

January 24, 2006

The Regular meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:30 a.m. by Chairman Beachnau. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Bates.

Roll call:

Present: Backenstose, Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Excused: Olsen.

The minutes of the Regular Meeting of January 10, 2006 and the Special Meeting minutes of December 19, 2005, December 27, 2005 and January 13, 2006 were approved as presented.

Consent Agenda:

OCR-06-03 Discharge of Mortgage of Michael and Karen Massey.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Olsen

Motion carried/Resolution adopted. (see attached)

Mary Sanders reported the Michigan Township Association meeting that was scheduled for January 17, 2006 at 7:00 p.m. at the Bagley Township Hall was cancelled due to the weather. It will be held in March at the Bagley Township Hall.

Elizabeth Haus reported on the Village of Vanderbilt budget.

Special Presentations:

UCMAN Jack Thompson reported on the M-Tech center.

New Business:

Motion by Commissioner Bentz, to approve Warrant B2006-03 in the amount of \$192,312.01 and the prepaid invoices in the amount of \$10,956.19 as presented.

Ayes: Unanimous. Motion carried.

Motion by Commissioner Liss, to approve Warrant B2006-04 in the amount of \$686,253.89 and the prepaid invoices in the amount of \$77,896.65 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to approve the Planning and Zoning, Fund 101, Budget Amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Johnson, to approve the Equalization, Fund 101, Budget Amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Bates, to approve the Prosecuting Attorney, Fund 101, Budget Amendment as presented. (See attachment). A motion to amend above motion by Bates to decrease 101E267 704110 Hospitalization by \$227.51 for a total of \$3,090.98 and increase travel 101E267 93500 by \$55.08 and increase 101E267 930450 shipping by \$172.43. Vote on amendment-Unanimous, Vote on amended motion-Unanimous. Motion carried.

Motion by Commissioner Hyde, to approve the Clerk, Fund 101, Budget Amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Glasser, to adopt the allocation formula for Administration, Finance and Human Resources exempting soldiers and sailors fund; Veteran's trust fund; public improvement fund; Courthouse restoration fund and Housing Commission fund. Ayes: Unanimous. Motion carried.

Motion by Commissioner Glasser, to calculate an allocation for 2004 Workers Compensation Audit and refund accordingly to the Component Units. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to pay back MMRMA retention fund as follows: \$25,784.50 each quarter for three years a total of \$308,814.00. 50% of funds to come from contingency and 50% from delinquent tax revolving fund for 2006. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to expend training funds from the Sheriff Dept, Jail and Commissioners to send the Sheriff, Jail Administrator and Commissioner Liss to a jail conference. One half of expenses are to be reimbursed by MMRMA up to \$2,000, conference to be held February 22-24 2006. Ayes: Unanimous. Motion carried.

Motion by Commissioner Liss, to approve amended Remonumentation grant for 2005. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to approve OCR-06-04 Hazard Mitigation Plan. A motion to amend Resolution by Bates to insert a comma between federal and state.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Olsen.

Motion carried/Resolution adopted as amended. (see attached)

Public Comment:

County Clerk/Register Suzy DeFeyter announced that effective Monday January 30<sup>th</sup>, the County Clerks office, the Register of Deeds office and the Treasurer's office will be open during the lunch hour.

Board Remarks:

Commissioner Backenstose: Library meeting.

Commissioner Bentz: Updated Sanitary Code.  
Citation from the State re: the 4<sup>th</sup> floor.  
Proposal from Dale Gammon re: Alpine Center.  
Building and Grounds meeting February 20, 2006 in the  
Multi-purpose room at 9:00 a.m.

Commissioner Glasser: Bond Council John Axe to be here.  
Jail Committee Meeting.

Commissioner Bates: Reported on the City Council meeting.

Motion by Commissioner Bates, to enter into a closed session under provisions of 1976, Act 267  
Section 8(e), 46<sup>th</sup> Trial Court vs. Funding Counties.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Olsen.

Motion carried.

Chairman Beachnau: Announced the new Administrator, John Burt starts on February 13<sup>th</sup>.  
Attended the Livingston Township meeting.

Entered into closed session at 11:00 a.m.

Returned to open session at 11:41 a.m.

Meeting adjourned at 11:41 a.m. at the call of the Chair.

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Paul M. Beachnau, Chairman

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Susan I. DeFeyter, County Clerk

Prosecutor's Office

**OTSEGO COUNTY  
BUDGET AMENDMENT**

FOR 2005 BUDGET

As provided for in the Uniform Budgeting and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Treasurer are hereby authorized to record the following adjustments to the budget.

FUND:       General     Capital Improvement     Special Revenue     Debt Service

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101E267 704140 Life & Disability	\$ 346.48	\$
101E267 704500 Unemployment Compensation	\$ 741.40	\$
101E267 704600 Workers Compensation	\$ 1775.59	\$
101E267 704110 Hospitalization	\$	\$ 3090.98
101E267 930450 Shipping	\$ 172.43	\$
101E267 930500 Travel	\$ 55.08	\$
<b>Total</b>	\$ 3090.98	\$ 3090.98

<b>Manager's Signature</b> <i>RL 7 2L</i>	<b>Date</b> 1/16/05
<b>Administrator's Signature</b>	<b>Date</b>
<b>Budget Amendment Number</b>	<b>Date</b>
<b>Board Approval</b>	<b>Date</b>
<b>Posting Number</b>	<b>Date</b>



## OTSEGO COUNTY BUDGET AMENDMENT

*PLANNING + ZONING DEPT.*

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

### REVENUE

Account Number	Decrease	Increase
-	\$	
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$	\$

### EXPENDITURE

Account Number	Decrease	Increase
<i>101172-930500 - Travel</i>	\$ <i>110-</i>	
<i>" - 703040 - Per Diem</i>		\$ <i>110-</i>
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$ <i>110-</i>	\$ <i>110-</i>

*[Signature]*  
 \_\_\_\_\_  
 Department Head Signature

*1/9/06*  
 \_\_\_\_\_  
 Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
 Administrator's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Board Approval Date (if necessary):

\_\_\_\_\_  
 Budget Adjustment #

\_\_\_\_\_  
 Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 257 EQUALIZATION - 2005**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101E - 257 - 704110	\$	\$ 1394.85
- -	\$	\$
101E - 257 - 704500	\$ 127.96	\$
101E - 257 - 704700	\$ 1266.89	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$ 1394.85	\$ 1394.85

William Ken  
Department Head Signature

1/18/06  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number





**OTSEGO COUNTY  
BUDGET AMENDMENT**

FUND/DEPARTMENT: County Clerk / Register

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
IDLE - 215 - 726000 (Supplies)	\$	\$ 184.32
IDLE - 215 - 704800 (Sick Buy out)	\$	\$ 1408.23
IDLE - 215 - 704400 (Education Training)	\$	\$ 640.00
IDLE - 215 - 703030 (Reg hourly)	\$ 3403.47	\$
IDLE - 215 - 704300 (Retirement)	\$ 775.41	\$
IDLE - 215 - 704500 (Unemployment)	\$ 799.09	\$
<b>Total IDLE 215 704600 workers comp</b>	\$ 1395.42	\$

TOTAL  
*[Signature]*  
Department Head Signature

6373.39  
*[Signature]*  
Date

6373.39

Entered:
By:

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_

**RESOLUTION NO. OCR 06-03  
AUTHORIZING RESOLUTION**

OTSEGO COUNTY BOARD OF COMMISSIONERS  
January 24, 2006

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 8974 Sanborn St. Elmira, Michigan 49730 and has a mortgage recorded in Liber 549, Pages 348-357, in the name of Michael J. Massey and Karen K. Massey, husband and wife;and

**WHEREAS**, said Mortgage has been paid in full.

**NOW THEREFORE BE IT RESOLVED**, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to, Michael J. Massey and Karen K. Massey, husband and wife.

**AND FURTHER BE IT RESOLVED**, that the Chairman of the Otsego County Board of Commissioners be authorized to sign said document.

**RESOLUTION NO. OCR 06-04**  
***Hazard Mitigation Plan Adoption Resolution***

OTSEGO COUNTY BOARD OF COMMISSIONERS  
January 24, 2006

**WHEREAS**, Otsego County, Michigan has experienced disasters that have damaged commercial, residential, and public properties, displaced citizens and businesses, closed streets and bridges, and presented general public health and safety concerns; and

**WHEREAS**, Otsego County has prepared a *Hazard Mitigation Plan* that outlines the County's options to reduce overall damage and impact from natural hazards; and

**WHEREAS**, the *Hazard Mitigation Plan* has been reviewed by County residents, business owners, and federal, state, and local agencies, and has been revised to reflect their concerns;

**NOW, THEREFORE, BE IT RESOLVED THAT**

1. The *Otsego County Hazard Mitigation Plan* is hereby adopted as an official plan of Otsego County, Michigan.
2. A hazard mitigation planning Committee is hereby established as a permanent county advisory body. The County Local Emergency Planning Committee (LEPC) shall function as the Hazard Mitigation Committee. The Committee's duties shall be designated in the *Hazard Mitigation Plan*.
3. The Hazard Mitigation Committee is charged with supervising implementation of the Plan's recommendations within the funding limitations as provided by the Otsego County Board of Commissioners or other sources.
4. The Hazard Mitigation Committee shall give priority attention to action items recommended by the *Hazard Mitigation Plan* as high priority.
5. The Hazard Mitigation Committee's facilitator shall convene the Hazard Mitigation Committee at least once per year. The Committee shall monitor implementation of the plan and shall submit a written progress report to the County Board of Commissioners in accordance with the following format:
  - a. A review of the original plan.
  - b. A review of any disasters or emergencies that occurred during the previous calendar year.
  - c. A review of the actions taken, including what was accomplished during the previous year.
  - d. A discussion of any implementation problems.
  - e. Recommendations for new projects or revised action items. Such recommendations shall be subject to approval by the County Board of Commissioners.