



County Infrastructure Committee

Monday, February 16, 2009 – 8:30 a.m.
225 W. Main Street, Room 212
Gaylord, MI 49735

MINUTES

Chairman Backenstose called the meeting to order at 8:30 AM.

Roll call – Present: Ken Glasser, Erma Backenstose, Doug Johnson, John Burt
Excused: Bruce Brown

Others present: Dale Fulcher

II. Approval of Minutes

A. Motion by Commissioner Glasser to “approve the minutes of January 19, 2009.” Motion Carried.

III. Administrator’s Report

A. Exterior Woodwork Repair

Burt reported that the clock tower should be reinstalled the week of February 23, 2009. He also reported that there will be one change order for approximately \$1,400 for roof tile work. Currently, only the door overhangs are scheduled to receive new tile which would leave areas of older tile meeting areas of newer tile. Burt is going to have the contractor place new roof tile along the length of the building overhangs on the east and west ends of the building.

B. Courthouse Open Space

Mark Robinson met with a few Veterans to discuss the layout of the Veteran’s memorial. Robinson will present changes to the Courthouse Open Space Planning Committee at the meeting on Tuesday, February 17.

C. Courthouse Paint/Carpeting

The carpeting for Rooms 100, 212, the Courtroom, the Jury Room, and the Judge’s Chambers has been completed. The remaining carpet will be installed within the next two weeks.

D. Alpine Center Paint/Carpeting

Burt will release an RFP for new carpeting installation once Annette Kowatch helps determine the new carpeting style and color.

E. Jail Ventilation

Justin Kowatch, at Wade-Trim, is waiting on some numbers for mechanical work for the Jail Ventilation Study proposal. Kowatch indicated that he should be able to submit a proposal soon.

F. East-West Entrances

Fulcher indicated that he will have deadbolt locks installed on the east and west entrance doors.

G. ORV Committee Meeting

The next ORV Committee meeting will be on Thursday, February 26 at 9:00 am in the Multi-Purpose Room.

H. Elevator Phone

Dale has been working with Kone to have a handicap telephone installed in the County Courthouse elevator. There have been some union issues with Kone that has delayed the installation. Fulcher should find out this week when the telephone will be installed.

IV. Unfinished Business

None

V. New Business

A. DNR Flagpole

Ron Gilmore requested the County allow him to take possession of the flagpole that is currently unused at the County's old DNR property. The flagpole was built by his father, Wayne Gilmore, when he worked for the DNR. Motion by Glasser to "allow Ron Gilmore to take possession of the flagpole located at the County's South Otsego Avenue property, with removal costs to be borne by Mr. Gilmore". Motion Carried.

B. Fallen Heroes Memorial

Backenstose discussed the idea of locating the Fallen Heroes Memorial at the Alpine Center, rather than the County Courthouse to prevent the property from becoming too cluttered. The Memorial could be located within the Court's center parking circle. Motion by Johnson to "recommend to the full Board of Commissioners to locate the Fallen Heroes Memorial at the Alpine Center within the Court's parking circle near the existing flagpole". Motion Carried.

C. 5-Year Capital Improvement Plan

Burt presented the 5-Year Capital Improvement Plan. The Committee discussed the Plan and made a few minor changes. Burt reported that he intends to do a more thorough plan before the end of 2009.

D. Handicap Accessibility

Burt received a request from the Conservation District to replace the drinking fountain, and toilets, on the fourth floor of the Alpine Center with handicap accessible fixtures. Burt seek a general contractor to make these changes.

E. Information Center Purchase

The Committee asked Burt to work with the Conservation District to discern whether it is feasible to lease space at the Cross Street Building to the Conservation District for a regional office. The income from such a lease could be used to purchase the Information Center building from the Chamber of Commerce.

F. Gaylord-Mackinaw Trail Head

The Committee asked Burt to work with the Fair Board and the Parks and Recreation Commission to find a way to have the DNR to construct a trail head bathroom facility.

G. Next Meeting Date

The next meeting date will be on Monday, March 16, 2009 at 8:30 am in Room 212.

The meeting was adjourned by Chairman Backenstose at 9:30 AM.