

Otsego County Fee Schedule

AIRPORT

Landing Fees (waived with minimum fuel purchase):

Commercial	Minimum Fuel	
Single Piston	20 Gallons	\$20.00
Single Turbine	40 Gallons	\$25.00
Twin Piston	40 Gallons	\$25.00
Turbo Prop/Light Jets	80 Gallons	\$50.00
Jets Over 20,000 lbs.	160 Gallons	\$80.00

Other Fees:

Cold Hangar	\$50.00
Additional Night	\$25.00
Heated Hangar Nightly	\$85.00
Forklift	\$50.00
De-Ice	\$40.00 plus \$13.00 a Gallon
Parking light Aircraft	\$5.00
Parking Turbine/Jets	\$25.00
After Hours / First Hour	\$125.00
Additional Hour	\$100.00
Miscellaneous Charge, Requiring Manpower. Example: AC plug in	\$25.00
Ground Power Unit	\$40.00 plug in \$20.00 an hour
Off Airport Service	\$250.00
Off Airport Service additional hour	\$100.00
Off Airport Service Weekend/Holiday	\$350.00
Off Airport Service Weekend/Holiday additional hour	\$150.00

Hangar Rentals:

Range from \$165 to \$220 a month depending on hangar size/conditions and amenities.

Example: Does the door open manually or with automatic opener.

Fuel Amount based on the market.

Note: Otsego County does not charge Recreational Flyers for landing. The only charge is for parking.

Note: We do not charge Emergency Service Aircraft like "Life Flight" for landing or parking.

ANIMAL CONTROL DEPARTMENT

License Fees:

Before March 1:

Spayed or Neutered	\$10.00
Unaltered	\$20.00
Unaltered with Pedigree	\$10.00

March 1 or After	
Spayed or Neutered	\$15.00
Unaltered	\$25.00
Unaltered with Pedigree	\$15.00

When a citation is issued for dog(s) there is a \$30.00 fee for the first dog and then late fees apply to each dog listed on the citation.

Dog owners that purchase dog licenses within 48 hours of receiving the citation, the citation becomes void.

For dog owners that do not purchase their licenses within 48 hours of receiving the citation, the citation will be forwarded to the Courts. The Courts have a \$125.00 fine and cost for failure to license a dog.

Dog Adoption Fees:

Adoption Fee	\$20.00
Dog License	\$10.00
Sterilization Fee (payback) if animal is sterilized by Otsego County	\$25.00
If not altered a \$25.00 good faith contract is signed stating the animal will be altered: The \$25.00 is reimbursable with proof of sterilization. (Voucher from County)	
Total Cost of Adoption per Dog:	\$55.00

The sterilization cost for shelter dogs is \$68.00 to \$110.00 dollars at local veterinarian's office.

Cat Adoption Fees:

Adoption Fee	\$20.00
Sterilization Fee (payback) if animal is sterilized by Otsego County	\$25.00
If not altered a \$25.00 good faith contract is signed stating the animal will be altered: The \$25.00 is reimbursable with proof of sterilization. (Voucher from County)	
Total Cost of Adoption per Cat:	\$45.00

Submission Fees for Adopted Dogs:

Dog Submitted by Owner	\$20.00
Dog Submitted Out of County	\$50.00
Stray Dog found in County	No Charge
Stray dogs from Out of County	\$50.00

Litter of Puppies:

Up to 3 Puppies – In County	\$30.00
Up to 3 Puppies – Out of County	\$60.00
4 to 5 Puppies – In County	\$50.00
4 to 5 Puppies – Out of County	\$65.00
6 Puppies and Up – In County	\$60.00
6 Puppies and Up – Out of County	\$85.00

Please Note: Otsego County does not accept vicious animals, old, elderly animals, animals with medical problems, or animals requiring convalescent care.

Impoundment Fees of Dogs Picked Up by Officer and Reclaimed by their Owner:

First Time Impoundment P/U Fee:	\$20.00
Plus \$5.00 Per Day Boarding Fee Plus License Fee if the Dog Does Not have Current License:	\$5.00
Second Offense of Impoundment P/U Fee:	\$40.00
Third Offense of Impoundment P/U Fee:	\$60.00
A Citation may also be issued along with continuous P/U fees.	

All dogs four months of age and older that become property of Otsego County, either by submission or animals picked up by officer are evaluated by the animal behavior specialist at a cost of \$75 per animal. This is a contracted service.

Dogs and cats that become the responsibility of Otsego County are: vaccinated, de-wormed, and treated for fleas and lice. Injured or sick animals are transported for treatment up to a \$200.00 veterinarian expense including medication.

Submission Fees for Adoptable Cats:

Feral Cats	\$20.00
All Other Cats – In County	\$20.00
Cats – Out of County	\$50.00
Litters of Kittens:	
Up to 4 Kittens – In County	\$30.00
Up to 4 Kittens – Out of County	\$50.00
5 or more Kittens – In County	\$60.00
5 or more Kittens – Out of County	\$85.00

BUS SYSTEM

System Fares:

Seniors	\$2.00 one way
Disabled	\$2.00 one way
Students	\$2.50 one way
Adults	\$3.00 one way

Internal Fees:

Lube, Oil & Filter Change for County Departments	\$28.00
Labor Charge for vehicle repairs	\$45.00 per hour

CLERK/REGISTER OF DEEDS OFFICE

Vital Record Copies

First Page	\$10.00
Each Additional Page	\$4.00

House Numbers

\$25.00 per request

Geographic Information System Map Digital Data Pricing:

For Public Sector

Subscriptions Rate:
(Layers include Road, Water, and Parcel)

Public Sector (single town and range)

Annual Update: 0.10 per parcel
Quarterly Update: \$0.25 per parcel

Public Sector (for multiple town and ranges)

Annual Update: \$0.10 per parcel
Quarterly Update: \$0.25 per parcel

Public Sector (entire county)

Annual Update: \$0.10 per parcel
Quarterly Update: \$0.25 per parcel

For Private Sector

Subscriptions Rate:
(Layers include Road, Water, and Parcel)

Public Sector (single town and range)

Annual Update: \$0.20 per parcel
Quarterly Update: \$0.50 per parcel

Public Sector (for multiple town and ranges)

Annual Update: \$0.20 per parcel
Quarterly Update: \$0.50 per parcel

Public Sector (entire county)

Annual Update: \$6,000.00
Quarterly Update: \$2,500.00 per quarter

The Equalization Department fees were established in accordance with the Otsego County Enhanced Access Policy, as required by the State of Michigan Public Act 462 of 1996.

The Equalization Director has the right to waive fees in exchange for data relevant to the work done by the Equalization Department.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

The cost for FOIA Requests include the cost of the wages and fringe benefits of the lowest paid employee in the office capable of gathering data for the duration of the time it takes to process/prepare request,

along with a cost of \$1.00 per page for copies, and any postage fees.
 (Please see the Otsego County FOIA Policy for more information)

HOUSING DEPARTMENT

Copies	\$1.00 per page
Fax	\$1.00 per page
Each Delinquent Mortgage Payment	\$25.00
Payoff Request	\$25.00

LAND USE SERVICES DEPARTMENT

Building Fees:

Permit Application Fee	\$35.00
For Building Permits:	
First \$1,000 of Project Value	\$40.00 flat fee
For Every \$1,000 or Part of a \$1,000 Over the First \$1,000 up to \$10,000	\$10.00 flat fee
For Every \$1,000 or Part of a \$1,000 Over \$10,000	\$ 5.00 flat fee
Note: BICC fee schedule for Use Group and Type of Construction is used to determine permit fee.	
Electrical, Mechanical and Plumbing Permits are calculated based upon the itemized permit applications.	
Residential Plan Reviews	15% of Permit Fee
Commercial Plan Reviews	.0015 times the value of the project
Inspections	\$50.00 per inspection

Planning & Zoning Fees:

Zoning Permits:	
Single Family Dwelling	\$45.00
Residential Addition	\$45.00
Accessory buildings	\$45.00
Decks	\$30.00
Non-residential Signs	\$100.00
Residential Signs	No charge
Shoreland Permits	\$100.00
Sheds less than 200 sf	\$25.00
Fences	\$25.00
Camping Trailers	\$30.00
Home Occupations	\$30.00
Commercial Site Plan Review - In-house	\$100.00
Land Divisions:	
Hayes, Livingston & Chester Twps.	\$100.00
Bagley, Corwith, Dover, Elmira & Otsego Lake Twps.	\$25.00
Planning Commission Permits:	
Site Plan Review	\$500.00
Special Use Permit	\$700.00

Rezoning Request: \$700.00

Zoning Board of Appeals Hearings:
Commercial Variance \$400.00
Residential Variance \$400.00
Appeal-Interpretation \$400.00

PARKS & RECREATION

Otsego Lake County Park

Otsego County Residents:

Day Park Pass \$3.00
Day Park Pass - Seniors (age 60 and over) \$2.00
Season Park Pass \$14.00
Season Park Pass - Seniors (age 60 and over) \$5.00
Camping \$21.00 per night
Pavilion Rental \$50.00
Camping Vehicle Permits \$3.00

Non-Otsego County Residents:

Day Park Pass \$3.00
Season Park Pass \$20.00
Camping \$23.00 per night
Pavilion Rental \$60.00
Camping Vehicle Permits \$3.00

Community Center

Day Pass \$1.00
Rental of Entire Community Center 1-1/2 hours \$25.00
Rental of Half of Community Center 1-1/2 hours \$15.00
Rental of Entire Community Center 2 hours \$30.00
Rental of Entire Community Center 3 hours \$50.00
Rental of Entire Community Center 4 hours \$60.00
Use of Scoreboard and/or Volleyball Equipment \$5.00
Overnight Lock-ins (Friday or Saturday) 8pm – 8am \$175.00

Recycling

Annual Recycling Permit \$50.00
Half-year Recycling Permit \$35.00
Replacement Permit or Extra Permit for Second Family Vehicle \$20.00

SHERIFF

Civil Division

Service of Civil Process \$21.00 plus \$0.75 per mile

Corrections Division

Jail

PBT (Preliminary Breath Test)	\$2.00 plus \$1.00 breath tube
State Booking Fee/MCOTC	\$2.00
Local Booking Fee	\$10.00
Bond Fee	\$10.00
Damages to Jail Property	Replacement/Prosecution
Housing	\$30.00 per day/Sentenced
Indigent Supplies	Cost per item provided
Medical	As billed by provider
OTC Medical	Per store receipt
Rx Medication	As billed by pharmacy
OUIL Fee	\$5.00
Postage	Current USPS rates
Safety Ink Pen	\$0.60
Starter Pak (Grooming Items)	\$1.50 (Indigent)
Tether	\$15.00/day
Work Release	\$15.00/day

Work Camp	
Drug/PBT Test	\$5.00
Participant Daily Fee	\$15.00
	\$7.50 If determined to be Indigent

Sheriff's Office	
Incident Reports/FOIA Request	\$5.00 plus \$1.00 per additional page
Photographs	\$5.00 per page
Electronic Media (DVD,CD)	\$50.00
Traffic Crash Reports (UD-10)	\$5.00 + \$1.00 per additional page
Fingerprinting	\$15.00
Handgun Purchase Permit	\$5.00 Notary Fee
Notary Fee	\$5.00
Salvage Vehicle Inspections	\$100.00

SOIL EROSION PERMIT FEES

Residential Soil Erosion Permit	\$150
Commercial Soil Erosion Permit	\$300 ¹ /\$50 ²

¹ Price for first acre

² Price for each additional acre

TREASURER

Copies	\$1.00 per page
Tax Certification Fee	\$1.00
Notary Fee	\$3.00
Tax Search	\$.50 per parcel
Detailed Tax Search	\$25.00 per parcel (old records)
Delinquent Tax Export (onto CD)	\$0.25 per parcel

VETERANS

Copies	\$1.00 per page
Fax	\$1.00 per page

GENERAL

Checks returned for Non Sufficient Funds	\$25.00
Conference Room Rental	
Half-Day	\$45.00
Full-Day	\$60.00
Clean-Up Fee - Charged when room is not returned in original setup and condition.	\$25.00
Note: Fees for conference room rentals are waived for court-ordered meetings.	
Copies	\$1.00 per page unless otherwise noted
Laminating	\$1.00 per item unless otherwise noted

Note: Otsego County Departments are exempt from fees concerning county-related requests.

Adopted: January 26, 2010

Last Updated: March 9, 2010