



**Otsego County
Personnel Committee Minutes
March 30, 2009**

A meeting of the Otsego County Personnel Committee was held on Monday, March 30, 2009, in Room 212 of the County Building. Chairman Liss called the meeting to order at 9:00a.m.

PRESENT: Paul Liss, Doug Johnson, Mike Hyde, Robert Harkness, John Burt

ABSENT: None

OTHERS: Trisha Adam, Erma Backenstose, Joe Ferrigan, Angel Oppermann, Ken Glasser

Angel Oppermann discussed the need for a full-time Kennel Attendant at the Animal Shelter. **Motion by Johnson to recommend to the Finance Committee that the part-time Kennel Attendant position be increased to full-time. Ayes: unanimous. Motion carried.**

Ken Glasser updated the committee on funds available through the federal stimulus package that will enable public agencies, 501c3 organizations and possibly for profit companies to utilize 53 workers in Otsego County that would be hired and managed through a grant contractor who is yet to be determined. The workers would be disadvantaged youth between the ages of 19-24 who apply for the positions through Michigan Works. Details are still forthcoming.

Joe Ferrigan discussed the worsening financial state of the Building Department. Joe has worked with the administrative team to brainstorm various staffing plans at the Land Use Department. Staffing changes were recommended. Concern was expressed about how the townships would accept a new employee performing the zoning enforcement duties. John Burt will contact all the townships so they will be kept informed. **Motion by Johnson to recommend to the Finance Committee that the following staffing changes be implemented:**

- **Eliminate current part-time zoning enforcement officer position**
- **Split current building inspector 2/5 as zoning enforcement officer, 3/5 as building inspector**
- **Decrease building dept clerk to part-time position, 20 hours per week**

Ayes: Johnson, Burt, Liss

Nays: Harkness, Hyde

Motion carried.

Motion to adjourn by Liss at 9:46a.m. Motion carried.

Submitted by: Trisha Adam, HR Director