiary, or optional forms of annuity as determined by the Retirement Board.
- (4) No distribution, in which case the accumulated balance shall remain in the retirement system, to the extent allowed by federal law.

STOP If covering new employees only, skip II and III and go to IV on page 9. **STOP**

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

- ii. OPTIONAL PROVISION FOR CURRENT MERS DEFINED BENEFIT MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED (FOR TRANSFERS FROM MERS DEFINED CONTRIBUTION PROGRAM, SEE SECTION III)
(Plan Sec 19B(13)-(16))**

THIS OPTIONAL SECTION SHALL ONLY BE SELECTED WHERE THE TOTAL FUNDED PERCENT OF AGGREGATE ACCRUED LIABILITIES AND VALUATION ASSETS OF ALL RESERVES SPECIFIED IN TABLE 13 (OR SUCCESSOR TABLE) FOR THE PARTICIPATING MUNICIPALITY OR COURT, AND FOR THE AFFECTED MEMBER BENEFIT PROGRAM CLASSIFICATION(S) (DIVISION(S)) SPECIFIED IN THE MOST RECENT MERS ANNUAL ACTUARIAL VALUATION REPORT IS AT LEAST EIGHTY PERCENT (80%).

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

- (A) Effective on the Adoption Date, pursuant to Plan Section 19B(13):**

all current MERS defined benefit members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timeline and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of _____, 20____, (insert month and year) which shall be known as the "CONVERSION DATE."

The opportunity for current employees on the Adoption Date to participate in the Hybrid Program shall (select 1 of the following 2 choices):

- apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DO or H) from MERS based on service for this municipality.
- not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 18B(16), the Retirement Board shall transfer the following amounts from the reserve for employee contributions and the reserve for employer contributions and benefit payments to the reserve for defined contribution plan:

(a) The member's accumulated contributions, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred from the reserve for employee contributions to the member's credit in the reserve for Benefit Program H Defined Contribution component.

(b) The funded excess present value shall be computed as the excess, if any, of the actuarial present value of the accrued benefit associated with the member's coverage under the previous benefit program, over the actuarial present value of the accrued benefit associated with the member's coverage under the defined benefit component of Benefit Program H, after such excess is multiplied by the funded level percentage selected by the governing body in subparagraph (F)(2) below (which shall not be less than 80% nor exceed 100% funded level percentage in any case). The excess, if any, of the funded excess present value over the amount specified in sub-paragraph (a) shall be transferred from the reserve for employer contributions and benefit payments to the member's credit in the reserve for Benefit Program H Defined Contribution component. For purposes of this sub-paragraph:

(i) The actuarial present values shall be computed as of 12:01 a.m. on the day the member becomes covered by Benefit Program H and shall be based on the actuarial assumptions adopted by the Retirement Board.

(ii) On the effective date of the change of the benefit program the member's credited service under Benefit Program H shall be equal to the member's credited service under the previous benefit program.

(iii) In determining final average compensation there shall not be included any accrued annual leave.

(iv) The earliest retirement date (for an unreduced benefit) assumption under the defined benefit program in effect on the effective date of the change of the benefit program shall be utilized. Likewise the earliest retirement date assumption under Benefit Program H shall be utilized.

(v) For purposes of the actuarial present value calculation, any future benefit otherwise payable under Benefit Program E or E-1 shall be disregarded.

The transfer shall be made approximately 30 calendar days after the Conversion Date, and the transfer amount shall include pro-rated regular interest at the regular Board-established rate for crediting of interest on member's accumulated contributions in the defined benefit program, measured from the Conversion Date to the actual transfer date.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

(F) Per Plan Section 10B(16)(b), the Retirement Board has established the assumptions for calculation of the actuarial present value of a member's accrued benefit that may be transferred. The assumptions are:

(1) The interest rate in effect as of the Adoption Date, to determine actuarial present value, shall be the Board-established investment earnings rate assumption (currently eight percent (8.00%)).

(2) The funded level for the member's specific MERS division (total funded percentage of the present value of accrued benefits which shall be determined using Termination Liability under Table 12 or successor table and valuation assets of all reserves using Table 13) as of the Adoption Date from the most recent MERS annual actuarial valuation report data provided by MERS actuary. In the APV calculation, the funded level used shall be (select one of the following):

Table 12 Termination Liability funded level for the division (not less than 80% nor to exceed 100% funded level).

If greater than the division's funded level but not more than 100% funded level, then MERS is directed to compute the funded percentage for the transfer calculation on _____% funded base (insert number greater than the division's Table 12 Termination Liability funded level percentage but not more than 100%). Where less than 100% funded level exists, this governing body recognizes that such direction shall increase its pension funding liability. MERS shall not implement such direction unless the governing body forwards to MERS sufficient cash up to the funded level selected for all members prior to the Conversion Date; if sufficient cash is not forwarded, then the governing body expressly covenants with MERS and directs, as a condition of this selection, to MERS billing and the governing body remitting to MERS all contributions necessary to fund the unfunded liability occasioned by the aggregate transfer of the difference between the actual funded level for the division and funded level directed above over a period of four (4) years.

III. TRANSFER OF CURRENT MERS DEFINED CONTRIBUTION PROGRAM MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED Plan Sec 10B(13) - (16), (17)

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the Adoption Date, pursuant to Plan Section 10B(13) all current MERS defined contribution members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 10B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of _____, 20____, (insert month and year), which shall be known as the "CONVERSION DATE."

The opportunity for current employees on the Adoption Date to participate in the Hybrid Program shall (select 1 of the following 2 choices):

- apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.
- not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 10B(17), the following shall apply:

- (a)** The member's accumulated balance in the reserve for defined contribution plan under Benefit Program DC, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred to the member's credit in the reserve for defined contribution plan under Benefit Program H Defined Contribution component.
- (b)** For purposes of calculating benefit amounts under the defined benefit component of Benefit Program H, only credited service earned after 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be recognized.

IV. THIRD PARTY ADMINISTRATION

The Municipal Employees' Retirement Board retains full and unrestricted authority over the administration of MERS Benefit Program H, including but not limited to the appointment and termination of the third-party administrator, or MERS self-administration of the defined contribution program in whole or in part.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

V. EFFECTIVENESS OF THIS RESOLUTION

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under Plan Document Section 10B, this Resolution, and other applicable requirements have been met. All dates for implementation of Benefit Program H under Section 10B shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer's Hybrid Program Plan Coordinator identified in Section IV (D) above.

In the event an amendatory Resolution or other action by this Governing Body is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the third-party administrator if necessary). Section 64 of the Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of a Resolution adopted at the official meeting held

on February 14, 2012

(Signature of authorized official)

Please send MERS fully executed copy of:

- MERS 2010 Restated Uniform Hybrid Program (Benefit Program H) Resolution (this form, MD-043)
- MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement (form MD-044)
- Declaration of Trust and certified minutes stating governing body approval, and/or union contract language

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)

OCR 12-07
INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2013
UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED.

Otsego County Board of Commissioners
February 14, 2012

WHEREAS, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), It is necessary for **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY)**, (hereby known as **THE APPLICANT**) established under Act 51, to provide a local transportation program for the state fiscal year of 2013 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, It is necessary for **THE APPLICANT** to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past State fiscal year; and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by **THE APPLICANT**; and (State Operating Assistance Program only)

WHEREAS, **THE APPLICANT**, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$284,000.00, estimated state funds \$643,351.00, estimated local funds \$646,539.00, estimated farebox \$125,000.00, estimated other funds \$ 0.00 with total estimated expenses of \$1,776,252.00 , now, therefore, be it

RESOLVED, that **THE APPLICANT** hereby makes its intentions known to provide public transportation services and to apply for State financial assistance with this annual plan, in accordance with Act 51, and be it further

RESOLVED, that the Otsego County Board of Commissioners hereby appoints Theron D. Higgins as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for FY2013.



Electronic Communications / Internet Policy

ELECTRONIC COMMUNICATIONS / INTERNET POLICY

The purpose of the electronic mail (e-mail)/Internet system is to assist the County's day-to-day conduct of business activities. This document sets forth the policies regarding the use of the e-mail/Internet system. The County reserves the right to change or amend these policies at any time with or without notice.

The e-mail/Internet system is the property of the County. All data and other electronic messages within this system are the property of the County. E-mail messages either composed or received in this system may be considered County Records, depending on content, and therefore may be subject to Freedom of Information Act requests and other legal disclosure.

The County reserves the right to monitor all e-mail messages either composed or received in the e-mail system. It is possible that e-mail sent from the County's system can be intercepted on the system and on the Internet; therefore, the user should not expect any degree of privacy regarding e-mail messages. E-mail messages deleted by the user may be retrievable from the hard drive, backup tapes or the receiving or sending e-mail systems.

Only the County employees who have an e-mail account and password are permitted to use the e-mail system. E-mail accounts will only be established once the employee has read the County's E-Mail/Internet Policy and has signed the County's Electronic Communications Policy Acknowledgment Form. Upon termination of employment, that user's e-mail account and privileges will be revoked.

Certain uses of the County's e-mail system are not allowed. Prohibited uses include, but are not limited to:

Using e-mail for any purpose which violates State and Federal laws.

Using e-mail in a way that violates copyright laws.

Using e-mail to circumvent the Open Meetings Act.

Misrepresenting one's identity to compose or intercept messages.

Revealing your e-mail access code or password to another employee.

Using e-mail for commercial purposes other than the business of the County.

Using e-mail for purposes of lobbying.

Creating offensive or malicious messages. These would include, but not be limited to messages that contain profanity, sexually explicit content, race, natural origin or gender specific comments, threats or harassment.

Using e-mail for religious or political purposes.

Using the e-mail system for gambling, betting pools or investment clubs.

Chain letters.

Engaging in any e-mail activity that would create liability for the County.

Social Media

Access to social media networks/sites for personal accounts from within Otsego County's IT infrastructure, and during County employee work hours, is strictly prohibited. Such sites include, but are not limited to, Facebook, Myspace, Flickr, and Twitter. LinkedIn is not covered by this policy.

The County Administrator, or his designee, is responsible for approving and creating rules for any official social media accounts related to the County or its departments.

The County reserves the right to use any e-mail found in its system for its business activities and to disclose e-mail contents to appropriate personnel.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Contingency/Capital Projects

As provided for in the Uniform Budget and Accounting Act of 1976, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Airport T-Hanger Repair Study

Account Number	Decrease	Increase
499-050-699.030	\$	\$2,200
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$2,200

EXPENDITURE

Account Number	Increase	Decrease
101-941-999.990 Contingency	\$	\$2,200
101-969-999.000 Transfer to Capital Projects Fund	\$2,200	\$
499-901-970.300 Property Improvements	\$2,200	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$4,400	\$2,200

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



Animal Control
Emergency Call Out Policy

PURPOSE

The purpose of this policy is to set the procedures for when Animal Control Personnel will respond to off-hour emergency situations.

POLICY

The normal operating hours of the Otsego County Animal Control Department are Monday-Friday from 8:00 A.M. until 6:00 P.M. and Saturday from 9:00 A.M. until Noon. This policy covers hours outside of the normal hours listed above. An Animal Control Officer is on-call at all times and will respond outside of the normal hours of operation for emergency situations.

For the purpose of this policy, emergency situation shall be defined as the following:

- Livestock (e.g. cows, horses, pigs, etc.) running loose or injured by a vehicle
- Vicious stray canine
- Canine bite to human and they are requesting an Animal Control Officer
- Animals (e.g. dog, cat, livestock) needing immediate medical attention due to hit by vehicle, gun shot, exposure, or other similar circumstance
- Animals (e.g. dog, cat, livestock) needing to be removed/impounded/protected due to house/structure fire or car accident

The following is the call-out rotation for handling after-hour emergencies, unless otherwise instructed.

Name	Phone Number
Missy FitzGerald	Main (989) 370-0537
	Alternate (989) 370-1613
John Platko	Main (989) 619-0118
	Alternate (989) 370-3829
Holly Townsend	Main (989) 350-6221
Kris Foguth	Main (989) 619-2344 ** Text Only



February 28, 2012 Agenda

Consent Agenda

- A. Bob Mitchell & Associates Remonumentation Agreement
- B. Wade Trim Remonumentation Agreement
- C. County Surveyor Agreement –

These three agreements are for the contractual work involved with the 2012 Remonumentation Grant. The grant is in the amount of \$32,912.00, and covers the entire cost of the work.

**OTSEGO COUNTY 2012 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR SURVEY/REMONUMENTATION SERVICES**

1. Parties. This agreement made this Twenty-Eighth day of February, 2012, by and between the County of Otsego, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and Bob Mitchell & Associates located at 512 West Main Street, Gaylord, Michigan 49735, hereafter CONTRACTOR.
2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on the date first above written, and continue until December 31, 2012.
3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.
 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.
 - C. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.
 - D. County Plan. Means the approved Otsego County Remonumentation Plan.
4. Compensation. The CONTRACTOR shall perform all work for the PROJECT at the applicable rates indicted on the Professional Fee Schedule attached to and made a part hereof, for the total amount not to exceed **Twelve Thousand Eight Hundred Ninety Five and 00/100 dollars (US \$12,895.00)**. The PROJECT shall be defined as the corners completed (corners to be researched, corners to be monumented or remonumented and corners to have coordinates set) without exceeding the maximum amount.
5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when: (a) the Peer Review Group reviews and concurs with the CONTRACTORS Corner Research & Remonumentation according to the County Plan For Otsego County; (b) furnishes an original Land Corner Recordation Form, or forms if appropriate to the County Representative; (c) furnish one complete set of documents for each corner monumented, remonumented, researched or coordinate set to the County Representative to be placed in the permanent file maintained at the Register of Deeds Office; (d) the County Representative certifies to the appropriate County official or officer that (a), (b) and (c) have been completed and that such completed work is in accordance with the grant; (e) that the County will pay the amount owed and due within 30 days of receipt of itemized invoice, approved by the County Representative and by the County Grant

Administrator. These (a)-(d) requirements will be completed 45 days prior to end of the Grant Agreement, ending 12/31/2012.

Unless otherwise authorized by the County Grant Administrator, the Contractor's work is to be completed **no later than October 15, 2012**. Said statement shall be in accordance with the schedule of fees and charges outlined in this Contract. If the CONTRACTOR fails to meet this deadline, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen. The Grant Administrator can extend deadlines at his/her discretion.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.
7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:

A. CORNERS TO BE RESEARCHED (20 ea.):

T30N, R3W, Bagley Township, 20 Corners and 4 Meander Corners

A-1, A-8, A-9, A-10, A-11, A-12, A-13, B-9, B-11, B-13, C-1, C-2, D-9, E-1, I-10, K-10, L-11, M10, M-11, M-12

MC 1 (South side of Section 32, West side of Otsego Lake)

MC 7 (Line between Sections 20 & 21, North side of Otsego Lake)

MC 8 (Line between Sections 20 & 29, West side of Otsego Lake)

MC 9 (Line between Sections 29 & 32, West side of Otsego Lake)

B. CORNERS TO BE MONUMENTED (20 ea.):

T30N, R3W, Bagley Township, 20 Corners and 4 Meander Corners

A-1, A-8, A-9, A-10, A-11, A-12, A-13, B-9, B-11, B-13, C-1, C-2, D-9, E-1, I-10, K-10, L-11, M10, M-11, M-12

MC 1 (South side of Section 32, West side of Otsego Lake)

MC 7 (Line between Sections 20 & 21, North side of Otsego Lake)

MC 8 (Line between Sections 20 & 29, West side of Otsego Lake)

MC 9 (Line between Sections 29 & 32, West side of Otsego Lake)

Corners A-1, A-8, A-9, A-10, A-11, A-12, A-13, B-13, M-10, M-11, M-12 & MC1 are common with one or more adjacent townships.

C. Project Details. RESEARCH shall consist of a thorough investigation of all available sources and include copies of pertinent supporting documents and data. REMONUMENTATION shall consist of field reconnaissance of existing monumentation and references; any required measurements or calculations; a Land Corner Recordation Certificate; presentation to, and acceptance of, the Otsego County Peer Review Group; placement of an Otsego County Monument provided by the COUNTY, and a record of the date of completion of specific tasks on a form provided by the COUNTY. The COUNTY will record all Land Corner Recordation Certificates after acceptance by the Otsego County Peer Review Group. COORDINATES shall consist of State Plane Coordinates established in accordance with the requirement of the Office of Land Survey and Remonumentation.

This Contract requires that all survey work be performed in accordance with Act 345 of Public Acts 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission and to follow any rules set by the State, including Memorandum No. 16. From time to time the Peer Group will outline a specific procedure to recover or replace a Government corner. It is required that these instructions be followed to the best of the Contractor's ability.

8. Indemnification. CONTRACTOR shall indemnify, defend and hold harmless the County its boards, commissioners, officers, employees and agents against all claims of loss, damage and/or injury arising out of the performance of services by CONTRACTOR under this Agreement or that may be sustained in or upon the County owned or leased premises from any actions or omissions of CONTRACTOR. Such indemnification shall survive the termination of this Agreement. By entering this Agreement, neither party waives any immunities granted by law.
9. Insurance. CONTRACTOR, shall at its sole expense, obtain and maintain in full force and effect at all times during the term of this Agreement, the following insurance coverages, in a form acceptable to the County, with responsible insurance companies licensed and admitted to do business in the State of Michigan. CONTRACTOR shall provide the COUNTY with proof of insurance prior to commencement of this Agreement.

A. General Liability Insurance. General liability insurance with limits of liability not less than \$1,000,000 per occurrence for the protection of the COUNTY and the State of Michigan against all claims, liabilities, obligations, damages, claims, judgments, costs and expenses, damages, and expenses for bodily injury or death, personal injury and/or damage to property that may arise out of CONTRACTOR's negligent act, error or wrongful conduct incident to or arising out of the services provided under this Agreement, or that may be sustained in or upon the COUNTY premises and the State of Michigan (and its agents and employees) from any actions or omissions of CONTRACTOR (or anyone directly or indirectly employed by it).

B. Motor Vehicle Liability. Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including Michigan no-fault coverages.

C. Each insurance policy shall name the County as an Additional Insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the County.

10. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.
11. Termination. This Agreement may be terminated prior to the expiration of its term as follows:
- A. By mutual written agreement of the parties; or
 - B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.
 - C. Either party may terminate this Agreement, with or without cause, upon 30 days prior written notice to the party.
12. Effect of Termination. In the event of termination of this Agreement pursuant to Section 11, CONTRACTOR will be entitled to the monies provided herein only through date of termination.
13. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):
- If to the County: John Burt
 Otsego County Administrator
 225 West Main Street, Suite 203
 Gaylord, Michigan 49735
- If to: Bob Mitchell & Associates:
 Robert F. Mitchell, PS,
 President
 512 W. Main Street
 Gaylord, Michigan 49735
14. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Eighth day of February, 2012, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: BOB MITCHELL &
ASSOCIATES
512 W. Main Street
Gaylord, MI 49735

By: _____
Paul M. Beachnau, Chair
Otsego County Commissioner

By: _____
Robert F. Mitchell, PS
President

Approved as to Form

Approved as to Form

By: _____
John M. Burt,
Otsego County Administrator

By: _____
Marlene K. Hopp,
Otsego County Grant Administrator

**OTSEGO COUNTY 2012 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR SURVEY/REMONUMENTATION SERVICES**

1. Parties. This agreement made this Twenty-Eighth day of February, 2012, by and between the County of Otsego, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and Wade Trim, Inc., located at 271 W. McCoy Road, Gaylord, Michigan, hereafter CONTRACTOR.

2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on the date first above written, and continue until December 31, 2012.

3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.

 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

 - C. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.

 - D. County Plan. Means the approved Otsego County Remonumentation Plan.

4. Compensation. The CONTRACTOR shall perform all work for the PROJECT at the applicable rates indicted on the Professional Fee Schedule attached to and made a part hereof, for the total amount not to exceed **Twelve Thousand Eight Hundred Ninety Five and 00/100 dollars (US \$12,895.00)**. The PROJECT shall be defined as the corners completed (corners to be researched, corners to be monumented or remonumented and corners to have coordinates set) without exceeding the maximum amount.

5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when: (a) the Peer Review Group reviews and concurs with the CONTRACTORS Corner Research & Remonumentation according to the Monumentation and Remonumentation Plan For Otsego County; (b) furnishes an original Land Corner Recordation Form, or forms if appropriate to the County Representative; (c) furnish one complete set of documents for each corner monumented, remonumented, researched or coordinate set to the County Representative to be placed in the permanent file maintained at the Register of Deeds Office; (d) the County Representative certifies to the appropriate County official or officer that (a), (b) and (c) have been completed and that such completed work is in accordance with the grant; (e) that the

County will pay the amount owed and due within 30 days of receipt of itemized invoice, approved by the County Representative and by the County Grant Administrator. These (a)-(d) requirements will be completed 45 days prior to end of the Grant Agreement, ending 12/31/2012.

Unless otherwise authorized by the County Grant Administrator, the Contractor's work is to be completed **no later than October 15, 2012**. Said statement shall be in accordance with the schedule of fees and charges outlined in this Contract. If the CONTRACTOR fails to meet this deadline, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen. The Grant Administrator can extend deadlines at his/her discretion.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.
7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:

A. CORNERS TO BE RESEARCHED (21 ea.):

T30N, R3W, Bagley Township, 21 Corners and 4 Meander Corners
F-3, G-1, G-2, G-3, G-4, G-12, H-11, H-13, I-1, I-11, I-12, I-13, J-11, J-13,
K-1, K-2, K-11, K-12, K-13, L-13, M-13,
MC2 (South side of Section 32 on East side of Otsego Lake)
MC4 and MC5 (Line between Sections 28 & 29, East side of Otsego Lake)

B. CORNERS TO BE MONUMENTED (21 ea.):

T30N, R3W, Bagley Township, 21 Corners and 4 Meander Corners
F-3, G-1, G-2, G-3, G-4, G-12, H-11, H-13, I-1, I-11, I-12, I-13, J-11, J-13,
K-1, K-2, K-11, K-12, K-13, L-13, M-13,
MC2 (South side of Section 32 on East side of Otsego Lake)
MC4 and MC5 (Line between Sections 28 & 29, East side of Otsego Lake)

Corners H-13, I-13, M-13 & MC2 are common with one or more adjacent townships.

C. Project Details. RESEARCH shall consist of a thorough investigation of all available sources and include copies of pertinent supporting documents and data. REMONUMENTATION shall consist of field reconnaissance of existing monumentation and references; any required measurements or calculations; a Land Corner Recordation Certificate; presentation to, and acceptance of, the Otsego County Peer Review Group; placement of an Otsego County Monument provided by the COUNTY, and a record of the date of completion of specific tasks on a form provided by the COUNTY. The COUNTY will record all Land Corner Recordation Certificates after acceptance by the Otsego County Peer Review Group. COORDINATES shall consist of State Plane Coordinates established in accordance with the requirement of the Office of Land Survey and Remonumentation.

This Contract requires that all survey work be performed in accordance with Act 345 of Public Acts 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission and to follow any rules set by the State, including Memorandum No. 16 From time to time the Peer Group will outline a specific procedure to recover or replace a Government corner. It is required that these instructions be followed to the best of the Contractor's ability.

8. Indemnification. CONTRACTOR shall indemnify, defend and hold harmless the County its boards, commissioners, officers, employees and agents against all claims of loss, damage and/or injury arising out of the performance of services by CONTRACTOR under this Agreement or that may be sustained in or upon the County owned or leased premises from any actions or omissions of CONTRACTOR. Such indemnification shall survive the termination of this Agreement. By entering this Agreement, neither party waives any immunities granted by law.
9. Insurance. CONTRACTOR, shall at its sole expense, obtain and maintain in full force and effect at all times during the term of this Agreement, the following insurance coverages, in a form acceptable to the County, with responsible insurance companies licensed and admitted to do business in the State of Michigan. CONTRACTOR shall provide the COUNTY with proof of insurance prior to commencement of this Agreement.

A. General Liability Insurance. General liability insurance with limits of liability not less than \$1,000,000 per occurrence for the protection of the COUNTY and the State of Michigan against all claims, liabilities, obligations, damages, claims, judgments, costs and expenses, damages, and expenses for bodily injury or death, personal injury and/or damage to property that may arise out of CONTRACTOR's negligent act, error or wrongful conduct incident to or arising out of the services provided under this Agreement, or that may be sustained in or upon the COUNTY premises and the State of Michigan (and its agents and employees) from any actions or omissions of CONTRACTOR (or anyone directly or indirectly employed by it).

B. Motor Vehicle Liability. Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including, Michigan no-fault coverages.

C. Each insurance policy shall name the County as an Additional Insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the County.

10. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.

11. Termination. This Agreement may be terminated prior to the expiration of its term as follows:

A. By mutual written agreement of the parties; or

B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.

C. Either party may terminate this Agreement, with or without cause, upon 30 days prior written notice to the party.

12. Effect of Termination. In the event of termination of this Agreement pursuant to Section 11, CONTRACTOR will be entitled to the monies provided herein only through date of termination.

13. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: John Burt
 Otsego County Administrator
 225 West Main Street, Suite 203
 Gaylord, Michigan 49735

If to Wade Trim: Stephen M. Johnson, P.S.
 Vice-President
 271 W. McCoy Road
 PO Box 618
 Gaylord, Michigan 49734

14. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Eighth day of February, 2012, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: WADE-TRIM, INC.
P.O. Box 618
Gaylord, MI 49734

By: _____
Paul M. Beachnau, Chair
Otsego County Commissioner

By: _____
Stephen M. Johnson, PS,
Vice President

Approved as to Form

Approved as to Form

By: _____
John M. Burt,
Otsego County Administrator

By: _____
Marlene K. Hopp,
Otsego County Grant Administrator

**OTSEGO COUNTY 2012 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR COUNTY REPRESENTATIVE SERVICES**

1. Parties. This agreement made this Twenty-Eighth day of February, 2012, by and between the County of Otsego, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and Ronald C. Brand, PS., located at 533 Greenfield Drive, Gaylord, Michigan, hereafter CONTRACTOR.

2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on January 1, 2012, and continue until December 31, 2012.

3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.

 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws

 - C. County Surveyor. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

 - D. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.

4. Compensation. The CONTRACTOR shall perform all work for the PROJECT for the total amount not to exceed **Two Thousand One Hundred and 00/100 dollars (US \$2,100.00)**. The PROJECT shall be defined as completion of all duties listed in Section 7, Services to be Provided by CONTRACTOR.

5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when the required work listed in Section 7, Services to be Provided by CONTRACTOR, is completed by the CONTRACTOR.

If the CONTRACTOR fails to meet the deadlines contained within this contract, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator. Requests for payment for partial completion of contract will not be routinely approved in order to encourage timely performance of the contract.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.

7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:
 - A. Establishing, scheduling meetings of, and chairing a Peer Group which will meet and act as advisors for ratification of corner locations. These meetings shall be in compliance with the Open Meetings Act. Peer Group meetings shall be scheduled as to allow for all assigned Remonumentation corners, other than corners tabled until the following grant cycle, to be reviewed and ratified by October 1, 2012.
 - B. Evaluation of all completed Land Corner Recordation Certificate(s). Such work to be completed by October 30, 2012.
 - C. Creating and maintaining a filing system for each corner, which contains all survey information compiled.
 - D. Submitting documentation to the County Grant Administrator as required for the annual Application for Monumentation Grant which includes, but is not limited to the following:
 1. A general work-progress report for all current awarded contracts, by October 1, 2012.
 2. For the current-year projects, a description of the work area completed, and the work remaining to be completed. Such completion report will be completed by November 15, 2012.
 3. The Work Program for the following year. Such Work Program will be completed by November 30, 2012. The Work Program will indicate (a) the area where the Public Land Survey corners and Property-controlling corners are proposed to be monumented and/or remonumented and coordinates set within the next contract year; (b) the area where the Public Land Surveyor corners and Property-controlling corners are to be researched in the next contract year; (c) the area where horizontal and vertical control stations are to be researched and located; and (d) the area where horizontal and vertical coordinates are to be established.

The County Representative will consult with and obtain the consent of the Grant Administrator when drafting the Work Program and Remonumentation Grant Application for the following year.

- E. Any other duties contained in the Monumentation and Remonumentation Plan for Otsego County, Michigan or those contained in Act 345, of the Public Acts of 1990, the State Survey and Remonumentation Act, being Sections 54.261 to 54.279 of the Michigan Compiled Laws and to follow any rules set by the State, including Memorandum No. 16.
8. Motor Vehicle Liability Insurance. Proof of Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including Michigan no-fault coverages.
9. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.
10. Termination. This Agreement may be terminated prior to the expiration of its term as follows:
- A. By mutual written agreement of the parties; or
- B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.
11. Effect of Termination. In the event of termination of this Agreement pursuant to Section 10, CONTRACTOR will be entitled to the monies provided herein only through date of termination.
12. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: John Burt
 Otsego County Administrator
 225 West Main Street, Suite 203
 Gaylord, Michigan 49735

If to Ronald C. Brand, PS:
 Ronald C. Brand, PS
 533 Greenfield Drive
 Gaylord, Michigan 49735

13. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Eighth day of February, 2012, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: Ronald C. Brand, PS
533 Greenfield Drive
Gaylord, MI 49735

By: _____
John M. Burt
Otsego County Administrator

By: _____
Ronald C. Brand, PS
Otsego County Surveyor

Approved as to Form

Approved as to Form

John M. Burt

From: Maureen Derenzy <mderenzy@otsego.org>
Sent: Tuesday, February 21, 2012 1:44 PM
To: John M. Burt
Subject: Library Board appointment
Attachments: Library Bd recommendation.pdf

John,

The Library Board is recommending the appointment of Bonnie Byram to fill the remainder of a term that expires on 8/31/13. I have attached a copy of Bonnie's application.

Would you please add this to the agenda of the next meeting of the Board of Commissioners?

Thank you,
Maureen

Maureen Derenzy, Director
Otsego County Library
700 S. Otsego Avenue
Gaylord MI 49735
mderenzy@otsego.org
(989) 732-5841

-----Original Message-----

From: Chris Knight [<mailto:occ@otsego.org>]
Sent: Tuesday, February 21, 2012 1:35 PM
To: Maureen Derenzy
Subject:

This E-mail was sent from "RNPA5F314" (Aficio 3228C).

Scan Date: 02.21.2012 13:34:32 (-0500)
Queries to: occ@otsego.org

TERM EXPIRES ON:

8/31/2013

Susan Premo

From: Otsego County <news@otsegocountymi.gov>
Sent: Tuesday, January 24, 2012 9:01 PM
To: Susan Premo; John M. Burt
Subject: Application For Appointment to Committees, Boards and Commissions



Application For Appointment to Committees, Boards and Commissions

Submitted Information

Date Submitted 01 / 24 / 2012

Name Bonnie J. Byram

Address 389 Crestwood Drive

City Gaylord

State MI

Zip 49735

Phone 989-732-3204

Other 989-731-7703 work

Date available for appointment 2 / 6 / 2012

County Commission District 7th

I am a registered voter in Otsego County Yes

If yes, which township, city or village? Bagley

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what Currently- Education Committee of Michigan Society of Healthcare Risk Managers. Past positions-Secretary of South Maple Elementary School PTO, Staff Parish Relations Committee, First United Methodist Church, Gaylord, MI Advisory Committee for Risk Management

municipality or county Patient Safety Institute, Lansing, MI

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained

Education Graduate of University of Maine-BS Nursing Degree. Certification in Disability Case Management, Certification in Healthcare Risk Management, Registered Nurse Over the years my job duties have included policy development and implementation, as well as strategic planning. I have also been responsible for departmental budget planning and management. Additional roles have included staff educator and supervisor/manager of department personnel.

I have worked for Otsego County before No

I am aware of potential conflicts of interest No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek

For the past 26 years I have lived in Gaylord and I have been very proud of the services that Otsego County Library has been able to offer. I think it is important that the library continue to grow and be able to provide services for all age groups. I am hopeful my grandchildren, who are residents of Otsego County, will be able to experience the wonderful opportunities that have been offered in the past. My work experience over the past several years has been in an environment that is always striving to expand services to meet the needs of the community, including incorporating advanced technology into daily operations. I believe my past and current job experiences in conjunction with my interest in supporting the growth of the library could prove beneficial in meeting the responsibilities of a member of the Otsego County Library Board.

Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone

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Louis M. Groen Nature Preserve Property Lease Agreement

WHEREAS, County of Otsego (County) is the owner of property 021-017-100-005-05 in Charlton Township, Michigan containing the Louis M. Groen Nature Preserve; and

WHEREAS, Sklarczyk Seed Farm LLC (Sklarczyk) has in the past leased approximately 60 acres of land on said property from Louis M. Groen for the purpose of farming; and

WHEREAS, the interest of Louis M. Groen in said lease between Sklarczyk and Louis M. Groen was assigned to the County upon transfer of the property from Louis M. Groen to the County of Otsego; and

WHEREAS, Sklarczyk and the County of Otsego wish to continue a Lease Agreement.

Agreements

The County and Sklarczyk hereby enter into a Lease Agreement for the approximately 100 acres near the corner of M-32 and Gingell Road, currently farmed by Sklarczyk. Farm # 1287, 1289, and 1309. The Lease Agreement shall be in effect for a period of two (2) years beginning July 15, 2012 and continuing until July 14, 2014.

Sklarczyk shall pay the County of Otsego \$2,400 per year for the use of the land. This annual payment shall be made by July 15th of each year of the lease.

The County shall have the right, upon sixty (60) days written notice, to terminate this Lease Agreement for any reason. If this Lease Agreement is terminated, Sklarczyk shall deliver said land within sixty (60) days after written notice of termination from Otsego, provided, however, the County shall pay Sklarczyk fair value for said crops.

The County and its representatives shall have the right to enter upon said premises herein at reasonable times, and will have full use of the entranceway as needed for accessing the property.

Sklarczyk shall not sublease the property without the written consent of the Otsego County Board of Commissioners.

Sklarczyk shall be allowed to continue to have the said acres included with the rest of his operations in on-going Natural Resources Conservation Service Conservation Stewardship Program, or any other similar programs that promote conservation management ideals and practices.

Sklarczyk will only use said property for farming purposes.

Sklarczyk will not remove any trees without the permission of the County. Individual branches may be trimmed should they interfere with normal farming operations.

Sklarczyk acknowledges the right of visitors and staff at the Louis M. Groen Nature Preserve to use the path/roadways bordering the leased property.

Sklarczyk will provide advanced notification to the Parks & Recreation Director or his/her designee at least 24-hours prior to any application of insecticides or pesticides during Nature Preserve hours of operation in order to minimize the negative impact on operations of the Nature Preserve. The County shall provide up-to-date contact information for Parks & Recreation contacts to Sklarczyk. Sklarczyk shall have the right to apply insecticides or pesticides outside of Nature Preserve hours of operation without prior approval.

Within 60 days of termination or ending of this Lease Agreement, Sklarczyk will seed the land into a hay field at no cost to the County, with Sklarczyk paying all costs. The seeding shall follow any recommendations of the Otsego County Conservation District and including meeting any recommended timelines on seeding.

All proceeds from this Lease Agreement will remain in a fund dedicated to the Louis M. Groen Nature Preserve to be used solely in conjunction with said property.

Entered into this ____ day of _____ 2012
between the County of Otsego and Sklarczyk Seed Farm LLC.

County of Otsego

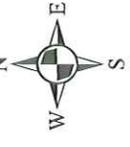
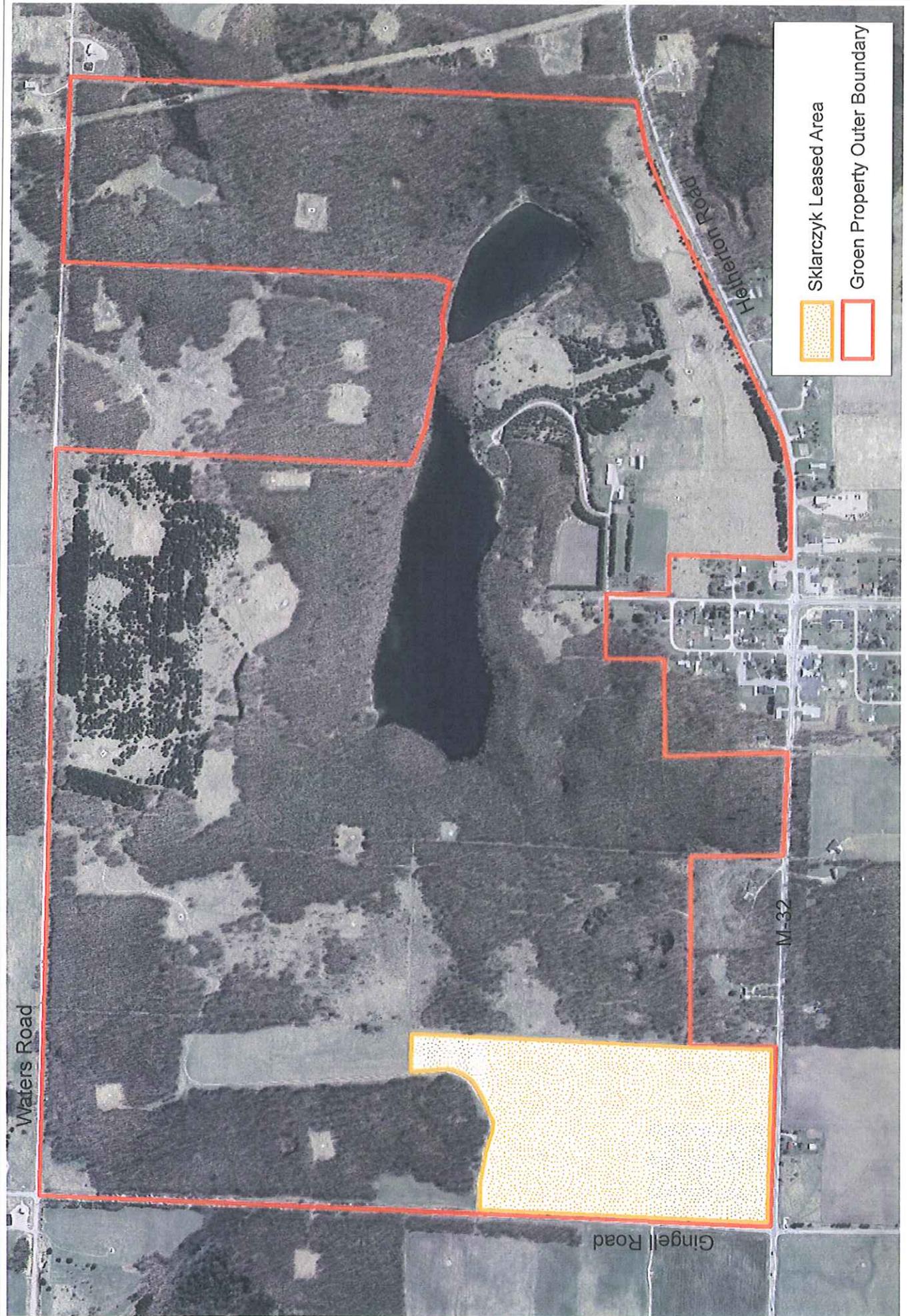
Sklarczyk Seed Farm LLC

John Burt, County Administrator

ATTACHMENT A

LEASED AREA

The following aerial photo shows the approximate boundary of the leased area.



Sklarczyk Lease Area
Scale: 1" = 900'
Date of Photography: Spring, 2010



Committee Reports

A. Budget & Finance Committee

2. Parks & Recreation Fee Change

The Parks and Recreation Commission have requested to increase the day pass fee for non-residents of the County from \$3.00 to \$4.00.

02/22/2012 CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 FEBRUARY 21, 2012 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
36735	01/31/2012	AUTO OWNERS INSURANCE CO.	RESTITUTION	701-000-271.000	** VOIDED **
36735	01/31/2012	AUTO OWNERS INSURANCE CO.	CLAIM#82-426308	701-000-271.000	** VOIDED **
36735	01/31/2012	AUTO OWNERS INSURANCE CO.	RESTITUTION	701-000-271.000	** VOIDED **
36824	02/07/2012	AUTO OWNERS INSURANCE CO.	RESTITUTION	701-000-271.000	** VOIDED **
1131(E)	02/21/2012	MEDTIPSTER, LLC	RX 1/16/12 - 1/31/12	647-851-704.120	5,987.50
37077	02/14/2012	JOE'S SIGNS	ANIMAL CTRL SIGN MATERIALS	413-901-970.200	181.00
37078	02/21/2012	123NET	ACCT 110735	637-265-930.210	844.27
37079	02/21/2012	7TH PROBATE/FAMILY COURT	11-30 FAVER & 11-84 LOMPRA PLACEME	292-662-930.810	3,425.00
37080	02/21/2012	A&L IRON	RESTITUTION	701-000-271.000	100.00
37081	02/21/2012	ABEL M CRUZ	PER DIEM, TRAVEL	208-752-703.040	40.00
37081	02/21/2012	ABEL M CRUZ	PER DIEM, TRAVEL	208-752-930.500	2.00
					----- 42.00
37082	02/21/2012	AFLAC #3010105	FEBRUARY 2012	704-000-231.281	906.18
37083	02/21/2012	ANDERSON, TACKMAN & CO. PLC	105710 QB ANSWERS	588-699-940.010	123.00

37084	02/21/2012	ARCHITECTURAL SYSTEMS GROUP	4408 SWITCH FOR SCOREBOARD	208-752-726.000	34.00
37085	02/21/2012	ASHLEY HAND	RDSS TRAINING ON 2/1 - 2/3/2012	101-134-930.500	147.99
37086	02/21/2012	BENJAMIN TARBUTTON	REF	208-752-940.010-MEN_VBA	400.00
37087	02/21/2012	BEVERLY ENTERPRISES	RESTITUTION	701-000-271.000	50.00
37088	02/21/2012	BUTCH FLEMING	PER DIEM, TRAVEL	208-752-703.040	40.00
37088	02/21/2012	BUTCH FLEMING	PER DIEM, TRAVEL	208-752-930.500	10.00
					50.00
37089	02/21/2012	CHAD DUTCHER	PER DIEM, TRAVEL	208-752-703.040	40.00
37089	02/21/2012	CHAD DUTCHER	PER DIEM, TRAVEL	208-752-930.500	5.00
					45.00
37090	02/21/2012	CHARTER COMMUNICATIONS	PHONE CABLE COMPUTER	281-537-920.410	220.14
37091	02/21/2012	CINTAS CORP LOC 729	CARPET CLEANING	281-537-920.410	49.82
37092	02/21/2012	CONSUMERS ENERGY	100019706058- \$17.20/100044415394 \$	208-752-930.620	34.40
37092	02/21/2012	CONSUMERS ENERGY	1073 VAN TYLE RD ACCT#1000 0006 869	281-537-930.620	354.89
37092	02/21/2012	CONSUMERS ENERGY	204383716440 FEBRUARY	588-699-930.620	790.40
					1,179.69

37093	02/21/2012	DAVE BARAGREY	PER DIEM, TRAVEL	208-752-703.040	40.00
37093	02/21/2012	DAVE BARAGREY	PER DIEM, TRAVEL	208-752-930.500	2.00

					42.00
37094	02/21/2012	DAVID L CHANDLER	REFUND OF PE12-032/NOT DOING JOB	249-371-801.026	142.00
37095	02/21/2012	DAVID LAVALLE	RDSS TRAINING ON 2/2 - 2/3/2012	101-134-930.500	16.50
37095	02/21/2012	DAVID LAVALLE	03-248 ERVING TRANSPORT 2/7/12	101-134-940.010	36.00

					52.50
37096	02/21/2012	DAVID PARSELL	10-80 FUSE TRANSPORT ON 2/5/12	101-134-930.500	82.93
37096	02/21/2012	DAVID PARSELL	10-80 FUSE TRANSPORT ON 2/5/12	101-134-940.010	18.00
37096	02/21/2012	DAVID PARSELL	10-80 FUSE TRANSPORT ON 2/5/12	292-662-930.500	2.00
37096	02/21/2012	DAVID PARSELL	10-80 FUSE TRANSPORT ON 2/5/12	292-662-930.830	4.50

					107.43
37097	02/21/2012	DELTA DENTAL OF MICHIGAN	INV 153701 CLIENT MI001780001 MAR C 647-851-704.110		6,767.69
37098	02/21/2012	DTE ENERGY	GAS BILL ACCT#4707 746 0004 8	281-537-930.610	2,004.71
37098	02/21/2012	DTE ENERGY	463315100024 FEBRUARY	588-699-930.610	2,736.14
37098	02/21/2012	DTE ENERGY	101 LIVINGSTON BLVD	637-265-930.610-ALPCT00C	5,609.20
37098	02/21/2012	DTE ENERGY	225 W MAINT ST STE 109	637-265-930.610-CRTHS00C	3,469.88
37098	02/21/2012	DTE ENERGY	290 MCLOUTH RD	637-265-930.610-LNDUS00I	460.67

					14,280.60
37099	02/21/2012	EAGLE VILLAGE	08-161 STAUFFER PLACEMENT 1/16 - 1/2 292-662-930.810		4,872.56

37100	02/21/2012	EREMAL L. REPP	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	1,080.00
37101	02/21/2012	ERIN MARSHALL	RESTITUTION	701-000-271.000	200.00
37102	02/21/2012	FARM BUREAU INSURANCE	RESTITUTION	701-000-271.000	160.00
37103	02/21/2012	FERRELLGAS	ACCT 89423962 PROPANE ASSISTANCE, v 293-689-930.999		220.40
37104	02/21/2012	FLAGHOUSE INC	PO4772150101 PING PONG PADDLES/BA 208-752-726.040		170.91
37105	02/21/2012	GASLIGHT MEDIA	ALPINE CTR/COURTHOUSE	101-864-930.240	800.00
37105	02/21/2012	GASLIGHT MEDIA	WORK CAMP/TRANSITION HOUSE	205-301-940.010	16.00
37105	02/21/2012	GASLIGHT MEDIA	38617 WIRELESS CONNECTION	208-752-726.000	59.95
37105	02/21/2012	GASLIGHT MEDIA	911/COURTHOUSE	261-427-940.010	200.00
37105	02/21/2012	GASLIGHT MEDIA	PORT FEE-AIRPORT	281-537-920.410	16.00
					----- 1,091.95
37106	02/21/2012	GAYLORD ARFF, INC	AIRPORT ARFF MARCH 2012	281-537-940.010	13,671.00
37107	02/21/2012	GLENN CRANE	HRA REIMBURSEMENT MARCH 2012	101-853-940.110	250.00
37108	02/21/2012	HAYES TOWNSHIP TREASURER	PAID 2011 TAXES CC 071-036-300-005-0(516-030-694.000		816.55
37109	02/21/2012	HYPER ACTIVE DESIGN	BEAR SHIRTS	208-752-726.000	112.00

37110	02/21/2012	JAMES WILLIAM COOK	RESTITUTION	701-000-271.000	15.68
37111	02/21/2012	JEFF BARAGREY	BEAR REF	208-752-940.010-BEAR_BB/	180.00
37112	02/21/2012	JOHN WEAVER JR.	RESTITUTION	701-000-271.000	45.00
37113	02/21/2012	JOSE AND CAROLINE AGUILAR	RESTITUTION	701-000-271.000	149.52
37114	02/21/2012	JULIE M TAWSE	OVERPAYMENT 091-310-000-634-00	516-030-694.000	5.84
37115	02/21/2012	KAYCEE LAVALLE	RDSS TRAINING ON 2/2 - 2/3/2012	101-134-930.500	240.89
37115	02/21/2012	KAYCEE LAVALLE	RDSS TRAINING ON 2/2 - 2/3/2012	101-134-940.010	36.00
					----- 276.89
37116	02/21/2012	KSS ENTERPRISES	224838 DISINFECTANT	208-752-726.025	72.63
37117	02/21/2012	LARRY BRIGHT	RESTITUTION	701-000-271.000	25.00
37118	02/21/2012	LAVERN W. SCHLAUD	CONTRACTED BUILDING/ZONING INSPEC	101-721-801.020	40.00
37118	02/21/2012	LAVERN W. SCHLAUD	CONTRACTED BUILDING/ZONING INSPEC	249-371-801.024	665.00
					----- 705.00
37119	02/21/2012	MACVC	2012 NATIONAL & MACVC MEMBERSHIP	101-682-704.400	95.00

37120	02/21/2012	MARCIA D. VINCENT, MA, LLPC	10-84 FUHST COUNSELING 1/5-1/26/12	292-662-940.010	480.00
37121	02/21/2012	MARK G. RYZYI	REFUND ON 2010 TAXES 011-625-000-03	516-000-026.020	3,735.84
37122	02/21/2012	OMH MEDICAL GROUP & MEDCAR W/ ACCT 60162	PRE EMPLOYMENT AND RE	101-331-726.000	50.00
37122	02/21/2012	OMH MEDICAL GROUP & MEDCAR W/ ACCT 60162	PRE EMPLOYMENT AND RE	588-699-940.010	190.00
					<u>240.00</u>
37123	02/21/2012	OMS COMPLIANCE SERVICES INC	64176 DOT PREEMPLOYMENT DRUG TESTS	588-699-940.010	79.50
37124	02/21/2012	OTSEGO COUNTY TREAS	STIEB 081-115-000-001/002-00	516-030-694.000	26.26
37125	02/21/2012	OTSEGO LAKE TOWNSHIP	PAID 2011 TAXES WITH CC 09131000002	516-030-694.000	587.76
37126	02/21/2012	PETE AWREY	PER DIEM	208-752-703.040	80.00
37127	02/21/2012	RANDY STULTS	PER DIEM, TRAVEL	208-752-703.040	40.00
37127	02/21/2012	RANDY STULTS	PER DIEM, TRAVEL	208-752-930.500	10.00
					<u>50.00</u>
37128	02/21/2012	RONALD PICHE	RESTITUTION	701-000-271.000	51.14
37129	02/21/2012	ROSCOMMON COUNTY	11-84 LOMPRA PLACEMENT 1/26-1/31/12	292-662-930.810	790.00

37130	02/21/2012	RUSSELL MCCALLUM	RESTITUTION	701-000-271.000	45.00
37131	02/21/2012	SAULT STE MARIE TRIBE - CHIPPEWA I 11-103 CILWA-WILSON PLACEMENT 1/21292-662-930.810			240.00
37132	02/21/2012	SPORT SUPPLY GROUP - YOUTH DIVISI 94465798 VOLLEYBALL NET, POLES, BALL 208-752-726.040			450.00
37133	02/21/2012	SUZANNE PARSELL	11-84 FUSE TRANSPORT ON 2/5/12	101-134-940.010	18.00
37133	02/21/2012	SUZANNE PARSELL	10-84 FUSE TRANSPORT ON 2/5/2012	292-662-930.830	5.00
					23.00
37134	02/21/2012	THRIFTY PRINT OF GAYLORD	#10 WINDOW ENVELOPES (5000)	516-253-726.000	88.34
37134	02/21/2012	THRIFTY PRINT OF GAYLORD	#10 WINDOW ENVELOPES (5000)	616-253-726.000	88.33
37134	02/21/2012	THRIFTY PRINT OF GAYLORD	#10 WINDOW ENVELOPES (5000)	617-253-726.000	88.33
					265.00
37135	02/21/2012	TITLE CHECK LLC	PARCEL ADMIN FEES 2009 TAX CYCLE	516-253-920.410	2,580.60
37136	02/21/2012	TREETOPS SYLVAN RESORT	RESTITUTION	701-000-271.000	1,020.00
37137	02/21/2012	TRINITY ARCHITECTURE & MGT, LLC	ALPINE CENTER FLOOR PLANS	637-265-726.050	1,360.00
37138	02/21/2012	TYLER TARBUTTON	SCOREKEEPER	208-752-940.010-MEN_VB/F	100.00

37139	02/21/2012	WASTE MANAGEMENT	TRASH PICK-UP	281-537-920.410	194.00
37140	02/21/2012	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL	208-752-703.040	40.00
37140	02/21/2012	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL	208-752-930.500	3.00
			TOTAL OF 65 CHECKS (2 VOIDED)		43.00
					71,834.84

Fund	Amount
Total for fund 101 GENERAL FUND	1,831.31
Total for fund 205 WORK CAMP	16.00
Total for fund 208 PARKS AND RECREATK	1,965.89
Total for fund 249 BUILDING INSPECTION	1,887.00
Total for fund 261 911 SERVICE FUND	200.00
Total for fund 281 AIRPORT	16,510.56
Total for fund 292 CHILD CARE FUND	9,819.06
Total for fund 293 SOLDIERS' RELIEF FUNI	220.40
Total for fund 413 ANIMAL SHELTER BLD	181.00
Total for fund 516 DELINQUENT TAX REV/	7,841.19
Total for fund 588 TRANSPORTATION FUI	3,919.04
Total for fund 616 HOMESTEAD AUDIT FL	88.33
Total for fund 617 TAX FORECLOSURE FU	88.33
Total for fund 637 BUILDING AND GROUPT	11,744.02
Total for fund 647 HEALTH CARE FUND	12,755.19
Total for fund 701 GENERAL AGENCY	1,861.34
Total for fund 704 PAYROLL IMPREST FUJ	906.18
TOTAL - ALL FUNDS	71,834.84

02/23/2012 CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 FEBRUARY 28, 2012 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
1132(E)	02/28/2012	MEDITIPSTER, LLC	2/1/2012 - 2/5/2012 RX	647-851-704.120	9,459.10
37141	02/28/2012	87- A DISTRICT	JANUARY 2012 CREDIT CARD FEES	101-131-930.150	338.37
37142	02/28/2012	ACCU-FAX SERVICES	2012047-058 PRE-EMPLOYMENT CHECKS	588-699-940.010	44.00
37143	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - JANUARY 2012	101-131-704.110	458.98
37143	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - JANUARY 2012	101-136-704.110	6.45
37143	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - JANUARY 2012	101-141-704.110	32.90
37143	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - JANUARY 2012	101-148-704.110	6.44
37143	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - JANUARY 2012	215-141-704.110	5.81
37143	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - JANUARY 2012	292-662-704.110	16.32
					526.90
37144	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - FEBRUARY 2012	101-131-704.110	73.97
37144	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - FEBRUARY 2012	101-136-704.110	6.45
37144	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - FEBRUARY 2012	101-141-704.110	32.90
37144	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - FEBRUARY 2012	101-148-704.110	6.45
37144	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - FEBRUARY 2012	215-141-704.110	5.81
37144	02/28/2012	ADVANCED BENEFIT SOLUTIONS,	HRA ADMIN FEES - FEBRUARY 2012	292-662-704.110	16.32
					141.90

37145	02/28/2012	ADVANCED BENEFIT SOLUTIONS, FEBRUARY 2012 COBRA ADMIN FEES	101-131-704.110	11.85
37145	02/28/2012	ADVANCED BENEFIT SOLUTIONS, FEBRUARY 2012 COBRA ADMIN FEES	101-133-704.110	0.95
37145	02/28/2012	ADVANCED BENEFIT SOLUTIONS, FEBRUARY 2012 COBRA ADMIN FEES	101-136-704.110	0.95
37145	02/28/2012	ADVANCED BENEFIT SOLUTIONS, FEBRUARY 2012 COBRA ADMIN FEES	101-141-704.110	4.86
37145	02/28/2012	ADVANCED BENEFIT SOLUTIONS, FEBRUARY 2012 COBRA ADMIN FEES	101-148-704.110	0.95
37145	02/28/2012	ADVANCED BENEFIT SOLUTIONS, FEBRUARY 2012 COBRA ADMIN FEES	215-141-704.110	0.84
37145	02/28/2012	ADVANCED BENEFIT SOLUTIONS, FEBRUARY 2012 COBRA ADMIN FEES	292-662-704.110	2.40

				22.80
37146	02/28/2012	ALPINE COMPUTERS FUEL SCREEN MONITOR	281-537-726.050	129.00
37147	02/28/2012	ALPINE ELECTRIC CORP 0073601-IN SHOP LIGHTS	588-699-726.025	800.04
37148	02/28/2012	ALPINE WEB 2012 AIR SHOW SPONSORSHIP PACKETS	282-537-930.300	1,083.16
37149	02/28/2012	AMERICAN FIDELITY ASSURANCE FEB 2012	704-000-231.280	104.00
37150	02/28/2012	ARTS AUTO ELECTRIC SERVICE INC 01JZ1528 STOCK	588-699-726.050	98.26
37151	02/28/2012	AUTO VALUE - GAYLORD 259-178148 STOCK; 259-178102 TAHOE #1	588-699-726.050	1,197.71
37152	02/28/2012	BELLROC TIRE SERVICES 36977 BUS #27	588-699-920.400	35.00
37153	02/28/2012	BLUE CROSS BLUE SHIELD OF MIC GROUP 007016459 0000-0012 COUNTY HE/647-851-704.110		44,925.13

37154	02/28/2012	BLUEGLOBES, INC	RUNWAY LIGHTING PARTS	281-537-726.000	757.98
37155	02/28/2012	BRENDA GOODRICH	TRAVEL REIMBURSEMENT	101-267-930.500	193.38
37156	02/28/2012	BRUCE SCOTT	2/16 HOUSING MEETING PER DIEM/TRAVEL 233-690-703.040		40.00
37156	02/28/2012	BRUCE SCOTT	2/16 HOUSING MEETING PER DIEM/TRAVEL 233-690-930.500		7.00
					47.00
37157	02/28/2012	CASE CREDIT- CNH CAPITAL	58240 STOCK	588-699-726.050	33.44
37158	02/28/2012	CCP INDUSTRIES INC	IN00840010 SHOP SUPPLIES	588-699-726.050	401.85
37159	02/28/2012	CDW GOVERNMENT INC	LEXMARK T650N - JUDICIAL SEC WESTENBA 101-131-726.000		837.70
37159	02/28/2012	CDW GOVERNMENT INC	INV. F040218; DAT 1-26-12; CUSTOMER 24; 101-267-726.000		186.56
					1,024.26
37160	02/28/2012	CENTURYLINK	ACCOUNT 63357762	261-427-930.210	119.26
37161	02/28/2012	CHUCKS ELECTRIC OF GAYLORD	3665 REPAIR SWITCH ON SCOREBOARD, REI 208-752-726.040		130.00
37162	02/28/2012	CITY OF GAYLORD	001254-0000-02 FEBRUARY	588-699-920.200	82.40
37163	02/28/2012	CONSUMERS ENERGY	100031389081 CENTER ELECTRIC BILL	208-752-930.620	626.38
37163	02/28/2012	CONSUMERS ENERGY	100000227239	281-537-930.620	1,938.84
37163	02/28/2012	CONSUMERS ENERGY	100000163053	637-265-930.620-CRTHS0000C	2,126.31

4,691.53

21.95

131.84

822.71

184.27
48.00
74.00
50.00

356.27

39.43

2,853.99

2.40
30.00

32.40

40.00
13.50

53.50

37164 02/28/2012 CORECOMM 115039078 FEBRUARY 2012 COURT INTERN 101-131-930.210

37165 02/28/2012 CORNWELL TOOLS 21750 SHOP TOOLS 588-699-726.050

37166 02/28/2012 CUMMINGS, MCCLOREY, DAVIS & PROFESSIONAL SERVICES 260-270-801.020

37167 02/28/2012 DAVID PARSELL 11-30 FAVER TRANSPORT ON 2/14/12 101-134-930.500
37167 02/28/2012 DAVID PARSELL 11-30 FAVER TRANSPORT ON 2/14/12 101-134-940.010
37167 02/28/2012 DAVID PARSELL 11-30 FAVER TRANSPORT ON 2/14/12 292-662-930.500
37167 02/28/2012 DAVID PARSELL 11-30 FAVER TRANSPORT ON 2/14/12 292-662-930.830

37168 02/28/2012 DE LAGE LANDEN PUBLIC FINANC FEB 12 CIRCUIT SEC COPY MACHINE LEASE 101-131-940.111

37169 02/28/2012 DELL PREFERRED ACCOUNT OPTIPLEX 790 - QUOTE# 611216781 266-901-970.440

37170 02/28/2012 DIANA M. BOYD PUBLIC GUARDIAN FEES 2/7/2012 101-131-930.500
37170 02/28/2012 DIANA M. BOYD PUBLIC GUARDIAN FEES 2/7/2012 101-131-930.830

37171 02/28/2012 DONALD PETERSON 2/16 VETERAN MEETING PER DIEM/TRAVEL 101-682-703.040
37171 02/28/2012 DONALD PETERSON 2/16 VETERAN MEETING PER DIEM/TRAVEL 101-682-930.500

37172	02/28/2012	DTE ENERGY	GAS BILL 463311600027	208-752-930.610	706.66
37173	02/28/2012	DUNNS	4 DRAWER FILING CABINET	101-131-726.000	357.33
37173	02/28/2012	DUNNS	LABELS, CALENDAR, PACKING TAPE	101-131-940.111	27.49
37173	02/28/2012	DUNNS	STAPLE CARTRIDGES	101-141-726.000	56.90
37173	02/28/2012	DUNNS	ACCOUNT 3603	101-864-920.410	96.77
37173	02/28/2012	DUNNS	STAPLE CARTRIDGES	215-141-726.000	10.05
37173	02/28/2012	DUNNS	OFFICE SUPPLYS AND PRINTING	281-537-726.000	108.66
37173	02/28/2012	DUNNS	7215240 TOWELS, CUPS, TRASH BAGS, DCO	588-699-726.000	45.25
37173	02/28/2012	DUNNS	7215240 TOWELS, CUPS, TRASH BAGS, DCO	588-699-726.025	122.85
					<u>825.30</u>
37174	02/28/2012	EAGLE VILLAGE	10-80 FUSEE PLACEMENT 1/30 - 02/12/12	292-662-930.810	3,132.36
37175	02/28/2012	ESPAR OF MICHIGAN INC	000I7461 STOCK	588-699-726.050	218.10
37176	02/28/2012	EXPLORER SOLUTIONS	2ND INSTALLMENT	283-537-940.010	9,750.00
37177	02/28/2012	FRONTIER	517-705-7345 FEBRUARY	588-699-930.210	69.64
37177	02/28/2012	FRONTIER	ACCT 989-732-2373-030804-5	637-265-930.620-ALPCT00000	46.32
					<u>115.96</u>
37178	02/28/2012	GARY GELOW	MARCH 2012 CAA CONTRACT PAYMENT	101-131-801.021	11,589.50
37179	02/28/2012	GORDON FOOD SERVICES	REPLACE TOWEL DISPENSER IN MIENS ROOM	281-537-726.000	11.43

37180	02/28/2012	GOVERNMENT FINANCE OFFICER'S MEMBERSHIP 300162963	645-201-930.600	225.00
37181	02/28/2012	HOEKSTRA TRANSPORTATION INC C10100382 STOCK	588-699-726.050	258.38
37182	02/28/2012	IMPERIAL SUPPLIES LLC HO2246 SHOP	588-699-726.050	106.23
37183	02/28/2012	JIM WERNIG INC 30302 BUS #31	588-699-726.050	591.46
37184	02/28/2012	JOHN E. FITZGERALD WEST DIXON LK V CANDELA 2/14/12 HEARII 101-131-801.031		48.48
37185	02/28/2012	JOHN LAFAVE 2/16 HOUSING MEETING PER DIEM/TRAVEL 233-690-703.040		40.00
37185	02/28/2012	JOHN LAFAVE 2/16 HOUSING MEETING PER DIEM/TRAVEL 233-690-930.500		6.00
				----- 46.00
37186	02/28/2012	JOHNSON OIL COMPANY CL25671 FUEL	588-699-930.660	14,544.65
37187	02/28/2012	JOSEPH WAMBOLD 2/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
37188	02/28/2012	KATHRYN L. SIMMONS MAACS COUNSEL APPT - DANIEL HODGES 101-131-801.023		784.54
37189	02/28/2012	KELLY PELACH CO-ED VB TOURNAMENT REF 208-752-940.010-MEN_VBALL		330.00
37190	02/28/2012	KENIMAR COMPANY SERVICE & CLEAN 6 IBM TYPEWRITERS 101-131-920.400		240.00

37191	02/28/2012	KENNETH GLASSER	NEMSCA PER DIEM	101-101-703.040	80.00
37191	02/28/2012	KENNETH GLASSER	2/16 HOUSING MEETING PER DIEM/TRAVEL	233-690-703.040	40.00
37191	02/28/2012	KENNETH GLASSER	2/16 HOUSING MEETING PER DIEM/TRAVEL	233-690-930.500	6.00
					<u>126.00</u>
37192	02/28/2012	LINCOLN FINANCIAL	CLOTSEGOC-BL-954784	MAR 12 LIFE/LTD/ST 101-131-704.140	355.59
37192	02/28/2012	LINCOLN FINANCIAL	CLOTSEGOC-BL-954784	MAR 12 LIFE/LTD/ST 101-133-704.140	24.40
37192	02/28/2012	LINCOLN FINANCIAL	CLOTSEGOC-BL-954784	MAR 12 LIFE/LTD/ST 101-141-704.140	149.16
37192	02/28/2012	LINCOLN FINANCIAL	CLOTSEGOC-BL-954784	MAR 12 LIFE/LTD/ST 215-141-704.140	26.33
37192	02/28/2012	LINCOLN FINANCIAL	CLOTSEGOC-BL-954784	MAR 12 LIFE/LTD/ST 292-662-704.140	57.35
					<u>612.83</u>
37193	02/28/2012	LINCOLN FINANCIAL	CICOTSEGO-BL-925664	LIFE/ADD, STD, LTD 704-000-231.870	2,861.68
37194	02/28/2012	MAURERS TEXTILE RENTAL	FOC MATS	101-141-726.000	13.57
37194	02/28/2012	MAURERS TEXTILE RENTAL	FOC MATS	215-141-726.000	2.40
					<u>15.97</u>
37195	02/28/2012	MAXIMUM SECURITY	MARCH 2012-MAY 2012	637-265-920.410	89.97
37196	02/28/2012	MEYER ACE	011922 SAND	588-699-726.025	132.73
37197	02/28/2012	MI COUNTIES WORKERS COMPEN Q2 2012	WORKERS COMP INV 8836 MEM#: 704-000-231.270		19,044.00
37198	02/28/2012	MICHAEL LAMBLE	DEFERAL MEETING & PAPERWORK	101-131-801.022	75.00

37199	02/28/2012	MICHAEL TARBUTTON	VOLLEYBALL REF LADIES LEAGUE	208-752-940.010-WM_VBALL_	350.00
37200	02/28/2012	MICHIGAN DEPT. OF STATE	NOTARY RENEWAL FOR GOODRICH	101-267-930.600	10.00
37201	02/28/2012	MID STATES BOLT & SCREW CO	3781546 SHOP	588-699-726.050	43.25
37202	02/28/2012	MISTER TS GLASS	A05000 TAHOE #25	588-699-920.400	224.62
37203	02/28/2012	NEW CENTURY SIGNS	2012 AIRSHOW ADVERT FLAGS	282-537-930.300	100.00
37203	02/28/2012	NEW CENTURY SIGNS	24268 MAGNETS	588-699-930.300	350.00
					450.00
37204	02/28/2012	NORTHERN IMAGING ASSOCIATES	1801860440	101-648-930.920	138.00
37205	02/28/2012	NORTHERN PUMP SERVICE INC	ANNUAL FILTER CHANGE	281-537-920.400	3,400.64
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI	ACCT ...7318	101-131-704.400	348.00
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI	ACCT ...7318	101-267-801.020	10.00
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI	ACCT ...7318	101-301-726.000	1,133.02
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI	ACCT ...7318	101-301-726.046	56.97
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI	ACCT ...7318	101-302-726.046	23.98
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI	ACCT ...7318	101-334-726.000	190.41
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI	ACCT ...7318	101-334-726.046	14.99
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI	ACCT ...7318	101-351-726.000	208.91
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI	ACCT ...7318	101-351-726.046	35.97

37206	02/28/2012	NORTHWESTERN BANK-CARDMEI ACCT ...7318	413-901-970.200	(942.63)
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI ACCT ...7318	588-699-704.400	467.88
37206	02/28/2012	NORTHWESTERN BANK-CARDMEI ACCT ...7318	637-265-726.050	165.89
				<u>1,713.39</u>
37207	02/28/2012	ODS THE DOOR SPECIALIST	INSTALL ELECTRIC STRIKE - PROB & PAROLE 497-901-970.300	500.00
37208	02/28/2012	OSCODA REGION II ACCOUNTING DHS BOARD EXPENSES	101-961-999.000	40.00
37209	02/28/2012	OTSEGO COUNTY BUS SYSTEM	JANUARY 2012 DRUG COURT BUS 101-131-930.500	393.00
37210	02/28/2012	OTSEGO COUNTY EMS	PROFESSIONAL SERVICES 101-648-726.000	175.00
37210	02/28/2012	OTSEGO COUNTY EMS	PROFESSIONAL SERVICES 101-648-930.460	3,368.60
				<u>3,543.60</u>
37211	02/28/2012	PATRICE COHORST	PUBLIC GUARDIAN FEES - 2/3/12 101-131-930.500	3.60
37211	02/28/2012	PATRICE COHORST	PUBLIC GUARDIAN FEES - 2/3/12 101-131-930.830	30.00
				<u>33.60</u>
37212	02/28/2012	PITNEY BOWES, INC-SUPPLIES	RED INK CARTRIDGE 101-131-726.000	126.48
37213	02/28/2012	PROTECTION ONE	2/28 TO 3/27/12 ADMIN/PA WING MONITC 101-131-940.010	74.93
37213	02/28/2012	PROTECTION ONE	2/28 TO 3/27/12 FOC WING MONITORING 101-141-940.010	33.95
37213	02/28/2012	PROTECTION ONE	2/28 TO 3/27/12 ADMIN/PA WING MONITC 101-267-920.410	24.97
37213	02/28/2012	PROTECTION ONE	2/28 TO 3/27/12 FOC WING MONITORING 215-141-940.010	6.00
				<u>139.85</u>

37214	02/28/2012	PUMMILL BUSINESS FORMS	ENVELOPES FOR BILLING	101-257-726.000	957.06
37215	02/28/2012	REDWOOD TOXICOLOGY LABORA	JANUARY 2012 ADULT COURT DRUG TESTIN	101-131-940.010	84.95
37215	02/28/2012	REDWOOD TOXICOLOGY LABORA	JANUARY 2012 ADULT COURT DRUG TESTIN	101-133-726.000	120.00
37215	02/28/2012	REDWOOD TOXICOLOGY LABORA	JANUARY 2012 JUVENILE DRUG TESTING	292-662-801.030	493.75

					698.70
37216	02/28/2012	REEFER SERVICE, INC.	75665 BUS #28	588-699-726.050	277.64
37217	02/28/2012	RELIABLE OFFICE SUPPLIES	TONER	101-131-726.000	289.99
37218	02/28/2012	SAFETY-KLEEN	56929208 SHOP CLEANERS	588-699-726.050	121.90
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	101-301-930.660	3,003.62
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	101-302-930.660	105.05
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	101-648-930.660	135.50
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	101-721-930.660	152.59
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	205-301-930.660	779.62
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	210-651-700.000	4,640.87
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	212-430-930.660	582.60
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	261-427-930.660	235.68
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	281-537-930.660	272.12
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	637-265-930.660	114.71
37219	02/28/2012	SPEEDWAY SUPERAMERICA LLC	ACCT 1001181575	645-172-930.660	133.32

					10,155.68
37220	02/28/2012	STANDARD ELECTRIC COMPANY	APRON LIGHTS	281-537-920.400	330.17

37221	02/28/2012	STAPLES BUSINESS ADVANTAGE	DET 1046110	101-000-106.000	139.12
37221	02/28/2012	STAPLES BUSINESS ADVANTAGE	DET 1046110	101-648-726.000	29.18
37221	02/28/2012	STAPLES BUSINESS ADVANTAGE	DET 1046110	645-172-726.000	21.71

					190.01
37222	02/28/2012	STAPLES BUSINESS ADVANTAGE	3169017337 TONER CARTRIDGE	645-270-726.000	36.00
37223	02/28/2012	STATE CHEMICAL MANUFACTURII	SNAPOUT CLEANER	208-752-726.025	166.00
37224	02/28/2012	STATE ELECTRONICS INC	DZUKO1630 NEW BUSESSE	588-699-726.050	723.50
37225	02/28/2012	STATE INDUSTRIAL PRODUCTS	95527645 CLEANERS	588-699-726.025	233.30
37226	02/28/2012	STATE OF MICHIGAN	AWOS	281-537-920.410	126.00
37227	02/28/2012	STEVE RIOZZI	2/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
37228	02/28/2012	SUZANNE PARSELL	11-35 SCHWEIZER TRANSPORT ON 2/14/12	101-134-940.010	48.00
37228	02/28/2012	SUZANNE PARSELL	11-23-DL SANTOS TRANSPORT ON 2/7/12	292-662-930.830	50.00

					98.00
37229	02/28/2012	TARGET INFORMATION MANAGEI	FORMS DC213, MC14, MC48, DC84, DC100	101-131-726.000	341.99

37230	02/28/2012	TELEPHONE SUPPORT SYSTEMS IN MOVE FOC FAX LINE	101-141-920.400	39.10
37230	02/28/2012	TELEPHONE SUPPORT SYSTEMS IN MOVE FOC FAX LINE	215-141-920.400	6.90

				46.00
37231	02/28/2012	THRIFTY PRINT OF GAYLORD	101-133-726.000	80.00
37232	02/28/2012	TOTAL BUSINESS SYSTEMS	101-131-726.000	168.35
37233	02/28/2012	TRUCK COLLISION SERVICES, INC 002239 BUS #21	588-699-920.400	315.00
37234	02/28/2012	VERIZON WIRELESS	101-131-930.210	8.98
37234	02/28/2012	VERIZON WIRELESS	292-662-930.210	24.32

				33.30
37235	02/28/2012	WALKER BROTHERS	588-699-726.050	147.96
37236	02/28/2012	WEST PAYMENT CENTER	101-131-940.111	523.35
37237	02/28/2012	WILBER AUTOMOTIVE SUPPLY INC PARTS	281-537-920.400	44.79
37238	02/28/2012	WILLIAM AHRENBERG	101-682-703.040	40.00
37238	02/28/2012	WILLIAM AHRENBERG	101-682-930.500	4.00

				44.00
37239	02/28/2012	WILLIAM KNAPP	101-131-930.500	6.00

37239 02/28/2012 WILLIAM KNAPP PUBLIC GUARDIAN FEES - 2/3/12 101-131-930.830 30.00

 36.00

37240 02/28/2012 WINN TELECOM 989-705-1786 FEBRUARY 588-699-930.210 436.12
 TOTAL OF 101 CHECKS 164,988.03

Fund	Amount
Total for fund 101 GENERAL FUND	29,226.00
Total for fund 205 WORK CAMP	779.62
Total for fund 208 PARKS AND RECREATION	2,309.04
Total for fund 210 AMBULANCE SERVICES	4,640.87
Total for fund 212 ANIMAL CONTROL	582.60
Total for fund 215 FRIEND OF THE COURT	64.14
Total for fund 233 HUD GRANT FUND	219.00
Total for fund 260 LEGAL DEFENSE FUND	822.71
Total for fund 261 911 SERVICE FUND	354.94
Total for fund 266 EQUIPMENT FUND	2,853.99
Total for fund 281 AIRPORT	7,119.63
Total for fund 282 AIRPORT SPECIAL EVENT:	1,183.16
Total for fund 283 AIRPORT PLANNING GRA	9,750.00
Total for fund 292 CHILD CARE FUND	3,916.82
Total for fund 413 ANIMAL SHELTER BLDG F	(942.63)
Total for fund 497 COURTHOUSE RESTORAT	500.00
Total for fund 588 TRANSPORTATION FUND	22,255.00
Total for fund 637 BUILDING AND GROUND:	2,543.20
Total for fund 645 ADMINISTRATIVE SERVIC	416.03
Total for fund 647 HEALTH CARE FUND	54,384.23
Total for fund 704 PAYROLL IMPREST FUND	22,009.68
TOTAL - ALL FUNDS	164,988.03

RESOLUTION NO. OCR 12-08

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE OPERATION AND MAINTENANCE OF THE OTSEGO COUNTY ANIMAL SHELTER AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE AT THE AUGUST 7, 2012 PRIMARY ELECTION

OTSEGO COUNTY BOARD OF COMMISSIONERS
February 28, 2012

Recitals

WHEREAS, Otsego County currently operates and maintains an animal shelter and employs individuals to carry out the functions of the animal shelter for the benefit of county residents and others visiting the county; and

WHEREAS, the funds to operate and maintain the animal shelter are currently provided by a millage of 0.30 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the county animal shelter expires on December 1, 2013; and

WHEREAS, the Otsego County Board of Commissioners desires to again obtain voter approval for the same millage amount (0.30 mills) to provide funds for operating and maintaining the Otsego County Animal Shelter, including personnel administrative costs and capital improvement expenses; and

WHEREAS, the county finds it appropriate to submit this millage proposition to the county electors at the primary election to be held on August 7, 2012; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 7, 2012 primary election.

BALLOT LANGUAGE

OTSEGO COUNTY

This proposal is a renewal of the previously approved millage and will permit the County to levy up to 30/100 of one mill (\$0.30 per \$1,000.00 of taxable valuation) to provide funds for CONTINUATION OF THE NO KILL OF ADOPTABLE PET POLICY and for the operation and maintenance of the Otsego County Animal Shelter.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of taxes which may be imposed by the County of Otsego against real and tangible personal property in the County be increased by up to 30/100 of one mill (\$0.30 per \$1,000.00 of taxable valuation) on the taxable value of such property for a period of five (5) years, 2014 through 2018, inclusive, for the purpose of providing funds for the continued operation, maintenance, and improvements at the Otsego County Animal Shelter, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$351,235.00 for Otsego County in 2014.

RESOLUTION NO. OCR 12-09

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE OPERATION AND MAINTENANCE OF THE OTSEGO COUNTY BUS SYSTEM AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE AT THE AUGUST 7, 2012 PRIMARY ELECTION

OTSEGO COUNTY BOARD OF COMMISSIONERS
February 28, 2012

Recitals

WHEREAS, Otsego County currently operates and maintains the Otsego County Bus System and employs individuals to carry out the functions of the county bus system for the benefit of county residents and others visiting the county; and

WHEREAS, the funds to operate and maintain the county bus system are currently provided by a millage of 0.25 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the county bus system expires on December 1, 2013; and

WHEREAS, the Otsego County Board of Commissioners wishes to again obtain voter approval for the same millage amount (0.25 mills) to provide funds for operating and maintaining the Otsego County Bus System, including personnel, administrative costs and capital improvement expenses; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 7, 2012; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 7, 2012 primary election.

BALLOT LANGUAGE

OTSEGO COUNTY

This proposal is a renewal of the previously approved millage and will permit the County to levy up to 25/100 of one mill (\$0.25 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of the Otsego County Bus System.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of taxes which may be imposed by the County of Otsego against real and tangible personal property in the County be increased by up to 25/100 of one mill (\$0.25 per \$1,000.00 of taxable valuation) on the taxable value of such property for a period of five (5) years, 2014 through 2018, inclusive, for the purpose of providing funds for the continued operation and maintenance of the Otsego County Bus System, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$292,696.00 for Otsego County in 2014.

RESOLUTION NO. OCR 12-10

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A
MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE
OPERATION AND MAINTENANCE OF THE OTSEGO COUNTY
EMERGENCY SERVICES AND RESCUE SYSTEM
AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE
AT THE AUGUST 7, 2012 PRIMARY ELECTION

OTSEGO COUNTY BOARD OF COMMISSIONERS
February 28, 2012

Recitals

WHEREAS, the funds to operate and maintain the Otsego County Emergency Medical Services and Rescue System are currently provided by a millage of 0.40 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the Otsego County Emergency Medical Services and Rescue System expires on December 1, 2013; and

WHEREAS, the Otsego County Board of Commissioners wishes to again obtain voter approval for the same millage amount (0.40 mills) to provide funds for operating and maintaining the Otsego County Emergency Medical Services and Rescue System, including personnel, administrative costs and capital improvement expenses; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 7, 2012; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 7, 2012 primary election.

BALLOT LANGUAGE

OTSEGO COUNTY

This proposal is a renewal of the previously approved millage and will permit the County to levy up to 40/100 of one mill (\$0.40 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of the Otsego County Emergency Medical Services and Rescue System.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of taxes which may be imposed by the County of Otsego against real and tangible personal property in the County be increased by up to 40/100 of one mill (\$0.40 per \$1,000.00 of taxable valuation) on the taxable value of such property for a period of five (5) years, 2014 through 2018, inclusive, for the purpose of providing funds for the continued operation, maintenance, and improvements at the Otsego County Emergency Medical Services and Rescue System, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$468,314.00 for Otsego County in 2014.