



County Infrastructure Committee

Monday, February 16, 2009 – 8:30 a.m.
225 W. Main Street, Room 212
Gaylord, MI 49735

MINUTES

Chairman Glasser called the meeting to order at 8:30 AM.

Roll call – Present: Ken Glasser, Doug Johnson, John Burt
Excused: Bruce Brown, Erma Backenstose

Others present: Dale Fulcher

II. Approval of Minutes

A. Motion by Commissioner Johnson to “approve the minutes of February 16, 2009.” Motion Carried.

III. Administrator’s Report

A. Exterior Woodwork Repair

Burt reported that the work on the west balcony was completed this past weekend. Sunrise has begun working on the east balcony. The project is expected to last ten more weeks.

B. Courthouse Open Space

An amendment to the County Recreation Plan is required in order to apply for DNR grant funding for the Open Space project. The amendment will come before the County Board of Commissioners at their next meeting on Tuesday, March 24. The Parks and Recreation Commission have recommended approval of the amended plan.

C. Courthouse Paint/Carpeting

The carpeting and painting work is expected to be completed within the next week.

D. Alpine Center Paint/Carpeting

Burt will release an RFP for new carpeting installation once Annette Kowatch helps determine the new carpeting style and color. Kowatch is almost finished with making the selections. Glasser asked to have Burt make sure to schedule work around any planned meetings at the Alpine Center.

E. Courthouse Light Fixtures

Chuck Klee replaced an existing light fixture in the County Building with an energy efficient fixture, which would be expected to save 50% of the energy costs. The lights are also brighter and look more natural. Mr. Klee is proposing to replace all of the fixtures in the building. Burt indicated that there may be stimulus funds available for this type of project. Chairman Glasser directed to study the cost savings on replacing these fixtures.

F. 5-Year Capital Improvement Plan

The Committee discussed an updated 5-year Capital Improvement plan.

G. Information Center

The Committee discussed the potential purchase of the Information Center. The Committee discussed the idea of having Animal Control renovate the Cross Street Building, since they are looking to building a new facility. The Cross Street departments would be able to move downtown, if the County owned the Information Center building. The Justice & Public Safety will discuss the new Animal Control facility at their next meeting.

H. Clerk's Office

The Committee discussed Suzy DeFeyer's request to move the Register of Deeds Office to the former City offices, and to connect the offices with the Clerk's Office. Commissioner Johnson motioned to "allow the County Clerk to expand the Clerk's Office into the former City offices". Motion Carried.

IV. Unfinished Business

None

V. New Business

A. Jail Ventilation

Burt presented a proposal from Justin Kowatch (Wade-Trim) to improve the ventilation at the jail. Chairman Glasser directed Burt to check whether the updates to the Sheriff's Office area would include the corrections staff stations. If the Sheriff's Office area does include the corrections staff stations, Burt is directed to go with the ventilation system without air conditioning for the Jail area. Glasser also directed Burt to check to see whether the system is expandable.

B. Next Meeting Date

The next meeting date will be on Monday, April 20, 2009 at 8:30 am in Room 212.

The meeting was adjourned by Chairman Glasser at 9:30 AM.