

January 24, 2012

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Paul Beachnau. Invocation by Chairman Paul Beachnau, followed by the Pledge of Allegiance led by Commissioner Lee Olsen.

Roll call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Bruce Brown.

Excused: Ken Borton

Motion by Commissioner Clark Bates, to approve the regular minutes of January 10, 2012 with attachments were approved via unanimous consent.

Consent Agenda:

Motion to approve the Construction Board of Appeals Reappointment of Michael J. Colosimo with the term to expire December 31, 2013. Ayes: Unanimous. Motion carried.

Motion to approve the Parks and Recreation Commission Appointment of Scott C. Courterier with the term to expire December 31, 2014. Ayes: Unanimous. Motion carried.

Motion to adopt, OCR 12-04 CDBG Housing Grant and application.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Bruce Brown.

Nays: None.

Excused: Ken Borton.

Motion carried/Resolution adopted. (see attached)

Motion to approve Miscellaneous FY 2011 Budget Amendments. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve Miscellaneous FY 2012 Budget Amendments. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

John Burt reported on the Animal Control building; Frame for the ice rink; Airport hanger; Groen property.

Department Head Report:

Mike Thompson reported on the Emergency Management/9-1-1.

Committee Reports:

Motion by Commissioner Lee Olsen, to approve the updated Travel and Business Expense Policy along with making associated changes in the Otsego County Employee Handbook. Ayes: Unanimous. Motion carried.

Motion by Commissioner Lee Olsen, to update the County Administrator Job description by adding 'Serves as representative of Otsego County to the Rotary Club of Gaylord at the expense of the County, as funding permits' under the list of job functions. Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Richard Sumerix, Doug Johnson, Bruce Brown. Nays: Erma Backenstose. Excused: Ken Borton. Motion carried.

Motion by Commissioner Doug Johnson, to adopt OCR 12-05 Re-establishing the Otsego County Parks and Recreation Commission.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Bruce Brown.

Nays: None.

Excused: Ken Borton.

Motion carried/Resolution adopted. (see attached)

Elizabeth Haus reported on the Village of Vanderbilt Planning Commission meeting.

Roberta Tholl reported on the Road Commission.

Correspondence:

Library Board vacancy; MAC.

New Business:

Motion by Commissioner Paul Liss, to approve the January 17, 2012 Warrant in the amount of \$257,350.81 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, to approve the January 24, 2012 Warrant in the amount of \$398,049.98 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Erma Backenstose, to adopt Resolution OCR-12-03 Honoring Robert Diesing.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Bruce Brown.

Nays: None.

Excused: Ken Borton.

Motion carried/Resolution adopted. (see attached)

Board Remarks:

Commissioner Lee Olsen: Chester Township ready for Emergencies.

Commissioner Paul Liss: Airport/Transportation meeting.

Commissioner Doug Johnson: Workers Compensation dividend check.

Chairman Paul Beachnau: LEPC Meeting.  
City council meeting.  
Chambers Award Banquet 2-23-12 at Otsego Club at  
5:30 p.m.

Meeting adjourned at 10:23 a.m.

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Paul M. Beachnau, Chairman

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Susan I. DeFeyter, Otsego County Clerk

**RESOLUTION NO. OCR 12-04**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
January 24, 2012

**WHEREAS**, the County of Otsego is interested in the continuing effort to rehabilitate housing conditions for its low income residents; and

**WHEREAS**, the County has demonstrated a need for this assistance with data outlined in the application; and

**WHEREAS**, the County intends to meet this need by submission of an application to Michigan State Housing Authority (MSHDA) 2011 Housing Resource Fund #HRF-2011-0812-5615 County Allocation Community Development Block Grant and by funds leveraged with MSHDA Property Improvement Program (PIP), and local thus meeting more needs; and

**WHEREAS**, the Otsego County Board of Commissioners accepts the recommendation of the Housing Committee to apply for \$175,000; now, therefore, be it

**RESOLVED**, that the Otsego County Administrator, John M. Burt on behalf of the Otsego County Board of Commissioners, be the Authorized Official to sign and submit said MSHDA's HRF Application and Marlene K. Hopp, Director of the Otsego County Housing Committee be the Agency Administrator to prepare the grant and submit other documents as required





**OTSEGO COUNTY  
BUDGET AMENDMENT**

2011

**FUND/DEPARTMENT: 101-131**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101 - 131 - 703.070 Overtime	\$	\$ 1,900.00
101 - 131 - 703.060 Part-Time/Temporary	\$ 1,900.00	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$ 1,900.00	\$ 1,900.00

Tracy J. Cruz  
Department Head Signature

12/31/2011  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number















**RESOLUTION NO. OCR 12-05**  
**Parks and Recreation Establishment Resolution**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
1/24/2012

**WHEREAS**, the Otsego County Park and Recreation Commission was established on February 6, 1973 pursuant to Michigan Public Act 261 of 1965, being MCL 46.351 *et seq.* to have the general responsibility to oversee the maintenance and operation of the Otsego County Parks and Recreation system; and

**WHEREAS**, Otsego County and its Otsego County Parks and Recreation Commission wish to adopt an updated establishment resolution that more fully clarifies the structure and duties of the Parks and Recreation Commission; now, therefore, be it

**RESOLVED**, Otsego County Board of Commissioners, by 2/3 majority vote of all its members, hereby establishes the Otsego County Parks and Recreation Commission under Michigan Public Act 261 of 1965, as amended, being MCL 46.351 *et seq.* as a County agency under the general control of the Otsego County Board of Commissioners, including the adherence to all County policies unless express authorization to the contrary is otherwise given under this Resolution, effective immediately; and, be it, further

**RESOLVED**, that in accordance with Public Act 261 of 1965, as amended, the Otsego County Park and Recreation Commission shall consist of the following members:

- (1) Chairperson of the Otsego County Road Commission, or another Road Commissioner designated by the Board of Road Commissioners;
- (2) Chairperson of the Otsego County Planning Commission, or another Planning Commissioner designated by the Otsego County Planning Commission;
- (3) Seven members appointed by the Board of Commissioners, not less than one nor more than three of whom shall be members of the Board of Commissioners; and, be it, further

**RESOLVED**, that any current member of the Otsego County Parks and Recreation Commission shall remain through their current term of appointment; and, be it, further

**RESOLVED**, that all current rules and regulations governing the use of County Parks shall continue in full force and effect, unless and until they are amended or repealed by the Otsego County Board of Commissioners; and, be it, further

**RESOLVED**, that except as otherwise provided herein, or by any other policy previously or subsequently adopted by the Otsego County Board of Commissioners, the Otsego County Parks and Recreation Commission shall have all the powers, duties, and responsibilities of a county parks and recreation commission as set forth in Public Act 261 of 1965, as amended, including but not limited to the adoption of by-laws in compliance with County policy, and the ability to hire employees as allowed by County policy with such employees being County employees; and, be it, further

**RESOLVED**, that the Otsego County Parks and Recreation Commission may approve and sign agreements for the purchase of goods or services and for the rental of County Parks and Recreation facilities without further approval of the Board of Commissioners, provided the form of such agreements do not involve consideration exceeding \$5,000; and, be it, further

**RESOLVED**, the following are appointed as liaisons to the Otsego County Planning Commission:

- (1) The Parks and Recreation Commission's Consultants
- (2) Otsego County Attorney or Corporate Counsel
- (3) Otsego County Administrator
- (4) Chairman of the Otsego County Board of Commissioners

Liaisons are given the ability to participate in discussions with the Commission, in addition to speaking in public participation, and nothing else. Liaisons cannot vote, introduce motions, initiate any other parliamentary action, be counted for a quorum or be expected to comply with any adopted attendance requirements; and, be it, further

**RESOLVED**, that this Resolution shall supersede any and all other Resolutions establishing or amending the governing organization of the Otsego County Parks and Recreation Commission

**RESOLUTION NO. OCR 12-03**  
**COMMENDATION IN HONOR OF ROBERT DIESING**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
January 24, 2012

**WHEREAS**, Robert E. Diesing has been a resident of Gaylord close to 40 years; and

**WHEREAS**, Bob married his wife, Jackie in 1957; and

**WHEREAS**, Bob has served on many boards and volunteer positions in Otsego County;  
and

**WHEREAS**, Bob was past president of the Kiwanis Club; past Commissioner serving the Otsego County Board; Otsego County Library Board; Crossroads Industries; Northeast Michigan Consortium Board; Northeast Michigan Health Plan Board; Executive Director of Gaylord Community Foundation; Trustee of Hayes Township Board; and

**WHEREAS**, Bob is very dedicated about everything he is involved in and gives his best. He promotes being a volunteer and helping others; and

**WHEREAS**, Bob enjoys his retirement spending time with his wife, Jackie, their children, grandchildren and great-grandchildren; and

**WHEREAS**, the Otsego County Board of Commissioners appreciates the dedication and service that Bob has given to his community, boards, organizations and commissions; now, therefore, be it

**RESOLVED**, that the Otsego County Board of Commissioners, hereby recognizes and honors the outstanding contributions that Robert Diesing has made to our community and wish him the best in his future endeavors.