

Home Occupation Application & Permit

OTSEGO COUNTY

Planning & Zoning

1068 Cross Street

Gaylord, MI 49735

989-731-7420 * Fax 989-731-7429

Applicant Information:

Name _____ Owner/Agent/Other interest (circle one)
Address _____
Phone _____ Fax _____

Property Information:

Owner Name _____ Phone _____
Address _____
Parcel Number _____
Township _____ Zoning District _____

Home Occupation Information:

Description of Home Occupation _____
Ground Floor area of Home _____ Area to be used for Home Occupation _____
Number of Employees _____ Hours of Operation _____

Signature of Applicant _____ Date _____

In Section 18.12 of the Otsego County Zoning Ordinance each standard must be initialized by applicant which states you are in agreement with the Home Occupation Application standards.

Office Use Only

.....

File No. _____ Fee _____ Date Application Received _____

- 18.11.3 All development shall be subject to compliance with Part 91, 1994, of PA 451 as amended, DNR Best Management Guidelines, and Golf Course Policy Guidelines.

SECTION 18.12 HOME OCCUPATION

The Zoning Administrator shall provide home occupation applicant with a checklist showing which plot plan specifications of 22.3.3 need to be provided. Based on that application, the Zoning Administrator shall determine whether the home occupation meets the criteria of this Zoning Ordinance, and, if so, issue a permit.

The following standards shall govern any home occupation:

- 18.12.1 Only those persons residing on the premises along with one outside employee shall engage in the occupation, which may be operated for gain.
- 18.12.2 Signs should be avoided, but if deemed necessary, one (1) non illuminated sign not to exceed two (2) square feet in area may be approved and permitted if it is attached to, and is parallel with the wall of the dwelling unit.
- 18.12.3 All of the operational nuisances such as noise, vibration, fumes, smoke, odors, lighting, and related shall be strictly confined to the premises, and no activity shall be visible or discernible from any adjoining street or property line.
- 18.12.4 Structural alterations which are architecturally at variance with the residential unit or which cannot be readily and simply returned to residential use shall be prohibited. Exterior alterations shall not be of a design to indicate or characterize the presence of a home occupation.
- 18.12.5 The use does not take on the operational character of a business, industrial, or institutional use in terms of parking, traffic (vehicular or pedestrian) loading and unloading, and related features.
- 18.12.5.1 No traffic generated by such home occupation shall be in greater volumes than normally expected in a residential neighborhood, and any need for parking shall be met off the street and other than in a required front yard, although vehicles may be parked in an existing driveway if it is of sufficient size. No additional on street parking demand shall be generated.
- 18.12.6 Major activity shall be carried on indoors. There shall be no visible outdoor storage.
- 18.12.7 Business by customers shall be limited to the hours of 8 a.m. to 8 p.m.

SECTION 18.13 HUNT CLUB

Special Use Permit may be granted by Planning Commission in AR and FR Zones.

- 18.13.1 Minimum Site Size - 160 acres.
- 18.13.2 Mark perimeter by posting.