

Chapter 10 -- Adoption and Implementation

Adoption Process

Public Review and Comment

Several avenues have been and will be used to disseminate the draft plan for public review and comment. Upon final approval, CD copies of the plan were distributed to each local municipality. A printed version will be placed at each library in the County and in the County Clerk's office. The draft plan will be posted on NEMCOG's web site. A newspaper article and notice informed county residents of the approved draft plan, where it ca, be reviewed and when the County Board of Commissioners would be considering approval.

Adoption

County Board of Commissioners

Townships

Cities and Villages

Upon final approval of this plan by Federal Emergency Management Agency this hazard mitigation plan will be presented to the Otsego County Board of Commissioners, the Gaylord City Council and the Vanderbilt Village Council for their review and adoption.

During development of this plan several presentations were made to the Otsego County Chapter of the Michigan Township Association. Local officials from all of the townships were present at the meeting. The purpose of these presentations was to describe the hazard mitigation planning process, conclusions and identify possible projects and actions. Since all nine townships are incorporated into the Otsego County Planning process, it will not be necessary to obtain official adoption by each township, but townships will be kept informed and presented with the final draft proposal. Upon final approval, resolutions of adoption of the Otsego Hazard Mitigation Plan will be solicited from the Otsego County Commission, the City of Gaylord and Village of Vanderbilt and will be included at the end of this chapter

Plan Implementation

Roles and Responsibilities

The primary entities responsible for implementing the Hazard Mitigation Plan are the Otsego County Board of Commissioners and the Otsego County Emergency Management Office. A Hazard Mitigation Committee (HMC), was formed from members of the County LEPC, and will be the local group responsible for overseeing implementation of this plan. The Local Emergency Management Committee (LEPC) is organized under Michigan SARA Title III Program and meets on a regular basis to carryout its duties. Roles related to a HMC may need to be defined by the committee and could include establishing an annual work plan, supporting grant writing to seek funding to complete specific projects, monitoring mitigations activities, evaluating the need for new projects, amending the plan to add new projects and functioning as a clearing house for mitigation grant applications.

It is understood that current resources, both staff and financial, may not accommodate the expanded role of the Otsego LEPC and Otsego Emergency Management Office. The County Board of Commissioners may need to evaluate funding and staffing required to implement the Otsego Hazard Mitigation Plan.

Working partnerships with the following agencies and organizations will strengthen the County's hazard mitigation program.

- Otsego County Departments
- Townships in Otsego County
- Township, City and Village Fire Departments
- Otsego County Conservation District
- Otsego County Road Commission
- Northeast Michigan Council of Governments
- Michigan Department of Natural Resources
- Michigan Department of Environmental Quality
- U.S. Forest Service
- Michigan State University Cooperative Extension Service
- Michigan Department of Agricultural
- Natural Resource Conservation Service
- District Health Department
- American Red Cross
- Insurance Companies
- Real Estate Companies
- Local Businesses
- Civic Groups and Churches

Process for Monitoring, Evaluating and Updating

Monitor

The Otsego County Hazard Mitigation Committee and the Otsego County Emergency Management Office will monitor implementation of the Mitigation Plan. This may include reviewing reports from agencies involved in implementing projects or activities; having a staff person, who is responsible for overseeing the plan, conduct site visits and meetings concerning mitigation project activities; preparing an annual mitigation activity report for the County Board of Commissioners. This will be done during the five-year update or more often if deemed necessary.

Evaluate

The Otsego County Hazard Mitigation Committee and the Otsego County Emergency Management Office will be responsible for evaluating the effectiveness of the plan. This will be done during the five year update or more often if deemed necessary.

- The evaluation should assess whether:
- The goals and objectives address current and expected conditions;
- The nature, magnitude and/or type of risks have changed.
- The current resources are appropriate for implementing the plan.
- There are any problems with implementation.
- There have been favorable outcomes
- Agencies and other partners participated as originally expected.

Update

The Disaster Mitigation Act (DMA) of 2000 requires the Otsego County Hazard Mitigation Plan be updated every five years. This may include updating community profiles, examining goals, redoing the hazard analysis and revisiting the project list. *In order to properly update the plan, Otsego County will need to seek funding from appropriate state and federal agencies.* It may be necessary to examine the project each year and as projects are completed and new mitigation projects are identified, the list would be updated. Any update would require public comment, county approval, local jurisdictional approval if projects are located or proposed in a particular township, and approval by the State of Michigan and FEMA.

Process to Incorporate into Local Planning Activities

Otsego County, townships, as well as, local and state agencies will consider integrating information from the Hazard Mitigation as their perspective comprehensive and operations plans. As a part of the education and outreach aspect of the hazard mitigation effort, communities will be encouraged to adopt zoning regulations that will minimize effects of hazards.

Ongoing Public Participation

Otsego County is committed to involving the public in the implementing and updating of the Hazard Mitigation Plan. Copies of the plan will be available at county libraries, county clerk's office and all township offices. The plan contains the address and phone number of the Emergency Management Office, which will be responsible for keeping a record of public comments on the plan.

Copies of the plan will be posted on a community web site or regional planning agency web site. The web page will contain the mailing address, phone number and email address of the appropriate contact person.

During the update process of the Hazard Mitigation Plan, the committee will advertise and facilitate a public meeting to obtain input and guidance from the general public, businesses, townships and agencies. A notice will be posted to advertise any meeting of the Hazard Mitigation Committee where the committee is reviewing and/or updating the mitigation plan.

Hazard Mitigation Plan Adoption Resolution

WHEREAS, Otsego County, Michigan has experienced disasters that have damaged commercial, residential, and public properties, displaced citizens and businesses, closed streets and bridges, and presented general public health and safety concerns; and

WHEREAS, Otsego County has prepared a *Hazard Mitigation Plan* that outlines the County's options to reduce overall damage and impact from natural hazards; and

WHEREAS, the *Hazard Mitigation Plan* has been reviewed by County residents, business owners, and federal state, and local agencies, and has been revised to reflect their concerns;

NOW, THEREFORE, BE IT RESOLVED THAT

1. The *Otsego County Hazard Mitigation Plan* is hereby adopted as an official plan of Otsego County, Michigan.
2. A hazard mitigation planning Committee is hereby established as a permanent county advisory body. The County Local Emergency Planning Committee (LEPC) shall function as the Hazard Mitigation Committee. The Committee's duties shall be designated in the *Hazard Mitigation Plan*.
3. The Hazard Mitigation Committee is charged with supervising implementation of the Plan's recommendations within the funding limitations as provided by the Otsego County Board of Commissioners or other sources.
4. The Hazard Mitigation Committee shall give priority attention to action items recommended by the *Hazard Mitigation Plan* as high priority. :
5. The Hazard Mitigation Committee's facilitator shall convene the Hazard Mitigation Committee at least once per year. The Committee shall monitor implementation of the plan and shall submit a written progress report to the County Board of Commissioners in accordance with the following format:
 - a. A review of the original plan.
 - b. A review of any disasters or emergencies that occurred during the previous calendar year.
 - c. A review of the actions taken, including what was accomplished during the previous year.
 - d. A discussion of any implementation problems.
 - e. Recommendations for new projects or revised action items. Such recommendations shall be subject to approval by the County Board of Commissioners.

Passed this _____ day of _____.

Signed by: